

IAN MILLS

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EXPERIENCE

HARRISON COLLEGE

SENIOR FINANCIAL AID ANALYST, JUNE 2013 – SEPTEMBER 2018

- HELPED STUDENTS COMPLETE THE FINANCIAL AID PROCESS BEFORE EACH QUARTER AND ASSISTED WITH ANY ISSUES THROUGHOUT THEIR ACADEMIC CAREER
- ENSURED STRICT COMPLIANCE TO FEDERAL REGULATIONS BY UNDERGOING QUARTERLY COMPLIANCE REVIEWS AND ATTENDING TRAINING OPPORTUNITIES
- RESPONDED QUICKLY TO ANY STUDENT REQUEST AND PROVIDED EXCELLENT STUDENT SERVICE
- WORKED CLOSELY WITH ADMISSIONS TEAM TO DETERMINE INEFFICIENCIES AND IMPROVE STUDENT EXPERIENCE

HUMANE SOCIETY OF INDIANAPOLIS

ACCOUNTING INTERN, JANUARY 2013

- RECONCILED 2012 BUDGET DOCUMENTS FOR UPCOMING YEARLY AUDIT
- HELPED DESIGN BUDGET FOR 2013 FISCAL YEAR
- RECORDED DEPOSITS FROM REVENUE-GENERATING DEPARTMENTS OF THE HUMANE SOCIETY

EDUCATION

DEPAUW UNIVERSITY

GREENCASTLE, IN (2009-2013)

BACHELORS OF ARTS, ECONOMICS