

IELTS

Writing Skills

Academic and General IELTS Writing Prompts

Index

Prelude - Introduction to IELTS writing section, 2

Chapter 1 :- General Task 1 - Letter Writing

1. How to Write a Letter to Request for Information, 6
2. How to Write a Letter to Explain a Situation, 12

Chapter 2 :- Academic Task 1 - Summary Writing

1. How to Brainstorm for the Right Content, 17
2. How to Do Line Graph Type of Question?, 20
3. How to Do Map Type of Question?, 23
4. How to Do a Process Chart Type of Question?, 27
5. How to Describe a Bar Graph?, 30
6. How to Describe Pie chart?, 34
7. How to Describe a Table Type of Question?, 38

Chapter 3 :- Practice Exercises : General Task 1 - Letter Writing

- A. Recent Exam Questions, 43
- B. Practice Questions, 50

Chapter 4 :- Task 2 - Essay Writing

- o Structure and Types of Questions
 1. Structure of an Essay, 55
 2. How to Identify Which Type of Essay is Asked in Task 2?, 61
 3. 5 Way to Plan Your Essay, 63
 4. How to organize the Essay Well?, 66
 5. How to Answer 'Two Opinions' Type of Essay?, 68
 6. How to write 'problem and solutions' Type of Essay?, 71
 7. How to Answer Agree Disagree Essay Type?, 76
 8. How to Write 'Causes(Reasons) and Effect' Type of Essay?, 80
 9. How to Write 'Compare and Contrast' Type of Question?, 85
 10. What to Write 'Advantage & Disadvantages' Question?, 90
 11. How to Answer Two-Point Type Questions?, 97
 12. Common Spelling Errors and How To Avoid Them, 101
 13. Common Tense Errors in IELTS

Chapter 5 :- Vocabulary

1. How to Improve Sentence Quality, 119
2. How to Use Connectors?, 112

Chapter 6 :- Practice Exercise - Essay Writing

- A. Recent Exam Questions , 128
- B. Practice Questions, 137

Chapter 7 :- Complete Writing Test General, 138

Chapter 8 :- Complete Writing Test Academic, 150

Prelude

Introduction to IELTS

Introduction to IELTS

IELTS writing task is divided into two parts:

- Task 1
- Task 2

Difference between General and Academic Writing Section:

Only Task 1 is different for IELTS academic and IELTS General.

Task 2 essay writing is same for both IELTS Academic and IELTS General.

What to read? IELTS Academic Writing

Task 1: Describing a chart/graph/map/process

Word limit 150 words

Time: 20 mins

Task 2: Essay writing

Word limit: 150 words

Time: 40 mins

IELTS General Writing

Task 1: Letter writing

Types of Task 1 question: Requesting for information and explaining a situation

Word limit: 150 words

Time: 20 mins

Task 2: Essay writing

Word limit: 150 words

Time: 40 mins Task 2: Essay writing

Types of Questions:

IELTS Academic Writing

Task 1:

- Pie chart
- Table
- Diagram/process
- Map
- Bar graph
- Line graph

Task 2:

- Agree and disagree type of essay
- Advantages and disadvantages type of essay
- Problem and solutions type of essay
- Discuss both views type of essay
- Two-part question type of essay
- Causes and effects type of essay
- Compare and contrast type of essay

Chapter 1

Writing Section - Task 1

1. How to Write a Letter to Request for Information

If you are appearing in IELTS General Training, there are two different types of letters you need to prepare for IELTS Writing Task 1: formal and informal letter. If you find the question is a formal letter, you need to write in the professional or formal tone.

Two Types of Formal Letter Writing Prompts are

- Request for information
- Explaining a situation

Before you start writing, you should know what type of letter it is, whether formal or informal, so that you can form sentences according to the required tone and style. If you are writing a letter to a manager, employer or any person with whom you are professionally related, then this letter is formal. However, when you are to write a letter to your friend with whom you are personally related, then this letter type is informal. In this chapter, you will know more about how to request information.

Formal Letter

Sample Question

A writing prompt for this type of question is given below:

You have decided to set up a business for which you want to avail the facility of bank loan.

Write a letter to the bank manager requesting for information about the bank loan and in your letter, write the following:

- Why you are writing the letter
- What is the amount of bank loan you need
- When you are able to repay the loan

In this writing prompt, the examiner is asking you to write a letter to **request** the bank manager for some information. As the letter is to the bank manager, it has to be a formal letter.

Once you know what is asked of you, you should now structure your letter.

Structure and Steps to Follow

1. Identify letter – Formal
2. Write salutation (*Dear Sir/Mam,*)
3. Write purpose of letter
4. Describe the first bullet point (it may be same as step 3)
5. Describe the second bullet point
6. Describe the third bullet point
7. Write finishing statements (*I look forward receiving your response at the earliest.*)
8. Sign-off (*Yours faithfully,*)

Sample Answer

Dear Sir/Mam,

I am writing this letter to request information about availing loan from your bank for starting a business nearby my home in the next month.

As per the market research, I hope that constructing a restaurant in the proposed site would be a huge success. Since the area is home to students studying in the regional university, it is expected that around 2000 students can be potential customers of my business.

For setting up the restaurant, I be would require to invest Rs 50 lakh which I seek as the loan amount from your bank. I request you to provide me with all the required information including eligibility criteria and the documents to be submitted along with the application form.

Furthermore, I would like to inform that there is no other restaurant in the area which would prove to be one of the reasons for my business to grow. And hence, I hope that I would be able to repay the loan in 3 years or earlier.

Kindly provide me the requested information as soon as possible so that the loan application can be processed at the earliest.

Yours faithfully,
Ramesh Varma

(189 words)

Useful vocabulary

To improve the quality of your letter, you should include vocabulary from the glossary below.

- I would like to request...
- I would like to suggest if you can...
- I would be grateful if you can...
- I would like you to kindly...
- I am entitled to request that...
- I was wondering if it would be possible for you to...

Informal Letter

Sample Question

You want to apply for work permit in a city abroad where you had never been to. Hence, you want to seek information about that city from a friend who is living in that city.

Write a letter to your friend to request information about the city you are planning to move to and in your letter, write the following:

- where and when you want to work
- what type of job it is
- how long you want to work there

This prompt is asking you to request information about a city, but it is an informal letter as you are asked to write it to your **friend**.

Now that you know that it is an informal letter, let's look at its structure.

Structure and Steps to Follow

1. Identify letter – Informal
2. Write salutation (*Dear Carol,*)
3. Write greeting statement (*I hope you are doing well.*)
4. Describe the first bullet point
5. Describe the second bullet point
6. Describe the third bullet point
7. Write finishing statements (*I hope we would meet soon in the next month.*)
8. Sign-off (*Yours truly,*)

Sample Answer

Dear Suresh,

I hope you are doing well and enjoying your life.

It's been quite sometime since i last wrote to you. I am planning to visit your city London my visit to your city, London. I feel lucky enough that my company has selected me for a project in London and I would be reaching there in the next month.

My London based project is a great opportunity for me as I would be interacting with some important clients for presenting business proposals and further finalizing the deals. This is a full-time job of day shift but sometimes, I may need to work in night shifts. As I am new to the city, I need some help from you if you can give some information such as the rent charges, food prices, availability of public transport, facility of banking and others. Since you are already in the city, I think you can be of great help in gaining familiarity to the city.

I would be staying in London for 2 years after which the project ends and I hope we will have great fun together in London.

Yours truly,
Pratham

(186 words)

Useful vocabulary

To improve the quality of your letter, you should include vocabulary from the glossary below.

- Well, you know
- As you know,
- It would be great to see you
- I have got a
- A lovely view
- On the bright side
- It would be nice
- Prices are crazy
- It was quite good
- Hope to see you soon!
- All the best!
- Good bye!
- Take care!
-

Practice Exercise

1.

You have planned to study a distance course online from an international university. Write a letter to the university officer requesting information about the course. In your letter, write:

- Why you are writing
- Which course it is and when you plan to study
- Why you want to study this course

2.

You want to spend your holidays in the country outside India where your friend resides. Write a letter to your friend and in your letter, write:

- Where and when you want to spend holidays
- Why you want to visit there
- When you are planning to visit

3.

You want to hold a surprise party for a friend who is visiting home town after a long time from a foreign country. Write a letter to another friend and in your letter,

- Write reason for holding party
- Describe when and how you are holding the party
- Ask your friend to meet you in person for discussion

4.

Your landlord has increased the amount of rent you pay every month and you don't find it appropriate. Write a letter to a landlord and in your letter,

- Explain why you are writing
- Describe why you find increase inappropriate
- What you want to do now

5.

You recently graduated from an MBA college and saw an advertisement in the newspaper for the position of Management Trainee at reputed company in the city. Write a letter to the Human Resource Manager and in your letter.

- Explain why you are writing the letter
- Describe your qualifications and skills
- Explain why you are interested for this position

2. How to Write a Letter to Explain a Situation

One of the most common types of letters you may find in IELTS General Training Writing Task 1 is a formal letter that asks you to explain a situation. The phrase “Explain your situation” you often find as second bullet point or sometimes as the first bullet point itself in question statement.

At first glance, you may feel it is quite unclear about what you have to actually explain here. To remove all your doubts, let us discuss this by taking an example of a question.

Sample Question

You have recently purchased an item from a retail store. When you returned home, you found that it did not work. You called the customer care about this problem but did not get any satisfactory response.

Write a letter to the retail manager and in your letter:

- *Say who you are*
- *Explain your situation*
- *Say what action you want from the retail store*

what does “explain your situation” mean?

Now, what does “explain your situation” mean? It means that you can describe the current issue you are experiencing or the problem you are facing, how it actually happened and what the whole story behind it was. The question puts you in a situation which you can imagine as real and then subsequently, you can write it in the form of a letter. In order to explain the situation, you can relate it with something which you are familiar about.

For example,

you might have already found a service unsatisfactory in the past or your friend might have faced such an incident before.

In case of writing a complaint letter, for example, about experiencing bad service at a restaurant, you often need to explain the situation as a second person. Explaining from a second person’s viewpoint is usually lengthy because this is where you have to describe a lot.

To write more, it is important to **think of something extra** surrounding to the given situation, for example, adding factual information, forming a story of the whole incident etc., to provide more detailed information.

Let's have a look at the question once again.

Sample Question

You have recently purchased an item from a retail store. When you returned home, you found that it did not work. You called the customer care about this problem but did not get any satisfactory response.

Write a letter to the retail manager and in your letter:

- *Say who you are*
- *Explain your situation*
- *Say what action you want from the retail store*

Model Answer

Dear Sir/Mam,

I am writing this letter to complain about the digital camera that I bought from your retail store last Monday i.e, 26th September 2016.

I am a resident of Vishal Market, New Delhi and working as an Executive in a reputed firm nearby your retail store.

I purchased latest technology digital camera of Nokia brand from your store which was working fine at the time of purchase, but when I reached home, I found that it suddenly stopped working and there seems to be a problem in the camera lens. Moreover, the shutter mechanism is also faulty. After I found out these faults in the product, I immediately called the customer care. The executive willing even was not to listen and outright refused to replace the camera.

I, therefore, request you to kindly interfere in is matter and help me in either getting a replacement of the digital camera or getting the full refund amount as soon as possible, I also suggest you to improve your customer care dispute resolution system.

Thanking You!

Yours faithfully,

Ramesh Kumar

(183 words)

Useful Phrases to Explain situation

Following are some of the phrases that you may use while writing a letter (where you need to explain a situation)

- It was working fine earlier...
- It suddenly stopped working...
- There seems to be a problem in...
- I found discrepancies...
- It was faulty...
- It is broken from inside...
- There is a scratch...

Useful connectives

Following are some of the sentence connectors that you may use to make your writing cohesive:

- Moreover,
- Apart from this,
- On the other hand,
- Other than this,
- In addition to this,
- However,

Practice Exercise

1.

You have got a job offer recently but cannot join on time due to some urgent work at home. Write a letter to the HR of that company and in your letter,

- Say why you are writing
- Explain your situation
- What you want to request from manager

2.

You had borrowed some books from your college library but now you cannot return on time. Write a letter to the library manager and in your letter,

- Say why you are writing
- Explain your situation
- When it is possible for you to return books

3.

You have recently bought a house, however, you are not pleased with the maintenance that is done by the society. Write a letter to the society's secretary and in your letter,

- describe the situation.
- explain why you are dissatisfied
- say what you want the secretary to do.

4.

You have recently shifted to a new neighbourhood. Your neighbours are youngsters who listen to music loudly. Write a letter to your neighbours to be thoughtful of the noise. In your letter,

- describe your situation
- explain why you are troubled
- say what you want them to do.

5.

You travelled by a newly launched airlines and your suitcase was damaged. Write a letter to the airport authority and in your letter,

- inform the airline of when and where you travelled.
- describe your suitcase and what happened to it.
- explain why the airline should pay for a new suitcase.

Chapter 2

Academic Task 1 - Summary Writing

1. How to Brainstorm for the Right content

IELTS writing task 1 for the academic module is challenging. It involves brainstorming for at least 5 minutes in order to find the right content or the key features from the question. In IELTS writing task 1, you may get a bar chart, line graph, table, map or process chart. There can also be complex questions including the combination of either of these two. Thinking for a while on the question is essential to write effectively for a good band score.

Let us see how to brainstorm for the right content for the IELTS writing task 1 question.

Read the Question Properly

Whether the IELTS writing task 1 question is in the form of bar graph or map, you should read it carefully. By reading, you actually select the important information, an overview, which you can use for writing the introduction. Without gaining familiarity with the question, it is not advisable to start writing since it may lead to a lot of errors. So, it is important to carefully read the question to understand it well and be familiar with it.

What to read?

Read the question statement in all the questions. Reading the question carefully will help in paraphrasing.

For the following type of question, concentrate on the following features

Bar Chart/Line Graph: Read x-axis, y-axis and labels (given at the right/top)

Table: Read row heading/column heading/figures

Map: Read labels/check sites

Process: Read heading/sub-heading

Analyse the Question

Apart from reading the overview of question, analysing it thoroughly for drawing out its important highlights of the question is another important key task to do before you start writing. You should do this analysis as quickly as possible because if you go slow, you may run out of time. Making use of the pencil to write down the important features that you have noticed in the diagram is also a good strategy. In this way, you will not forget to include any key feature while writing.

What to Analyse?

Bar Chart/Line Graph:

- X-axis/Y-axis difference of points (e.g. 1990, 1995, 2000 with difference of 5 years)
- Check heading or title of the graph
- Check labels given at the top/bottom/right of the diagram

Table: Read the headings of rows and columns

Map: Check labels/directions/sites mentioned

Process chart: Check out picture of every step in the process chart to get overall understanding

Go into the Details

For good analysis of the diagram, graph, chart you can figure out its important features in the following two ways:

- By going into the details or
- By making comparisons.

You can go into the details by checking out each aspect of the diagram. If you do it in order, it would be easier. Secondly, after you know the full details, you can compare and contrast to find something significant in the diagram.

Bar Chart/Line Graph:

- Check for increasing/decreasing/stable/fluctuation trend of every line graph
- Compare and find out differences of one graph with the other graph of every label in terms of quantitative analysis (e.g. one is twice/thrice/two-fold than the other, one is 20% more or 50% less than the other)
- Check out similarities of one graph line with the other graph line of every label (e.g. both are showing increasing trend)
- Find out if there are joining points where two or more than two graphs join

Table: Analyse every figure row-wise and column-wise to look for maximum value/minimum value/increasing/decreasing/stable/fluctuation trend.

Map: According to the label, try to make out inferences of every site in the map and find out its location using compass.

Process Chart:

- Understand each and every step of the diagram
- Do not forget to check out the textual information along with every diagram

Check for the Main Conclusion

At the end of IELTS writing task 1 analysis, try to look into the diagram again to find the general overview of the question, which is nothing but conclusion and you may notice this at the time when you are doing analysis as mentioned above. Some suggest to notice the main conclusion at the start while others find it appropriate to search it out at the end, after gaining complete familiarity of the question.

Structure your Body Paragraphs

After brainstorming, when you are finished with everything and want to start writing, you should start structuring your body paragraphs. For writing body paragraphs, apart from introduction and conclusion, people adopt various approaches. You can divide the diagram into two parts and then write two respective body paragraphs for its key features. Otherwise, you may list out main trends in one paragraph and points of comparison or contrast in the other paragraph.

Remember that task 1 is more of a report writing, you only have to state facts, devoid of any opinion . These facts should be presented in one paragraph of 7-8 lines.

If the brainstorming session is done right, a well-structured essay will take essay easily. The five minute you will get to brainstorm will determine how you will spend your next 40 or 20 minutes.

2. How to Do Line Graph Type of Question?

In this type of question, you may find two types of line graph; simple and complex. In the simple type of line graph question, you may find one line in the graph but on the other hand, in the complex question, you may get two or more than two lines in the graph question.

These lines can be of different colors or different types. For such complex line graph questions, labels are given at one side of the graph in order for you to identify which line corresponds to which data. Let us find in detail how to solve line graph type of question in IELTS writing task 1.

What is Being Tested?

This type of question tests your ability to:

- objectively describe the information given to you
- compare and contrast
- report on an impersonal topic without the use of opinion
- use the language of graph description

So it makes sense to have someone guide you about what to do and what not to do to get a great score.

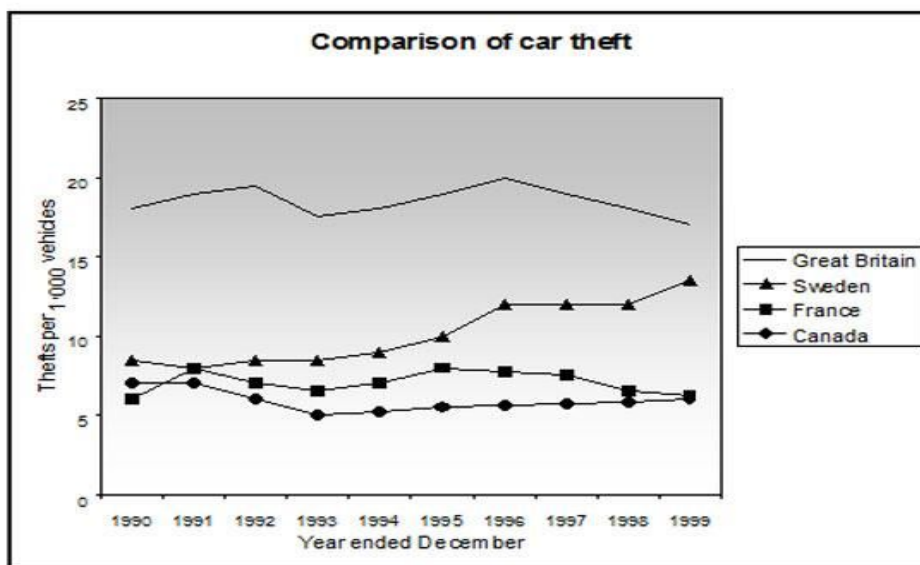
Sample Question

You should spend about 20 minutes on this task.

The line graph shows thefts per thousand vehicles in four European countries between 1990 and 1999.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Step 1: Read Question Properly to Write Introduction

You should never solve a Line graph question without reading it thoroughly. If you do so, there is high possibility you would miss out on something important. Once you read the question, just have a look at the line graph as well. Check its heading since the topic may give you a better idea of what the line graph is about. Also, do find out its x-axis label and y-axis label where you can get to know the units which you can include in the introduction,

for example,

- "in the period of 10 years",
- "from 1970 to 1980" etc.

Step 2: Analyse Line Graph to Write Body Paragraphs

You can write one body paragraph in detail in case you get a simple line graph. However, if you have been given two or more lines in the graph, you can prefer writing two body paragraphs so that you are able to mention enough details about them. In this case, you can first try to write about the individual lines in the first body paragraph where you can mention the starting point of a line, the peak points and the trends such as gradually decreasing, constantly increasing, stable, etc. In the second body paragraph, you can write once you compare the multiple lines together.

Step 3: Compare and Contrast to Find Important Highlights

In order to write about the highlights of a line graph, you should be able to make a good comparison of the lines. Here, you may like to notice if there are intersection points of the lines or if two lines are following the same trend of being constant over a period. Then, also mention the peak points at the start and at the end along with the corresponding data.

Also, write whether it was at maximum or at its lowest. These important highlights are nothing but the key features that make you score better.

Step 4: Include Main Summary or Conclusion of Line Graph

A writing task response without its main summary would definitely get a lower band score. Hence, you must include it in your conclusive statements which you may either write after introduction or after your body paragraphs.

Brainstorming:

So, based on the graph,

- Car thefts in Berlin, Australia and Canada followed a similar pattern over the first five years, all remaining at between 5 and 10 per thousand.
- The general trend for Australia and Canada was a decline in the number of vehicles stolen over the period, with both at around 6 in 1999.
- In contrast, Berlin experienced an upward trend, starting the period at approximately 8, and finishing at just under 15.
- So based on the information given, we structure our answer and build up our body paragraphs.

Sample Answer

The line graph compares the number of car thefts from 1990 to 1999 from four countries. Altogether, it is evident that the car thefts were far higher in Great Britain than in the other three countries throughout the period of 10 years.

Firstly, the car theft pattern did not change much in Berlin, Australia and Canada, all remaining at between 5 and 10 per thousand. It is also seen that there was a decline in number of vehicle theft in Australia and Canada in 1999. In contrast, Berlin experienced an upward trend with finishing at just under 15.

Interestingly, car thefts in Great Britain, that started at 18 per thousand, fluctuated over the next nine years. It reached a peak of 20 thefts per 1000 in 1996, and closing lower than where it began, at approximately 17 per thousand.

3. How to Do Map Type of Question?

In IELTS writing task 1, map is another type of questions that can be asked apart from the figurative diagrams of bar charts or pie charts.

Different types of Map Questions

There are three types of comparisons:

1. No comparison.

The first kind is very rare, as it is impossible to compare it with anything. However, it is does come you are required to use the present simple.

2. Compare two maps - one in the present and one in the future.

The second kind does come up occasionally. The map will show the future development of a town or city. If it does come, you should use present and future tenses.

3. Compare two maps - one in the past and one in the present.

The third is the most common and you will see two maps. The map will show how changes were made to the past development in the present. You should use both present and past tenses to describe these developments.

Steps to Solve Map Question

Step 1: Read Question and Map Carefully

As it is quite common in all the IELTS writing task 1 questions, you must read the question statement carefully in the map. Along with reading the question, you should go through the labels given in the map. For example, if there are 5 labels in different colours, you can locate which colour belongs to which area of the map. Also, check if you are given a compass or not which you can use to describe locations.

Step 2: Write Map Introduction

After you have read the map question properly, you can now start writing introduction. Use your paraphrasing skills to write a good introduction. You may include synonyms of words in the question or rearrange words/phrases to form a restructured paragraph.

For example,

Question Statement:

The city planner of A city shows two proposed sites S1 and S2 for constructing a shopping mall.

Introduction:

The given map of A city shows two sites S1 and S2 proposed by the city planners for construction of a shopping mall in the city.

Step 3: Start Analysing Map According to the Question

After writing the introduction, you can start analysing the map to identify its important highlights. You need to analyse the map according to what the question is. Hence, it is only by reading the question carefully that you can come to know what you have to do in the question. For a example, if the question states that two sites (S1 & S2) have been proposed for construction of shopping mall, you may analyse the surroundings of both S1 and S2 areas to determine which of the two can be a better site for having a shopping mall.

Step 4: Write Body Paragraphs about Key Features of Map

After you gather some points about S1 and S2 in the map question, you can start writing your body paragraphs. For example, you may have points in the map about S1 that you can describe as, for example, *"S1 is located in the north-west region and is closer to residential apartments. Hence, constructing a shopping mall would benefit the residents."*

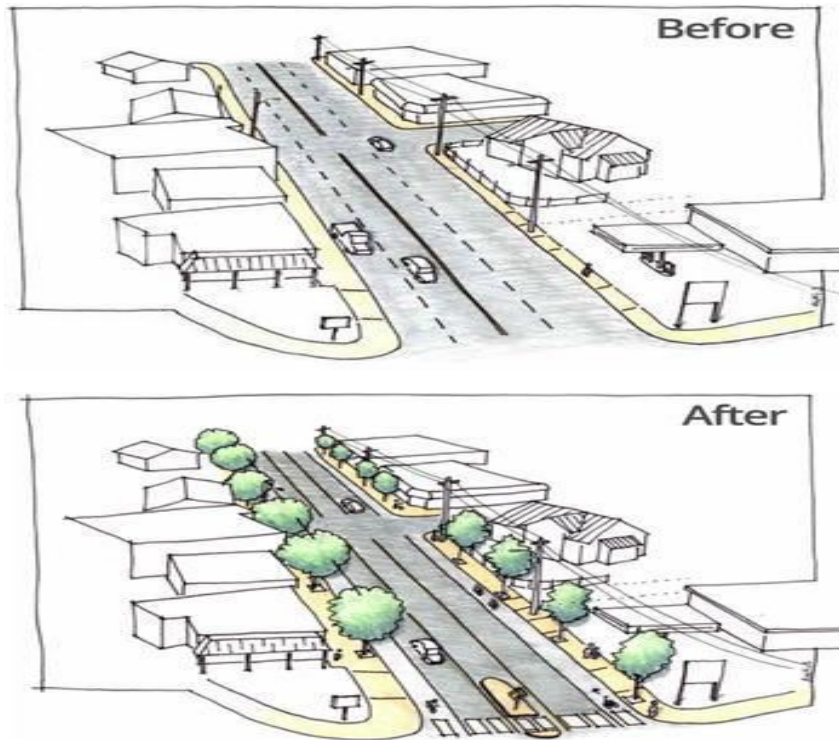
You may structure the body paragraphs into two, such as, writing about S1 in first paragraph and writing about S2 in the second paragraph, for better clarity of your ideas.

Step 5: Write Main Conclusion

The main summarised points of question play a very important role and hence, these points must be included either after introduction or at the end. In the map question, you may write the conclusive points in 2-3 lines that describe S1 and S2 locations in totality or you may write which could be a better site out of the two and why.

Sample Question

The diagram shows proposed changes to Foster Road.
Write a 150-word report describing the proposed changes for a local committee



Foster Road between SE 84th and 85th Avenue, before and after installation of wider sidewalks, a new crossing, bicycle lanes and street trees.

Sample Answer

The map shows proposals to transform Foster Road between SE 84th and 85th Avenue into a much safer tree-lined avenue especially for pedestrians and cyclists.

firstly, the planners propose add bicycle lanes by widening the sidewalk on both sides of the road. This will result in reduced number of lanes for cars and other vehicles. A pedestrian crossing will also be installed near the gas station. The pedestrian will include an island in the middle where they can wait in safety.

Additionally, the proposed plan also include planting trees along both sides of the road. These trees will transform the appearance of the neighbourhood as well as provide vital extra shade for pedestrians.

To conclude, the proposed plan will be catered to better served by making Foster Road safer.

Practice Question

The diagram shows proposed changes to floor plan by k+ Architect.
Write a 150-words report describing the proposed changes for a local committee.



4. How To Do a Process Chart Type of Question?

A process diagram is the one where you may find different types of questions. You may get a step by step instruction about how a process is followed. The process can be about manufacturing of a product in the factory, a biological process, etc. You may find some texts written along with the diagram for its explanation. Let us see how to do a process chart type of question in IELTS writing task 1.

Step 1: Read the Question Properly and Write the Introduction

The first step is to read the question thoroughly, a process chart question is not an exception. Here also, you need to read question well so that you can paraphrase it to write your introduction. Read the heading of the process chart also and give a slight stare at all the images of the chart to get an overview of what the process is about. Now that you have read the question, you can write an introduction where you can use synonyms and your paraphrasing skill. By looking at the diagram, you can include some information in order to write introduction effectively.

For example,

Question Statement:

The diagram shows process of producing chocolate in the factory.

Introduction:

*The given process chart illustrates the process, by which chocolate is produced in the factory, **in ten steps from growing of trees to producing liquid chocolate.***

In the above introduction, the highlighted text has been taken from the first step and the last test of the process diagram.

Step 2: Write Two Body Paragraphs

In order to explain the process diagram well, you should structure writing in two body paragraphs which can be of equal length. If there are 10 steps in total, you can describe about first five steps in the first body paragraph while the next five steps can be described in the second body paragraph or else you may divide the way you want to structure the paragraphs well. It is always better to explain using passive voice, as it sound looks better. For example,

Active Voice:

Crush the leaves and put them in a container. Boil them for about an hour in water and then add honey in it.

Passive Voice:

The leaves are first crushed and put in a container where they are boiled in water for about an hour. Afterwards, honey is added in the boiled mixture.

Step 3: Write the Main Conclusion

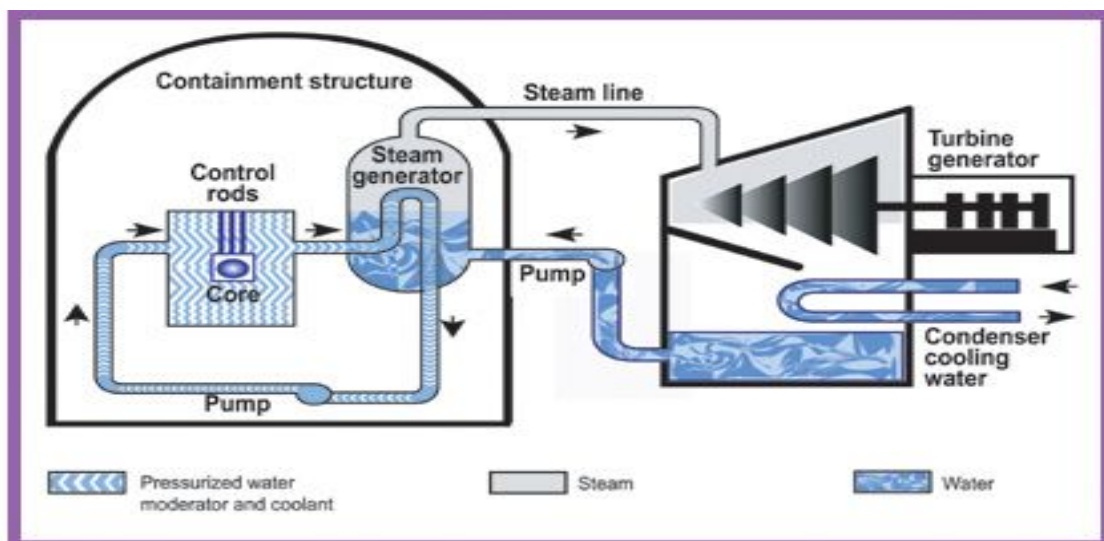
You can write the conclusion either after writing the introduction or at the end of your writing task. It should be the main outcome of the process which you can draw out after carefully considering its overview.

For example,

"To conclude with, different process are used between stage 2 and stage 4 to form by products. However, stage 1 and stage 5 are the common steps involved in the manufacturing process."

Sample Question

The diagram below shows how electricity is produced in a nuclear power station. Summarise the information by selecting and reporting the main features.



Model Answer

The illustration demonstrates the process of how nuclear power plants make electricity.

This is a man-made process that starts with the uranium fuel and water creating steam and ends with electricity being sent to the grid. There are 6 main stages including steam production, turbines driving a generator and a transformer creating electricity.

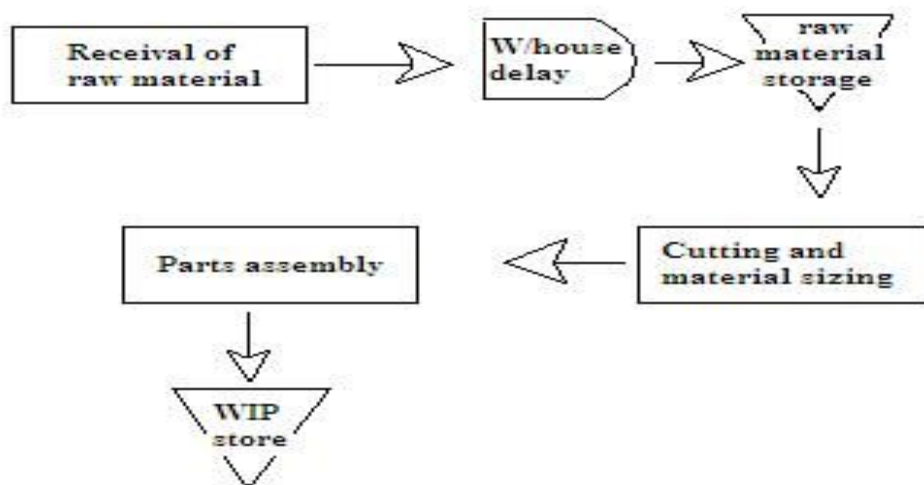
Firstly, uranium fuel creates heat in the steam generator and the water vapors flow through pipes to a turbine. This causes the turbine to spin, that in turn powers a generator which subsequently creates electricity.

Next, the transformer gets electricity from the generator. Here, the electricity is changed to a form that can be supplied to homes and industry. Hot water makes its way to a cooling tower, condenses and then returns to the turbine or can flow into the cold water source.

Practice Question

You should spend about 20 minutes on the task.
The diagram below shows how car bumper is assembled in assembly the line.
Summarise the information by selecting and reporting the main features.
Write at least 150 words.

Process Flowchart for car bumper sub assembly



5. How to Describe a Bar Graph?

There can be a single bar graph question or a combination of two or more bar graphs. Otherwise, it can also be very likely that you find combination of a bar graph and a line graph, a bar graph and a pie chart or a bar graph and a table. Whatever type of bar graph question it is, you should know how to describe it properly. Let's know the steps to follow in order to describe a bar chart properly.

Step 1: Read Question and Select Information

Reading the question is the foremost step to follow for understanding it thoroughly. Without reading it carefully, it is impossible to write effectively. Hence, the basic idea of what the essay question is about should be very clear to you. While the reading question and scanning the bar graph diagram, keep your eyes on selecting appropriate information for writing. These will be many figures in a bar graph. You have to decide what is important & what's not.

For example,

by reading the question statement, you can paraphrase it to write introduction. Then, you can look at the heading of a bar graph question to get precise idea about it. After this, look at the x-axis and y-axis for finding out the figures, differences in those figures, labels of a bar graph and the units (which you must write while mentioning a figure).

Step 2: Start Writing the Introduction

Now that you have completely understood what kind of information is given in the bar graph question, you can now be able to start writing the introduction as introduction is nothing but the main idea of the question itself.

Step 3: Analyse the Question – Compare and Contrast

In order to write the key features of a bar graph, it is important that you properly analyse the bar graph diagram. First of all, in case of multiple bar graphs of different colors, you can check every bar graph from start to end by noticing the values in x-axis and y-axis. At this stage, find out how the bar graph is progressing i.e, increasing, decreasing, constant or fluctuating way. Notice the overall trend of the bar graph as well.

Next, you can start making comparisons among the bar charts and see if what kind of similarities or differences the figures have. Listing out such features in IELTS writing task 1 is very important in order to score high.

For example,

You may notice that two bar graphs are at the same level, a bar graph for a particular label is constantly increasing etc. You should not take more than 5 minutes to analyze the graph.

Step 4: Start Writing Body Paragraph(s)

Once you are done analysing your bar graph question, you can now start writing the body paragraph. You may write a long body paragraph or divide it into two small body paragraphs but make sure that your ideas are in flow and that you are writing in a logical sequence. Writing everything randomly would confuse not only you as you may miss out an important detail; it would also be confusing for the examiner to understand. Also, make sure you are using words such as whereas, on the other hand etc. to connect your sentences together.

Step 5: Write your Conclusion/Summary

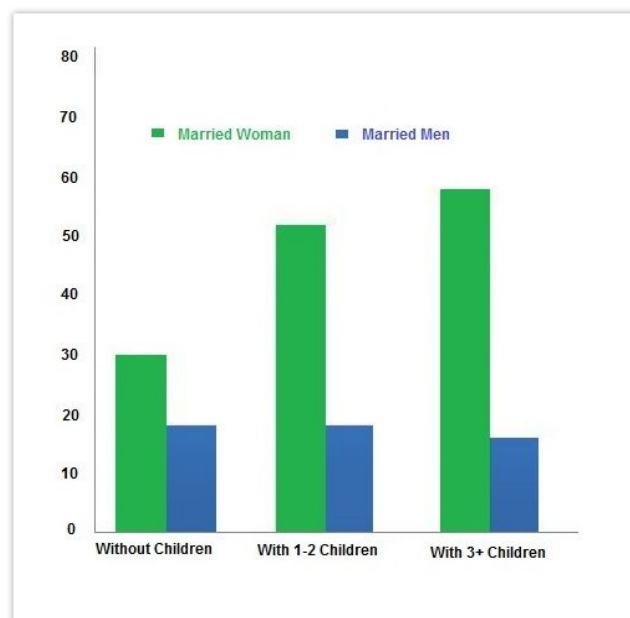
Main summary of the bar graph question is a must which you may write after introduction or at the end. It is nothing but the very noticeable overall trend in the diagram. Other in-depth features that you may notice can be written in the body paragraph. Also ensure that to avoid repetition, that you are not writing the same features in conclusion that you have already written in the body paragraph.

Sample Question

You should spend about 20 minutes on this task.

The diagram below shows the average hours of unpaid work per week done by people in different categories. (Unpaid work refers to such activities as childcare in the home, housework and gardening.)

Describe the information presented below, comparing results for men and women in the categories shown. Suggest reasons for what you see.



Model Answer

The graph shows data among married men and women of the number of hours spent per week on unpaid work. It is noticeable that married women spend more hours involved in unpaid work such as housework, gardening and childcare than men.

Also, married women with children spend more than 60 hours of unpaid work than married women without children. Furthermore, not much variation is seen with married men in all three categories. In fact, it is observed that married men with three or more children spent slightly less number of unpaid work hours.

In conclusion, married women with three or more children spent the highest number of unpaid work hours. Overall, married women from all categories spent a dramatically higher number of hours for unpaid work than married men.

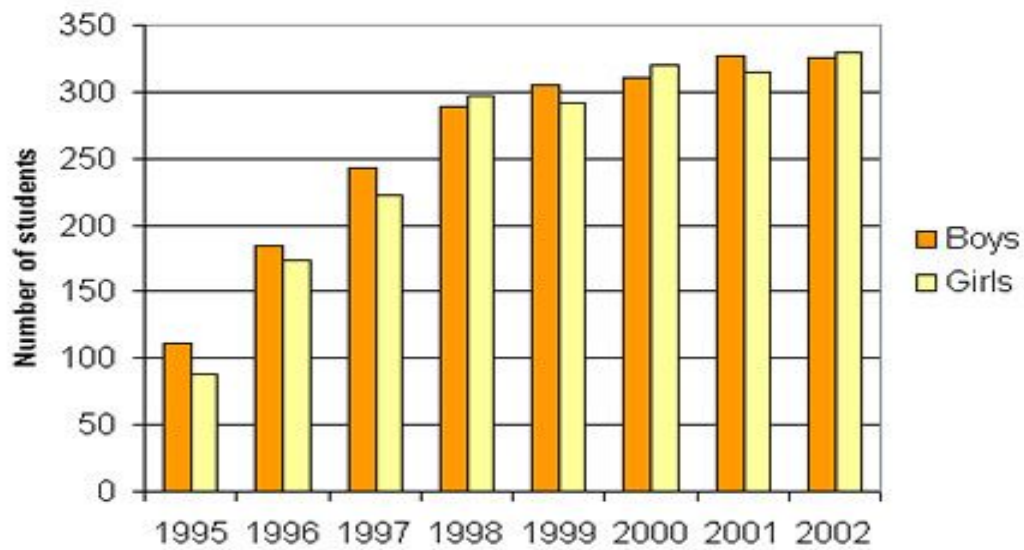
Practice Question

You should spend about 20 minutes on this task.

The diagram below internet use at Redwood Secondary School by sex from 1995 to 2002

Describe the information presented below, comparing results for boys and girls in the categories shown. Suggest reasons for what you see.

Figure 2. Internet use at Redwood Secondary School, by sex, 1995 to 2002



6. How to Describe Pie chart?

A pie chart displays data, information, and statistics in an easy-to-read 'pie-slice' format with varying slice sizes telling you how much of one data element exists. The bigger the slice, the more of that particular data was gathered. Pie chart is one of questions that can be asked in IELTS writing task 1. In order to score Band 7 or above, it becomes extremely important to examine the question well and find out as key features that can be written. Let us see how to describe a pie chart.

Step 1: Read the Question Properly to Select Information

One of the foremost things to consider before writing about the pie chart is to read the question carefully. In the question itself, you can find basic information which you can select in order to fully understand the question and then write the introduction. To select the information, you should go through the question statement, heading of pie chart diagram, labels of pie chart sections and any other text written anywhere.

Step 2: Start Writing the Introduction

Once you are done with understanding the pie-chart question and now that you know what the question is about, you can start writing introduction by using paraphrasing skills. You can make use of words or phrases written on the diagram heading or labels in order to better describe what the pie chart is about.

For example,

Question statement:

The pie chart shows the amount of food eaten by youngsters in Australia in the year 2000.

Pie-chart heading:

Consumption of food by Australian Teenagers

By looking at the above information, you may paraphrase the statements and write your introduction as:

Introduction:

The given pie chart represents the percentage of food consumption by the teenagers in Australia in 2000.

Step 3: Analyse the Pie Chart Carefully

As said earlier, it is really important to mention the key features of a pie chart diagram in. You can come to know the important features only when you have understood the diagram well. In the pie chart, make sure to find out the highest and lowest percentage sections. Apart from this, do note the second highest proportion as well. You also need to compare

and contrast in the pie chart diagram. For this, if there are two or more than two pie charts, notice the similarities and differences in the percentage sections.

Step 4: Start Writing the Body Paragraph

Keep in mind that coherence and cohesion are the two important parameters to access a writing task. Hence, make sure that you write everything logically. There should be proper paragraphing and flow of key features. Writing in random order can confuse the reader. Also, do make use of connectives such as whereas, however, on the other hand etc. to compare and contrast.

Step 5: Write the Conclusion

The conclusion is the major aspect of the pie chart diagram in IELTS writing task 1. Some people prefer writing it after introduction while others write it at the end. Wherever you place the conclusion, keep in mind that it should reflect the overall idea of the question. There is one tip that you may follow for writing the conclusion in pie-chart. You may mention the highest proportion and/or the lowest proportion out of the pie charts to write conclusion.

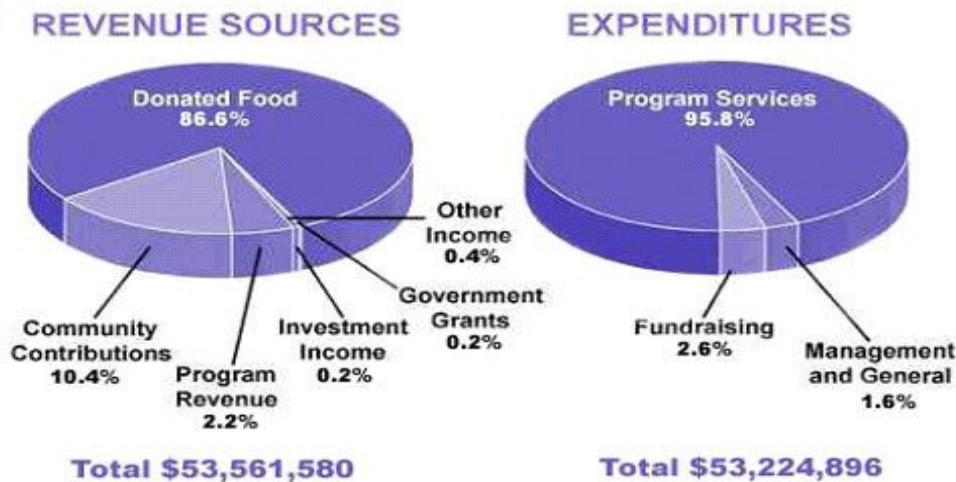
Sample Question

You should spend about 20 minutes on this task.

The pie chart shows the amount of money that a children's charity located in the USA spent and received in one year.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Model Answer

The pie charts show children's charity's revenue and expenditures over a year. Overall, it can be seen that the majority of the income is due to the donated food, while program services accounted for the most expenditure. Hence, the total revenue incoming exceeds outgoings.

Firstly, donated food provided 86% of revenue. Similarly, program services accounted for 95.8% of outgoings.

Also, the second largest revenue source, that is community contributions, brought in 10.4% of overall income. This was followed by program revenue, at 2.2%. Other income sources, such as investment income, government grants, etc brought only 0.8% combined.

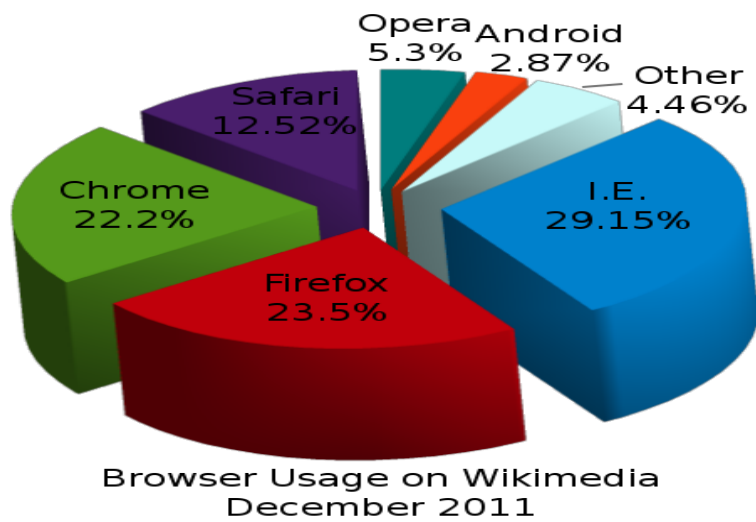
Meanwhile, there were only two other expenditure items, fundraising and management and general, accounting for 2.6% and 1.6% respectively. The total amount of income was \$53,561,580, which was just enough to cover the expenditures of \$53,224,896.

Practice test

You should spend about 20 minutes on this task.

The pie chart shows the browser usage on wikimedia for the year 2011.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.



7. How to Describe a Table Type of Question?

In IELTS writing task 1 of academic module, you find different types of diagrammatic questions. Table is one of such questions that can be asked. Table questions appear in different ways. There can be a single table or two tables. It can also be the case that you have a table with a combination of other diagram such as bar chart, line graph or pie chart. Whatever the question is, you can follow the below steps in order to describe a table effectively.

Step 1: Read the Question and Select Information

The first step to follow in any type of question is to read the question carefully and understand it well. In the question statement, you will find the basic information of what the table is about and then you can check the table heading which would also give you more clarity of the question. Afterwards, you can check the main headings of columns and rows with a slight glare at the figures. **Do not analyse the figures deeply at this stage.**

Step 2: Write the Introduction

Now that you have read your table question well, you can start writing the introduction. Make sure you are writing introduction in only 3-4 lines of your sheets. It should not be like a body paragraph and should cover up the main things of the table question. You can paraphrase the question statement by rearranging words and/or using synonyms and enhance it further by mentioning the year or time period.

For example,

Question statement:

The tables show the employment rate of men and women as per their ages in 1990.

Table heading:

Rate of employment of males and females, 1990

Introduction:

The given two tables describe the percentage of employment rate among males and females, according to their age groups, in the year 1990.

Step 3: Analyse the Table Question Well

Like the other IELTS writing task 1 questions, mentioning the key features is important in table question too. To analyse a table, you should read it carefully. You may first try to analyse the trend of the figures given in the table according to columns and then analyse it row wise. You should notice whether the figures are increasing, decreasing, constant or undergoing fluctuation and mention the same in your writing. You must also mention the highest figure and lowest figure in a particular row/column.

Step 4: Write Your Body Paragraphs

You can now begin writing your body paragraphs after analysing the table for 5 minutes. Structure your body paragraphs in order to align your writing well in terms of coherence. Do use sentence connectors such as other than this, furthermore, whereas etc. to add value in terms of cohesion. You should write not more than 2 body paragraphs. You should compare the figures to find out if there are any differences or similarities.

Step 5: Write the Conclusion

At the end or after introduction, you must write conclusion or summary that has great value towards your IELTS writing task 1 assessment. To find conclusive feature in a table, you may mention the overall increasing or decreasing trend of a particular column/row. It can also be highest or lowest figures that you can mention but make sure you have not written them in the body paragraphs earlier otherwise it will become repetitive, causing loss of a band score.

Sample Question

You should spend about 20 minutes on this task.

The table below gives information about rail transport in four countries in 2007. Summarise the information by selecting and reporting the main features, and make comparisons where relevant.

Write at least 150 words.

Country	Number of People using rail transport (not including metro) (in million)	Passenger kilometres per head of population	Cargo carried (billions of tons)
Malaysia	5.9	770	22.2
Canada	0.3	80	28.20
China	27	1980	23.01
UAE	5.5	780	21.9

Model Answer

The given table data shows the railway route, passenger number and cargo goods carried in Malaysia, Canada, China and UAE in the year 2007. It is noticeable that Chinese people used the railway system more than the people of any other country. However, the cargoes carried more goods in Canada than any other country.

As per the data, 27 million people used rail transports (excluding metro) in China compared to the just 5-6 million railway users in UAE and Malaysia. In Canada, only 0.3 million people used railway transportations in 2007, which was least among the given four countries. Interestingly, the distance covered by the passengers via railway in these four countries was similar for the year 2007 for the same countries. The least number of kilometers covered were by people in UAE and Malaysia. As only 0.3 million Canadian people used railway in 2007, the distance passed by each passenger was only 80 km which was the least among the figure given for the four countries.

Also, even though the number of passengers who used the railway system was lesser than the other countries, it transported highest amount goods, which amounted to over 28 tons. All of the given four countries had an average of 21-28 billion tons goods carried through the railway system.

To conclude, Canadians transported more goods than any other given country, while Chinese people used the railway the most.

Practice Question

You should spend about 20 minutes on this task.

The table below gives information about medal count of Top 10 countries for XXII Olympic Winter Games (Sochi). Summarise the information by selecting and reporting the main features, and make comparisons where relevant.

Write at least 150 words.

Country	Gold	Silver	Bronze	Total
 Russian Fed.	13	11	9	33
 United States	9	7	12	28
 Norway	11	5	10	26
 Canada	10	10	5	25
 Netherlands	8	7	9	24
 Germany	8	6	5	19
 Austria	4	8	5	17
 France	4	4	7	15
 Sweden	2	7	6	15
 Switzerland	6	3	2	11

Data Source: www.sochi2014.com

Chapter 3

Practice Exercises - General

A. Recent Exam Question

1. Recent Exam Question 1

Question

Write a letter to the manager of a company which is based in a foreign country to recommend your family member for a suitable job. In your letter,

- Introduce yourself and say what you are doing
- Describe the role your family member is interested in
- Explain why he or she is suitable for the job

You should attempt this IELTS writing task 1 in 20 minutes and write at least 150 words.

Sample Answer

Dear Sir/Mam,

I am writing this letter to recommend my brother for the position of computer operator in your company that is based out of London.

I am working as a software developer in one of the office branches in Delhi, India. For the last 10 years, I have been working in your company and enjoying. Every bit of it

My brother is capable and willing to work as a computer operator in company. The London office of your company has recently posted an advertisement regarding the vacancy of computer operator. Since I am an employee of your company, I want to refer the name of my brother for this job position. He is extremely interested in working on this post.

I am referring my brother's name for this job since I believe he can be a suitable candidate for this job position. He has 5 years of experience as a computer operator and is well equipped with all the technicalities as well as skills required to perform this job.

I, therefore, recommend my brother for this job and would request you to interview him.

Yours faithfully,

Adarsh Sharma

(186 words)

2. Recent Exam Question 2

Question

Some people think that teaching methodology in the modern classroom should be based on experiential learning while others believe that traditional approach is still the best.

To what extent do you agree or disagree with the opinion?

This model answer is of band 7.

Sample Answer

Some people believe that Learner-Centred teaching is better than the conventional methods of teaching for the contemporary classrooms. I am quite inclined to the opinion and believe that experiential learning is the need of the hour.

The classical methods of teaching always focused on the lecture format and examination while the experiential learning targets hands on problem solving activity and a research project. The famous learning curve which describes the relationship between memory and time, illustrates that during a lecture, if your absorption rate is 100 percent on day one then it comes down to only 3-4 percent at the end of thirty days. This theory is even more relevant in today's scenario when attention span has come down and learning is reduced.

Undoubtedly, the Learner's centred approach overcomes this situation and in my opinion, it is the future of learning as well teaching methodology. Firstly, it accelerates learning, as repetitive methods are replaced by 'learning by doing' methods and this process is based on critical thinking, problem solving and decision making. It also bridges the gap between theory and practical as the student gets a first hand experience which helps in retaining the concepts.

To conclude, I would say that experiential learning enables personalized study by effective assessment, teaching and learning strategies. It takes learning beyond the classroom and a student learns with his own pace. Thus, it takes into account the specific needs of the students. The learners will face the real life situations and do mistakes and that is the best way of learning.

3. Recent Exam Question 3

Question

English is the foundation for children's future career.

To what extent do you agree?

Sample Answer

English is one of the most important languages in the world because it is the only language that truly links the whole world together. English bridges the gap and connects multi-cultural and multi-linguistic people. The presence of English as an universal language assumes importance in the fact that more and more people go to different countries for studying. So, education has increased the role of English.

Being confident in English can give a child an early advantage at school, helping them make the most of their education and career opportunities that lie ahead. Therefore, English plays a significant role in a child's career and make his foundation stronger. Young children pick up languages more easily because their brains are programmed to learn their mother tongue which also facilitates learning another language. At a young age, children are enthusiastic and curious to explore and learn new things. To link and elaborate the importance of English with children's future career, the first and foremost thing is the medium of education which is English. whether your child is at primary level or at post graduate level, English as the medium of learning cannot be neglected. Your child will be able to excel in his or her studies only if he or she has a good command over English.

Internet, which has come up as an advanced tool of imparting education is also bound to English which emphasizes the importance of the language again. A kid who aspires for a bright future needs to have a strong foundation in English because you can prove your capabilities only through language and the potential to use English efficiently is very much necessary for effective communication.

English opens up global opportunities which is an ambition of every child and also, in any chosen field, the mastery over English will definitely help a person attain faster career growth. The future of your child with a vigorous English base is very secure because it implements a powerful foundation to a child to accomplish his goals and bring success in life.

4. Recent Exam Question 4

Question

Some people believe that students are just following the crowd blindly to get a MBA degree whereas others think that it is important for every person to do MBA to get the best opportunities after graduation.

Discuss both views and give your opinion.

This model answer is of band 8.

Sample Answer

Some people consider that students are just following the crowd blindly to get an MBA degree whereas others think that it is important for an individual to do MBA to grab the best opportunities after graduation. Ultimately, I feel that a management program is good if you have the right aptitude and ability to do it.

Firstly, most of the students who are from the Science stream especially engineers or from commerce enrol for a MBA degree after completing their undergraduate studies. They are the victims of sheep syndrome and don't want to apply their mind and analyse what they actually want to do in life. Furthermore, some people engage themselves in MBA just for the reason that these institutions will end up giving them highly paid jobs regardless of the fact whether they have the capabilities of getting into that profession or not.

However, I don't admit that these arguments end up to an analysis. To begin, I think one can make his career in MBA considering that it is a vast program which concentrates on grooming of various professional and personal attributes enriching a student with the required tools to achieve his targets in life. Moreover, I would definitely say that many people go for MBA due to the lack of job opportunities after under graduation.

To conclude, I would say that MBA is an over rated program but if you can assess your potential and have clarity regarding your goals then MBA would surely polish your skills and will lead you to the path of success.

5. How to Change band 6 Answer to Band 7

There are differences between a Band 6 task response and a Band 7 response in IELTS writing section. Do you know what these differences are? Unless you know this it would be just impossible for you to upgrade your band score from Band 6 to Band 7.

Let us try to understand these differences with a question.

Question

You were travelling via domestic flight to a place outside your home town. But when you reached your place of stay, you found that you forgot your travel bag in the airport. Write a letter to the airport authority regarding this and in your letter,

- Say why you are writing
- How you lost your bag
- What action you are requesting from authority

Following is the response of a student who got 6 Band in writing:

Band 6 Answer:

Dear Sir,

I am writing to inform you about my suitcase which I lost in your flight during my travel.

I am frequent traveller of your airlines. Last Sunday, I took flight number 464 from Bangalore to delhi at 10 o'clock in the night I was carrying one laptop bag and one suitcase and I put the same in the cabin only. The flight reached late in delhi around 1 o'clock in night. I was very tired due to hectic day schedule. I took my laptop bag and forget to take my suit case before leaving I already this to your claim officers.

It is black in colour and brand name is VIP printed on left. It is four wheel trolly bag new model launched by company. It contains my important official documents, such as two blue colored fils, two green spiral binded manuals, one planner from hilt, one imported pen from parker and other few documents. In addition to that there are few clothes as well.

Please find it on urgent basis and do inform me on my number once you are able to locate it. Please send it to my below mentioned home address

Sushal Lok,
Phase-1, Gurgaon
I look forward to hearing from you.

Yours faithfully
Rajesh Verma
(211 words)

Steps to Change the Band Score:

Let's first change the first body paragraph:

You may make following changes to make it better:

- Removing **grammar, spelling, capitalization and punctuation errors** such as Bangalore, carrying, "around 1 o'clock", "and forget to take my suit case" etc.
- Replacing with **better words** e.g. "kept" in place of "put" and defining exact location "in the cabin under my seat only" in place of "in the cabin only".
- **Removing something extra** e.g. "I am frequent traveller of your airlines"
- **Adding vocabulary** e.g. unexpectedly, heavy-eyed etc.
- **Connecting the idea** by changing the order of phrase e.g. "Before leaving, I took my laptop bag though forgot to take my suit case."

Let's change the second body paragraph:

You may make following changes to make it better:

- Mentioning the lost item at the **start of paragraph** e.g. "My suitcase" in place of "it is" and specifying location exactly e.g. "on the left top corner" in place of "on Left"
- **Removing something extra** e.g. "It is four wheel trolley bag new model launched by company."
- **Shortening sentences** e.g. "It is actually a trolley bag containing my important official documents, such as two blue and two green files along with one imported pen from "Parker"."

Let's change the last paragraph:

You may make following changes to make it better:

- **Adding a phrase** to make it better e.g. "I request you to"
- **Changing phrases** for making it better e.g. "kindly inform me once found so that I could collect from you."
- Finally, **removing complete address** as it exceeds word limit

Following is how the final Band 7 answer would look like:

Band 7 Answer:

Dear Sir/Mam,

I am writing to inform you about my suitcase which I lost in your flight during my travel.

Last Sunday, I took flight number 464 from Bangalore to Delhi at 10 o'clock in the night. I was carrying one laptop bag and one suitcase which I kept in the cabin under my seat only. Unexpectedly, the flight reached late in Delhi at around 1 o'clock in the night and I was very tired and heavy-eyed due to my hectic day schedule. Before leaving, I took my laptop bag though forgot to take my suit case.

My suitcase is black in colour with brand name "VIP" printed on the left top corner. It is actually a trolley bag containing my important official documents, such as two blue and two green files along with one imported pen from "Parker". In addition to that, there were few clothes as well.

I request you to please find my suitcase as soon as possible and kindly inform me once found so that I could collect from you.

I look forward to hearing from you soon.

Yours faithfully,
Rajesh verma
(183 words)

B. Practice Questions

Practice Questions for Formal letters

You should spend about 20 minutes on each task. Write your answer in 150 words or more.

1. Write a letter to your managing reporter informing him about the issues that you have been facing at work lately. In your letter explain

- what/who is affecting your work
- people's attitude towards you
- what your expectations are from this work/office
- and how or what your manager can do to help you with these problems

2. You should spend about 20 minutes on this task. Write your answer in 150 words or more.

You want to sell your car. A friend has given you a reference of his colleague who might be interested in buying the car. Write a letter to this person. In your letter explain

- why you are selling the car
- describe the car
- suggest a date when he can come see it
- and how or what your manager can do to help you with these problems

3. You have seen an advertisement in an English newspaper for a job working in the City Museum

shop during the holidays. You decide to apply for the job. Write a letter to the director of the Museum. In your letter:

- introduce yourself
- explain what experience and special skills you have
- explain why you are interested in the job

4. You recently graduated from an MBA college and saw an advertisement in the newspaper for the position of Management Trainee at a reputed company in the city. Write a letter to the Human Resource Manager and in your letter,

- explain why you are writing the letter
- describe your qualifications and skills
- explain why you are interested for this position

5. You have not been making transactions in your saving bank account for quite long time and therefore, your account has become dormant and you are unable to withdraw money from ATM. Write a letter to the bank manager and in your letter,

- explain why you are writing
- describe your problem
- explain what request you want to make

6. You recently purchased a product online from a shopping website and are not satisfied with it. Write a letter to the Customer Relationship Executive and in your letter,

- explain why are writing this letter
- describe your shopping experience
- write what you want to do with the product now

7. You are currently working abroad and need leave for few days to attend a family function in your home country. Write a letter to the manager asking for leave approval and in your letter,

- explain why you are writing
- describe your situation and reason for requesting leave
- explain how your work will not be affected in your absence

8. You are living in an apartment where you are facing a lot of problems. Write a letter to the landlord regarding this and in your letter,

- explain why you are writing
- what problems you are facing
- what suggestions you have

9. You have recently landed in a foreign country on work visa and interested in seeking information guide about the place in and around the city. Write a letter to the relocation assistance provider for seeing help and in your letter,

- write why you are writing the letter
- what kind of information you want
- how and when you can get requested information

10. Your landlord has increased the amount of rent you pay every month and you don't find it appropriate. Write a letter to the landlord and in your letter,

- explain why you are writing
- describe why you find the increase inappropriate
- what you want to do now

Practice Questions for Informal Letters

1. You want to hold a surprise party for a friend who is visiting home town after a long time from a foreign country. Write a letter to another friend and in your letter,

- write reason for holding party
- describe when and how you are holding the party
- ask your friend to meet you in person for discussion

2. You had borrowed money from your friend when you were facing some financial problems and forgot to pay it back. Write a letter to your friend and in your letter,

- apologize for not paying back
- describe reason for not paying
- explain when and how you can pay it

3. You recently spent holiday with your friends overseas and want to thank them for an awesome tour. Write a letter to your friends and in your letter,

- thank them for the wonderful trip
- describe your experience
- invite them to join you for a party next week

4. One of your friends is interested in studying abroad but confused about which course to opt for. Write a letter to your friend and in your letter,

- which course to choose
- explain why this course is best
- invite your friend to discuss in person

5. You booked a tour package through a travel agent. You did not have a good experience on your holiday. Write a letter to the travel agent and in your letter,

- mention where you went and how
- describe your experience
- explain why the travel agent should refund the money

Chapter 4

Writing Section - Task 2

Structure of the an Essay

What is the different types of Essays?

These are some of the types of IELTS essays :

- Agree / disagree
- Discuss two opinions
- Advantages & disadvantages
- Two-part question
- Causes (reasons) & effects
- Problems & solutions
- Compare & contrast

You may get some of these tasks mixed up. For example, you could be asked to give your opinion on an issue, and then discuss the advantages or disadvantages of it.

How is the essay scored?

- **Task achievement**
Identifying the type of essay and sticking to the point while writing the essay
- **Coherence and cohesion**
Connecting thoughts and paragraphs.
- **Lexical resource**
Using good vocabulary and connectors. Paraphrasing skills are also included in this.
- **Grammatical range and accuracy**
Writing grammatically correct sentences.

Each criteria carries **25% of weightage**. Therefore, it is imperative to take care of each criteria while writing an essay. Usually, students only concentrate on grammar and structure, which, unfortunately, causes them to lose marks in coherence and lexical resource. Remember to self-evaluate your essay on all four categories.

What are the key elements to a good essay?

There are three key elements to a good essay:

- Introduction
- Body Paragraphs
- Conclusion

What Does The Question Look Like?

Task 2 is an essay question. You will have to write a response to the question giving reasons and examples to support your answer. The topics are general interest.

Here is an example of a question:

You should spend about 40 minutes on this task.

Write about the following topic:

In many parts of the world today there is a profitable market for products which lighten or whiten people's skin.

Outline the reasons for using such products and discuss what effects they have in terms of health and society.

Give reasons for your answer and include any relevant examples from your own experience or knowledge.

You should write at least 250 words.

Steps to follow:

Here are a few steps to follow to help answer this task to the best of your ability.

Step1: Introduction

You should keep your introduction for the IELTS essay short. Remember you only have 40 minutes to write the essay, and some of this time needs to be spared for planning the essay. Therefore, you need to be able to write your introduction fairly quickly so you can start writing your body paragraphs.

You should do just two things:

- State the topic of the essay, using some basic facts (that you may be able to take from the question)
- Say what you are going to write about. Be clear what you stand for or what your opinion is in the first two lines itself.

Sample Introduction

In many countries, particularly places like Asia, skin whitening products are incredibly popular and provide huge profits for the companies involved in their sale. This essay will examine the reasons why people use these products and the effects this has on people's health and on society.

As you can see, the first sentence makes sure it refers to the topic (popularity of skin whitening products) and uses facts about (skin whitening products) taken from the question. Note that these are paraphrased. The second part then clearly sets out what the essay will be about and confirms the writer's opinion.

Step 2: Body Paragraphs

- You should have 2 or 3 body paragraphs - no more, and no less.
- For your body paragraph, each paragraph should contain one controlling idea, and have sentences to support this.

Sample Paragraphs

First Body Paragraph

The principal reason that people use skin whitening products is because whiter skin is seen to be more desirable than darker skin. To understand why, we need to first look at history. In ancient times, people of a higher status tend to stay indoors, whilst people of a lower status worked outside, usually farming. As a result, those people who were indoors had much lighter skin, which means that whiter skin tone

is got associated with having a higher status than people with dark skin tone.
Another reason, which is partly related to this, is the desire for the 'Western' look.
For example, wearing western clothes and emulating western culture is common in Asia, and the white skin is part of this. These beliefs and images are also perpetuated in the media, with adverts showing people with white skin as more successful and attractive.'

The **controlling idea** in this first paragraph is the '**popularity of skin whitening products**', and there are two supporting ideas, which are underlined. No drawbacks are discussed as the paragraph would then lose coherence.

Second Body Paragraph

Most of the essay will focus on the negative aspects of skin whitening products, as the writer says there are more negative effects in the introduction. So the next paragraph is about this. The topic sentence in the next paragraph therefore tells us we are changing the focus to the negative points:

'However, despite the fact that having whiter skin tone may improve a person's self-esteem, these products can have many negative effects. Regarding health, there are reports that people are harming their skin permanently as some products bought over the counter have prescription-strength ingredients. For instance, some contain steroids or toxins which can severely damage the skin and other parts of the body. In terms of society, there are also detrimental effects. Such behaviour perpetuates the belief that 'white' is better than 'black', and thus those with darker skin may experience discrimination.'

Step 3: The Conclusion

The conclusion only needs to be one or two sentences, and you can do the following:

- Re-state what the essay is about (re-write the last sentence of your introduction in different words).
- Give some thoughts about the future.
- Don't forget to use connectors.

'In conclusion, people use whitening products due to the fact that white skin tone, usually through the media, is portrayed as more desirable. However, steps should be taken to change this image as the drawbacks of this are clear, with potentially dangerous consequences for people's future health and society as a whole.'

Challenges

- Remember to write a minimum of 250 words.
- Use good vocabulary where you can and be grammatically correct.
- Use your paragraphs well.
- Connect the paragraphs using appropriate connectors.
- Manage your time well. You have just 40 minutes use them wisely.
- Take time to think about what to write and follow the directions to components of a good essay.
- Answer the question correctly. If it is a cause and effect type essay make sure to state Both in you essay.

Sample Question

In the present era, children are found to have fewer responsibilities than it used to be in the past time. Some people consider it as positive development, however, some other people believe it to be a negative trend.

Discuss both the views and give your own opinion.

Sample Answer

In this modern era, children are not bound with as much responsibilities as compared to the earlier times. According to some people, it is positive trend in the society. On the other hand, some people think that it is not a good sign and needs attention.

Nowadays, young children are not feeling enough responsibilities over their shoulders. Some parents think of this as advantageous for their kids. One of the reasons behind this thinking is that youngsters are able to enjoy their life more in this manner. They know that life is short and one should live free from any kind of tension because they equate loads of responsibilities with tension. Another advantage is that they are able to think about their personal goals such as career, financial and others. For example, if they are focusing on improving

their salary, they can do so by working for extra hours without having any burden of resolving family disputes and matters.

on the other hand, the other group of parents do not find anything positive in the trend of reducing responsibilities towards their home and family members. They think that this kind of trend would not make them a responsible citizen and they would rather become self-centric. Apart from this, the loveable relationship in such families is likely to get diminished as the young children may become selfish and pampered. For instance, it is commonly seen that young kids are becoming insensitive towards their old parents and sending them to old age homes when they get married.

Conclusively, though different people have different opinions about children being given lesser responsibilities, I feel that it is a good trend since in this way, they become more independent and self sufficient.

(287 words)

Practice Question

Tourism industry enhances employability of the residents and hence improves their financial conditions.

Do you agree with this statement?

2. How to identify the Essay Type?

There are so many different types of essays in IELTS writing task 2. In such a scenario, you may get confused while identifying what type of essay it is and hence it becomes important to determine whether you are required to give your opinion in the essay or not. Identifying the type of essay should be the first step of planning. Let us find out how to identify which type of IELTS writing task 2 essay is being asked in the exam.

Read the Question and Mark Keywords

Firstly, the IELTS writing task 2 essay question would be a very lengthy statement but actually, the real question is sandwiched between instructions and is written in bold. So, the statements written in bold are what you need to read carefully to identify the essay type. Also, before you identify the essay type, you can mark down some keywords that would help you to know the topic.

For example,

*Poverty is still one of the major problems in developing countries.
What are the problems faced by poor nations?
What can be done to eradicate poverty?*

In the above essay question, you can underline keywords as below:

***Poverty** is still one of the **major problems** in **developing countries**.*

*What are the **problems** faced by **poor nations**?*

***What** can be done to **eradicate poverty**?*

From the keywords underlined in the statement, it can be determined that the topic of this essay question is poverty in the developing nations.

Identify the Essay Statement

After you know the topic, it is time to identify the type of IELTS writing task 2 question. The sentences following the essay statement would actually help you to determine what you have to do in the essay or in other words, you will come to know which essay it is.

For instance, in the above essay question, “what are the problems faced by poor nations” and “what can be done to eradicate poverty” are the two questions written after the topic statement which lets you know that you have to write problems that poor countries face and the solutions that can reduce poverty. So, this is a “problems and solutions” type of IELTS writing task 2 essay question.

Keywords to Identify Opinion Based Essay

In the questions written after the essay topic statement, you can identify whether you have to give your opinion in the essay or not. “You” or “Your” is the common keyword that would ensure you need to give opinion.

For example, “Do **you** agree?”, “Do **you** agree or disagree on this statement?”, “What is **your** opinion?”, “To what extent do **you** agree on this?”, “What do **you** think about this opinion?”, “Discuss both views and give **your** own opinion?” etc, are some of the common questions written after the topic statements. Such IELTS writing task 2 questions are actually opinion based. Thus, whenever you find these questions in your essay, make sure you are giving your clear opinion on the topic otherwise you would lose marks.

Sample Question

1. Identify the following type of essay.

To meet the growing needs of food for the increasing population, country should make use of genetically engineered foods. However, some people believe that GM foods are not only unhealthy but affect the nature too.

Discuss both the opinions and give your own opinion.

Answer: Discuss and opinion based essay.

2. Identify the following type of essay.

Some people consider corruption to be the root cause of problems in government organizations and politics.

What problems arise due to this corruption?

What are possible solutions to eradicate corruption?

Answer: Problem and solution type of essay.

Practice Question

Identify the essay type of the following prompts.

1. A large number of people are being killed in road accidents every year.
Suggest causes behind road accidents and how such accidents can be prevented?
2. After completing study, many newcomers are willing to do unpaid internships before starting their paid jobs.
What are its advantages and disadvantages?
3. Some people have the opinion that big shopping malls are expensive places as they offer high costs for the products which can be bought at much cheaper prices from local shops. On the other hand, some people think that such malls are absolutely the best places to visit for shopping.
Discuss both the opinions and give your own opinion.
4. Tourism industry enhances employability of the residents and hence improves their financial conditions?
Do you agree with this statement?
5. Some people are of the opinion that first impression is always the last impression, applicable in all kinds of life situations or circumstances.
To what extent do you agree or disagree with this statement?

Answer Key:

1. Problem and solution
2. 2 part question
3. Discussion plus opinion
4. Opinion based
5. Agree/disagree

3. 5 Ways to Plan Your Essay

Planning is like the skeleton of an essay. It is important to plan the essay before you start writing it. The essay plan will act like a map and give you directions about where to go next. The following steps are very essential in planning an essay.

Read the essay topic intently

Most of the students fail to understand the topic and hence, answer the wrong question. To get your answer right, spend some time understanding your question right.

Write an essay on the following topic

Overpopulation of urban areas has led to numerous problems. Identify one or two serious ones and suggest ways that governments and individuals can tackle these problems?

Give reasons for your answer and include any relevant examples from your own experience or knowledge.

Write at least 250 words.

In the above question, you are required to discuss the **problems and solutions** for the given topic. If you fail to understand the question well and instead discuss the causes and effects for the same topic, you might end up losing your band.

You can ensure proper identification of the topic by highlighting keywords in the question, so that you don't stray off the topic

Overpopulation of urban areas has led to numerous problems.

Identify **one or two serious ones** and **suggest ways that governments and individuals** can **tackle** these **problems**?

2. Develop focus questions

Once you have identified your task in the topic, create two focus questions. These will act as paragraph guides and also keep you from going off the topic

1. **What problems do we face due to overpopulation?**
2. **How can we tackle these problems?**

3. Form your body paragraphs

The normal structure of an essay has three essentials:-

Introduction
Body paragraphs
Conclusion

While planning your essay, think about how many body paragraphs you would like to include.

Generally, the body paragraphs should not be less than two or more than three.

Now, for the given topic you can have **one paragraph for problems and two paragraphs for solutions.**

Always remember, **each paragraph must have only one controlling idea.** You cannot talk about solutions in the paragraph where you would discuss problems.

4. Answer your focus questions

Now that you have decided on the number of paragraphs, you must think about 2 to 3 points under each focus question.

What problems do we face due to overpopulation?

1. Overcrowding
2. Poor facilities
3. High Cost of Living

How can we tackle these problems?

1. Government must spread awareness
2. Individuals must take responsibility

5. Model P-E-E

Once you have noted down your main points, you must think about sub-points to elaborate and extend your ideas.

Model P-E-E (**Point-Explain-Example**) is a helpful tool for those who struggle with this task.

You first state your point, then explain it further and also give an example to support your idea. After you have added supporting points to your main points, this what your planned essay should look like.

THE ESSAY PLAN

❖ Focus Question - What problems do we face due to overpopulation?

- **Point – Overcrowding**
- **Sub-Points** – (demand exceeds supply, depletion of natural resources)

Example – reckless cutting down of forests to facilitate housing needs

- **Point – Poor Facilities and High Cost of Living**
- **Sub-Points**– (poor infrastructure, no health and hygiene facilities)

❖ Focus Question - How can we tackle these problems?

- **Point – Government must take steps**
- **Sub-Points**– (introduce policies, spread awareness,)

Example – family planning programs and effective birth control

- **Point – Individuals must take responsibility**
- **Sub-Points**– (educate themselves about birth control methods, co-operate with the Government to control overpopulation)
-

4. How to Organize the Essay Well?

Some students do not give preference to organizing the essay well in IELTS writing task 2. But it is extremely important that you structure and organize your essay in order to score well in **coherence and cohesion criterion** of your writing assessment. By reading a well organized essay, the examiner will get better clarity of your task response, and hence you would get good band score, as a result.

So, what does it mean by organizing the IELTS essay well? It means that all the ideas in your essay are logically linked to each other and your ideas flow in a well ordered way, which becomes understandable and provides better clarity to the readers.

Ensure Proper Paragraphing of Essays

Every writing task 2 essay should have proper paragraphs which should look well structured. Hence, it is recommended that you write 2-3 body paragraphs in between introduction and conclusion.

Firstly, you can write introduction which is where you would paraphrase your essay question. Afterwards, you may write minimum two and maximum three body paragraphs. You can structure the body paragraphs according to the essay question. For example, if you are writing “advantages and disadvantages” essay, you may explain advantages in the first body paragraph and disadvantages in the second body paragraph or vice versa.

Use Cohesive Devices for Logically Connecting Ideas

In order to connect all your ideas well in the writing task 2 essay, you can include cohesive devices such as whereas, on the other hand, moreover, furthermore, in contrast to this, etc. Such words or phrases help to logically connect your sentences together and create a flow for properly forming a body paragraph. Hence, it is important that you use them wherever required. However, their usage should be natural and should not look mechanical. So, do not overuse them. Just use them only when they are required.

Start and End the Body Paragraph Well

In writing task 2, the body paragraph should begin with such words, phrases or sentences that help the reader know what the paragraph is about. For example, you may use “to begin with” at the start of a paragraph if you are trying to write about something for the first time. Another example is with the word “moreover” which you can use when you are about to include another point to the already written point. Thus, the start or end of the paragraph should indicate when you are about to begin or conclude your explanation of ideas.

5. How to Answer 'Two Opinions' Type of Essay?

The student often confuses "two opinion" type of question with "advantages and disadvantages" type of essay. In 'two opinion' type of essay, IELTS examiners want you to discuss two different opinions and at the end, you need to conclude with your personal opinion. Therefore, it is important that you choose the opinion according to your point of view after reading the question.

Let's look at an example:

Many people are of the opinion that exploiting animals by humans is unethical. However, another group of people think that using animals for satisfying various needs such as food and research is acceptable.

Discuss both views and give your opinion.

According to me, I have **two opinions** about the topic:

1. Animals should not be exploited by people.
2. Humans must employ animals to satisfy their various needs.

The above two opinions are two opposite statements. You must discuss both of them by giving reasons and supporting them with examples while at the end, you must give your personal opinion. If you do not discuss any of the above two statements or your personal opinion is missing in the essay, you will lose marks. So, in this type of essay, you must write both opinions first.

How to structure it?

The best structure you can use for this type of essay is:

a. Paragraph 1- Introduction

- Sentence 1- Paraphrase the Question
- Sentence 2- State Both Opinions
- Sentence 3- Write Thesis Statement
- Sentence 4- Write Outline Statement

For example,

Question

According to some working parents, it is best for the pre-school aged children to be admitted to child care centres. On the other hand, some argue that it would be rather good to let them stay with their reliable relatives such as grandparents.

Discuss both views and give your opinion.

Good Introduction

Some people believe that at the time parents are at work, close relatives provide best care to their young children, while others think that care centres can provide better service. It is agreed that family members take care of young kids extremely well, child care professionals however offer an effective service. This essay first discusses the merits of relatives looking after the very young kids, secondly an analysis of services provided by child care centres, followed by conclusive along with reason.

Bad Introduction

Childcare centres are nowadays a very hot topic and many people are found talking about this topic. It is true that both the parents are now working, having less time for their kids due to globalization increasing day by day.

You can see that the bad introduction explains the topic very generally, lacks proper paraphrasing, thesis or outline statement.

b. Paragraph 2- Body Paragraph 1

Sentence 1- State First Opinion

Sentence 2- Discuss First Opinion

Sentence 3- Provide Reason Why You Agree/Disagree with this Opinion

Sentence 4- Give Example to Support Your Opinion

c. Paragraph 3- Body Paragraph 2

Sentence 1- State Second Opinion

Sentence 2-Discuss Second Opinion

Sentence 3- Provide Reason Why You Agree/Disagree with this Opinion

Sentence 4- Give Example to Support Your Opinion

d. Paragraph 4- Conclusion

Sentence 1- Summary and State which Opinion is better

Four paragraphs are sufficient to explain your point of view. You may use any other structure you are comfortable with but this structure is approved by the IELTS examiners to help the students write in an effective and cohesive manner.

Practice Question

Some people believe that for those who commit serious crimes, death penalty should be the right punishment. Others however think that it is not ethical to punish the criminals by killing them.

Discuss the positive aspects of both views and give your own opinion.

6. How to write 'problem and solutions' type of essay?

In 'problems and solutions' type of essay, IELTS examiner wants you to discuss the problems in one paragraph and possible solutions of that problem in the second paragraph, and that too separately. Therefore, it is important that you find out relevant points of problems and solutions respectively after reading the question.

Let's look at an example:

Internet has completely transformed the way information is shared but this has led to many serious problems.

What are the problems being faced due to this?

Suggest some possible solutions for dealing with these problems.

With this type of essay, you have two points to be discussed:

1. Problems faced due to information exchange via internet.
2. Possible solutions of problems faced due to information exchange via internet.

You must discuss both of them by giving reasons and support them with examples. If you do not discuss any of the above two points in the essay, you will lose marks. So, in this type of essay, you must explain both the points.

How to structure it?

The essay can be structured mainly in 4 paragraphs as follows:

Paragraph 1: Introduction

Paragraph 2: Problems

Paragraph 3: Solutions

Paragraph 4: Conclusion

Further structuring of the paragraphs can be done as follows:

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2-Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Problems)

Sentence 1- State the problem

Sentence 2- Explain the problem

Sentence 3-What can be the result of this problem

Sentence 4-Write an example

c. Paragraph 3- Body Paragraph 2 (Solutions)

Sentence 1- State the solution

Sentence 2-Explain how this can be the possible solution

Sentence 3- Write an example

d. Paragraph 4- Conclusion

Sentence 1- Write summary of the main points

Sentence 2-Provide advice or predict the future

Four paragraphs are sufficient to explain your point of view. You may use any other structure you are comfortable with but this structure is approved by the IELTS examiners to help the students write in an effective and cohesive manner.

Sample Question

You should spend about 40 minutes on this task.

Write about the following topic:

Internet has completely transformed the way information is shared but this has led to many serious problems.

What are the problems being faced due to this?

Suggest some possible solutions for dealing with these problems.

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Sample Answer

In this modern world, internet has though revolutionized the information sharing process but at the same time, it has given birth to various unanticipated problems that people are facing nowadays. This essay addresses these problems that result from the misuse of internet and also proposes effective solutions to control them.

To commence with, the internet is a vast technology and fraudsters take due advantage of this to commit crime such as money theft, child abuse, cyber bullying and others. For example, internet hackers illegally access database of customers in order to conceal their personal and financial information to defraud them. Moreover, these crimes are committed remotely by the criminals and it takes a lot of time for the policemen to identify such fraudsters.

On the other hand, there are solutions that can help overcoming problems arising due to misuse of the internet. One possible solution is that cyber laws should

be well-defined on a global level to control the online activities such as restrictions should be imposed on sharing certain type of information which can have detrimental effects on the minds of individuals encouraging them to commit crime. Apart from this, advanced software technology should be used for securing the data of millions of online users that get misused in the hands of internet hackers.

In conclusion, there are several problems that can arise with the sharing of information online but solutions are available too. Information sharing is a global concern as online information is available on the web, visible to everyone in the world and hence implementing international laws seem to be the effective solution to control and reduce this problem declining further.

(274 words)

Useful vocabulary for problems

- Foremost problem/Another problem/One of the problems
- Consequence of/Because of/Due to
- Due to this/Because of/Owing to/Lead to
- As a result/Lead to the problem/Can attribute to

Useful vocabulary for Solution

- One possible solution/ Most viable solution/effective solution/long-term solution
- Can be helpful/beneficial/useful/better/cure
- To eradicate problem/To reduce/To control/To deal with/To handle

Practice Question

Write an essay of minimum 250 words on the following topics. Use the vocabulary mentioned above.

1. In a number of developing countries, the quality of air and water is declining day by day. State the problems due to this? Discuss the possible solutions for dealing with these problems.

2. Many of the urban cities across the globe are highly populated. What kinds of problems do people living in these cities face? Suggest some effective solutions to control these problems.

7. How to Answer Agree Disagree Essay Type?

What does the question look like?

In the writing task 2, you might be asked a question like the following:

*In some countries the number of people suffering from health problems because of excess consumption of junk food, is increasing. It has therefore become imperative for governments to impose a higher tax on this kind of food.
To what extent do you agree or disagree?*

For such a question, you need to be clear about whether you agree or disagree to the given statement. Your opinion should come out clearly with the usage of right kind of words.

Structure of the essay:

The structure of the essay is divided into three parts:

- Introduction
- Body
- Conclusion.

How to write the introduction

Your stance on the statement has to come out in the introduction paragraph itself. Your introduction paragraph has to always start with a paraphrased version of the statement given in the question. This has to be done irrespective of the type of question. The structure of your introduction for the agree/disagree type of questions should be like this:

- a. Statement 1- paraphrased statement of the question
- b. Statement 2- clarify your stance on the statement
- c. Statement 3 and 4 - support the stance in just two sentences. Remember not to write a lot here as you would need logical points in the body of the essay as well.

Look at these two statements taken from the answers written by students:

Question

*In some countries the number of people suffering from health problems because of excess consumption of junk food, is increasing. It has therefore become imperative for governments to impose a higher tax on this kind of food.
To what extent do you agree or disagree?*

Introduction:

Sentence 1: The number of people facing health issues due to intake of junk food has increased in some countries.

Sentence 2: Many people think that levying taxes on such consumables will control the consumption rate of such eatables.

Sentence 3 and 4: This essay agrees with this notion and supports the belief that the government should impose a high tax on these consumables for curbing the issue. It will do so by bringing out certain arguments and supporting it with relevant examples and data

How to Write Better?

Let us look at a sample introduction written by two students. Gauge which introduction is better.

Introduction 1: *In my opinion, a country and its government is responsible for the well being of its citizens.*

or

Introduction 2: *I disagree with this statement but also feel that government and the citizens are both responsible for changing the unhealthy lifestyles.*

It is the first statement which makes the writer's agreement come out clearly. As you can see, it is necessary to use the right kind of words when making a stance.

How to choose content for the main body

In this part of your essay, you need to lay emphasis on your stance. Giving strong arguments supported with examples will make your stance and your essay stronger.

Look at this statement from a sample answer to understand better.

*In some countries the number of people suffering from health problems because of excess consumption of junk food, is increasing. It has therefore become imperative for governments to impose a higher tax on this kind of food.
To what extent do you agree or disagree?*

Main body:

Firstly, I believe that the number of people consuming junk food has increased because of its easy and quick availability. In a recent survey, it was revealed that 78% of the people residing in urban areas opt for junk food because of time constraints.

This is an argument well and clearly structured because it not only makes the disagreement clear but it also validates the same with a strong example. So, your body paragraph needs to have the following structure.

- 1. Statement 1-** emphasize your agree/disagreement with a reason
- 2. Statement 2 and more** - give relevant examples

This structure is followed in both the body paragraphs. The body paragraph is followed by the concluding paragraph. So, let's see how to do that too.

How to conclude?

It is here that your argument needs to be the most clear. Look at the example statement below:

*In some countries the number of people suffering from health problems because of excess consumption of junk food, is increasing. It has therefore become imperative for governments to impose a higher tax on this kind of food.
To what extent do you agree or disagree?*

Conclusion

In conclusion, I would like to say that if the citizens themselves are not vigilant about their health, the government or anyone else will not be able to help or stop them from consuming junk food. it is therefore a person's own responsibility to consume junk food in a limited quantity.

In this statement, the writer has laid emphasis on the disagreement and has ended by providing a possible solution to the issue at hand. On the basis of this, we can say that the structure of the conclusion can be as follows:

- 1. Statement 1-** emphasizing statement on the agreement/disagreement
- 2. Statement 2-** a possible solution to the problem or argument

Practice Questions

1. Proponents of alternative energy argue that fossil fuels are inefficient, unsustainable, environmentally destructive, and the primary contributor to global climate change. They say renewable energies are a viable and immediately needed alternative to fossil fuel use that could boost the US economy and reduce reliance on foreign energy sources.

To what extent do you agree or disagree with this opinion?

2. Animal research has been used for several centuries as part of efforts to better understand the world around us. Almost all states actively research on animals at present. The total scale of all research on vertebrates is hard to measure, but according to some estimates it could be as high as 115,000,000 animals per year, with the vast majority of these being euthanized at the end of the period of experimentation.

Medical research is the hardest case for proposition in this debate to prove, since it has previously yielded substantial benefits for humanity, while contemporary animal research continues to contribute demonstrably to the speed and efficiency with which new scientific breakthroughs are achieved.

To what extent do you agree or disagree with this opinion?

8. How to Write 'Causes(Reasons) and Effect' Type of Essay?

In "causes and effects" type of essay, IELTS examiner wants you to discuss the causes or reasons of the problem in one paragraph and the likely effects of that problem in the second paragraph separately. Therefore, it is important that you find out relevant points of causes (reasons) and effects respectively after reading the question.

Please note that in this question, you should not make any paragraph about solutions.

Let's look at an example:

Obesity in children is a serious problem in a number of countries.

What are the causes of obesity in children?

Discuss the possible alarming effects of this problem in the future.

Planning of the Essay:

With this type of essay, you have two points to be discussed:

- 1. Causes of obesity in children in developed countries.**
- 2. Effects of obesity in the future in developed countries.**

You must discuss both of them by giving reasons and support them with examples. If you do not discuss any of the above two points in the essay, you will lose marks. So, in this type of essay, you must explain both the points.

How to structure it?

The essay can be structured mainly in 4 paragraphs as follows:

Paragraph 1: Introduction

Paragraph 2: Causes & Reasons

Paragraph 3: Effects

Paragraph 4: Conclusion

Further structuring of the paragraphs can be done as follows:

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2-Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Causes (reasons))

Sentence 1- State the cause (reason)

Sentence 2- Explain how it is the cause (reason)

Sentence 3-Write an example

c. Paragraph 3- Body Paragraph 2 (Effects)

Sentence 1- State the likely effect

Sentence 2-Explain how this can be the possible effect

Sentence 3- Write an example

d. Paragraph 4- Conclusion

Sentence 1- Write summary of the main points

Four paragraphs are sufficient to explain your point of view. You may use any other structure you are comfortable with but this structure is approved by the IELTS examiners to help the students write in an effective and cohesive manner.

Sample Question

You should spend about 40 minutes on this task.

Write about the following topic:

Obesity in children is a serious problem in a number of countries.

What are the causes of obesity in children?

Discuss the possible alarming effects of this problem in the future.

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Sample Answer

Over the past few years, developed countries have encountered various cases of children suffering from the problem of obesity. This essay will discuss the possible causes for this increasing problem among children and also suggests the possible consequences that may result in case of negligence.

To embark upon, one of the main causes of obesity among children is poor diet as they are often seen eating junk food. At almost every corner of the street, one can find restaurants offering mouth tempting fast foods. Apart from this, kids at home also are found to eat processed food because their parents do not find sufficient time for preparing the food. For example, packaged foods are purchased and kept in fridge for days. This food is not fresh and healthy, and hence affects their health, leading to buildup of fat and compromising their fitness.

As a result, there are many possible consequences faced by the children. One such ill-effect is the risk of developing health related severe diseases like diabetes. This kind of debilitating illness implies that the child would need to be injected with insulin for the whole life. Moreover, overweight children are often found to be bullied by other children that may affect their mental health. For example, many overweight kids are found disturbed facing the negative stigma of being obese that may lead to low self-esteem.

On the whole, it is evident that there are various causes responsible for obesity among children and can lead to serious consequences in the future. It is the duty of their parents and relatives to ensure that appropriate steps are taken to prevent this problem from getting worst in the future.

(279 words)

Useful vocabulary/ phrases

Useful vocabulary for Causes (Reasons)

- One of the causes/The reason is that
- Because/Since
- Due to this/Because of/Owing to/Lead to
- As a result/Lead to the problem/Can attribute to

Useful vocabulary for Effects

- Consequence of/As a result of/Because of/Due to
- Make/Create/Change/Effect/Affect/Result
- Risk of/Leading to

Practice Questions

Write an essay of about 250 words on the following topics. Use the vocabulary mentioned above.

1. In this modern world, there are a number of skin-whitening products available in the market. State the reasons why people are using these products? Discuss the possible negative outcomes of using these products.

2. With the advancement of technology, social interaction among people has affected to a greater extent. What are the reasons of reduced social interaction? Suggest whether this would lead to a positive or negative effect in the future.

9. How to Write 'Compare and contrast' Type of Essay?

In 'compare and contrast' type of essay, IELTS examiner wants you to discuss the points of comparing and contrasting the two things i.e. similarities and differences between the two. Therefore, it is important that you find out relevant points of similarities and differences of the two mentioned things after reading the question.

Let's look at an example:

Some people want to live in a house while others prefer living in an apartment.

Does living in a house bring more advantages than living in an apartment?

With this type of essay, you have two points to be discussed as follows:

- **Benefits of living in a house/apartment**
- **Issues of living in an house/apartment**

You must discuss both of them by giving reasons and support them with examples, and at the end, mention which of the two is better and why. If you do not discuss any of the above two points in the essay, you will lose marks. So, in this type of essay, you must explain both the points.

How to structure it?

The essay can be structured mainly in 4 paragraphs as follows:

Paragraph 1: Introduction

Paragraph 2: Benefits of living in a house/apartment

Paragraph 3: Issues of living in a house/apartment

Paragraph 4: Conclusion

Further structuring of the paragraphs can be done as follows:

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2-Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Apartment)

Sentence 1- State the benefit

Sentence 2- Explain how it brings this benefit

Sentence 4- Write an example

c. Paragraph 3 - Body Paragraph 2 (House)

Sentence 1- State the issue

Sentence 2-Explain how it leads to this issue

Sentence 3- Write an example

d. Paragraph 4- Conclusion

Sentence 1- Summary of the main point to conclude which is better and why

Four paragraphs are sufficient to explain your point of view. You may use any other structure you are comfortable with but this structure is approved by the IELTS examiners to help the students write in an effective and cohesive manner.

Vocabulary

Useful vocabulary for Comparison points

- likewise
- similarly
- also
- to be the same as

- both... and...
- neither... nor...
- not only... but also...
- to be alike
- just like (+ noun)
- to be similar (to)
- similar to (+ noun)
- to compare (to/with)

Useful vocabulary for Contrasting points

- in contrast
- by comparison
- in comparison
- on the other hand
- whereas
- while
- however
- but
- to differ from
- to be dissimilar to
- to be different (from)
- to be unlike

Sample Question

You should spend about 40 minutes on this task.

Write about the following topic:

Some people want to live in a house while others prefer living in an apartment.

Does living in a house bring more advantages than living in an apartment?

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Sample Answer

There are many people who believe that living in a house is the best. **However**, some people disagree with this opinion and **instead** prefer to live in an apartment. This essay makes comparison of the two and chooses the most preferred option.

To begin with, living in a flat definitely brings several advantages to a resident. **One of the most important reasons** behind this is the huge convenience it offers. An apartment is a part of large building giving a feel of living in a small societal association which takes responsibility of any fix or repair or maintenance required. **For example**, if one needs to repair the roof, the maintenance charges are borne by the landlord. **Moreover**, various facilities as well as amenities are available nearby including shopping mall, tuition centre, medical store, bus station and so on.

On the other hand, living in an owned house does not offer the facilities that one can avail while living in an apartment. **One reason for this** is that it is quite lonely to stay in a house which occupies a large land area bringing boredom and snatching the joy of living with so many people around. **For example**, it would be such a dull experience of sitting alone in the garden with no one around to share life experiences. **In addition to this**, maintenance and cleanliness of the house are borne by the owner and thus it is costly to live in a house.

Conclusively, living in an apartment is **comparatively** better than staying lonely in a house. **Though** a house provides a large spacious area to move around **but** living in an apartment enhances more social interaction and adds more excitement to life.

(283 words)

Practice Question

Write an essay with minimum 250 words. Use the above mentioned vocabulary.

1. Some people think that learning online is more efficient. However, according to some other people, studying from books is still the preferred method. Which is the better method of learning out of the two?

2. Distance education is gaining popularity day by day and more students are enrolling through distance mode than full-time course in colleges. Make comparison of distance education and full-time course to find which is better and why.

10. How to Write 'Advantage & Disadvantages' Question?

In "advantages and disadvantages" type of essay, IELTS examiner wants you to discuss both advantages and disadvantages separately. Also, at the end, you need to write conclusive statements. Therefore, it is important that you find out relevant points of advantages and disadvantages respectively after reading the question.

Let's look at an example:

Nowadays, with the advancement of technology, people can work and live anywhere they want.

Discuss its advantages and disadvantages.

With this type of essay, you have two points to be discussed:

- **Advantages of working and living anywhere.**
- **Disadvantages of working and living anywhere.**

You must discuss both of them by giving reasons and support them with examples. If you do not discuss any of the above two points in the essay, you will lose marks. So, in this type of essay, you must explain both the points.

How to structure it?

There are 3 types of advantages and disadvantages questions that require different approach to solve them.

Essay Type 1:

Nowadays, with the advancement of technology and transportation facilities, people can work and live anywhere they want.

Discuss its advantages and disadvantages.

This type of question requires you to describe the advantages in one paragraph while disadvantages in the other paragraph. You should not mention your personal opinion in this question.

The best structure you can use for this type of essay is:

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2-Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Advantages)

Sentence 1- Topic of the sentence (Advantage 1)

Sentence 2- Explain how it is an advantage

Sentence 3-Write an example

c. Paragraph 3- Body Paragraph 2 (Disadvantages)

Sentence 1- Topic of the sentence (Disadvantage 1)

Sentence 2-Explain how it is a disadvantage

Sentence 3- Write an example

d. Paragraph 4- Conclusion

Sentence 1- Write summary of the main points

Four paragraphs are sufficient to explain your point of view. You may use any other structure you are comfortable with but this structure is approved by the IELTS examiners to help the students write in an effective and cohesive manner.

Essay Type 2:

Nowadays, with the advancement of technology, people can work and live anywhere they want.

Do the advantages of this advancement outweigh its disadvantages?

This type of question requires you to describe the advantages in one paragraph while disadvantages in the other paragraph, but you need to explain which of the two, advantages or disadvantages, is stronger than the other. You should not mention your personal opinion in this question.

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2- Write thesis statement (Which one outweighs the other)

Sentence 3 – Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Strong side)

Sentence 1- Topic of the sentence

Sentence 2- Explain how it is a strong side

Sentence 3-Write an example

Sentence 4 – Topic of the sentence

Sentence 5 – Explain how it is a strong side

Sentence 6 – Write an example

c. Paragraph 2- Body Paragraph 1 (Weaker side)

Sentence 1- Topic of the sentence

Sentence 2 – Explain how it is not a strong side

Sentence 3 – Write an example

d. Paragraph 4- Conclusion

Sentence 1 – Write summary of the main points and restate the position.

Essay Type 3:

Nowadays, with the advancement of technology and transportation facilities, people can work and live anywhere they want.

Discuss the advantages and disadvantages.

Give your own opinion.

This type of question requires you to describe the advantages in one paragraph while disadvantages in the other paragraph. Furthermore, you should mention your personal opinion also in this question.

a. Paragraph 1- Introduction

Sentence 1- Paraphrase the Question

Sentence 2- Write thesis statement (Your opinion)

Sentence 3 – Outline the sentence

b. Paragraph 2- Body Paragraph 1 (Advantages)

Sentence 1- Topic of the sentence

Sentence 2- Explain how it is an advantage

Sentence 3-Write an example

c. Paragraph 3- Body Paragraph 2 (Disadvantages)

Sentence 1- Topic of the sentence (Disadvantage 1)

Sentence 2-Explain how it is a disadvantage

Sentence 3- Write an example

d. Paragraph 3- Body Paragraph 2 (Disadvantages)

Sentence 1- Explain your opinion

Sentence 2-Explain or give example

e. Paragraph 4- Conclusion

Sentence 1- Write summary of the main points

Vocabulary and phrases

Useful vocabulary for joining supportive ideas

- In addition
- Moreover
- What is more
- Furthermore
- Besides this

Useful vocabulary for joining opposite ideas

- However
- On the other hand
- In contrast
- Nevertheless

Sample Question

You should spend about 40 minutes on this task.

Write about the following topic:

Nowadays, with the advancement of technology, people can work and live anywhere they want.

Do its advantages outweigh disadvantages?

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Sample Answer

over the past few decades, it has become possible to commute and work in different parts of the world due to the convenient transportation modes provided by the modern technological methods. Advantages of this advancement are comparatively more as compared to the disadvantages.

To embark upon, there are various advantages of technological advancements. By travelling to other countries, people get the opportunity to visit new places and discover the other parts of the world. For example, people travelling from East to the western part of the world can come to know various aspects of culture, tradition, values, language and many more. This can enhance their knowledge and experience when meeting new people.

In addition to this, it would also benefit the other countries in terms of meeting the shortage of skilled professionals. If there is a requirement of professionals with specific skills in a country, it can hire skilled and experienced professionals from other country. For example, health professionals such as doctors and nurses are often relocating to other countries for meeting the skill shortage in those countries.

on the other hand, one of the disadvantages of modern means of communication and technology is that it has widened the distance between family relationships. If a person has travelled far from his home, it is not possible for him to meet his family members face to face. Due to this reason, he can only talk to them using software such as Skype via video calling or through phone.

It can be argued that though there are disadvantages of working and living in other countries but the advantages outweigh the disadvantages since this benefits both the person who is moving and also the country which is hiring that person.

Practice Exercise

Write an essay 250 words on the following topics. Use the vocabulary and phrases mentioned above.

1. According to some people, it would be better if industries are established in regions outside the urban area. Discuss its advantages and disadvantages.

2. Elderly people are nowadays being sent to old aged homes rather than being looked after by family in homes. Do the advantages of old aged homes outweigh the disadvantages?

11. How to Answer Two-point Type Questions?

What does the question look like?

In the writing task 2, you might be asked a question like the following:

It is generally said that supervisor is responsible for the productivity and actions of a group of employees. What are some important qualities of a good supervisor? Explain why these qualities are important.

Why is it called Two-point Essay?

The question contains two separate questions for you to answer. In the above question, the two separate questions are:

***What are some important qualities of a good supervisor?
Explain why these qualities are important.***

Structure of the essay:

Introduction

- Sentence 1- Paraphrase Question
- Sentence 2- Give outline of your opinion on both the questions

Main Body Paragraph 1

- Sentence 1- Answer the first question
- Sentence 2- Give explanation
- Sentence 3- Further explain
- Sentence 4- Example

Main Body Paragraph 2

- Sentence 1- Answer the second question
- Sentence 2- Give explanation
- Sentence 3- Further explain
- Sentence 4- Example

Conclusion

- Sentence 1- Summary

How to write the introduction

Your introductory paragraph has to always start with a paraphrased version of the statement given in the question. This has to be done irrespective of the type of question. The structure of your introduction for two-point type of questions should be like this:

- a. Statement 1- paraphrased statement of the question
- b. Statement 2- general statement
- c. Statement 3 and 4 – answer the questions in one sentence.

Remember not to write a lot here as you would need logical points in the body of the essay as well.

- Cover both the questions in introduction. Write about both in two different sentences or simply merge the ideas in a single sentence.
- In the given topic our keywords are Supervisor, his qualities and importance of such qualities.
- We will start the introduction with Supervisor, followed by qualities and importance in one or two sentences.

Question

It is generally said that supervisor is responsible for the productivity and actions of a group of employees. What are some important qualities of a good supervisor? Explain why these qualities are important.

Introduction

Sentence 1: Supervisor has the authority to monitor and regulate employees in their performance of assigned tasks.

Sentence 2: To carry out supervisory responsibilities efficiently, certain qualities are required in a supervisor.

Sentence 3 and 4: This essay will discuss about such qualities and their importance by bringing out certain arguments and supporting them with relevant examples.

How to Write Better?

Let us look at a sample introduction written by two students. Gauge which introduction is better.

Introduction 1: *Supervisors regularly review the needs of their employees. Due to this, they need certain qualities in them.*

or

Introduction 2: *Supervisors need special qualities to accomplish their job in a good way.*

It is the second statement which makes the writer's agreement come out clearly. As you can see, it is necessary to use the right kind of words when making an introduction (covering both questions).

Statement 1 has specified a point 'why qualities are important'. That has to be used as a main point in body paragraph.

Now that we have seen how to structure the introduction of the 'two-point' essay, let us also understand what to write in its body paragraph.

How to choose content for the main body

In this part of your essay, you need to lay emphasis on your questions. Giving strong arguments supported with examples will make your main points and your essay stronger. Look at this statement from a sample answer to understand better.

Main body:

One of the most important trait that a supervisor should have is excellent communication skills. A good supervisor interacts effectively with his employees and maintains open lines of communication to ensure about task's progress and problems. For instance, if supervisor interacts with team frequently, then team feels free to discuss the problems it faces in accomplishment of task.

This is an argument well and clearly structured because it not only describes a quality clearly but it also validates the same with a strong example. So, your body paragraph needs to have the following structure.

- 1. Statement 1-** emphasize your main point with a reason
- 2. Statement 2 and more** - give relevant examples

There are 2 methods to write the main body.

1st methodology:

- You can write one trait in one body paragraph, making it a main idea and can give a relevant example to support our idea.
- Then you can give another trait of supervisor in next paragraph and elaborate that point which ultimately is the main idea of that particular body paragraph.
- This way you will make 3-4 body paragraphs – two for qualities and one or two for importance of qualities.
- All in all your such writing will consist of total five or six paragraphs.

2nd Methodology:

- You can write two traits in one body paragraph, in which TRAITS become the main idea of the paragraph and name of the traits become supporting ideas.
- Then next paragraph for importance of such traits.
- Here we make four paragraphs in total.

NOTE :

- Both the methods of writing are correct. It is up to a student that which methods he/she wants to opt for. If a student can give good examples to support the main idea, then he/she should go with method 1.
- It is better to make the body paragraphs as per the order of the questions.

The body paragraph is followed by the concluding paragraph. So, let's see how to do that too.

How to conclude?

It is here that your argument needs to be the most clear. Look at the example statement below:

It is generally said that supervisor is responsible for the productivity and actions of a group of employees. What are some important qualities of a good supervisor? Explain why these qualities are important.

Conclusion:

- *In the end, it can be concluded that supervision is a place where a living profession breathes and learns. So a supervisor should be able to make his people enjoy their work and encourage their diligence.*

OR

- *It can be concluded that supervisors are the keepers of faith and mentors of the young. With a combination of desirable personal and professional qualities, supervisors can encourage their employees to do their best work and constantly strive to develop themselves professionally.*

In this statement, the writer has laid emphasis on the supervisor, his qualities and need of qualities. On the basis of this, we can say that the structure of the conclusion can be as follows:

1. Statement 1- emphasizing statement of the questions.

2. Statement 2- paraphrasing / summarising the body paragraphs.

- In conclusion, simply paraphrase the body paragraphs by writing about both the questions.
- Do not skip any question in conclusion.

Practice Questions

1. In this competitive world, many countries organize cooking competitions. Do such competitions promote international integration? How are they helpful for an individual?

2. An estimated 20 million people gained health insurance coverage under the Affordable Care Act between the passage of the health reform law in 2010 and early 2016, according to HHS. Included in the 20 million people are those who received private health insurance on the ACA exchanges, those who gained Medicaid coverage under state expansion and young adults who were able to stay on their parents' health plans until age 26.

Do you think it is important for everyone to get health insurance? Why do you think the government should invest in more affordable health plans for its citizens?

12. Common Spelling Errors and How To Avoid Them

Many students often make mistakes in writing some words incorrectly as they are ambiguous about their spellings. Committing spelling errors can cost you in IELTS exam as it increases the number of errors in your writing tasks.

Some students struggle a lot with spelling errors and just can't get rid of them. Some of the mistakes include, for example, missing the alphabet 'a', 'e', 'i' in the words or writing single letter in the words where double letters are to be written and vice versa.

Let us find out what kinds of spelling errors students generally make so that you can learn from those mistakes and avoid committing them completely:

Common Spelling Errors

1. Single/Double Letters

Sometimes, you may be getting confused in some words as to whether you should put a single letter or double letters in those words. For example,

Embarasment – Incorrect
Embarrassment - Correct

2. Silent Letters

In English, one or the other letter may be silent in a particular word when you say it but in writing, you cannot ignore that letter. For example,

Hankerchief -Incorrect
Handkerchief - Correct

3. Position of 'i' and 'e'

There are many words you may come across on a daily basis that include putting the letters 'i' and 'e' together. In some words, you use 'i' followed by 'e' while in others, it is just the reverse. For example,

Recieve – Incorrect
Receive - Correct

4. Confusion with 'or' and 'er'

You find some words that end with 'or' e.g. doctor, while you use 'er' in some words e.g. gather. You are likely to get confused in this case and hence, you need to be careful about these words. For example,

Travellor – Incorrect

Traveller – Correct

5. Writing How you Speak

Being a non-native speaker, you often borrow some words from your local language or speak some words incorrectly with your local accent and thus try to write English words in the same way. For example

Modren – Incorrect

Modern – Correct

6. Words that Sound Similar

Many words in English language sound very similar to each other but are drastically different in meaning. So, you are likely to make mistakes while writing such words. For example,

Accept/Except

- Accept – Kindly accept my apology.
- Except – I work every day except Sunday.

Their/There/They're

- Their friends are really good people.
- There are many friends of mine.
- They're my friends and I love them.

How to Avoid Spelling Errors

Surely, there are ways to avoid spelling mistakes and if you work on them, you can definitely write them correctly.

- People who write free from spelling errors read and write a lot. So, you can also make the **habit of reading articles** in magazines, newspapers or on the websites.
- **Practice writing** those words where you usually make mistakes again and again as this will help you to learn them well. Once you absorb the right spelling of a particular word, you would never make mistake in writing its spelling incorrectly.

- Play **spelling games online** that would help you remember the words in a fun learning environment.
- One basic tip is that once you make any spelling error, **remember the correct spelling** of that word **confidently** and then try best to avoid making the same mistake again and again.

Practice Exercise:

Write correct spelling of the following words which are incorrectly written:

1. Multidisciplinery
2. Modren
3. Etiquite
4. Carreer
5. Favouraite
6. Whealthy
7. Attractes
8. Northen
9. Tutourial
10. Buisness
11. Ciggar
12. Fullfillment
13. Accomodation
14. Avaliable
15. Begining
16. Intrest
17. Affectivily
18. Aera
19. Requiried
20. Beleive
21. Seperate
22. Furthremore
23. Repitition
24. Immediatly
25. Acknowlegment

Answer:

1. Multidisciplinary
2. Modern
3. Etiquette
4. Career
5. Favourite/Favorite
6. Wealthy
7. Attracts
8. Northern
9. Tutorial
10. Business
11. Cigar
12. Fulfilment/Fulfillment
13. Accommodation
14. Available
15. Beginning
16. Interest
17. Affectively
18. Area
19. Required
20. Believe
21. Separate
22. Furthermore
23. Repetition
24. Immediately
25. Acknowledgment/ Acknowledgement

13. Common Tense Errors in IELTS

Different types of tense mistakes are made by the students while constructing sentences. While students who receive 5 Band have basic mistakes in writing as well as speaking, students getting 7 or above may be committing mistakes when writing complex sentences.

Let us first study the different types of tenses along with examples and common errors.

Types of Tenses:

There are three types of tenses used to form sentences in order to express emotions and thoughts viz. past, present and future. Following are the rules given in the tabular form that can help you remember how to form a sentence at what time or in which situation.

Before you learn the different types of tenses, understand the terms used for explanation in the table below:

Singular Subject – Refers to 1 person – Example: I, He, She etc.

Plural Subject – Refer to >1 persons – Example: We, They etc.

Assertive sentences: Sentences, ending with full stop (.), implying something is true

Negative Sentences: Sentences with NOT, implying something is untrue

Interrogative Sentences: Sentences ending with question mark (?) that require you to answer

verb (1st), verb (2nd) and verb (3rd) stand for first form of verb, second form of verb and third form of verb respectively.

We will learn the rules of tenses in a very simple way, considering two examples and changing them as per the tense type:

Michael goes to office.

They go to office.

In the first sentence, subject is “Michael”, verb is “go” and object is “office”.

In the second sentence, subject is “they”, verb is “go” and object is “office”.

Moving on, you can understand all tense types as per table below:

Past Tense			
Past Simple	Past Continuous	Past Perfect	Past Perfect Continuous
Assertive	Assertive	Assertive	Assertive
Singular subject + verb (2nd) + object Plural subject + verb (2nd) + object	Singular subject + was + verb (1st) + object Plural subject + were + verb (1st) + ING + object	Singular subject + had + verb (3rd) + object Plural subject + had + verb (3rd) + object	Singular subject + had been + verb (1st) + ING + for/since Plural subject + had been + verb (1st) + ING + for/since
Example: <i>Michael went to office.</i> <i>They went to office.</i>	Example: <i>Michael was going to office.</i> <i>They were going to office.</i>	Example: <i>Michael had gone to office.</i> <i>They had gone to office.</i>	Example: <i>Michael had been going to office for 6 months.</i> <i>They had been going to office for 6 months.</i>
Common error: <i>On Diwali, I went to the market and buy wonderful stuff at cheapest price from the market.</i> <i>On Diwali, I went to the market and bought wonderful stuff at cheapest price from the market.</i>	Common error: <i>It was yesterday evening when I driving my car, I met with an accident.</i> <i>It was yesterday evening when I was driving my car, I met with an accident.</i>	Common error: <i>I have already finished my work before my boss entered the office.</i> <i>I had already finished my work before my boss entered the office.</i>	Common error: <i>I was working in this company for 5 years.</i> <i>I had been working in this company for 5 years.</i>

Negative	Negative	Negative	Negative
<p>Singular subject + DID NOT + verb (1st) + object</p> <p>Plural subject + DID NOT + verb (1st) + object</p>	<p>Singular subject + was + NOT + verb (1st) + object</p> <p>Plural subject + were + NOT + verb (1st) + object</p>	<p>Singular subject + had + NOT + verb (3rd) + object</p> <p>Plural subject + had + NOT + verb (3rd) + object</p>	<p>Singular subject + had NOT been + verb (1st) + for/since</p> <p>Plural subject + had NOT been + verb (1st) + for/since</p>
<p>Example:</p> <p><i>Michael did not go to office.</i></p> <p><i>They did not go to office.</i></p>	<p>Example:</p> <p><i>Michael was not going to office.</i></p> <p><i>They were not going to office.</i></p>	<p>Example:</p> <p><i>Michael had not gone to office.</i></p> <p><i>They had not gone to office.</i></p>	<p>Example:</p> <p><i>Michael had not been going to work for 6 months.</i></p> <p><i>They had not been going to work for 6 months</i></p>
<p>Common error:</p> <p><i>I have not fun in the party I attend last night.</i></p> <p><i>I did not have fun in the party I attended last night.</i></p>	<p>Common error:</p> <p><i>In the mall, people not shopping accessories.</i></p> <p><i>In the mall, people were not shopping accessories.</i></p>	<p>Common error:</p> <p><i>When he asked me, I said I have not got the invitation.</i></p> <p><i>When he asked me, I said I had not got the invitation.</i></p>	<p>Common error:</p> <p><i>The manager is not been maintaining the plant well for over a year and hence he was fired.</i></p> <p><i>The manager had not been maintaining the plant well for over a year and hence he was fired.</i></p>

Interrogative	Interrogative	Interrogative	Interrogative
<p>DID + Singular subject + verb (1st) + object + (?)</p> <p>DID + Plural subject + verb (1st) + object + (?)</p>	<p>WAS + Singular subject + verb (1st) + ING + object + (?)</p> <p>WERE + Plural subject + verb (1st) + ING + object + (?)</p>	<p>HAD + Singular subject + verb (3rd) + object + (?)</p> <p>HAD + Plural subject + verb (3rd) + object + (?)</p>	<p>HAD + Singular subject + been + verb (1st) + ING + for/since + (?)</p> <p>HAD + Plural subject + been + verb (1st) + ING + for/since + (?)</p>
<p>Example:</p> <p><i>Did Michael go to office?</i></p> <p><i>Did they go to office?</i></p>	<p>Example:</p> <p><i>Was Michael going to office?</i></p> <p><i>Were they going to office?</i></p>	<p>Example:</p> <p><i>Had Michael gone to office?</i></p> <p><i>Had they not gone to office?</i></p>	<p>Example:</p> <p><i>Had Michael been going to office for 6 months?</i></p> <p><i>Had they been going to office for 6 months?</i></p>
<p>Common errors:</p> <p><i>Yesterday, I go to visit the park and had great fun.</i></p> <p><i>Yesterday, I went to visit the park and had great fun.</i></p> <p><i>At that time, I do not understand the problem.</i></p> <p><i>At that time, I did not understand the problem.</i></p> <p><i>Did you like to play games when you were a child?</i></p>	<p>Common Error:</p> <p><i>In school, do the school giving you financial aid?</i></p> <p><i>In school, was the school giving you financial aid?</i></p> <p><i>Was you enjoying your holidays in summer?</i></p> <p><i>Were you enjoying your holidays in summer?</i></p>	<p>Common error:</p> <p><i>Have you dealt with this company 3 years ago?</i></p> <p><i>Had you dealt with this company 3 years ago?</i></p>	<p>Common error:</p> <p><i>Have you been learning to play any musical instrument since childhood?</i></p> <p><i>Had you been learning to play any musical instrument since childhood?</i></p>

Present Tense			
Present Simple	Present Continuous	Present Perfect	Present Perfect Continuous
Assertive	Assertive	Assertive	Assertive
<p>Singular subject + (s/es)+ verb (1st) + object</p> <p>Plural subject + verb (1st) + object</p>	<p>Singular subject + is + verb + ING + object</p> <p>Plural subject + are + verb (1st) + ING+ object</p>	<p>Singular subject + has + verb (3rd) + object</p> <p>Plural subject + have + verb (3rd) + object</p>	<p>Singular subject + has been + verb (1st) + ING + object + for/since</p> <p>Plural subject + have been + verb (1st) + ING + object + for/since</p>
<p>Example:</p> <p><i>Michael goes to office.</i></p> <p><i>They go to office.</i></p>	<p>Example:</p> <p><i>Michael is going to office.</i></p> <p><i>They are going to office.</i></p>	<p>Example:</p> <p><i>Michael has gone to office.</i></p> <p><i>They have gone to office.</i></p>	<p>Example:</p> <p><i>Michael has been going to office for 6 months.</i></p> <p><i>They have been going to office for 6 months.</i></p>
<p>Common error:</p> <p><i>Chef at the restaurant prepare delicious food.</i></p> <p><i>Chef at the restaurant prepares delicious food.</i></p>	<p>Common error:</p> <p><i>Whenever I and my family going to party, we enjoy a lot.</i></p> <p><i>Whenever I and my family are going to party, we enjoy a lot.</i></p>	<p>Common error:</p> <p><i>People in this city has changed a lot with the changing times.</i></p> <p><i>People in this city have changed a lot with the changing times.</i></p>	<p>Common error:</p> <p><i>There has been many changes going on in the technology world.</i></p> <p><i>There have been many changes going on in the technology world.</i></p>

Negative	Negative	Negative	Negative
<p>Singular subject + DOES NOT + verb (1st) + object</p> <p>Plural subject + DO NOT + verb (1st) + object</p>	<p>Singular subject + IS NOT + verb (1st) + ING + object</p> <p>Plural subject + ARE NOT + verb (1st) + ING + object</p>	<p>Singular subject + HAS NOT + verb (3rd) + object</p> <p>Plural subject + HAVE NOT + verb (3rd) + object</p>	<p>Singular subject + HAS NOT BEEN + verb (1st) + ING + object + FOR/SINCE</p> <p>Plural subject + HAVE NOT BEEN + verb (1st) + ING + object + FOR/SINCE</p>
<p>Example:</p> <p><i>Michael does not go to office.</i></p> <p><i>They do not go to office.</i></p>	<p>Example:</p> <p><i>Michael is not going to office.</i></p> <p><i>They are not going to office.</i></p>	<p>Example:</p> <p><i>Michael has not gone to office.</i></p> <p><i>They have not gone to office.</i></p>	<p>Example:</p> <p><i>Michael has not been going to office for 6 months.</i></p> <p><i>They have not been going to office for 6 months.</i></p>
<p>Common error:</p> <p><i>A selfish person do not help at the time others face any difficult situation.</i></p> <p><i>A selfish person does not help at the time others face any difficult situation.</i></p>	<p>Common error:</p> <p><i>In the evening, they not playing in the garden.</i></p> <p><i>In the evening, they are not playing in the garden.</i></p>	<p>Common error:</p> <p><i>Police haven't found the criminal yet.</i></p> <p><i>Police hasn't found the criminal yet.</i></p>	<p>Common error:</p> <p><i>Has you been visiting your friends since you passed school?</i></p> <p><i>Have you been visiting your friends since you passed school?</i></p>
Interrogative	Interrogative	Interrogative	Interrogative
DOES + Singular subject + verb (1st) + object + (?)	IS + Singular subject + verb (1st) + ING + object + (?)	HAS + Singular subject + verb (3 rd) + object + (?)	HAS + Singular subject + BEEN + verb (1st) + ING + object + FOR/SINCE + (?)

DO + Plural subject + verb (1st) + object+ (?)	ARE + Plural subject + verb (1st) + ING + object + (?)	Plural subject + HAVE + verb (3rd) + object + (?)	HAVE + Plural subject + BEEN + verb (1st) + ING + object + FOR/SINCE + (?)
Example: <i>Does Michael go to office?</i> <i>Do they go to office?</i>	Example: <i>Is Michael going to office?</i> <i>Are they going to office?</i>	Example: <i>Has Michael gone to office?</i> <i>Have they gone to office?</i>	Example: <i>Has Michael been going to office for 6 months?</i> <i>Have they been going to office for 6 months?</i>
Common error: <i>Does it horrifying you when you watch that movie?</i> <i>Does it horrify you when you watch that movie?</i>	Common error: <i>One day, my teacher asked me, "you are going to school?"</i> <i>One day, my teacher asked me, "Are you going to school?"</i>	Common error: <i>How long has you waited for me in the party?</i> <i>How long have you waited for me in the party?</i>	Common error: <i>Can you tell us how has you been struggling since the day you joined fashion industry?</i> <i>Can you tell us how have you been struggling since the day you joined fashion industry?</i>

Future Tense			
Future Simple	Future Continuous	Future Perfect	Future Perfect Continuous
<p>Singular subject + WILL/SHALL + verb (1st) + object</p> <p>Plural subject + WILL/SHALL + verb (1st) + object</p>	<p>Singular subject + WILL/SHALL BE + verb (1st) + ING + object</p> <p>Plural subject + WILL/SHALL BE + verb (1st) + ING + object</p>	<p>Singular subject + WILL/SHALL HAS + verb (3rd) + object</p> <p>Plural subject + WILL/SHALL HAVE + verb (3rd) + object</p>	<p>Singular subject – WILL/SHALL HAS BEEN + verb (1st) + ING + object + FOR/SINCE</p> <p>Plural subject – WILL/SHALL HAVE BEEN + verb (1st) + ING + object + FOR/SINCE</p>
<p>Example:</p> <p><i>Michael will go to office.</i></p> <p><i>They will go to office.</i></p>	<p>Example:</p> <p><i>Michael will be going to office.</i></p> <p><i>They will be going to office.</i></p>	<p>Example:</p> <p><i>Michael will have gone to office.</i></p> <p><i>They will have gone to office.</i></p>	<p>Example:</p> <p><i>Michael will have been going to office for 6 months.</i></p> <p><i>They will have been going to office for 6 months.</i></p>
<p>Common error:</p> <p><i>If I will get a chance to participate, I will try my best to win the competition.</i></p> <p><i>If I get a chance to participate, I will try my best to win the competition.</i></p>	<p>Common error:</p> <p><i>Tomorrow, I will be preparing some tasty dishes for my friends when they will arrive.</i></p> <p><i>Tomorrow, I will be preparing some tasty dishes for my friends when they arrive.</i></p>	<p>Common error:</p> <p><i>I think she will have prepared cook at home by the time I come back.</i></p> <p><i>I think she will have prepared cook at home by the time I come back.</i></p>	<p>Common error:</p> <p><i>In 2020, Maria will be studying in university for 3 years.</i></p> <p><i>In 2020, Maria will have been studying in university for 3 years.</i></p>

Negative	Negative	Negative	Negative
<p>Singular subject + WILL/SHALL NOT+ verb (1st) + object</p> <p>Plural subject + WILL/SHALL NOT + object</p>	<p>Singular subject + WILL/SHALL NOT BE + verb (1st) + ING + object</p> <p>Plural subject + WILL/SHALL NOT BE+ verb (1st) + ING + object</p>	<p>Singular subject + WILL/SHALL NOT HAVE + verb (3rd) + object</p> <p>Plural subject + WILL/SHALL NOT HAVE + verb (3rd) + object</p>	<p>Singular subject – WILL/SHALL NOT HAVE BEEN + verb (1st) + ING + object</p> <p>Plural subject – WILL/SHALL NOT HAVE BEEN + verb (1st) + ING + object</p>
<p>Example:</p> <p><i>Michael will not go to office.</i></p> <p><i>They will not go to office.</i></p>	<p>Example:</p> <p><i>Michael will not be going to office.</i></p> <p><i>They will not be going to office.</i></p>	<p>Example:</p> <p><i>Michael will not have gone to office.</i></p> <p><i>They will not have gone to office.</i></p>	<p>Example:</p> <p><i>Michael will not have been going to office for 6 months.</i></p> <p><i>They will not have been going to office for 6 months.</i></p>
<p>Common error:</p> <p><i>In the next year, I do not travel abroad.</i></p> <p><i>In the next year, I will not travel abroad.</i></p>	<p>Common error:</p> <p><i>Criminals will not stop committing mistakes if strict law is not made.</i></p> <p><i>Criminals will not be stopping to commit mistakes if strict law is not made.</i></p>	<p>Common error:</p> <p><i>By the time I reach home, the movie will already has not started.</i></p> <p><i>By the time I reach home, the movie will not have already started.</i></p>	<p>Common error:</p> <p><i>It is expected that the company will not be shifting its office for the next 1 year.</i></p> <p><i>It is expected that the company will not have been shifting its office for the next 1 year.</i></p>
Interrogative	Interrogative	Interrogative	Interrogative
<p>WILL/SHALL + Singular subject + object + (?)</p>	<p>WILL/SHALL+ Singular subject + BE + verb (1st) + ING + object + (?)</p>	<p>WILL/SHALL + Singular subject + HAVE + verb (3rd) + object + (?)</p>	<p>WILL/SHALL + Singular subject + HAVE BEEN + verb (1st) + ING + object + (?)</p>

Plural subject + WILL/SHALL + object + (?)	WILL/SHALL+ Plural subject + BE + verb (1 st) + ING + object + (?)	WILL/SHALL + Plural subject + HAVE + verb (3 rd) + object + (?)	WILL/SHALL + Plural subject + HAVE BEEN + verb (1st) + ING + object + (?)
Example: <i>Will Michael go to office?</i> <i>Will they go to office?</i>	Example: <i>Will Michael be going to office?</i> <i>Will they be going to office?</i>	Example: <i>Will Michael have gone to office?</i> <i>Will they have gone to office?</i>	Example: <i>Will Michael have been going to office for 6 months?</i> <i>Will they have been going to office for 6 months?</i>
Common error: <i>How government helps in eradicating pollution problems?</i> <i>How government will help in eradicating pollution problems?</i>	Common error: <i>Will you continuing studies after marriage?</i> <i>Will you be continuing studies after marriage?</i>	Common error: <i>Will have you presented your proposal when clients will reach the office?</i> <i>Will you have presented your proposal when clients reach the office?</i>	Common error: <i>Will you be continuing this job for next 2 years?</i> <i>Will you have been continuing this job for next 2 years?</i>

Practice Exercise

Some students preparing for IELTS made tense mistakes while completing their writing tasks. You need to find out such mistakes in the following sentences:

1. Moreover, in the time period of 1996-2002, there were many changes that take place in average house prices.
2. Firstly, the population of Ireland spends their 28.91% money on eatables in 2010.
3. Furthermore, this helped in investing many drugs and machineries which has increased the life expectancy and survival of humans on the earth.
4. Last Sunday, I meet with an accident in your supermarket.
5. For this reason, I can't write a letter earlier.
6. In addition, I want to take 1 week holidays from my work because my family need me.
7. One more thing, I have get a chance to reduce burden of my family and fulfil the demands of my sister.
8. Unfortunately, within two days, electronic light inside the microwave switch off
9. So, I am not satisfy with the product.
10. I joined a new job because previous company had given low salary package that was not enough for me. So, I have to change my job.
11. Suddenly, one motor bike hit the child and he fall down in the center of road.
12. Inhumane act like beating the animals led to their exploitation.
13. The women read highest number of books in the year of 2011 and they manage to continue growth till 2013.
14. In the past, I have deal with foreign clients and many a times, I have to give presentations.

ANSWERS:

1. Moreover, in the time period of 1996-2002, there were many changes that took place in average house prices.
2. Firstly, the population of Ireland spent their 28.91% money on eatables in 2010.
3. Furthermore, this helped in investing many drugs and machineries which have increased the life expectancy and survival of humans on the earth.
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8. Unfortunately, within two days, electronic light inside the microwave switched off.
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Chapter 5

Useful Vocabulary

1. How to improve Sentence Quality?

Many students wonder how to improve band score in writing and speaking. They have a vague idea of what is lacking in their skills that restricts their score to below band 7. Sentence structure is an essential element of assessing skills, especially in writing. If you improve the structure of a sentence, you would see the difference it makes.

Let's take an example,

Role of technology is important nowadays. Some people think technology has lots of benefits. Other people think that technology has many disadvantages. It will cause more harm to humans.

This example explains how sentences are though correct grammatically but are not impressive enough for good band score as it contains simple sentences that lack connectivity and flow. Now look at the example below,

Nowadays, technology has a major role to play in the life of humans. According to some people, there are various benefits associated with the use of technology. However, there are other people who believe that use of technology can prove to be detrimental to the mankind and nature.

This explanation, on the other hand, is quite effective as it uses **complex structure** with the **use of sentence connector** and **good vocabulary**.

How to improve a sentence structure?

There are different ways of improving the structure of a sentence to make it better, effective and impressive enough leading to good band score.

1. Use of Sentence Connectors

Lack of connectivity between the sentences represents lack of flow in the ideas or thoughts. Hence, making use of sentence connectors in between the sentences would add quality to your writing. Examples of sentence connectors are:

- Moreover,
- On the other hand,
- In contrast to this,
- In addition to this,
- However, etc.

Note: Avoid using these connectors excessively which would otherwise lower the impression of your writing.

2. Use of synonyms

One of the effective means of improving a sentence is when you replace normal words with synonyms to improve quality of writing.

For example,

*Replace "like" with "**such as**"*

*Replace "help" with "**assistance**"*

*Replace "give advice" with "**provide suggestion**"*

*Replace "I want to tell you" with "**I would like to inform you**"*

Note: Using vocabulary or synonyms incorrectly brings negative impression. Hence, always use the words about which you are comfortable with and learn the complex vocabulary thoroughly before using it in your writing.

3. Convert simple to complex sentences

Co-education schools are good for the kids. They learn more effectively. They also gain more understanding of the outside world.

The above statement consists of three simple sentences, but look at the below statement:

It is considered that co-education schools are the best institutions for children as in these schools, they are not only able to learn more effectively here but also gain better understanding of living in the outside world.

In this statement, you find all three statements are joined to form a complex sentence which is comparatively effective. You can use complex sentences using words such as *even though, although, however, but, because, if, in order to* etc.

Using complex sentences is a sign of advanced level of English. If you can incorporate or master the art of using complex sentences without making any grammatical mistakes, you are bound to score 7 band or even above.

Practice Exercise

Convert the following sentences into complex sentences.

1. Living in a house is good. But living in an apartment brings problems.
2. People become independent when teachers teach them finance course.
3. Attending party is important to make interaction with people.
4. I do not want to dependent on public transport. I want to own my own car.
5. I did a lot of trips during in the past. Staying at home was boring. I preferred going out on weekend.
6. I would like to talk about a restaurant is Taj restaurant. It is my favourite.
7. Computer is an electronic device. It is being used every day for different purposes.
8. I saw an accident. It happened yesterday. Bus driver was very fast driving. It hit a car suddenly.
9. I read newspapers daily because it will give more accurate news. We can get what happens in the world.
10. All parents should teach their children well. Children learn mannerism from parents.

Answer Key:

1. As compared to staying in a house, living in an apartment brings problems.
2. On learning finance course taught in the institutions by teachers, people become independent.
3. Attending party is important as we can interact with many other people there.
4. Since I do not want to be dependent on public transport, I want to own a car.
5. I had enjoyed going to a lot of trips in the past since staying at home was boring and thus I used to prefer going out on the weekend.
6. I would like to talk about my favourite restaurant which is Pizza Hut.
7. Computer is a useful electronic device as it is being used every day for various purposes.
8. I saw an accident that happened yesterday when a bus driver who was driving very fast suddenly hit a car.
9. I read newspapers daily because it provides accurate news of what happens in the world.
10. Children can learn a lot from parents who can teach them well about mannerism.

2. How to Use Connectors Effectively?

Connectors help connect thoughts and helps in smooth transition from one paragraph to another. Using connectors helps in scoring well in 'coherence and cohesive' criteria.

Let's have a look at various connectors.

Useful vocabulary for expressing your opinion

a. For stating a direct opinion

- In my opinion ...
- From my point of view ...
- As far as I'm concerned...
- I believe that...

For example,

A group of people feel that university education should be aimed at helping the graduates get better jobs. However, some people believe that university education has a wider scope which benefits individuals as well as society on the whole.

Discuss both views and give your own opinion.

Answer

Therefore, I believe that there are other benefits to students even though getting the best job is the ultimate aim behind university education. If we encourage university attendance and promote it among students, it will definitely lay the foundation for a better individual and society.

b. Vocabulary for expressing agreement:

- I quite agree that....
- I could not agree more.....
- I am in agreement.....
- I completely agree that.....
- I strongly agree that.....
- I totally agree with the given idea that.....
- I am quite inclined to the opinion that.....
- I agree with the opinion that.....

- I concur with the group who believe that.....
- I accept that.....
- I accept the fact that.....
- I consent that.....
- I approve the idea of.....

For example,

Some parents think that technology is the main reason why children do not focus on studies as they are always found playing using computers and mobile phones. Others however believe that these technologies are helpful for the children in order to learn the latest skills and beat the competition.

Discuss both views and give your opinion.

Answer

To conclude, **I agree with the opinion that** the advantages of using technology clearly outweigh the disadvantages since with the help of technology, children can enhance their skills, abilities and learn more effectively as well as efficiently to stand out among the rest.

c. Vocabulary for expressing disagreement:

- I strongly disagree that.....
- I disagree with the opinion that....
- I completely disagree with.....
- I disagree with the statement of.....
- I totally disagree with the given idea that.....
- I disagree with the group of people who believe that.....
- I quite oppose the opinion of.....
- My own opinion contradicts with.....
- However, my opinion is different from.....

For example,

A number of people think that it is the responsibility of an individual to take care of his health and diet. However, some people believe that government has an important role to play in this by ensuring its nationals have a healthy diet.

Discuss both views and give your opinion.

Answer:

*Considering both the opinions, **I would argue that** though it is the responsibility of individuals to take due care of their health, government also has a big role to play in regulating the food supply and encouraging healthy lifestyle. Efforts are required from both the sides in order to ensure people's health.*

d. Vocabulary for expressing partial agreement:

- To some extent.....
- More or less.....
- In a way.....
- So to speak.....
- Up to a point I agree.....
- I agree to the given statement to some extent.....

d. Vocabulary for presenting time or sequence:

- Last/ Lastly.....
- First/ Firstly.....
- Second/ Secondly.....
- Third/ Thirdly.....
- At the same time.....
- Meanwhile.....
- Then.....
- Since.....
- As soon as.....
- After this / that.....
- When.....
- Before.....
- After.....
- Afterwards
- During.....
- While.....
- Following this.....
- Simultaneously.....
-

Useful vocabulary for each part

a. For introduction

- Certainly.....
- Definitely.....
- Doubtlessly.....
- Undoubtedly.....
- Without any doubt.....
- No doubt.....
- Of course.....

b. For body paragraphs when adding more information to support your opinion

- And.....
- However...
- Moreover.....
- Furthermore.....
- In addition.....
- Also.....
- Similarly.....
- In a similar fashion.....
- Likewise.....
- Though...
- Although..
- As long as...
- Even.....
- Too....
- Besides.....
- As well as....
- What's more.....
- Again.....

c. For conclusion

- All in all
- Last/ Lastly.....
- In the end
- To sum up
- To conclude

- In conclusion
- To summarize
- In summary
- Summarizing it

Sample Essay:

According to a group of people in the society, home offers the best environment for the development of a child. But other group of people believe it is extremely important for the child to go to school.

Discuss the positive aspects of both views and give your own opinion.

Answer

There's an argument whether children should stay at home or go to school. **Whereas** some people believe home education offers safety of children and the best environment to build strong family values, other people have the opinion that education provided to the children brings the best learning environment with great career opportunities ahead. **Ultimately**, I feel school is the best institution for children.

To begin with, there are a number of advantages for children learning at home. **Firstly**, the biggest advantage is that children are able to spend most of their time with their parents. **Moreover**, children get the benefit of learning at their own place and they can find themselves taught under **individualised** attention which would bring the best out of them. **Finally**, being at home brings absolute safe environment for kids to learn and play. They can be protected from the bad influence of negativity outside.

On the other hand, school brings wide range of benefits for children. Schools are the institutions where children can learn to interact with other kids of different background and hence, they can learn new language, culture and values by socialising with them. **In addition to that**, teachers in schools are subject matter experts with immense experience who can guide the children well, clear their doubts and further motivate them for their future career. **What is more**, children can gain advantage of various physical resources at school such as library, playground, musical instruments and others to learn effectively.

To conclude with, some people think home environment is best for the children but other people believe that school environment is the best atmosphere for a child to study. **In my opinion**, although family is the safest place to bring up the child and learn cultural values but schools are the best places to study and gain knowledge as well as skills.

Chapter 6

Practice Exercises

A. Recent Exam Questions

1. Recent Exam Question 1

Question

Ordinary people try to copy famous personalities by seeing them on TV or reading about them in the newspapers.

What is the reason for this?

Is it a good idea to copy famous personalities?

Give reasons for your answers along with relevant examples from your experience and knowledge.

You can now solve this essay in at least 250 words.

Simple answer

In this modern era, it is often seen that common people who are fans of popular celebrities try to copy them when they watch these famous persons on TV or when they read newspaper articles about them.

To start with, there are several reasons for the increased craze among people to follow the celebrities. One reason is that people who call themselves fans of celebrities, such as actors or sports stars, also have the desire to be famous in the society. For example, a person who wears a shirt like his idol actor, Shahrukh Khan, thinks that he would gain more attention among his friends by wearing so. Other than this, there are some people who feel that if they follow their role models, they would also be able to achieve the luxurious lifestyle and huge success in their lives in terms of endless wealth, expensive cars and other such possessions. .

Though the trend of copying others is very common, it is really not an admirable thing. It is due to the fact that one can actually gain more happiness with one's own style rather than copying someone by wearing similar clothes or possessing similar luxurious items which can only bring temporary happiness. Moreover, it

has been found that one can live more comfortably and confidently in one's own way. **For instance**, a woman wearing high heel in her office, by copying a TV actress, would find it cumbersome to rush for catching a bus or train.

on the whole, it is true that many people try to **imitate** their favorite TV actors, which is not right. They should rather try to follow only good things from others such as principles and values.

(284 words)

2. Recent Exam Question 2

Question

Describe an advertisement that persuaded you to buy a product

- *What advertisement it was*
- *Was it shown on TV, radio or newspaper*
- *What was good about that advertisement*

Explain why do you think that advertisement attracted you to buy the product

Sample Answer

Last week, I was quite free since it was weekend and was watching television for enjoying my leisure time. I was switching channels to look for an interesting program when suddenly my eyes got stuck on a TV channel that was advertising a hair product. It was promoting a shampoo which colors hair as well. It was a newly launched product in the market to assist the youngsters and adults who need to dye their hair. When I watched that advertisement, I did not switch to any other channel and kept on watching it carefully. The way it was being promoted with the attractive visuals and discount offers, I liked that advertisement a lot.

The most important thing that attracted me towards that advertisement was the fact that the advertised dye product colors hair differently. Usually, when we apply dye, we have to keep it for around 15 minutes and then we wash our hair while we use shampoo separately to wash hair. But this dye product was unique since it does two functions together. It is in the form of shampoo which can be applied to your hair like any other hair shampoo. You just need to keep it for 10 minutes and then you can wash your hair. Moreover, there is no need to apply any other shampoo for washing hair as it is used for that purpose also. Since it was bringing so much advantage for me, I immediately made an order and bought it from the company.

3. Recent Exam question 3 - Band 7 answer

Question

More and more number of people are travelling nowadays as compared to the past.
What are the reasons behind it? What are the benefits of travelling.

Sample Answer

In today's world, travelling has become a form of entertainment and we see more people travelling as compared to earlier days.

If we ponder on the question 'why is this the case?', Mainly three points are highlighted. That is, awareness, increase in spending capacity and smaller families. To begin with, let's understand that people are becoming more aware about their surroundings due to numerous exposures to the outside world like print media and virtual media like the internet or television. They are continuously bombarded with information on lovely pictures of the locales around the world. For example, a travel agency will exhibit lovely posters.

Secondly, with two earning members that is husband and wife in a family the spending capacity increases. So they can plan elaborate Holidays without twining a hole in their pockets. And lastly, today's smaller families have no extended relatives. This leaves them with not many options of spending their vacations with. Hence travelling around becomes a viable option to spend their holidays.

Exposure to a new culture is the main benefit of travelling for a traveller. It makes them understand, that there is a world outside their cocoon which has their own ways of eating, celebrating and thinking. Apart from this, a broader perspective is achieved by the traveller in terms of technology progress and its effect on standard of living of the common man.

To sum it up, travelling is an enriching experience which teaches the traveller about life. And as a curious human, which we all have been and with available option, we have been travelling more than ever before.

4. Recent Exam Question 4

Question

Some people think that staying in hotels is not a good option to know about a country or its people.

What do you think about this viewpoint?

Sample Answer

Some people believe that hotel accommodation is not the right choice if one wants to learn about a country's culture. However, along with the availability of luxurious facilities, company of other tourists and tie-ups with tourist guides, one can better explore the place with hotels.

To begin with, according to some people, hotels are not the right places to gain knowledge about a nation's wealth of tradition. They think so because they find living in houses in the society as the better way of knowing the true essence of a country. By staying in rooms or rental apartments in the society, one is actually living among the foreign country's people where they can watch them celebrating festivals and performing the rituals. For example, foreign tourists can learn about how Diwali is celebrated in India by socializing with the people, being their neighbours.

On the other hand, living in hotels can also not be the worst option of discovering a place. When foreigners stay in hotels, they are able to enjoy all the luxurious facilities to enjoy a comfortable stay while they can be accompanied by other tourists to discover the place. Apart from this, they also get help from tourist guides who have tie-ups with hotels and who can explain them all the details about a place. For instance, hotel guides assist the visitors staying in hotels who like to know the history behind the historic place, Taj Mahal.

Conclusively, some people do not believe hotel stay as the appropriate choice for exploring a country but in my opinion, it is as good as living in houses and can be really advantageous with comfort living they provide and availability of hotel guides who assist the tourists in discovering the region in a better way.

(294 words)

5. How to change band 6 answer into band 7.5

The difference between 6 band and 7.5 band could be as simple as the difference between using 'hungry' and 'starving'. It is all about making it better.

In this chapter, you will learn about minor differences between a 6 band essay and a 7.5 band essay in the writing task 2. A sample 6 band essay will be taken as an example and each point will be reframed by pointing out the mistakes and making the sentence structure and grammar better. This will help you to get a higher and desired band.

Example question:

Deforestation caused by human activity is happening in many parts of the world, with serious results for the environment.

What do you think can be done to solve this problem?

Sample 6 band answer:

In today's world, due to modernization, industrialization large acres of ground, forests are being cleared. To setup industries and civilization for humans. As a result, the number of plants and animals is declining.

Now-a-days where human is becoming more and more dependent on the machines, the traditional methods of doing some work are just collecting dust. Also, due to increase in population increasing needs of human for land and water, natural habitats of animals are ruined. Large forests are being cleared to set up commercial sites. Expansion of civilization has led to decline in number plants and animals. Due to this imbalance in nature lots of other major problem have arisen. One of the major problem, is of the unexpected change in climate. The global warming is a matter of concern for us. This global warming may lead to melting of polar ice, which can cause blunders.

Steps should be taken to prevent these problems. Unauthorized construction of commercial cities should be stopped. Deforestation should be checked. More wildlife sanctuaries should be setup so provide natural habitat for animals. Illegal killing of animals should be stopped. Illegal cutting of trees should be checked.

More and more plants should be planted every year. So, if the balance of nature is maintained, then only the earth will be a place worth living and we should contribute towards it, whatever it takes.

How can this be turned into a 7.5 band answer?

Let's take this ahead step by step.

1. The first line of the essay itself starts off at the wrong end. You should, always and always **begin your essay with a paraphrased sentence** of the question.

For this particular essay you may start in the following manner :

"Deforestation is becoming a huge concern world over , thanks to the activities of us human beings"

2. Moving on to the next sentence, it is **grammatically incorrect** and not structured properly. Instead of saying, "In today's world, due to modernization, industrialization large acres of ground, forests are being cleared....."

A better sentence would have been, "Since many years, we, humans, have been compromising on our natural resources, especially acres of forest land, under the pretext of modernization and industrialization. "

3. The next sentence has **spelling errors** as well.

Instead of saying "To setup industries and civilization for humans. As a result, the number of plants and animals is declining...." (words marked in red are wrongly spelt)

A corrected and better sentence would have been "This is done for setting up industries, for building up civilizations and what not. As a result of this, the number of plants and animals are declining rapidly too."

4. Moving on to the next part of the essay, **sentence structure** should be considered. The sample essay uses the sentence, "Now-a-days where human is becoming more and more dependent on the machines, the traditional methods of doing some work are just collecting dust. "

This could have been better conveyed by saying , "As humans are becoming more and more dependent on machines, the reliance on traditional methods of doing work are dying out/ are being wiped out."

5. In the next sentence, "Also, due to increase in population increasing needs of human for land and water , natural habitats of animals are ruined. ", there are **grammatical and structural errors** again.

The sentence should have been something like, "Also, due to the increasing population and needs of human being for land water, the natural habitats of animals are getting ruined."

What does the final answer look like?

Deforestation is becoming a huge concern world over , thanks to the activities of us human beings. Since many years, we, humans, have been compromising on our natural resources, especially acres of forest land, under the pretext of modernization and industrialization.

This is done for setting up industries, for building up civilizations and what not. As a result of this, the number of plants and animals are declining rapidly too. As humans are becoming more and more dependent on machines, the reliance on traditional methods of doing work are dying out/ are being wiped out.

Also, due to the increasing population and needs of human being for land water, the natural habitats of animals are getting ruined. Large forests are being cleared to set up commercial sites. Expansion of civilization has led to decline in number of plants and animals.. Due to this imbalance in nature a lot of other major problems have occurred. One of the major problems, is of the unexpected and rapid change in climate. Global warming is a matter of concern for us, because of the rapid pace at which the polar ice is melting and what that kind of damage that would lead to, is something we should all fear to contemplate.

Steps need be taken to prevent these problems from escalating further. Unauthorized construction of commercial cities should be stopped. Deforestation should be checked. More wildlife sanctuaries should be setup to provide natural habitat for animals. Illegal killing of animals should be stopped. Illegal cutting of trees should be checked. We should take up the initiative of planting more and more plants every year.

So, in conclusion we can say that only if the balance of nature is maintained, the earth will be a place worth living and we should contribute towards it, whatever it takes.

B. Practice Questions

Practice Questions

1. Some people are of the opinion that first impression is always the last impression, applicable in all kinds of life situations or circumstances.
To what extent do you agree or disagree with this statement?
2. According to most of the people, it is actually impossible to achieve work-life balance during employment. Do you agree with this statement?
3. It has become extremely important nowadays to have excellent communication skills in order to succeed in grabbing job opportunities. Do you agree or disagree?
4. Some people believe that eating fast food is the major reason of obesity among children. However, others feel that it is merely due to lack of physical activities. Discuss both views and give your own opinion.
5. Increased number of vehicles causes the problem of traffic congestion, especially in big cities, leading to various problems faced by people every day. What are these problems? Suggest ways to resolve them.
6. Suicide cases among youngsters have become quite common now, raising serious concerns to many families. Describe the problems that make youngsters commit suicide and provide the possible solutions to deal with these problems.
7. Many a times there is news published in the newspapers regarding the advanced robots with appearance similar to humans being used to perform various human tasks. What are the possible outcomes of using robots? What can be the likely negative consequences?
8. There is a big list of TV channels available today to watch as compared to the past when there were hardly two or three TV channels. What are the benefits of numerous TV channels? Do you think there are any disadvantages of so many TV channels?
9. A growing number of people own personal vehicle as they find it a convenient mode of transport in comparison to public transport. Compare the public and private mode of transportation and state which is better out of the two.
10. The trend among skilled professionals from developing countries such as doctors, teachers and others for migrating to developed countries is increasing day by day. What sorts of problems may arise because of this? What solutions can help reducing these problems?

Chapter 7

Complete Writing Test General

Complete Test 1

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You want to sell your car. A friend has given you a reference of his colleague who might be interested in buying the car.

Write a letter to this person. In your letter explain

1. Why you are selling the car
2. Describe the car
3. Suggest a date when he can come see it

You do NOT need to write any addresses.

Task - 2

You should spend about 40 minutes on this task

Face to face communication is slowly becoming a thing of the past thanks to the increasing number of people via internet and text messaging.

Do you agree or disagree to this statement?

Complete Test 2

Writing Task

Task - 1

You should spend about 20 minutes on this task. Write your answer in 150 words or more.

Write a letter to your managing reporter informing him about the issues that you have been facing at work lately.

In your letter explain

1. What/who is affecting your work
2. People's attitude towards you
3. What your expectations are from this work/office

And how or what your manager can do to help you with these problems

You do NOT need to write any addresses.

Task- 2

You should spend about 40 minutes on this task

It is believed that violence in the media (TV, movies, video games) cause violent behavior in kids.

To what extent do you agree or disagree with this statement?

Write your answer in 250 words or more.

Complete Test 3

Writing Task

TASK - 1

You should spend about 20 minutes on this task.

You want to study in another country in some university. You need an accommodation to stay. Your friend is studying in the same university. Write a letter to your friend. In your letter:

- Give details about your study plans
- What type of accommodation are you looking for
- Suggest how your friend can search a place for you.

Write at least 150 words.

You do not need to write any addresses.

TASK - 2

You should spend about 40 minutes on this task.

Violence in the society is largely promoted by violence shown in media.

To what extent do you agree?

You should write at least 250 words.

Complete Test 4

Writing Task

Task - 1

You should spend about 20 minutes on this task.

One of your friends is interested in studying abroad but confused about which course to opt for. Write a letter to your friend and in your letter,

- Which course to choose
- Explain why this course is best
- Invite your friend to discuss in person

Write at least 150 words.

You do not need to write any addresses.

TASK - 2

You should spend 40 minutes on this task.

Write about the following topic:

Some people believe that eating fast food is the major reason of obesity among children. However, others feel that it is merely due to lack of physical activities.

Discuss both views and give your own opinion.

Write at least 250 words.

Complete Test 5

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You recently spent holiday with your friends overseas and want to thank them for an awesome tour. Write a letter to your friends and in your letter,

- Thank them for the wonderful trip
- Describe your experience
- Invite them to join you for a party next week

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

According to some people, it is better to work in government organizations as the jobs are secured. On the contrary, some people are of the opinion that working in private sector brings more benefits.

Discuss both opinions and give your own opinion.

Write at least 250 words.

Complete Test 6

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You have recently landed in a foreign country on work visa and interested in seeking information guide about the place in and around the city. Write a letter to the relocation assistance provider for seeing help and in your letter,

- Write why you are writing the letter
- What kind of information you want
- How and when you can get requested information

Write at least 150 words.

You do NOT need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

To meet the growing needs of food for the increasing population, country should make use of genetically engineered foods. However, some people believe that GM foods are not only unhealthy but affect the nature too.

Discuss both the opinions and give your own opinion.

Write at least 250 words.

Complete Test 7

Writing Task

Task - 1

You should spend about 20 minutes on this task.

Your landlord has increased the amount of rent you pay every month and you don't find it appropriate. Write a letter to the landlord and in your letter,

- Explain why you are writing
- Describe why you find the increase inappropriate
- What you want to do now

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

Some people have the opinion that big shopping malls are expensive places as they offer high costs for the products which can be bought at much cheaper prices from local shops. On the other hand, some people think that such malls are absolutely the best places to visit for shopping.

Discuss both the opinions and give your own opinion.

Write at least 250 words.

Complete Test 8

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You are living in an apartment where you are facing a lot of problems. Write a letter to the landlord regarding this and in your letter,

- Explain why you are writing
- What problems you are facing
- What suggestions you have

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

Some people consider corruption to be the root cause of problems in government organizations and politics.

What problems arise due to this corruption?

What are possible solutions to eradicate corruption?

Write at least 250 words.

Complete Test 9

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You want to hold a surprise party for a friend who is visiting home town after a long time from a foreign country. Write a letter to another friend and in your letter,

- Write reason for holding party
- Describe when and how you are holding the party
- Ask your friend to meet you in person for discussion

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

A large number of people are being killed in road accidents every year.

Suggest causes behind road accidents and how such accidents can be prevented?

Write at least 250 words.

Complete Test 10

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You are living in an apartment where you are facing a lot of problems. Write a letter to the landlord regarding this and in your letter,

- Explain why you are writing
- What problems you are facing
- What suggestions you have

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

Some people consider corruption to be the root cause of problems in government organizations and politics.

What problems arise due to this corruption?

What are possible solutions to eradicate corruption?

Write at least 250 words.

Complete Test 11

Writing Task

Task - 1

You should spend about 20 minutes on this task.

You are living in an apartment where you are facing a lot of problems. Write a letter to the landlord regarding this and in your letter,

- Explain why you are writing
- What problems you are facing
- What suggestions you have

Write at least 150 words.

You do not need to write any addresses.

Task - 2

You should spend 40 minutes on this task.

Write about the following topic:

Some people have the opinion that big shopping malls are expensive places as they offer high costs for the products which can be bought at much cheaper prices from local shops. On the other hand, some people think that such malls are absolutely the best places to visit for shopping.

Discuss both the opinions and give your own opinion.

Write at least 250 words.

Chapter 8

Complete Writing Test Academic

Complete Test 1

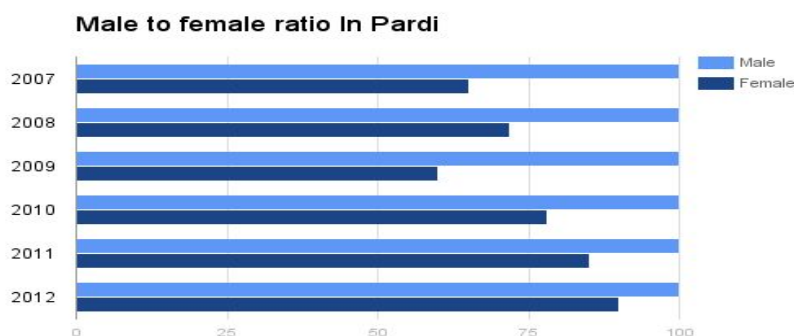
Writing Task

Task- 1

You should spend about 20 minutes on this task.

The graphs below shows the number of females per every 100 male from the years 2007 to 2012, in a village named Pardi in india

Write a report for a university teacher describing the information shown.
You should write at least 150 words.



Task-2

You should spend about 40 minutes on this task.

Write about the following topic

An estimated 26 million animals are used every year in the UK for scientific and commercial testing. Proponents of animal testing say that it has enabled the development of many life-saving treatments for both humans and animals. But there are some who say that it is cruel and inhumane to experiment on animals, that alternative methods available to researchers can replace animal testing.

What are your views on the same? Do you agree or disagree that there should be an alternative way for testing the drugs?

Write your answer in 250 words or more.

Complete Test 2

Writing Task

Task - 1

You should spend about 20 minutes on this task.

The following table shows the details of the most popular trains in India.

Write about 150 words on the table and data provided in it.

Name of the train	Between	Distance covered (in kms)	Base fare (Sleeper class) (in INR)
Goa Express	Goa to Karnataka	2168	730
Nizamuddin Durgam Express	Pune to New Delhi	1510	690
Mandovi Express	Mumbai to Madgaon	581.4	370
Island Express	Kanyakumari to Bangalore	928	425

Task- 2

You should spend about 40 minutes on this task

In the UK, Physical Education (PE) is compulsory in state schools until the age of 16 – that is, that sports are compulsory for as long as education is compulsory.

Do you think sports should be an integral part of the school curriculum for the overall development of the child?

Write your answer in 250 words or more

Complete Test 3

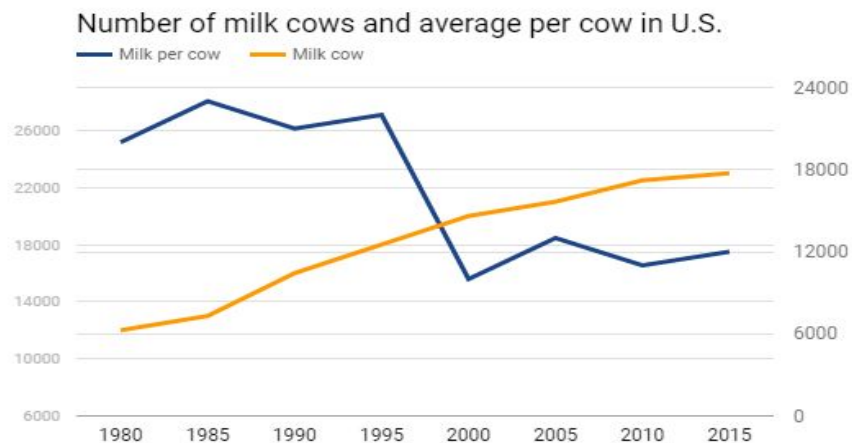
Writing Task

Task - 1

You should spend about 20 minutes on this task.

The line graphs below shows the number of milk cows and average per coq in the U.S from 1980 to 2015.

Write a report for a council member describing the information shown.
You should write at least 150 words.



Task - 2

You should spend about 40 minutes on this task.

With the vast popularity of online education increasing day by day, the trend of classroom training is likely to end in the future.

To what extent do you agree or disagree with this statement?

You should write at least 250 words.

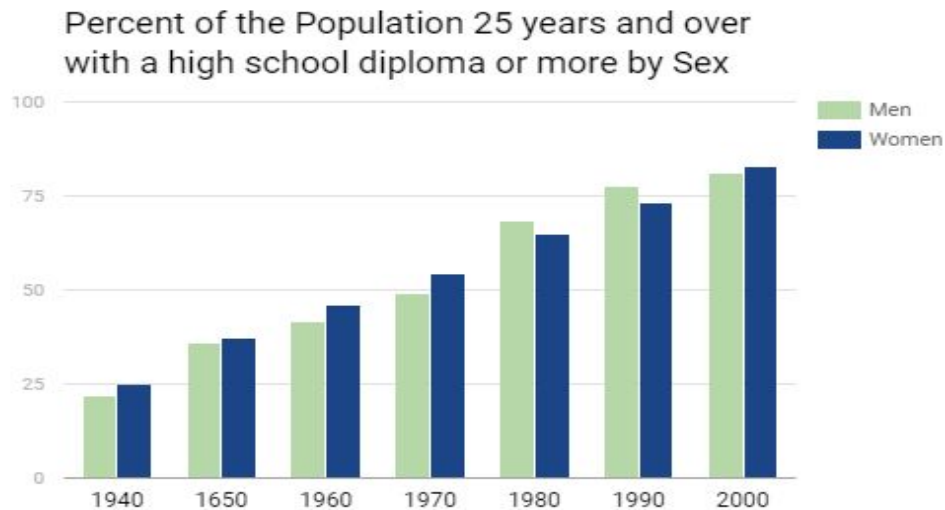
Complete Test 4

Writing Task

Task - 1

The bar graph below shows the percent of the men and women that is 25 years or above with a high school diploma or more.

Write a report for your manager describing the information shown.
You should write at least 150 words.



Task - 2

You should spend no more than 40 minutes on this task.

Write about the following topic:

some people in the society believe that being self employed provides more comfort and freedom of work in comparison to working for a company as salaried employee.

Do you agree with this statement?

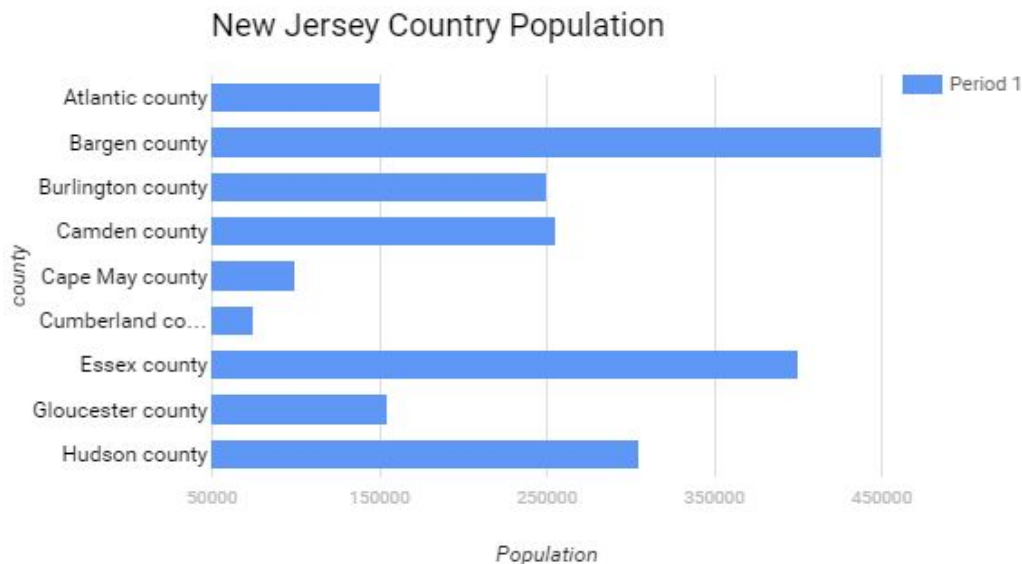
Complete Test 5

Writing Task

Task - 1

The bar graph below shows the population of New Jersey.

Write a report for your school report describing the information shown.
You should write at least 150 words.



Task - 2

You should spend 40 minutes on this task.

Write at least 250 words.

Some people believe that eating fast food is the major reason of obesity among children. However, others feel that it is merely due to lack of physical activities.

Discuss both views and give your own opinion.

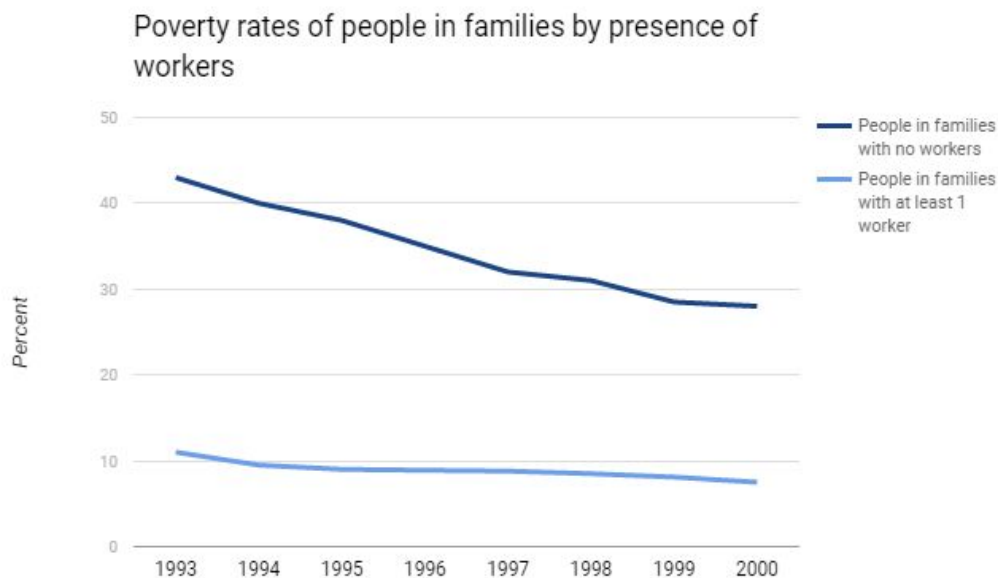
Complete Test 6

Writing Task

Task - 1

The line graph below shows the poverty rates of people in families with respect to number of working individuals.

Write a report for your school report describing the information shown.
You should write at least 150 words.



Task - 2

You should spend 40 minutes on this task.

Write at least 250 words.

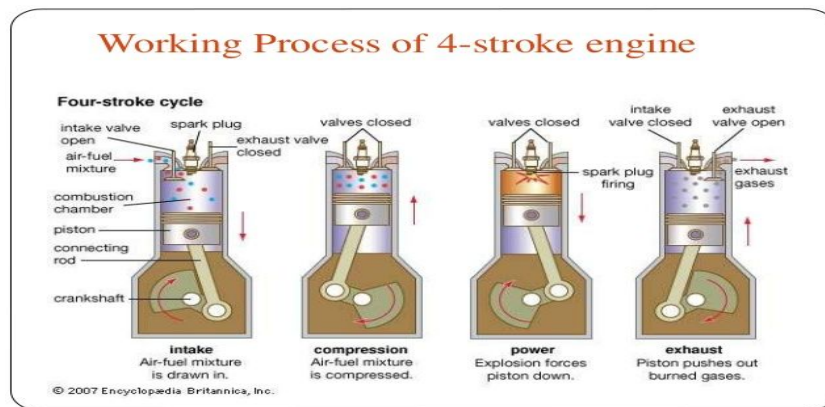
There's an increased craze among young professionals to work online rather than working in offices.
What are the benefits of working online?
What are its shortcomings?

Complete Test 7

Writing Task

Task - 1

You should spend about 20 minutes on this task.
The illustrations show how 4-stroke engine works.
Summarize the information by selecting and reporting the main features and make comparisons where relevant.
Write at least 150 words.



Task - 2

You should spend 40 minutes on this task.

Write at least 250 words.

Present a written argument or case to an educated reader with no specialist knowledge of the following topic.

Alternative (or complementary) medicine, as a concept, covers such a huge range of techniques and practices. However, broadly speaking, the term usually refers those techniques that fall outside conventional, pharmacological or surgical practices. In some countries such as the US and Germany practitioners are frequently physicians; in others they may have no medical training at all. Generally speaking one tends to define alternative medicine as any medical approach "that does not fall within the realm of conventional medicine".

The status of alternative medicine raises a number of problems, as is always the case with defining terms in the negative. It may be relatively easy to criticize the medical value of "crystal healing", "psychic surgery" or a laying of hands, but aromatherapy, massage, chiropractic treatments and, notably, homeopathy are slightly harder to attack

To what extent do you agree or disagree with this opinion?

Complete Test 8

Writing Task

Task - 1

You should spend about 20 minutes on this task.

Below is a map of the city of Brandfield. City planners have decided to renovate the street to make it more pedestrian friendly.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Task - 2

You should spend 40 minutes on this task.

Write at least 250 words.

There is a big list of TV channels available today to watch as compared to the past when there were hardly two or three TV channels.

What are the benefits of numerous TV channels?

Do you think there are any disadvantages of so many TV channels?

Complete Test 9

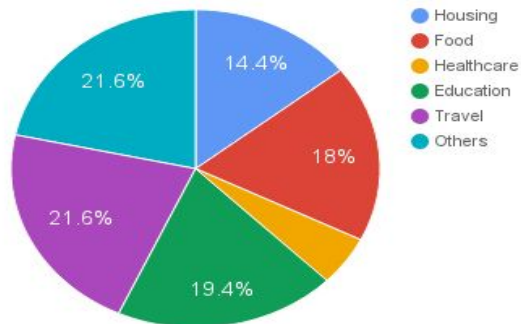
Writing Task

Task - 1

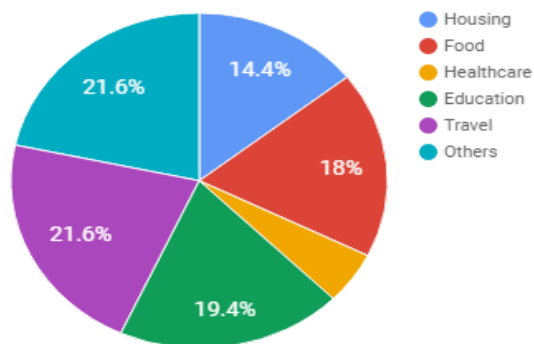
The line graph below shows the poverty rates of people in families with respect to number of working individuals.

Write a report for your school report describing the information shown.
You should write at least 150 words.

Average Household Expenditure by Major Category - 2012



Average Household Expenditure by Major Category - 1960



Task - 2

You should spend 40 minutes on this task.

Write at least 250 words.

Suicide cases among youngsters have become quite common now, raising serious concerns to many families.

Describe the problems that make youngsters commit suicide and provide the possible solutions to deal with these problems.

Complete Test 10

Writing Task

Task - 1

You should spend about 20 minutes on this task.

Below is a before and after pictures of a street in Paris. A lot of changes were made to beautify the place.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Rue d'Avron, 20e arr. Paris

(source: <https://www.pps.org/blog/shared-spaces-and-slow-zones-comparing-public-space-in-paris-and-new-york/>)

Task - 2

There is an increase in the number of adolescents effects by the addiction of drugs. They are experimenting with both legal as well as illegal drugs. Some start when they are as young as 11 years old. This has increased the number of concerned parents. But some sociologists feel that the society often sets bad example.

Discuss the causes and some effects of widespread drug use by young people in modern day society.

