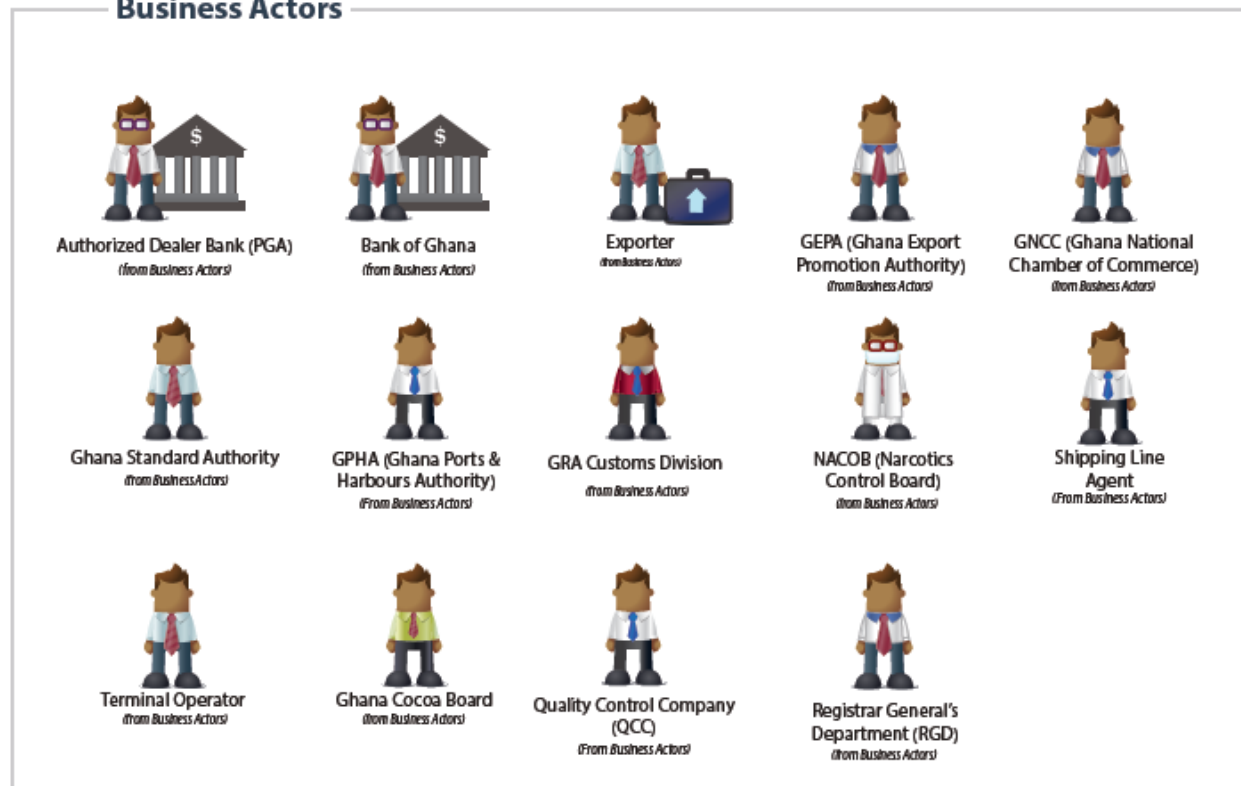




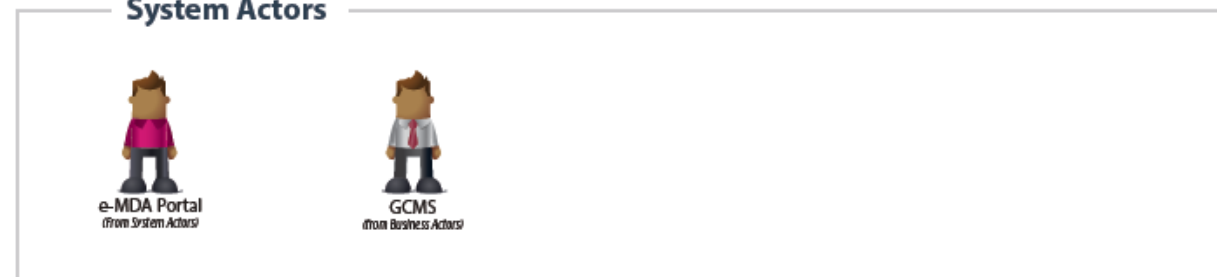
## Cashew Nuts Export Procedure

- Business And System Actors

### Business Actors













### System Actors





- Documents require

Document Name	Document Owner
 <ul style="list-style-type: none"><li>• Commercial Invoice</li><li>• Packing List</li></ul>	 Exporter <small>(from Business Actors)</small>
 <ul style="list-style-type: none"><li>• Business Registration Certificate</li><li>• Certificate of Incorporation</li><li>• Certificate to Commence Business</li></ul>	 Registrar General's Department (RGD) <small>(from Business Actors)</small>
 <ul style="list-style-type: none"><li>• Health Certificate</li><li>• Inspection Report</li><li>• Laboratory Report</li></ul>	 Ghana Standard Authority <small>(from Business Actors)</small>
 <ul style="list-style-type: none"><li>• Certificate of Origin</li><li>• Exporter Registration Form</li></ul>	 GNCC (Ghana National Chamber of Commerce) <small>(from Business Actors)</small>
 <ul style="list-style-type: none"><li>• Exporter Registration Certificate</li><li>• Ghana Export form</li></ul>	 GEPA (Ghana Export Promotion Authority) <small>(from Business Actors)</small>



• Customs Declaration(BoE)



- Booking form
- Bill of Lading
- Manifest
- Shipping Note



• Purity Control Certificate



- Copy of Identity Card
- Entry Permit for the Truck
- Container Interchange Form
- Association ID – GPHA
- Waybill



GRA Customs Division  
(from Business Actors)



Shipping Line  
(From Business Actors)



Ghana Cocoa Board  
(from Business Actors)



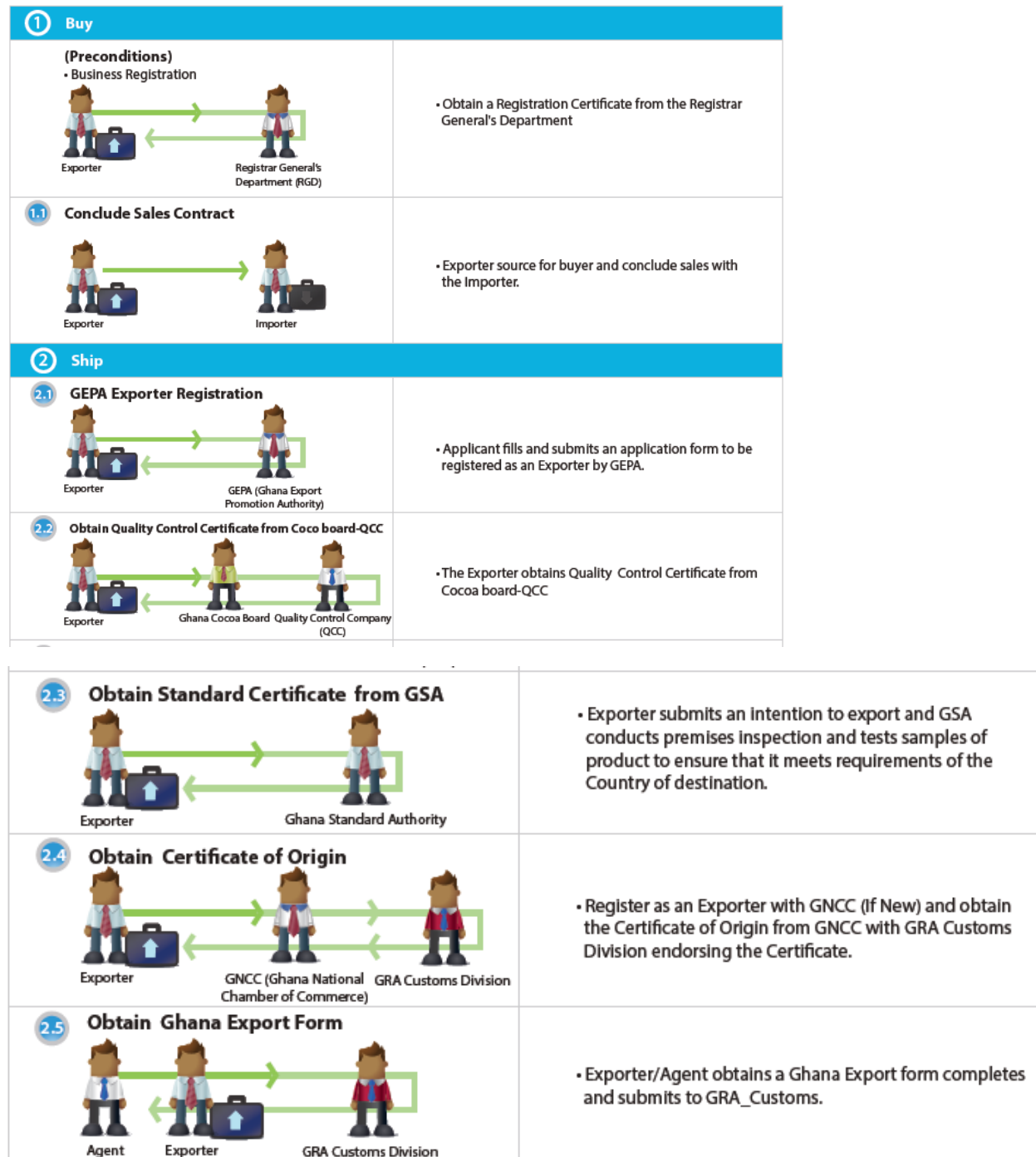
Quality Control Company (QCC)  
(From Business Actors)



GPHA (Ghana Ports &  
Harbours Authority)  
(From Business Actors)

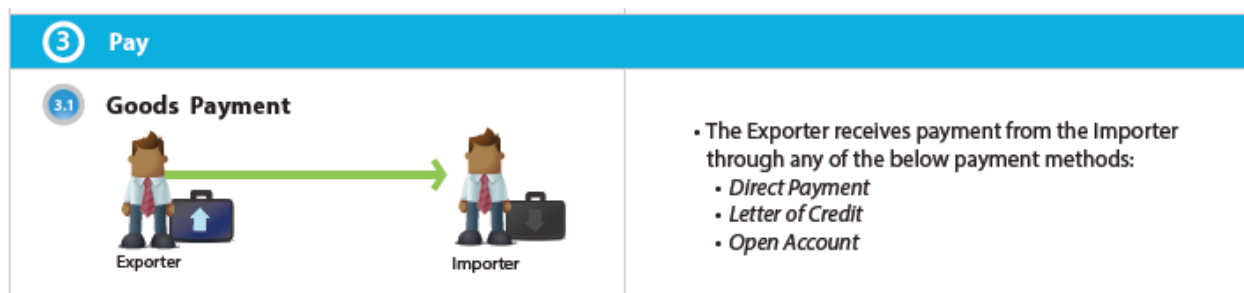
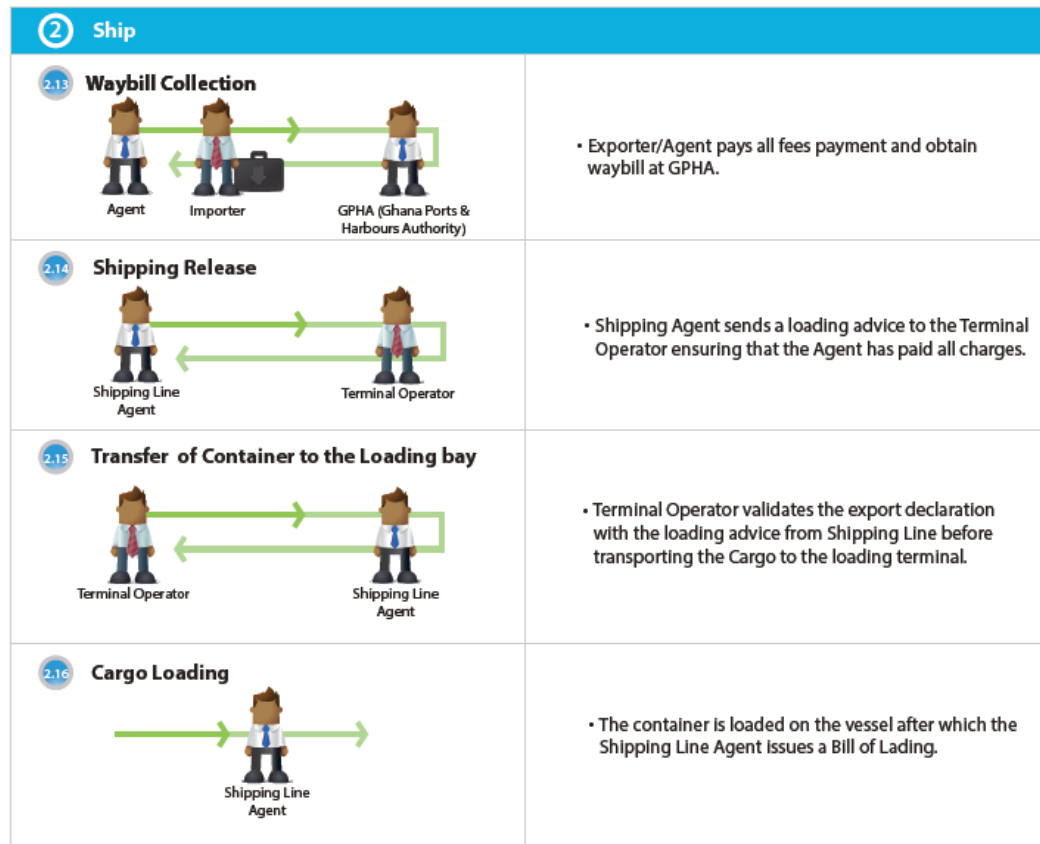


- Process Steps





2 Ship	
<p><b>2.6 Arrange for Transport</b></p> <p>Exporter Shipping Line Agent</p>	<ul style="list-style-type: none"> <li>• Exporter arranges for shipment through a Shipping Agent with relevant supporting documents.</li> </ul>
<p><b>2.7 Collects Empty Container from the Terminal Operator (ICD) (Optional)</b></p> <p>Export Loading Shed Exporter ICD</p>	<ul style="list-style-type: none"> <li>• Exporter collects empty container from ICD to transport consignment to the Export Loading shed.</li> </ul>
<p><b>2.8 Obtain Customs Approval requesting to stuff Container</b></p> <p>Exporter Agent GRA Customs Division</p>	<ul style="list-style-type: none"> <li>• Exporter/Agent seeks approval from the Assistant Commissioner of GRA Customs Division to load or stuff the container, for which an officer is assigned for supervision.</li> </ul>
<p><b>2.9 Container Loading</b></p> <p>Ghana Standard Authority GRA Customs Division NACOB (Narcotics Control Board) Exporter</p>	<ul style="list-style-type: none"> <li>• Customs, GSA, NACOB, and other regulating MDA examines the Goods. If it meets standard and quality, the Exporter is allowed to stuff Cargo under the supervision of Customs. Customs ensures container is sealed.</li> </ul>
<p><b>2.10 Submit declaration</b></p> <p>Agent Exporter GCMS</p>	<ul style="list-style-type: none"> <li>• The Exporter/Agent electronically submits Customs Declaration and attaches all relevant supporting documents.</li> </ul>
<p><b>2.11 Customs Document Verification and Compliance</b></p> <p>Agent Exporter Officer at Export Seat</p>	<ul style="list-style-type: none"> <li>• The Exporter/Agent prints and takes the hard copy of the Declaration and all other relevant supporting documents to the designated Officer at Export seat for verification and necessary actions.</li> </ul>
<p><b>2.12 Goods Examination</b></p> <p>Agent Exporter GRA Customs Division</p>	<ul style="list-style-type: none"> <li>• The Custom Officer goes to confirm and check the seal number is intact.</li> </ul>





- Time Procedure Chart for Cashew Nuts

