

2.7 Officers of the Board

The officers of the KGI-MBA shall be composed of a President, Vice President, Board Secretary, and Treasurer. They shall be elected by the Board of Trustees from among themselves. The term of office of the officers shall be co-terminus with the Board which elected/appointed them, unless sooner removed from office by a majority vote of all the members of the Board of Trustees. The officers of KGI-MBA may be removed from office for a cause, including nonfeasance or misfeasance of duties, violation of these By-laws, conduct detrimental to the interest of the Association, incompetence and/or loss of confidence.

2.7.1 President

The President shall be the Chief Executive Officer of the association and shall exercise the following functions:

- 2.7.1.1 To preside in all meetings of the members of the association.
- 2.7.1.2 To execute all resolutions of the Board of Trustees.
- 2.7.1.3 To be charged with directing and overseeing the activities of the association.
- 2.7.1.4 To submit to the Board as soon as possible after the close of each fiscal year, and to the members of each annual meeting, a complete report of the activities and operations of the association for the fiscal year under her term.
- 2.7.1.5 To represent KGI-MBA in all functions and proceedings;
- 2.7.1.6 To appoint, remove, suspend or discipline employees of KGI-MBA prescribe their duties and determine their salaries subject to confirmation by the Board of Trustees;
- 2.7.1.7 To execute in behalf of KGI-MBA all contracts, agreements and other instruments affecting the interest of KGI-MBA which may require approval of the Board of Trustees unless otherwise directed by the Board;
- 2.7.1.8 Inform the members of the Board, in accordance with the bylaws, of the agenda of their meetings and ensure that the members have before them accurate information that will enable them to arrive at intelligent decisions on matters that require their approval;
- 2.7.1.9 To perform such other duties as are incident to his office or are entrusted to him by the Board of Trustees.

2.7.2 Vice President

The Vice President, if qualified, shall exercise all powers and perform all duties of the president during the absence or incapacity of the latter and shall perform duties that maybe assigned by the Board of Trustees.

2.7.3 Board/Corporate Secretary

The Board/Corporate Secretary shall have the following specific powers and duties:

- 2.7.3.1 To give all notices required by these by-laws and keep the minutes of all meetings of the members and of the Board of Trustees in a book kept for the purpose.
- 2.7.3.2 To keep the seal of the association and affix such seal to any paper or instrument requiring the same.
- 2.7.3.3 To have custody of the members' register and the correspondence files of