

INFORMATION REQUIRED FOR CARRYING OUT A FTO REPORT

This sheet we summarize the information we need for investigating existing IP rights which might be enforced against you for marketing a product or device, in a given country or in a plurality of territories, worldwide. This data will allow us to write a report in precise and comprehensive fashion.

It is for that reason that it is so important that you answer all the sections that you consider pertinent, in a clear, short and concise manner. It is essential that we can understand without a doubt the objective, build and function of your invention, as well as the technical characteristics that differentiate your invention from the existing prior art. Furthermore, if possible, it would be convenient if you could attach samples, drawings and/or flow charts of the device and/or the process to be registered.

I. TITLE OF INVENTION

*This section must clarify, in a precise and brief manner, **the purpose of the invention**. It is important to point out that the title ought to be only descriptive and it must not include any fantasy names.*

II. TECHNICAL FIELD

*This section should describe **the scientific or technology field** the invention relates to (chemical, pharmaceutical, mechanical, electronics, agriculture) and the **sector of the market** the invention is going to be implemented in.*

III. STATE OF THE ART

*This section should summarize the characteristics of all **the previous inventions that you consider most resemble your own**, as well as all disclosures that you are aware of on the same or related subject matters. In that regard, publications, author, dates, publishing and any information that can help identify similar inventions, must be cited.*

*It is of particular importance to know about **disclosures made previously by your own** : publications, patents, doctoral thesis, oral presentations, catalogs, as well as posters or abstracts displayed or published in congresses and meetings; edited manuals, information contained in your website, including identical or similar products exposed in fairs or already launched into the market, worldwide.*

On the other hand, it is essential for us to know the **differences in structure, operation, build, etc..., of your invention in comparison to what is already put or disclosed on the market.**

Include, if known, the **names of the companies and/or inventors** that work on the sector or do research on the topics related to the concept of the invention.

If applicable: **The patent/s number/s, as well their holders** , of any patent on which you suspect might be infringed by invention's commercial exploitation.

IV. SUMMARY OF INVENTION

This section must point out the essential **characteristics of the device or process of the invention intended for commercial exploitation** , focusing on those **aspects that make it innovative and not obvious to the invention** in a way precise enough that would allow an expert to understand it replicate it.

It is important for you to describe briefly the **possible variants or alternative forms of your invention.**

Likewise, it is convenient to specify at least one technical **problem addressed or solved** by your invention.

V. DETAILED DESCRIPTION OF THE INVENTION

In this section it is necessary to **detail the most specific features of the elements, components (or stages) incorporated in at least one embodiment of the invention** , as well as **its placement in the device** (in case we are dealing with a material invention) **or the chronological order of the process** (in case we are dealing with a procedure).

VI. DRAWINGS OR FIGURES

The drawings should be **made in consistent lines and strokes**, thick enough and well delimited, **without colors or "shading"**. The stages in a process can be represented by a flow chart. Figures must include the numbering of the different elements represented thereof.

CLIENT DATASHEET

LEGAL ENTITY OR NATURAL PERSON REQUESTING THE REPORT

- Name:
- Postal address:
- CIF/NIF :
- Nationality:
- Contact person (name/email/telephone):

BILLING INFORMATION

- Invoice issued in the name of:
- Postal address:
- CIF/NIF:
- Contact person (name/email/telephone):

CONTACT INFORMATION

- Contact person:
- Postal address:
- Email address:
- Telephone/Fax: