



PENN CONSORTIUM OF UNDERGRADUATE WOMEN

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PCUW CONSTITUTION

MISSION

The Penn Consortium of Undergraduate Women is a non-governing, nonpartisan umbrella organization that seeks to promote the interests of women in all facets of university life.

I. Definition & Purpose

- a. The name of this organization shall be the Penn Consortium of Undergraduate Women (PCUW).
- b. The organization shall act as an umbrella organization for undergraduate women's groups, including:
 - i. Professional & Departmental Organizations
 - ii. Greek Societies
 - iii. Special Interest Groups
- c. The purpose of said organization shall be to:
 - i. Promote social change and strengthen women's position at the university, particularly in the interest of undergraduate life.
 - ii. Unite women, with a diversity of experiences, behind common causes and against common problems.
 - iii. Contribute to and inspire campus dialogue concerning women's issues.
 - iv. Provide an open forum in which women's groups might network with one another, offer mutual support, and jointly plan Consortium events.
 - v. Act as a liaison between undergraduate female students and Penn's faculty and administration.
- d. The Consortium's faculty advisory board shall consist of:
 - i. One tenured female faculty member or administrator.

- ii. The Director or Associate Director of a Penn Women's Resource Center.
- iii. One tenured male faculty member or administrator.

II. Functions

- a. To advocate for women at Penn, particularly with regards to issues of importance to undergraduate life.
- b. To provide a space for a diverse constituency of undergraduate leaders concerned about the status of women, and to coordinate their efforts on campus.
- c. To organize and execute an annual "Women's Week," and to annually produce and distribute a "Women's Undergraduate Resource Guide."

III. Logistics

- a. General Body Attendance
 - i. Attendance is required of a designated undergraduate representative of each constituent organization of PCUW. If said representative is unable to attend, she must appoint an alternate to attend in her place.
 - ii. No individual shall represent more than 1 group at PCUW general body meetings.
 - iii. The penalty for missing 2 consecutive general body meetings shall result in removal of voting rights.
- b. PCUW Elections Attendance
 - i. Attendance is mandatory for every constituent organization of PCUW.
 - ii. An executive representative of each member organization must be in attendance.
- c. Elections Procedures
 - i. Applications and information will be made available in early March and are due at the end of March.
 - ii. The ability to serve for a full year (2 consecutive semesters) is a requirement for candidate eligibility.
 - iii. Eligible candidates will have their applications posted on the PCUW website for a minimum of 1 week after the start of April.
 - iv. The elections will take place during the second week of April.
 - v. Each undergraduate member organization of PCUW shall have only 1 vote.
 - vi. Any question and answer session during elections will be monitored and mediated by a graduating senior.

d. Elections Structure

- i. Chair: Elected by voting members of the PCUW. Must submit application for eligibility approval by current PCUW board and PCUW advisor. Must also submit a peer recommendation along with application. Must deliver a speech, not exceeding 3 minutes in length, at the elections meeting.
- ii. Treasurer: Elected by voting members of PCUW at the second April meeting. Must submit application for eligibility approval by current PCUW board and PCUW advisor. Must deliver a speech, not exceeding 3 minutes in length, at the elections meeting.
- iii. Secretary: Elected by voting members of the PCUW. Must submit application for eligibility approval by current PCUW board and PCUW advisor. Must deliver a speech, not exceeding 3 minutes in length, at the elections meeting.
- iv. Publicity Chair: Elected by voting members of PCUW. Must submit application for eligibility approval by current PCUW board and PCUW advisor. Must give a speech, up to 3 minutes in length, at the elections meeting.

IV. Structure

- a. A Chair whose duties shall be to:
 - i. Outline goals for PCUW each semester, in conjunction with the PCUW General Body.
 - ii. Coordinate and preside over all PCUW meetings.
 - iii. Decide issues that are not conclusively settled by normal voting procedures.
 - iv. Assure chairs are performing designated responsibilities.
 - v. Periodically meet with relevant faculty and administrators, including PCUW advisory board members.
 - vi. Act as a liaison between Penn's undergraduate women groups and UA-Steering.
- b. A Treasurer whose duties shall be:
 - i. To assume the chair's responsibilities in her absence.
 - ii. To raise funds for PCUW.
 - iii. To record all expenditures and keep accounts.
- c. A Secretary whose duties shall be:
 - i. To keep attendance of groups at PCUW general body meetings.
 - ii. To take, distribute, and file annotated agendas.

- d. A Publicity Chair whose duties shall be:
 - i. To advertise all PCUW-related events.
 - ii. To aid PCUW groups, where needed and requested, with the organization and execution of their activities.
 - iii. To compile and distribute an up-to-date list of PCUW events.
 - iv. To act as a liaison to campus media sources.
 - v. To ensure that the website is consistently updated.
 - vi. To coordinate “Women’s Week.”

V. Voting Rights

The voting members of PCUW shall be those undergraduate societies whose missions and activities reflect the points outlined in 1C. Once a semester, the Steering Committee will conduct an evaluation of which groups do, and do not, adhere to the PCUW’s standards for admission.

- VI. Amendments to these Bylaws must be ratified by two-thirds or greater of those member organizations present at a scheduled PCUW meeting.