Computer Lab's Do's and Don'ts and Safety Rules

DO's

- Please switch off the Mobile/Cell phone before entering Lab.
- Check whether all peripheral are available at your desktop before proceeding for the session
- Arrange all the peripheral and seats before leaving the lab.
- Properly shutdown the system before leaving the lab.
- Keep the bag outside in the racks.
- Enter the lab on time and leave at proper time.
- Maintain the decorum of the lab.

DON'TS

- Don't mishandle the system.
- Don't leave the system on standing for long
- Don't bring any external material in the lab.
- Don't make noise in the lab.
- Don't bring the mobile in the lab.
- Don't enter in the lab without permission of lecturer/laboratory technician immediately
- Don't delete or make any modification in system files.
- Don't bring storage devices like pen drive without permission of lecturer/laboratory technician.

Computer Lab Safety Rules

- Know the location of the fire extinguisher and how to use them in case of an emergency.
- Report fires or accidents to your lecturer/laboratory technician immediately
- Report any broken plugs or exposed electrical wires to your lecturer/laboratory technician immediately.
- Avoid stepping on electrical wires or any other computer cables.
- Do not open the system unit casing or monitor casing particularly when the power is turned on.
- Do not touch, connect or disconnect any plug or cable without your lecturer/laboratory technician's permission.
- Do not bring any food or drinks near the machine.