



Fairfield CARES Community Coalition Leadership Meeting  
In-Person in Superintendent's Conference Room, 501 Kings Hwy E., 2<sup>nd</sup> Fl  
And via Zoom (link is below)

October 4, 2021 at 8:30 am

#### **LEADERSHIP AGENDA**

**In Attendance:** Cristin McCarthy Vahey, Phil Dwyer, Bernadette Coppola, Cathy Hazlett, Jennifer Jacobson, and Leonora Campbell

**Call the Meeting to Order:** 8:38am

**Co-Chair Updates:** Cristin addressed the need to determine a fiscal fiduciary agent for the FCC – we have received a donation from the ECO-Dude due to a selling of an item and that 10% of the sale will be donated to Fairfield Cares, so there is the need to determine who this will be to have allocations for fundraising and money to be available. Cristin has been speaking with Coreen from Wakeman Boys & Girls club, as a possible option and other ideas were mentioned – Positive Directions as an interim and the YMCA.

Cristin also mentioned that at the Warde Football game, there was a focus and mention of Suicide Prevention. A father spoke about his son who died by suicide last year – that should have also been an opportunity for FC to be there and also provide support, resources, and more exposure. Headmaster Paul Kavanagh's spoke about it in the parent's email as well all-over social media. Will need to discuss with the Athletic Director and school. Reini mentioned as well that John Trautwein will be returning on Nov 4<sup>th</sup> to do a presentation much like two years ago with the FCIAC and possibly SHU offering the Theater downtown – looking for support from PTA's and other options - folks working on this are Charlotte Himmel, Ab Igram and Steve Bogan.

**Approval of Meeting Minutes:** Two sets of Meeting Minutes were reviewed August 2, 2021, and September 3, 2021. There were no objections and minutes as amended were unanimously approved. Jennifer Jacobsen abstained due to not being at the meeting.

**LPC Grant Application:** currently continuing with Alcohol – reaching out to places for additional research to provide more outreach. \$ will continued to be used for the Vaping campaign and spend more on mailing 1<sup>st</sup> class. Possibly create a survey to get feedback and evaluate the postcards response and efficacy. Reini, Bernadette and Cathy attending a program with the Fairfield Community Foundation about sustainability -

**DFC Grant:** Cathy provided update and discussed, overall rates for the evaluator Emily – need to review – budget currently allows for 10% of budget for evaluation and 10,500 was allocated and we can go up to 12, 500. Jennifer asked if there has been a Scope of Work plan developed to determine exactly or close to what we will need Emily to evaluate with in the grant. That will be discussed and created. Potential travel funds – maybe able to be used – since more of the events and trainings will be virtual.

**Award Update:** Great news and more information will be shared with community – great coverage so far and will facilitate the process. Cathy will be a permanent employee of the FPS and will be the Project Director for the Grant.

### **Additional Evaluation Time**

**Internal Coalition Communication Strategies & Process:** discussion revolved about what processes, forms of communication (email – google docs etc.) should be implemented for the coalition to communicate as well as the Leadership. Need to determine with Mr. Cummings what email Cathy will have, and will it be @fairfield schools.org – can she keep Fairfield Cares as well.

**Coalition Leadership Transition:** discussion revolved around Phil taking over as co-chair once Cristin has stepped down. Will need to address the Resource vacancy and will there be a temporary person until fully filled. Official date to make changes at the end of the October 20<sup>th</sup> Fairfield Cares meeting. Discussion of changes to Town Clerk need to be determined. Phil as new co-chair will be sharing and asking that the leadership – will contribute in a financial manner – possibly more that prior years – asking for folks to make a pledge before the Oct 20<sup>th</sup> meeting so that he can announce that the leadership are taking these steps – to motivate others. We need to fundraise ( aiming for \$5000) and hopefully this will kick off the effort. Cathy mentioned that we have in the By-laws, a community member at-large position and currently do not have one – possibly Tom Hennessey – and need to fill this spot and resource. Need to address and ensure we fill the gap in leadership.

**October Coalition Meeting Agenda:** Cathy presented items to be on the agenda, 1) Hub in process of developing statement on the Cannabis Law and will share with us. Also need to address the 2) advocacy part of the Coalition and really need to ask – how do people feel and what to advocate. 3) Need to discuss and review again, folks' interest in the committees and assignment and moving forward. 4) Discussion of various memberships the FCC needs to obtain for information, trainings, and resources. Cathy will look into specifics. 5) Discussion of in=person and virtual meetings and will we be able to utilize the equipment at the Board of Ed – with Cathy as an employee.

**Adjournment:** Leonora Campbell made the motion to adjourn the meeting and Reini Knorr seconded the motion it carried unanimously. The Leadership meeting adjourned at 10:10am.