

UNIVERSITY OF THE PHILIPPINES
UP Open university
Los Baños, Laguna

Request for Quotation
Supply and Property Management Office

Date October 17, 2016
RFQ No.: _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than ____ October, 2016 in the return Envelope attached herewith.

Note: 1. All entries must be typewritten

2. Delivery period within 7 calendar days

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity

4. Price validity shall be for a period of 90 calendar days

5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation

6. Bidders shall submit original brochures showing certifications of the product being offered.


7. Others: _____

RFQ for PR 551 Purchase of Printers

CODE	ITEM NO.	QUANTITY	UOM	GENERAL DESCRIPTION	ABC	QUOTATION	
						FIGURES	WORDS
		1	unit	All-in-One Printer	PHP 14,000.00		
				Print Method: On-demand ink jet			
				Nozzle Configuration: 180 nozzles Black,			
				59 nozzles per colour (Cyan, Magenta, Yellow)			
				Print Direction: Bi-directional printing, Uni-directional			
				printing			
				Maximum Resolution: 5760 x 1440 dpi (with			
				Variable-Sized Droplet Technology)			
				Input Capacity: 100 sheets, A4 Plain Paper			
				(75gsm)20 sheets, Premium Glossy Photo Paper			
				Output Capacity: 30 sheets, A4 Plain Paper20 sheets,			
				Premium Glossy Photo Paper			
				Print Margin: 3mm top, left, right, bottom			
				Maximum Paper Size: 215.9 x 1117.6mm (8.5 x 44")			
				Scanner Type: Flatbed colour image scanner			
				Sensor Type: CIS			
				Optical Resolution: 1,200 dpi x 2,400 dpi			
				Maximum Scan Area: 216 x 297mm (8.5 x 11.7")			
				Paper Capacity: 30 pages (75g/m2) or 3mm			
				(Letter, A4) / 10 sheets (Legal)			
				Fax Speed (Data Transfer Rate): Up to 33.6kbps,			
				Approx. 3 sec/page			
				Type of Fax: Walk-up black-and-white			
				and colour fax capability			
				Receiving Paper Size: Letter, A4, Legal			
				Speed Dial / Group Dial: Up to 60 numbers			
				Maximum Copies From Standalone: 99 copies			
				Maximum Copy Size: A4, Letter			
				USB: Hi-Speed USB 2.0 Ethernet			
				Network: Wi-Fi, Wi-Fi Direct			

				Mobile and Cloud Printing: Yes			
				LCD Screen: 2.2" Mono LCD			
		1	unit	Mono LaserJet Printer	PHP25,000.00		
				Processor: 600MHz			
				Memory Standard: 128MB			
				Interface Standard: Ethernet 10 / 100 Base TX			
				/ High Speed USB 2.0			
				Operational Panel: 2-Line LCD, Numeric Keyboard			
				Speed(Mono): Up to 38ppm in A4 (40ppm in Letter)			
				Resolution: Up to 1200 x 1200dpi effective output			
				Print features: Automatic Double Sided Print,			
				Barcode Print, Secure Print			
				Toner: Black			
				Input Capacity Cassette: 250-Sheet Standard Cassette			
				Multipurpose tray: 50-Sheet Multi Purpose Tray			
				Output Capacity: 150-sheet Face-Down, 1-sheet Face-Up			
				1-sheet Face-Up			
		1	unit	InkJet Printer	PHP9,000.00		
				Processor: 480 Mhz			
				Display: 4.3" CGD (color graphics), touchscreen			
				Memory: 256MB			
				Technology: Thermal Inkjet			
				Print quality black: Up to 1200 x 1200 optimized dpi			
				on plain paper from 600 x 600 input dpi			
				Print quality color: Up to 1200 x 1200 optimized dpi			
				from 600 x 600 input dpi			
				Number of print cartridges: 4 (1 each black, cyan,			
				magenta, yellow)			
				Paper handling input: 250-sheet input tray			
				Paper handling output: 150-sheet output tray			
				Wireless capability: Yes, built-in Ethernet,			
				Wi-Fi 802.11b/g/n			
				Interface:			
				1 Hi-Speed USB 2.0 Device			
				1 Hi-Speed USB 2.0 Host			
				1 Ethernet 10/100 Base-TX network			
				802.11 b/g/n Station			
				802.11 b/g Access Point			
				TOTAL	PHP48,000.00		

Please quote at your government price (Zero-Rated VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.


Pura SV. Amoloza
Chief AO, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:

Name of Representative:

Position:

Signature:

Tel. No. :

Fax No. :

Email

Address:

Date: