



Moaz El Molkey

- 3+ years web development experience (5+ Projects)
 - Python, Javascript, PHP, HTML/CSSAPI, API,
- 3+ years administrative of Global company systems
 - Wordpress , Moodle , API , Laravel
- 2+ Years Video Editing & production
 - After Effects , Sony Vegas , Premiere
- Proven skills of processing the financial analysis and providing accounting transaction suggestion and tax-saving strategy.

Focused Accounting Specialist major ([2.9] GPA) currently attending Damascus University, with 4+ years of work experience. Aiming to leverage a proven knowledge of audits, cost / benefit analysis, and e-trade skills to successfully fill the Web Development - Video Editing role at your company. Frequently praised as hard-working by my peers, I can be relied upon to help your company achieve its goals.



Data analyst - Video Editing - Web Development

Skills

Web Development

- Python, Javascript, HTML/CSS, C#, C/C++, Google App Script , Laravel , Pure PHP
- Web crawler, Serverless, Unit testing, Proling, Scaling, Optimization
- Vagrant, Visual Studio Code, Linux, Git, Github, Gemfury

Management

- Lean Prototyping, Design Thinking, Cost Control
- Project Management, Cross-functional Communication
- Business Development
- Cash Flow Management
- Financial Reporting

Languages

- Arabic : Native
- English : Professional

Video Production

- Premiere Pro , After Effects
- Photoshop, Illustrator, InDesign & Lightroom.

Work Experience

MTN , : Trainer, Sep 2020 ~ Present

Supervising new staff.

Training of incoming employees.

Communicated goals and objectives of training sessions and clarified company policies and standards. Organized and maintained training materials; Planned follow-up activities and communicated areas for improvement.

Facilitated individual and group training sessions for new hires and rehires for several locations in district.

MTN, Coordinator : Support & User Experience Tester , Dec 2018 ~ Aug 2020

Administrator of Customer care Systems and technical support .

Creating and development a WordPress & Moodle & Survey systems for internal employees.

Collect testing needs from internal clients, and determine priorities that are consistent with business goals and objectives. Proactively identify methods and solutions for how to improve the usability of business applications.

Test enhancements, bug fixes and newly developed features focusing on quality and reliability.

Advising the business when to involve user research and testing

Work with UX team to plan usability test, develop success criteria, analyze results and provide recommendations in accordance with FDA and other regulatory guidance

Carry out data clean up activities, resolve incidents and implement operational change requests.

MTN , Representative : Call Center, Dec 2017 ~ Dec 2018

Confer with customers by telephone or in person to provide information about products or services, take or enter orders, cancel accounts, or obtain details of complaints.

Check to ensure that appropriate changes were made to resolve customers' problems.

Keep records of customer interactions or transactions, recording details of inquiries, complaints, or comments, as well as actions taken.

MercyPharma, Staff Accountant, Apr 2016 ~ Sep 2017

Prepare, examine, or analyze accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.

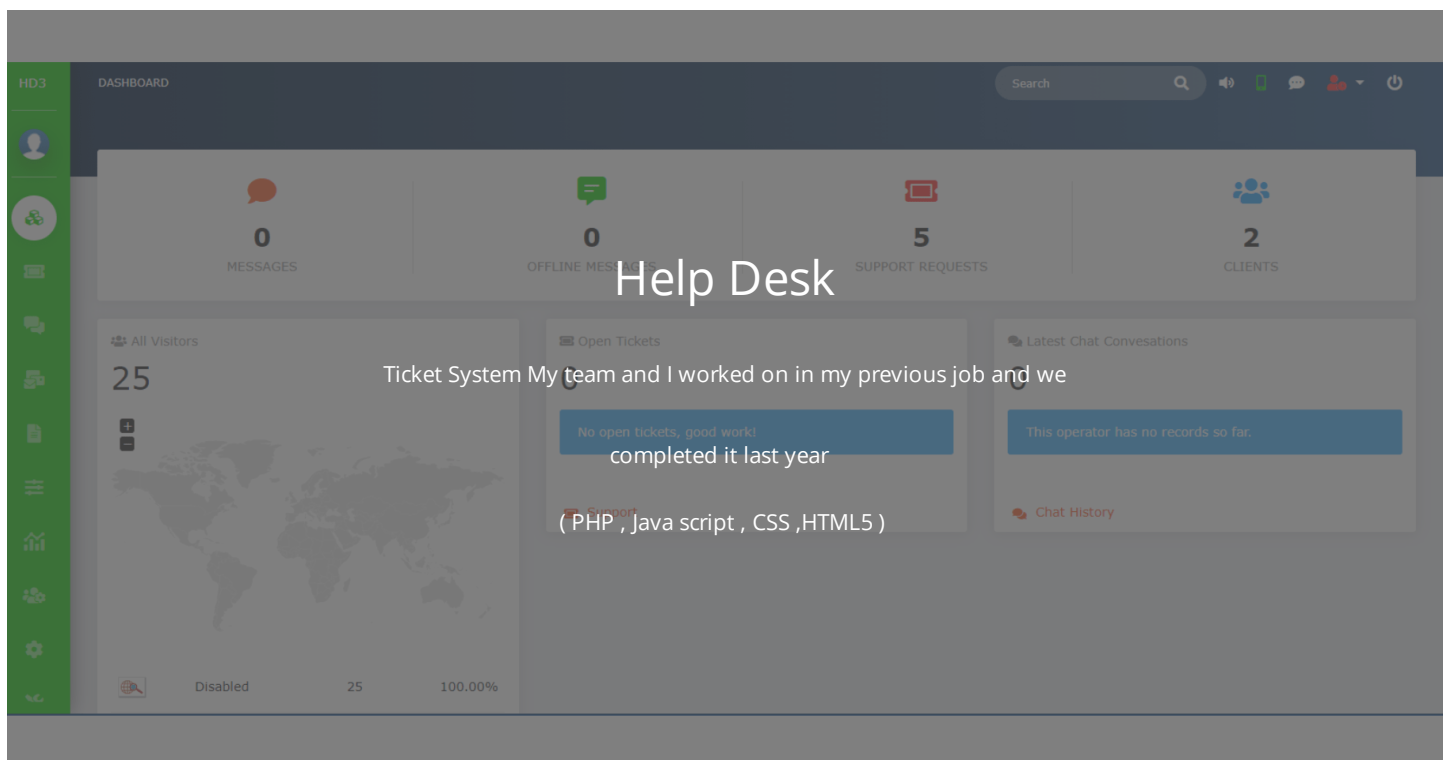
Report to management regarding the finances of establishment.

Advise clients in areas such as compensation, employee health care benefits, the design of accounting or data processing systems, or long-range tax or estate plans.

Represent clients before taxing authorities and provide support during litigation involving financial issues.

Establish tables of accounts and assign entries to proper accounts.

Projects



Education

- Damascus University, Bachelor of Business Administration (BBA), Accounting Specialist, 2015 ~ 2021