Peer Evaluation Form

	Criteria	Filled out by: Member 1			
		Member 2	Member 3	Member 4	Self
1	**Quality of Technical Work:** Work is correct, clear, complete, and relevant to the problem. Equations, graphs, and notes are clear and intelligible.				
2	**Commitment to Team / Project:** Attends all meetings. Arrives on time or early. Prepared. Ready to work. Dependable, faithful, reliable.				
3	**Leadership:** Takes initiative, makes suggestions, provides focus. Creative?Energetic? Brings energy and excitement to the team. Has a "can do" attitude. Sparks creativity in others.				
4	**Responsibility:** Gladly accepts work and gets it done. Spirit of excellence.				
5	Has **abilities** the team needs. Makes the most of these abilities. Gives fully, doesn't hold back.				
6	**Communication:** Communicates clearly when he/she speaks and when she/he writes. Understands the team's direction.				
7	**Personality.** Positive attitudes, encourages others. Seeks consensus. Fun to deal with. Brings out best in others. Peacemaker. Pours water, not gasoline on fires.				
	Average grade				

Grading scale:

5 – Always, 4 – Most of the time, 3 – Sometimes, 2 – Rarely, 1 – Never

Keep in mind that if you award high scores to everyone, regardless of their contribution, team members who have worked unduly hard or provided extraordinary leadership will go unrecognized, as will those at the other end of the scale who need your corrective feedback.

Please write below and in the back of this form one (**minimum**) or more paragraphs about the work of **each member** of your team, including your own. These narratives should amplify the ratings you gave in the table, by (a) identifying the strengths and weaknesses of each individual and (b) suggesting ways in which his / her work can be more effective. Also, evaluate the team as a whole. Feel free to attach additional pages.