

**Subject : Apology for absence on the class of S. R. ma'm on 10/11/2017**

To

The Head Of The Department

Department of Physics, Electronics and Computer Science

Seth Anandram Jaipuria College

Respected Madam,

We're very unfortunate about the happenings of last friday, i.e. 10/11/2017. On that day, we all left the college after the first class at 11:00 A.M. taken by C. P. ma'm, due to unforeseeable reasons. As a consequence, we all missed the class which was allotted to be taken by S. R. ma'm from 3:10 P.M. . We take full responsibility of that event and are deeply sorry. We are also seeking apology from our heart for the inconvenience caused by this to S. R. ma'm. Moreover, we ensure you that it won't repeat, and we'll do our best to attend each class for the day that we are present in the college. We are looking forward to your forgiveness on this matter.

Yours faithfully

Students of Department of Computer Science

Seth Anandram Jaipuria College