



## JOHN XYRUS M. DE VERA

### PROJECT COORDINATOR

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### OBJECTIVE

To ensure challenging position in a growing organization where I would be able to utilize my capabilities to the best extent and in the process add value to the organization and my career.

### ESSENTIAL SKILLS:

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- Multi-tasking skills to allow for the handling of multiple and parallel projects
- Good at communication and able to work under pressure.
- Able to Design Microwave Transmission backhaul PTP/PTMP
- Familiar using Ceragon, Ericsson MW Radio & Intracom
- Technically competent with various software programs, such as Microsoft office, Pathloss 4&5 and AutoCAD
- Can work both independently and in a team-oriented
- Experience Monitoring and Controlling multiple projects simultaneously

### EQUIPMENTS HANDLED

- Capable to use RHODE&SCHWARZ /JDSU Spectrum Analyzer
- JDSU /VeEX Tester equipment for Throughput, RFC, and BER. • JDSU / EXFO OTDR, Light Source, Optical Power Meter

### PERSONAL BACKGROUND

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**DATE OF BIRTH:** Sept 30, 1993

**AGE** : 26

**NATIONALITY:** Filipino

### EDUCATION

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**LYCEUM OF THE PHILIPPINES  
UNIVERSITY-MANILA  
BS ELECTRONICS ENGINEERING**

Muralla St, Intramuros, Manila

- IECEP MSC QUIZZER (Regional)
- BEST RESEARCH FOR SCIENCE AND TECHNOLOGY

### SECONDARY

**ST. FRANCIS SCHOOL**

New Panaderos St. Sta. Ana, Manila

### EXPERIENCE

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#### PROJECT COORDINATOR | GLOBE TELECOMS UNDER ASTICOM INC.

4F Tower 1 Globe Telecom Plaza, Pioneer, Mandaluyong City, Metro Manila

November 2019- Present

- Develop/Standardize, facilitate updating, maintain & control the distribution of an effective E2E Build reporting & visibility through relevant dashboards.
- Project data/document consolidation, control, management & archiving
- Establish automated reporting focused on Build and in relation to set objectives.
- Provide support to relevant projects tools via establishment of E2E effective & relevant processes/workflow, template and user requirement.
- Monitor, keep registry and facilitate closure of all requested Project Changes/Deviations.

## PROJECT INVOLVEMENTS & TRAINING ATTENDED

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### ONE COMMERCE INT'L CORP.

- Intracom PTMP/PTP MWR Designing and Planning

### SMART Communication

Macro, FTK transport and Access project (End-to-end Management)

- Sea Games 2019 Project
- North Luzon Trade Check

### Globe Telecom

Micro and IBS MW radio Transport Project

- Galactus Project 2016
- Globe GT Stores PTMP/PTP MW radio transport Project for IBS
- Cebu IT Lahug PTMP/PTP MW radio transport Project for Microcells
- MOA PTMP/PTP MW Radio Transport Project for Microcells

## REFERENCES

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### AIHNAR QUILALA

Project Manager- MSO  
Department  
SMS Global Technologies Inc.  
(+63) 9399 191 310

### JOEL T. DOMINGO

Implementation Manager  
Ericsson  
(+63) 9176 201 926

### RASSEL DOMNIC GO

Unit Head – Wireless Transmission  
Department  
One Commerce (Int'l) Corp.  
(+63) 9985 339 509

### SENIOR PROJECT COORDINATOR | SMS GLOBAL TECHNOLOGIES INC.

25F IBP Tower, Ortigas Centre, Pasig City, Metro Manila  
Oct 2018- Nov 2019

- Secure approved implementation plan from Transport Engineering and other stakeholders such as approved TSSR, Site SCAF, BOM, DCN Work order, Patching Diagram, DC Power Plant Status, Structural Investigation report including Letter of Intent approved by lessor.
- Fill up an application for transport project equipment delivery to site, installation, commissioning, testing, integration, secure approval from Field Officer, NOC, Asset Protection and Risk Management Group and other respective authority and endorse the approved site access to the transport vendor.
- Monitor transport vendor's compliance to the agreed implementation schedule and completeness of delivered equipment to site prior to RFS
- Request alarm suppression extension (if needed) NOC Transport
- Conduct regular project inspection (Line of sight Survey, FOC Testing and Cross patching if needed)
- Conduct PAT, FAT and SCAF validation (supply and services), sign-off a punch list document, ensure rectification of punch list w/in SLA.
- Evaluate Pre-PAT documents and secure PAT schedule on agreed date.
- Evaluate Site Folder (As-built plan, PAT documents and Test Results) and return to transport vendor once approved.
- Evaluate accuracy and completeness of PSR and return to transport vendor once approved.

### TECHNICAL SUPPORT ENGINEER | ONE COMMERCE (INT'L) CORP.

My Saggitaris Place, Blk. 243, Calderon Street, Shaw Blvd, Mandaluyong City  
June 2017- Oct 2018

- Perform customer product presentation and customer support during and post sales
- Knowledgeable in Microwave Systems and performs Site commissioning, Integration, Installation, Troubleshooting, Site Surveys, Acceptance, RFI scanning, and Prepare a product presentation material.
- Plans and Designs product and solutions to comply/exceed with client requirements
- Provide an optimal, accurate and Cost-Effective Bill of Material /Configuration/Quantity if clearly specified by the client.
- Reviews bid materials that are well studied in terms of its cost effectiveness, technology strength, vendor partner's support/experience and reputation, and our local strength to serve SLA and project implementation
- Prepare and Review Statement of Compliance/Statement of Works sought by the customers and find a work around in case of non-compliance
- Prepares Test Plans (test set-up and the test parameters) and Supervise POC /TRIALS with the customer[s] and document result of such activity on products assigned.
- Conduct internal /external training to in-house engineers and customer[s] engineers on products assigned
- Prepares Standard Engineering Procedures, Installation and Preventive Maintenance Instructions/manuals, Service Level Agreement on handled product for guidance
- Reviews bid materials that are well studied in terms of its cost effectiveness, technology strength, vendor partner's support/experience and reputation, and our local strength to serve SLA and project implementation

### OPTICAL NETWORK ENGINEER | HUAWEI TECHNOLOGIES PHIL. INC.

22nd floor The W building, 5th Ave, BGC, Taguig City Philippines  
Dec 2016- June 2017 (Contractual)

### FIELD ENGINEER | TRICOM SYSTEM PHILIPPINES INC.

2F Metro House Building 345 Sen. Gil Puyat Ave. Makati City  
Aug 2016- December 2016 (Contractual)