**DAILY TIME RECORD**

**For the month of February 2017 (Monday-Friday)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DAY** | **A.M.** | | **P.M.** | | **HOURS** |
| Arrival | Departure | Arrival | Departure |
| **1** | 7:30 | 12:00 | 1:00 | 6:10 | 9:40 |
| **2** | 7:15 | 12:00 | 1:00 | 6:15 | 10:00 |
| **3** | 7:55 | 9:00 | 2:06 | 6:25 | 5:24 |
| **6** | 7:30 | 12:00 | 1:00 | 5:55 | 9:25 |
| **7** | 7:10 | 12:00 | 1:00 | 6:20 | 10:10 |
| **8** | 7:15 | 12:00 | 1:00 | 5:15 | 9:00 |
| **9** | 7:00 | 12:00 | 1:00 | 6:11 | 10:11 |
| **10** | 8:10 | 12:00 | 1:00 | 4:45 | 7:35 |
| **13** | 7:15 | 12:00 | 1:00 | 6:00 | 9:45 |
| **14** | 7:24 | 12:00 | 1:00 | 6:20 | 9:56 |
| **15** | 7:15 | 12:00 | 1:00 | 6:05 | 9:50 |
| **16** | 8:00 | 12:00 | 1:00 | 6:20 | 9:20 |
| **17** | 8:25 | 12:00 | 1:00 | 5:15 | 7:50 |
| **20** | 7:35 | 12:00 | 1:00 | 6:06 | 9:31 |
| **21** |  |  |  |  |  |
| **22** | 7:25 | 12:00 | 1:00 | 6:09 | 9:44 |
| **23** | 7:17 | 12:00 | 1:00 | 2:36 | 6:19 |
| **24** | 8:25 | 12:00 | 1:00 | 3:44 | 6:19 |
| **27** |  |  |  |  |  |
| **8** | 7:50 | 12:00 | 1:00 | 12:50 | 4:00 |
| **TOTAL HOURS** | | | | | **153.59** |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

**For the month of March 2017 (Monday-Friday)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DAY** | **A.M.** | | **P.M.** | | **HOURS** |
| Arrival | Departure | Arrival | Departure |
| **1** | 8:17 | 12:00 | 1:00 | 6:00 | 8:43 |
| **2** | 7:25 | 12:00 | 1:00 | 6:07 | 9:42 |
| **3** | 8:03 | 10:13 | 1:50 | 5:45 | 6:05 |
| **6** |  |  |  |  |  |
| **7** | 7:22 | 12:00 | 1:00 | 6:18 | 9:56 |
| **8** | 7:30 | 12:00 | 1:00 | 4:05 | 7:35 |
| **9** | 7:20 | 12:00 | 1:00 | 6:25 | 10:05 |
| **10** | 8:11 | 12:00 | 1:00 | 5:45 | 8:34 |
| **13** | 7:24 | 12:00 | 1:00 | 6:17 | 9:53 |
| **14** | 7:24 | 12:00 | 1:00 | 6:18 | 9:54 |
| **15** | 7:11 | 12:00 | 1:00 | 6:22 | 10:11 |
| **16** | 7:10 | 12:00 | 1:00 | 6:21 | 10:11 |
| **17** | 8:17 | 12:00 | 1:00 | 5:20 | 8:03 |
| **20** | 7:12 | 12:00 | 1:00 | 6:14 | 10:02 |
| **21** | 7:11 | 12:00 | 1:00 | 6:12 | 10:01 |
| **22** | 7:15 | 12:00 | 1:00 | 6:09 | 9:54 |
| **23** | 7:15 | 12:00 | 1:00 | 6:24 | 10:09 |
| **24** | 8:15 | 12:00 | 1:00 | 5:45 | 8:30 |
| **27** |  |  |  |  |  |
| **28** | 7:20 | 12:00 | 1:00 | 6:27 | 10:07 |
| **29** | 7:06 | 12:00 | 1:00 | 6:17 | 10:11 |
| **30** | 7:15 | 12:00 | 1:00 | 6:34 | 10:19 |
| **31** |  |  |  |  |  |
| **TOTAL HOURS** | | | | | **188.05** |
|  | | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

**For the month of April 2017 (Monday-Friday)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DAY** | **A.M.** | | **P.M.** | | **HOURS** |
| Arrival | Departure | Arrival | Departure |
| **3** | 7:17 | 12:00 | 1:00 | 6:11 | 9:54 |
| **4** | 7:25 | 12:00 | 1:00 | 6:22 | 9:57 |
| **5** | 7:22 | 12:00 | 1:00 | 6:25 | 10:03 |
| **6** | 7:28 | 12:00 | 1:00 | 6:35 | 10:07 |
| **7** | 8:34 | 12:00 | 1:00 | 5:18 | 7:44 |
| **10** | 7:29 | 12:00 | 1:00 | 6:13 | 9:44 |
| **11** | 7:34 | 12:00 | 1:00 | 5:40 | 9:06 |
| **12** | 8:16 | 12:00 | 1:00 | 12:22 | 4:06 |
| **13** |  |  |  |  |  |
| **14** |  |  |  |  |  |
| **17** | 7:34 | 12:00 | 1:00 | 6:07 | 9:33 |
| **18** | 7:20 | 12:00 | 1:00 | 6:10 | 9:50 |
| **19** | 7:09 | 12:00 | 1:00 | 6:07 | 9:58 |
| **20** | 7:01 | 12:00 | 1:00 | 6:18 | 10:17 |
| **21** | 8:00 |  |  | 5:00 |  |
| **24** | 7:22 | 12:00 | 1:00 | 6:10 | 9:48 |
| **25** | 7:22 | 12:00 | 1:00 | 6:24 | 10:02 |
| **26** | 7:50 | 12:00 | 1:00 | 6:08 | 9:18 |
| **27** |  |  |  |  |  |
| **28** | 8:18 | 12:00 | 1:00 | 5:45 | 8:27 |
| **TOTAL HOURS** | | | | | **147.54** |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

**TOTAL HOURS COMPLETED: 489 hours and 58 minutes**