

# Iconography

Icons should be used in a purposeful manner to maximize comprehension and reduce cognitive load when you need to call attention to a particular action, command, or section. Use them infrequently – if you're questioning an icon's use, it probably doesn't need to be used at all.

As a general rule, icons should be used in combination with meaningful text to support users progressing through the product in an accessible manner.

## Size

There are five icon sizes in our design system:

### 16px (very small)

Very small icons are best used when space is very limited. This size is largely used on our dashboards where there is a lot of information. They are also commonly used alongside text with the same font size.

### 18px (small)

Small icons are best used when space is limited. These are icons largely used on our primary, secondary, and tertiary buttons. They are also commonly used alongside text with the same font size.

### 20px (compact)

Compact icons are best used when space is limited but the icon should still remain a key focus. This size is primarily for the 'compact' primary and secondary buttons.

### 28px (medium)



Medium icons are best used when there is more space to emphasise a point or they can be used as a 'large' icon height on mobile devices.

### 40px (large)

Large icons are used sparingly to emphasise a concept or when space is plentiful. Wherever it's used, consider the fidelity of the icon in the space it's being used. (If there's plenty of room, a spot illustration might be more appropriate).

## Colour and style

Our icons are available to use as a single colour primarily but can use two colours occasionally. The styling is an outline style for the primary state but can change to a filled out version where needed.

			
<b>Primary</b> HEX code: #00313C	<b>Inverted</b> HEX code: #FCFCFC	<b>Muted/Not started</b> HEX code: #9D9D9D	<b>Selected</b> HEX code: #1EBEE6

			
<b>Amber status/ requires attention</b> HEX code: #FFA500	<b>Warning/ incomplete</b> HEX code: #DC3545	<b>Positive/ complete</b> HEX code: #B4E6A5	<b>Positive/ complete (Small icon in table or list only)</b> HEX code: #0F9D58

## Icon Library

We use fontawesome icons for the vast majority of our icon library. These icons are available from the 'default' kit on fontawesome.com.

### Custom SVGs in fontawesome

When there isn't a suitable icon available in font awesome we should use a custom SVG comprised of two or more icons or a totally new icon in the same style as the rest of the font awesome library.

Once the new icon is created and approved it should be added to the 'default' fontawesome kit.

### Handover of icons

To ensure a smoother process when handing designs over to the development team please only use icons which are from or have been added to the 'default' kit in fontawesome. Each prototype should have a clear label with the relevant icon label i.e. 'check-light',

### Status

Status icons are commonly used throughout the application. They are particularly useful for highlighting the status and priority of an application, task, or process. They are also frequently used on warnings and error messages to bring attention to the message and highlight the severity of it.

				
<b>Complete</b> check-regular.svg	<b>Approval required</b> flag-light.svg	<b>Incomplete</b> flag-light.svg	<b>Error</b> circle-exclamation-light.svg	<b>Warning</b> triangle-exclamation-light.svg

		
<b>Low priority</b> dash-regular.svg	<b>Medium priority</b> grip-lines-regular.svg	<b>High priority</b> chevrons-up-regular.svg

### UI






UI icons are functional and highly reusable icons that appear throughout the application. They commonly are used to navigate to features, support a CTA, or to complete an action. 'Solid' variations of all these icons can also be used and should be used for compact primary and secondary buttons. See guidance on the button component.

				
angle-right-light.svg	angle-down-light.svg	angle-left-light.svg	angle-right-light.svg	plus-regular.svg

				
circle-info-light.svg	arrow-up-arrow-down-light.svg	arrows-up-down-light.svg	arrow-down-to-bracket-light.svg	arrow-up-from-square-light.svg

				
magnifying-glass-regular.svg	pen-to-square-light.svg	check-regular.svg	sliders-light.svg	arrow-up-right-from-square-light.svg


				
arrows-rotate-light.svg	arrow-rotate-left-light.svg	link-light.svg	xmark-light.svg	bars-solid.svg

				
arrow-up-right-from-square-light.svg	file-light.svg	house.svg	clock-light.svg	gear-light.svg

				
ellipsis-vertical-light.svg	trash-can-regular.svg	question-regular.svg	floppy-disk-light.svg	arrows-maximize-light.svg


				
arrows-up-down-left-right-light.svg	grip-lines-light.svg	dash-light.svg	lock-light.svg	copy-light.svg






				
clone-regular.svg	paper-plane-light.svg	share-light.svg	bell-light.svg	grid-2-light.svg

	
circle-plus.svg	circle-minus-light.svg


### App features






App feature icons are less frequently used. They identify specific features of the products. For example using an icon in a link to clearly show which feature the user is activating or navigating to.

				
Calendar	Events	Event	Email	Comments






				
calendar-regular.svg	calendar-lines-regular.svg	calendar-day-regular.svg	envelope-light.svg	comments-light.svg

				
Tag	Accounts	Task Manager	Business Information	Inspections






				
tag-light.svg	piggy-bank-light.svg	clipboard-list-check-light.svg	briefcase-light.svg	file-magnifying-glass-light.svg

				
Signature	Lettings	Portals	Reports	Activity List






				
pen-nib-light.svg	key-light.svg	house-laptop-light.svg	chart-pie-simple-light.svg	list-light.svg

				
Messages	User	Users	Contacts	Notes






				
messages-light.svg	user-light.svg	users-light.svg	address-book-light.svg	note-sticky-light.svg

				
Branch	Language	Location	Certificate	Newspaper






				
shop-light.svg	earth-americas-light.svg	location-dot-light.svg	file-certificate-light.svg	newspaper-light.svg

				
Photos	Call	Help Centre	Text	Sales

				
camera-light.svg	phone-light.svg	cloud-question-light.svg	message-sms-light.svg	sterling-sign-light.svg

				
New/Update	Announcement	Maintenance Job	Agree	Favourite

				
sparkles-light.svg	bullhorn-regular.svg	screwdriver-wrench-light.svg	handshake-light.svg	heart-light.svg

				
Chat	Directions	Chart Decreasing	Idea/New	Auction

				
message-dots-light.svg	route-light.svg	chart-line-down-light.svg	lightbulb-on-light.svg	gavel-light.svg





				
Mobile	Tasks	My Day	Lettings property	Sales property

				
mobile-screen-button-light.svg	circle-check-light.svg	light-calendar-lines-circle-user.svg	lettings-property.svg	sales-property.svg

				
my Services	Control Panel	Portfolio	Move in	Move out

				
my-services.svg	control-panel.svg	portfolio.svg	light-house-circle-arrow-left.svg	light-house-circle-arrow-right.svg

				
Refund	Transfer	My Account	Tasks	

				
light-sterling-sign-circle-arrow-left.svg	light-sterling-sign-circle-arrow-right.svg	my-account.svg	circle-check-light.svg	

### Property details






Property details icons are best used to highlight details relating to properties. They can be used alongside a number to demonstrate how many beds or baths a property has. They could also be used to visualise what a task for a property relates to, for example using an appliance icon alongside a task name to show it relates to an issue with an appliance in a property.






				
Bed/Bedroom	Bath/Bathroom	Security	Alarm/Sensor	Water

				
bed-front-light.svg	bath-light.svg	shield-quartered-light.svg	sensor-on-light.svg	droplet-light.svg

				
Fire	Gas	Appliance	Electricity	Decorating

				
fire-light.svg	fire-flame-simple-light.svg	oven-light.svg	bolt-light.svg	paint-roller-light.svg

				
Flooding	Cleaning	Toilet	Pumping/Pipe	Sofa/Living Room

				
house-flood-water-light.svg	broom-light.svg	toilet-light.svg	pipe-valve-regular.svg	couch-light.svg