SCRUM REPORT and MEETING AGENDA

Report #: <u>3</u>   Project Name: <u>API Mashup</u>
Date: <u>10/19/2020</u>   Prepared by: <u>Ian Stephenson</u>

Attendees for the meeting
1. Ian Stephenson
2. Dominic Rivas
3. Huy Nguyen
4. Anh Hoang

Agenda for the meeting
1. Discuss format for standup meetings
2. Daily standup/progress meeting
3. Discuss the timeline for our next meetings
4. Ensure all members know what to do

Overall accomplishments since last meeting
*This was our first meeting
1. Completed project proposal
2. Setup backlog
3. Setup burndown charts
4. Discussed how to maintain backlog

Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Setup GitHub repository	Ian	yes
Install libraries and dependencies	ALL	yes

Plans for next period
1. All team members should familiarize themselves with Django
2. Get started with our chosen APIs
3. Get project structure setup
4. Begin work on the login and registration
5. Begin the design and prototype process for the home page and landing page
6. Get the database designed and ready for use
7. Test different queries in Spoonacular
8.
9.
10.
11.
12.

Task assignment per team member (to be completed before the next meeting)

Scrum Report Form. CSCE 315 Programming Studio

Task description	Assigned to
Get started with Google Authentication	Ian
Create interface for Login/Registration	Ian
Link login/registration to Google SIgn In	Ian
Begin design/prototype for landing page, home page, user page	Dominic
Setup and design database	Anh
Start learning Google Calendar API	Anh
Test and debug with Spoonacular	Huy

Project management status

1. We have a GitHub repository setup so everybody can work on the code now
2. There isn't much of a sample, but team members are updating the backlogs
3. All team members have been contributing consistently and evenly
4. Team members have been showing up to meeting on time
5. We have just finished our project proposal document
6. We still don't have a name for our project yet

Minutes from previous meeting

- This meeting was held on Zoom on 19 October 2020 at 9:00 PM
- This was the first team Scrum meeting. The only thing that was completed was the project proposal, backlogs, and burndown charts.
- The primary point of discussion was the format of these meetings and the expectations from each team member.
- Ian's plan for the next meeting was to be set up with Google Authentication and begin working on the login page.
- Dominic's plan for the next meeting was to have some initial designs done on key pages on the website that need to be up and running for the first sprint.
- Anh's plan for the next meeting was to have a database design completed and begin learning how to host the database somewhere.
- Anh may have difficulty getting substantial work done because he is currently having his laptop repaired.
- Huy's plan for the next meeting was to test queries in Spoonacular to start to learn more about the search functionality that the API provides.
- The Spoonacular API has limited calls per day so we are looking into paying for a premium account or identifying different API options.
- For all of us, we are all in the learning process with Django so that will be a key bottleneck for us completing all of our tasks in a timely manner.
- Our next scheduled meeting is for tomorrow, 20 October 2020 at 3:15 PM.
- We also are looking at possible hosting and domain options, as well as a final name for our project.