

Skilled information technology professional with hands-on experience assessing key security threats and vulnerabilities, as well as building functional and accessible web applications. Known for a strong work ethic and professional demeanor, exceptional Interpersonal skills, and the capacity to adhere to industry's rules and regulations.

## RELEVANT TRAINING

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**Cybersecurity Engineering Program**, Flatiron School,

11/2021 – 03/2022

*Coursework includes 15 weeks of intensive classroom and lab-based training in security concepts including:*

- **Governance, Risk and Compliance (GRC)** - Frameworks, Tools, Artifacts (Strategy, Policies, Standards, Guidelines and Procedures), Risk Management, Business Continuity, Incident Response, Cyber Kill Chain,
- **Strategy and Analysis** - Strategic Planning, Leadership, Operational Design, Decision Making Cycle.
- **Threat Intelligence** - CTI Sources and Methods, Threat Actors, Social Engineering, CTI Cycle & Process, Cyber Kill Chain, CTI Diamond Model, Cyber Mission Analysis
- **Logs and Detection** - SIEMs (**Splunk**), IoCs, Log Types, Databases, Normalization, Regular Expressions (RegEX), Hunting, Alarms & Reports, Investigations, User and Process Monitoring
- **Networking** - OSI & TCP/IP Models, Routing, Protocols, Encapsulation, Framing, NAT Networks, VLANs
- **Network Security** - Wireshark & Filters, Port Forwarding, VPNs, Port Scanning, Bind & Reverse Shells, IDS / IPS, Firewalls and WAFs, Rule Writing, Vulnerability Management, MITM Attacks, DNS Security
- **Systems** - VMs, x86/ARM Architecture, Linux, Windows, Memory, Storage, Python, Cloud
- **Systems Administration** - Windows, Unix/Linux, VyOS
- **Systems Security** - OWASP Secure Coding Practices, Input Validation, Session Management, Encoding, Debugging, Buffer Overflows, Code Injection, Cloud Security Infrastructure, Hypervisors.
- **Application Security** - OWASP Top 10, XSS, CSRF, CORS, SQLi, Fuzzing, Command Injection, DoS & DDoS, Vulnerability Scanning
- **Cryptography** - Stream & Block Ciphers, OpenSSL, Certificate Management, Symmetric & Asymmetric.

## SKILLS AND QUALIFICATION

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- Excellent communication skills with the ability to present value and overcome objections.
- Ability to perform internal and external security and compliance monitoring.
- Experience performing security risk assessments to identify vulnerabilities.
- Experience implementing security policies and procedures in accordance with internal and external standards such as the ISO 27000 Series, HIPAA, PCI DSS, NIST SP 800-53, NIST Cybersecurity Framework, GDPR, HITRUST.
- Experience using SPLUNK enterprise for log analysis and data visualization.
- **Languages:** Javascript, Python, SQL
- **Web Technologies:** Javascript, ReactJS, AngularJS, NodeJS, Redux, ExpressJS, MongoDB, JSON, HTML4/5, CSS3
- **Databases:** No sql (MongoDB), MYSQL

## CYBERSECURITY PROJECTS

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- Gained understanding of the 'Splunk' SIEM console by initiating logging on the systems and integrating the logs with each console.
- Installed Windows Servers, Linux Servers, and virtual machines running Kali-Linux and Ubuntu.
- Utilized Nmap and Wireshark to perform network discovery, packet capture and traffic analysis.
- Via Capstone project, gained hands-on experience handling security incidents, including review of raw log files, data correlation, and analysis. Actively hunted for and dissected previously unidentified threats. Differentiated between potential intrusion attempts and false alarms.

<https://docs.google.com/presentation/d/1cFDG8Jkv3upt5HvnmIIUhANuljGrQMVNcfev3D5p0d0/edit#slide=id.p>

## PROFESSIONAL EXPERIENCE

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**Legal Administrative/Paralegal Assistant** | *Joseph Greenwald and Laake, Rockville, MD* 09/2020 – 05/2021

- Assisted paralegals in drafting and filing legal documents including pleadings, discovery, memos, lines and other necessary legal documents.
- Supported case preparation for hearings, depositions, and trials by organizing discovery materials and exhibits.
- Served as notary and witness to will signings and trust executions. Assist paralegals in researching case law in Westlaw and LexisNexis.

**Executive Assistant to the President** | *Bay Atlantic University, Washington, DC* 09/2019 – 03/2020

- Managed the President's daily calendar, including scheduling appointments and meetings with students, staff, faculty, vendors as well as other executives.
- Draft and proofread memos, notes, announcements and disseminated information from the office of the president to pertinent internal and external stakeholders. Took general meeting minutes and served as liaison at meetings and events in the absence of the President.
- Made both domestic and international travel arrangements by researching destinations and travel requirements, booking flights, hotels and cars, as well as creating and managing itineraries for business travels.
- Assisted faculty and other department heads in organizing both on and off campus activities for students; oversaw and submitted expense reports for each event to the President and the accounting department.

**Paralegal Intern** | *Cassano and Associates, Naperville, IL* 05/2019 – 09/2019

- Assisted senior paralegal with legal research and analysis. Assisted in preparing, editing, and filing pleadings, amendments, and other relevant legal documents.
- Transcribed, summarized and analyzed depositions; highlighted and compiled pertinent information for the attorneys and paralegals.
- Occasionally covered for the secretary/ legal assistant; duties included, answering phone calls, performing new client intake, scheduling and coordinating meetings, interviews, and events.
- Performed other tasks as needed; including, serving subpoenas and serving as witness to will signings.

**CNA** | *Lexington Health Network, Wheeling, IL* 12/2014 – 05/2019

- Performed activities of daily living, including personal hygiene management, feeding and ambulation.
- Monitored patients and reported important information to the nurse in charge to help optimize care.
- Complied with all industry and company-specific guidelines and regulations
- Performed hands-on nursing care under RN supervision.

## EDUCATION & CERTIFICATIONS

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CompTIA **Security+** <https://www.credly.com/badges/d147adbd-20d9-4762-a034-a05149eeb3cd>

May, 2022

**Flatiron School** | Cybersecurity Engineering Program (Online) Certificate

March, 2022

**North Central College** | Naperville, IL | BA in Political science & Philosophy

June, 2019

**A powerpoint on Privacy policies:**

<https://docs.google.com/presentation/d/1Zd3OW71GOa-EKCuD8A6NbFUjLkZ2hbnA/edit#slide=id.p24>

**A powerpoint on threat intelligence:**

[https://docs.google.com/presentation/d/1Ybp5sNZgEncZLX-eHnC\\_bS2Xcw1QavJCc1-cNsh21EY/edit#slide=id.p](https://docs.google.com/presentation/d/1Ybp5sNZgEncZLX-eHnC_bS2Xcw1QavJCc1-cNsh21EY/edit#slide=id.p)