


Appointing and deleting class teacher

step 1 Click Appoint Class Teacher



Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects


Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Assigned Class Teachers

Appoint Class Teacher


Search:

Teacher Name	Semester	Unassign
abhishek Sharma	5	Un Assign
Vishvesh Shivam	6	Un Assign

Showing 1 to 2 of 2 entries

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step 2 select the teacher to whom you want to assign the semester from the teacher dropdown menu. Also select the semester which is to be assigned to the teacher from the semester dropdown menu.



Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects


Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Appoint as Class Teacher

Teacher

aruna sharma

Semester

1

Appoint as Class Teacher

1


2

3

4

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step 3 Click on the Appoint as Class Teacher button



Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects


Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Appoint as Class Teacher

Teacher

aruna sharma

Semester

3

Appoint as Class Teacher

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step 4 In this example 3rd semster is assigned to aruna sharma successfully.

Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects

Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Notification

class teacher is appointed to 3 sem.

Appoint Class Teacher

Assigned Class Teachers

Search:

Teacher Name	Semester	Unassign
abhishek Sharma	5	Un Assign
aruna sharma	3	Un Assign
Vishvesh Shivam	6	Un Assign

Showing 1 to 3 of 3 entries

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step 5 Now, we will see how to unassign class teacher from the semester



step 6 Click on the Un Assign button for the sem you want to delete the class teacher

Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects

Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Assigned Class Teachers

Appoint Class Teacher

Search:

Teacher Name	Semester	Unassign
abhishek Sharma	5	Un Assign
aruna sharma	3	Un Assign
Vishvesh Shivam	6	Un Assign

Showing 1 to 3 of 3 entries

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step 7 Click on the "Yes, change role " button to unassign

Dashboard

Credentials Requests

Teachers

Appoint Class Teacher

Subjects

Assigned Subjects

All students

create attendance Table

View attendance Table

Promote Students

Welcome, admin

Assigned Class Teacher

Appoint Class Teacher

Search:

	teacher Id:	sem:	Unassign
	29	3	Un Assign
			Un Assign
Vishvesh Shivam	6		Un Assign

Showing 1 to 3 of 3 entries

Deletion Confirmation

Are you sure you want to Change his/her role from Class Teacher to Teacher?

teacher Id: 29

sem: 3

No, Don't Change Role

Yes, Change Role

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step 8

Now, the 3rd
semester has no class teacher

