

Student Communication on Examinations Management during Covid-19

Introduction

Through the guidance and oversight of the Strathmore University Medical Centre (SUMC), the following protocols have been identified on the guidelines from the global health authorities (World Health Organization & Center for Disease Control) and local health authorities (Ministry of Health - Kenya).

Important Protocols to be followed by both staff and students involved with exams as indicated by MOH requirements:

<i>Health Protocol</i>	<i>Requirement</i>	<i>Execution</i>
1. Student and Staff Entry	Screening tent at the designated entrances. The tent will be manned by nurses of SUMC.(Refer to protocols to be checked by the nurses)	SU- Medical Clinic
2. Hand Hygiene	Sanitizers will be provided in all entrances and classrooms in use. Washrooms in all the buildings have regular supply of water and soap.	All staff and students
3. Physical Distancing	The timetable for examinations is planned to ensure the rooms used will have a maximum of 20 students.	Examinations and Administration Services
4. Classroom Seating Plans	Students taking more than one examination will be designated to only one building in the period of examinations and where possible the same seat	Examinations and Administration Services
5. Crowd/Numbers Management	We shall have two examinations sessions 9am-12pm and 2pm-5pm. Students will only have one session per day and are ushered out after completion of the examination. 12noon- 2pm is for cleaning and sanitisation of rooms that had been used. No student gatherings will be permitted before or after examinations. Students will be required to leave the university premises immediately they are through with their exams.	Examinations office

Protocol for Entry in Strathmore University.

1. All persons entering the University will be screened at a Screening tent which will be situated at all designated entry points.
2. The staff at the screening points will be medical staff.
3. All persons accessing SU will be required to have a mask which they must wear appropriately at all times while on the premises.
4. The information that will be captured will include the Student's bio data and other data important for contact tracing.
5. Any person who from the screening meets the case definition of a potential COVID 19 infection will be referred to the Strathmore University Medical Clinic for further examination.

6. Any person with an underlying medical condition (eg Diabetes, Asthma, etc) shall be **exempted** from the requirement to take the examinations on campus, provided evidence of such condition (including certification from a doctor) is available to the School.

CONSENT FORM

I have read the required protocols and will abide by them when taking my examinations as per the timetable received.

- **By signing I accept to: (pick one)**
 - **Take the examinations as indicated in the timetable**
 - **Opt out of the examination session and sit the examination when they are next offered**

Student Number, Course and Full Name _____ Sign _____

Name of Parent/Guardian _____ Sign _____

Contact of Parent/Guardian _____

DATE _____