**I. PROJECT DETAILS**

|  |  |  |
| --- | --- | --- |
| Project Name | Attendance Monitoring System | |
| Project Sponsor | N/A | |
| Project Managers | (1) Del Mundo, Alinea Grace M. | (3) Maravilla, Daniela Airies |
| (2) Gabia, Judylene U. | (4) Orda, Jastin Deile L. |
| Phone Number | (1)0927-964-6260 (3)0936-028-3869 (2) 0916-734-7791 (4)0926-009-3501 | |
| Expected Start Date | 2/24/18 | |
| Expected Completion Date | 03/27/18 | |
| Estimated Costs | **Php. 20,000.00** | |

**II. PROJECT DESCRIPTION**

Attendance Monitoring System is an automated attendance in which the employee will just put their respective number for their time in and time out. The Administrator will have an easy way to monitor the attendance of the employees.

**II.1 OBJECTIVE AND GOALS**

* **To Design an Attendance Monitoring System with C# Windows Form Application.**
* To design a registration form for a newly employed employee.
* To design an automated attendance or time in time out.
* To design a summary that will show all the logs that has been submitted/input in the system.

**II.2 SCOPE**

**“Tournament Tracking System”** will **ONLY focus** on the following**:**

• Registration of an Employee

• Attendance Summary

• List of Employees

• Time IN/OUT Window

• Administrator Log-IN

**II.3** **BUDGET ESTIMATES**

* **Backend and Front End Developer-** Php 500.00/8 hrs.
* **Electrical Usage**– Php 500.00/day
* **Quality Assurance and Product Testing**– Php 500.00/8 hrs.
* **Project Management and Documentation**– Php.500.00/8 hrs.
* **Estimated TOTAL** –  **Php. 20,000.00**

**II.4** **CONSTRAINTS, ASSUMPTIONS, RISKS AND DEPENDENCIES**

|  |  |
| --- | --- |
| Constraints | The constraints we expected to experience were lack of communication, conflict in schedule because we are from different sections, not enough laptop and internet. |
| Assumptions | To achieve the goal of our project, we’re assuming that every member of the group will cooperate, to update every now and then and to work even if we’re not together. |
| Risks and Dependencies | The problem that we’d experience is that our knowledge in database is not enough to make our project work on time.  Before the project is deployed, we must make sure that its functionality meets quality standards and regulations. |

**III. KEY STAKE HOLDERS**

|  |  |
| --- | --- |
| Client | Companies |
| Sponsor | N/A |
| Project manager | Engr. Maravilla, Daniela Airies |
| Project team members | Engr. Del Mundo, Alinea Grace M.  Engr. Gabia, Judylene U.  Engr. Orda, Jastin Deile L. |

**IV. MILESTONES**

|  |  |  |
| --- | --- | --- |
| **MILESTONES** | **START DATE** | **END DATE** |
| Initial Planning | 2/05/18 | 2/07/18 |
| Identify Modules and Requirements | 2/08/18 | 2/10/18 |
| Designing Phase | 2/12/18 | 2/18/18 |
| Build Phase | 2/19/18 | 3/20/18 |
| Testing and Evaluating Phase | 3/21/18 | 3/23/18 |
| Deployment Phase | 3/24/18 | 3/27/18 |
| **Project Completion and Release** | **3/27/18** | **3/27/18** |

**APPROVAL SIGNATURES**

|  |  |  |  |
| --- | --- | --- | --- |
| [Signature] | | [Signature] | |
| [Name]  *Project Client* | | [Name]  *Project Sponsor* | |
|  | |  | |
| [Signature] | [Signature] | [Signature] | [Signature] |
| [Name]  *Project Client* | [Name]  *Project Client* | [Name]  *Project Client* | [Name]  *Project Client* |