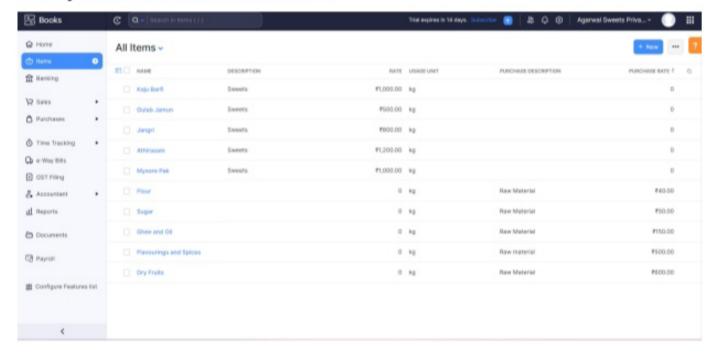
# Activity 2: Rewiew of Items after Addition

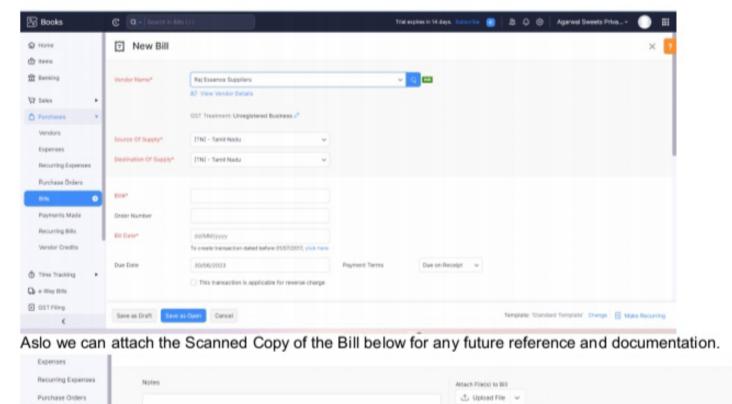


## **Activity 3: Direct Vendor Purchases Bills Creation:**

Keerthi Sweets purchased the raw material for the below suppliers directly with out purchase order.

- 1. Raj Essence Suppliers 5 kgs Flavourings and Spices Rs.500 per Kg in Cash (Non GST)
- Quality Sweets Ingredients 20kgs Ghee and Oil Rs.150 per kg in Cash (GST registered)

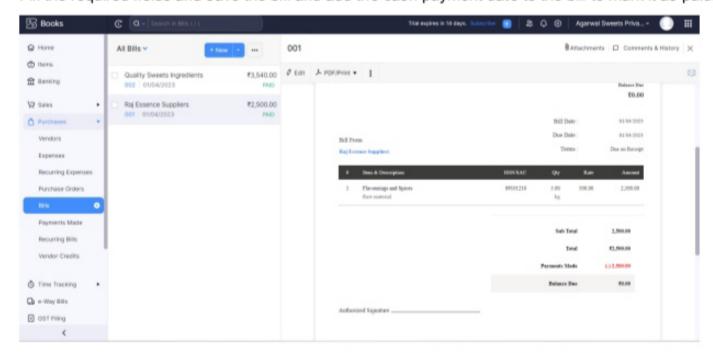
To create direct purchase invoices for the above transaction from navigation panle go to : Purchases>Bills>Create New



## Activity 4: Payment Marking to Purchase Bills

Payments Made

Fill the required fields and save the bill and add the cash payment date to the bill to mark it as paid.

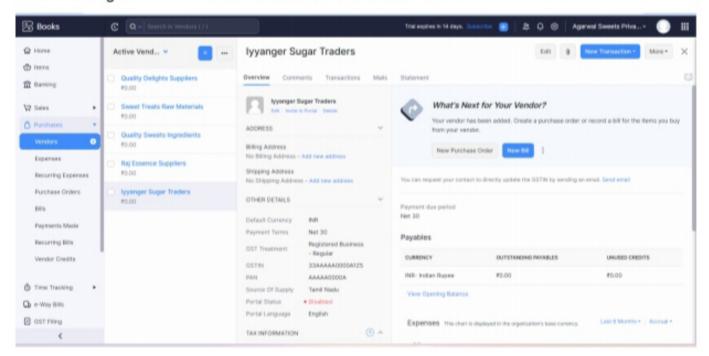


9

num of 5 files, 5MB each

#### Activity 2: Review of Vendors List

After Creating the Vendors check and review all the details:



## Milestone 4: Purchases

### Activity 1: Purchase Order Creation

Next Keerthi Sweets has raised Purchase orders for the raw materials form the below mentioned vendors:

- 1. Iyyanger Sugar Traders 200 Kgs Sugar Rs.50 pr kg for Credit Net 30 (GST registered)
- 2. Sweet Treats Raw Materials 500 kgs Flour Rs. 40 per kg in Cash/Bank (GST registered)
- 3. Quality Delights Suppliers 10kgs Dry Fruits Rs.600 kg in Cash/Bank (Non GST)

For Creation of purchase orders from Navigation Panel go to Purchases>Purchase Order> Creat New

