

Dear Mr. N,

I was interested in my friend D.K. whether there were vacancies in your company, since I had heard good reviews about your company among programmers.

I am currently studying at the Herzen University at the 2nd year, and for the last semester, I am finishing with a scholarship. In my free time from homework, I do some web projects that could be useful to any company.

I would like to meet you to discuss my projects and their applicability in your company. I can be available for interview at any time, and I look forward to hearing from you.

Yours truly,

Galina Elkina (Miss)