

Team Meeting

Week # 2

Date: 4/2/2023

Time: 3:00 PM

Location: Discord Call

Meeting called by: Nicholas Gutierrez

Type of meeting: General/Virtual

Facilitator:

Note taker: Nicholas Gutierrez

Timekeeper:

Attendees:

Please read:

Please bring:

Minutes

**Week #1-
Agenda item:** Assign Parts of Presentation Slides

Presenter:

Date: April 2nd, 2023

Discussion: Decide the format of our presentation and decide who would create the slides for each part

Conclusions:

| Action items | Person responsible | Deadline |
|----------------------------|--------------------|-----------|
| ✓ Create Intro Slides | Yaheya | 4/11/2023 |
| ✓ Create Position Slides | Ivan | 4/11/2023 |
| ✓ Create Challenge Slides | Nick | 4/11/2023 |
| ✓ Create Conclusion Slides | David | 4/11/2023 |
