



Fairfield CARES Community Coalition
Leadership Meeting Minutes
January 6, 2019

The Fairfield CARES Community Coalition held a leadership meeting at 10am in the Board of Education, 2nd Floor Conference Room, 501 Kings Highway East, Fairfield, CT.

Present: Cristin McCarthy-Vahey, Phil Dwyer, Andrea Flynn, Katy Rosenfeld, Jenn Jacobsen, Reini Knorr

Call to Order: Cristin McCarthy Vahey called the meeting to order at 10:00 am.

Approval of Minutes: December 2, 2019 meeting minutes were approved unanimously.

Chair Update: Cristin gave an update that three parents interested in joining the committee and looking to build on membership. Andrea, the new secretary, will help organize process and communication pieces. Giovanna will assist in the outstanding paperwork for the SOR Grant, which has more funds to spend. For the LPC grant, Wendy had submitted the application that is pending the signature from the First Selectwomen. CT Realtors grant application for a Chris Herren presentation was accepted in to the system. An invitation will go to the First Selectwoman to attend a leadership meeting.

Annual meeting will be March 30, 2019 at the Fire Training School and a small planning committee would be needed.

Treasurer Report: Cristin provided an update from Bernadette. The SOR Grant has \$1,633.05 in funds to spend. The CSC Grant will support events, printing, social media campaign, youth advocacy, talking tips, and brochure printing. In February, the committee will recreate or update brochures and determine the quantities to print for the Annual Meeting and events going forward.

Resource: Phil is compiling a list to solicit PTAs with a presentation and consistent message to attract new members to strengthen the parent involvement. It was suggested to create 5 key talking points Who What Where Why When, What are the most important needs for students, parents and community. Update the online orientation packet with the coalition's bylaws, mission statement, grant description, needs assessment plan and sustainability plan.

Youth Committee: Katy reported that there is a mini media campaign around the middle school assets. They talked about focusing on a sense of purpose and self-esteem. Students are looking for creative activities outside of school, more parent engagement, and a later school start time.

Inspire Inc. will be at Ludlowe and Warde High Schools for a workshop starting in March. Two members will attend a leadership conference. There is great diversity on the committee with male and females from private and public schools.

Programing: Reini provided an update on upcoming Programming. The full calendar of events can be seen on the Fairfield CARES website. www.fairfieldct.org/fairfieldcares

- March 30th Annual Meeting at the Fire Training School
- February Hidden in Plain Sight
- March Health & Fitness Fair
- April Courage to Speak

CSC Grant: Jenn will meet with Cristin to review the Sustainability plan and timeline for the next quarterly report. DMHAS will meet to provide feedback from current CSC grant, new grant application, review job description and hours. The Middle school social campaign is for more asset building and gender gap issue along with a positive sense of purpose, family communication, self-esteem, and conflict resolution.

The Hub: An update will be given at the next Coalition meeting.

Dates:

- The next Coalition meeting is Wednesday, January 15 at 8:30am at the BOE
Future Dates 2/19, 3/18, 4/22, 4/20, 6/10, 7/15, 9/2, 9/23, 10/21, 11/18, 12/16
- Leadership meetings going forward will be held at 9am and the next meeting will be held on February 2, 2019

Adjournment: Cristin McCarthy Vahey adjourned the meeting at 11:16 am