# Iconography

Icons should be used in a purposeful manner to maximize comprehension and reduce cognitive load when you need to call attention to a particular action, command, or section. Use them infrequently – if you're questioning an icon's use, it probably doesn't need to be used at all.

As a general rule, icons should be used in combination with meaningful text to support users progressing through the product in an accessible manner.

# Size

16px (very small)

the 'compact' primary and secondary buttons.

There are five icon sizes in our design system:

## Very small icons are best used when space is very limited. This size is largely used on our dashboards where there is a lot of information. They are also commonly used alongside text with the same font size.

18px (small) Small icons are best used when space is limited. These are icons largely used on our primary, secondary, and tertiary

## buttons. They are also commonly used alongside text with the same font size.

20px (compact) Compact icons are best used when space is limited but the icon should still remain a key focus. This size is primarily for

# 28px (medium)

Medium icons are best used when there is more space to emphasise a point or they can be used as a 'large' icon height on mobile devices.

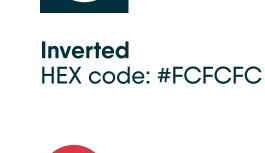
40px (large)

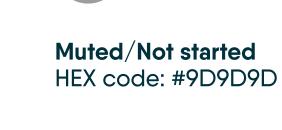
### Large icons are used sparingly to emphasise a concept or when space is plentiful. Wherever it's used, consider the fidelity of the icon in the space it's being used. (If there's plenty of room, a spot illustration might be more

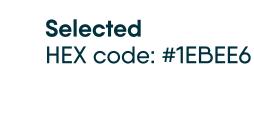
appropriate). Colour and style

## Our icons are available to use as a single colour primarily but can use two colours occasionally. The styling is an outline style for the primary state but can change to a filled out version where needed.

Primary HEX code: #00313C	







list only)

Amber status/ requires attention





Positive/ complete (Small icon in table or





HEX code: #B4E6A5

HEX code: #0F9D58

fontawesome.com. **Custom SVGs in fontawesome** 

Handover of icons

icon label i.e. 'check-light',

icons or a totally new icon in the same style as the rest of the font awesome library. Once the new icon is created and approved it should be added to the 'default' fontawesome kit.

To ensure a smoother process when handing designs over to the development team please only use icons which are

from or have been added to the 'default' kit in fontawesome. Each prototype should have a clear label with the relevant

When there isn't a suitable icon available in font awesome we should use a custom SVG comprised of two or more

We use fontawesome icons for the vast majority of our icon library. These icons are available from the 'default' kit on

**Status** 

Status icons are commonly used throughout the application. They are particularly useful for highlighting the status and priority of an application, task, or process. They are also frequently used on warnings and error messages to bring attention to the message and highlight the severity of it.

Complete **Approval** Incomplete Error required checkflag-light.svg circleflag-light.svg regular.svg exclamation

Low priority

dash-

regular.svg

UI icons are functional and highly reusable icons that appear throughout the application. They commonly are used to navigate to features, support a CTA, or to complete an action. 'Solid' variations of all these icons can also be used and

angle-down-

light.svg

-down-

light.svg

Medium priority

grip-lines-

regular.svg

High priority chevrons-upregular.svg

-light.svg

angle-right-

plus-

square-

light.svg

regular.svg

arrow-up-from-

arrow-up-right-

from-square-

bars-solid.svg

gear-light.svg

light.svg

(g)

X

arrows-

light.svg

 $\bigcirc$ 

maximize-

copy-light.svg

grid-2-light.svg

Warning

triangle-

exclamation

-light.svg

should be used for compact primary and secondary buttons. See guidance on the button component.

angle-right-

light.svg

UI

(i)arrow-up-arrow

0

dash-light.svg

share-light.svg

**Event** 

(<del>\*</del>:-

**Portals** 

000

Users

0

Location

light.svg

?

location-dot-

Help Centre

cloud-

question-

light.svg

users-light.svg

calendar-day-

Task Manager

clipboard-list-

check-light.svg

regular.svg

angle-left-

circle-infolight.svg magnifyingglass -regular.svg arrows-rotatelight.svg arrow-up-rightfrom-squarelight.svg

ellipsis-

vertical-

light.svg

arrows-updown-left-

clone-

(+)

regular.svg

circle-plus.svg

**App features** 

Calendar

calendar-

Tag

regular.svg

tag-light.svg

right-light.svg

 $\bigoplus$ 

pen-to-square -light.svg arrow-rotateleft-light.svg

> trash-canregular.svg

file-light.svg

light.svg paper-planelight.svg circle-minus-

light.svg

grip-lines-

**Events** calendar-linesregular.svg  $\langle \hat{C} \rangle$ Accounts piggy-bank-

light.svg

Lettings

in a link to clearly show which feature the user is activating or navigating to.

User user-light.svg Language earthamericas-

Call phone-light.svg F) **Announcement** bullhornregular.svg

02 **Directions** 

route-light.svg  $(\checkmark)$ Tasks circle-checklight.svg

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£⊛

user.svg **Control Panel Portfolio** controlportfolio.svg panel.svg My Account Transfer light-sterlingmysign-circleaccount.svg arrow-right.svg

Property details icons are best used to highlight details relating to properties. They can be used alongside a number to demonstrate how many beds or baths a property has. They could also be used to visualise what a task for a property relates to, for example using an appliance icon alongside a task name to show it relates to an issue with an  $\oplus$ Security Bath/Bathroom shieldbath-light.svg quarteredlight.svg

0 **Appliance** Gas fire-flameoven-light.svg simple-light.svg D Toilet Cleaning broom-light.svg toilet-light.svg

<u>O</u> Exterior/ Pest mouse-fieldhouse-treeregular.svg light.svg

light.svg light.svg arrow-downarrows-upto-bracketdownlight.svg light.svg  $\frac{}{}$ check-regular sliders-light.svg .svg

link-light.svg xmark-light.svg clock-light.svg house.svg questionfloppy-diskregular.svg light.svg

bell-light.svg

**Business** 

Information

briefcase-

light.svg

Reports

4

Contacts

light.svg

Certificate

light.svg

SMS

Text

S

Agree

handshake-

light.svg

-0-

light.svg

file-certificate-

message-sms-

(L)

address-book-

lock-light.svg

App feature icons are less frequently used. They identify specific features of the products. For example using an icon 2 **Email** Comments envelopecommentslight.svg light.svg 6

Inspections

magnifying-

**Activity List** 

list-light.svg

Notes

note-sticky-

Newspaper

newspaper-

light.svg

£

Sales

light.svg

Favourite

0

**Auction** 

gavel-light.svg

heart-light.svg

sterling-sign-

light.svg

glass-light.svg

file-

# B Signature

key-light.svg house-laptoppen-nibchart-pielight.svg light.svg simple-light.svg

Messages messageslight.svg Branch

shop-light.svg

**Photos** 

camera-

light.svg

**♦**+

New/Update

sparkles-

light.svg

Chat

Mobile

light.svg

message-dots-

mobile-screen-

button-light.svg

My Services

services.svg

my-

£

Refund

light-sterling-

arrow-left.svg

**Property details** 

appliance in a property.

Bed/Bedroom

bed-front-

light.svg

(©)

Fire

Flooding

**Elevator** 

fire-light.svg

sign-circle-

light.svg B

33 Maintenance Job screwdriverwrenchlight.svg **W** Chart Decreasing chart-line-

down-light.svg

light-calendar-

lines-circle-

My Day

Idea/New lightbulb-onlight.svg Lettings property lettingsproperty.svg (e)

 $(\checkmark)$ 

circle-check-

light.svg

Alarm/Sensor

sensor-on-

light.svg

\$

Water

droplet-

light.svg

Decorating

paint-roller-

Sofa/Living

couch-light.svg

light.svg

Room

**Stairs** 

Lettings

applicant

lettings-

applicant.svg

Ê Sales property Salesproperty.svg (D) Move in Move out light-houselight-housecircle-arrowcircle-arrowright.svg left.svg Tasks

house-floodwater-light.svg ٥٩

elevatorlight.svg Lock lock-keyholeGarden

**Electricity** bolt-light.svg Pumbing/Pipe pipe-valveregular.svg P Parking/Garage squareparkingregular.svg

stairsregular.svg

F Sales applicant

applicant.svg

Version control:

V1 added

sales-

Social

open-light.svg **User groups** User group icons are useful to support different types of users visually from one another. These type of icons are particularly useful on search results to help users distinguish results from one another. Contractor **Tenant** user-helmethouse-usersafety-light.svg light.svg

Lettings

lettings-

landlord.svg Ê Sales property property salesproperty.svg property.svg

Landlord

twitter.svg

•• flickr.svg

Vendor

vendor.svg

0 instagram.svg

facebook.svg linkedin.svg youtube.svg

Social icons are used to link users to social platforms.

in

Date of design update: Notable updates: N/A15.06.2023