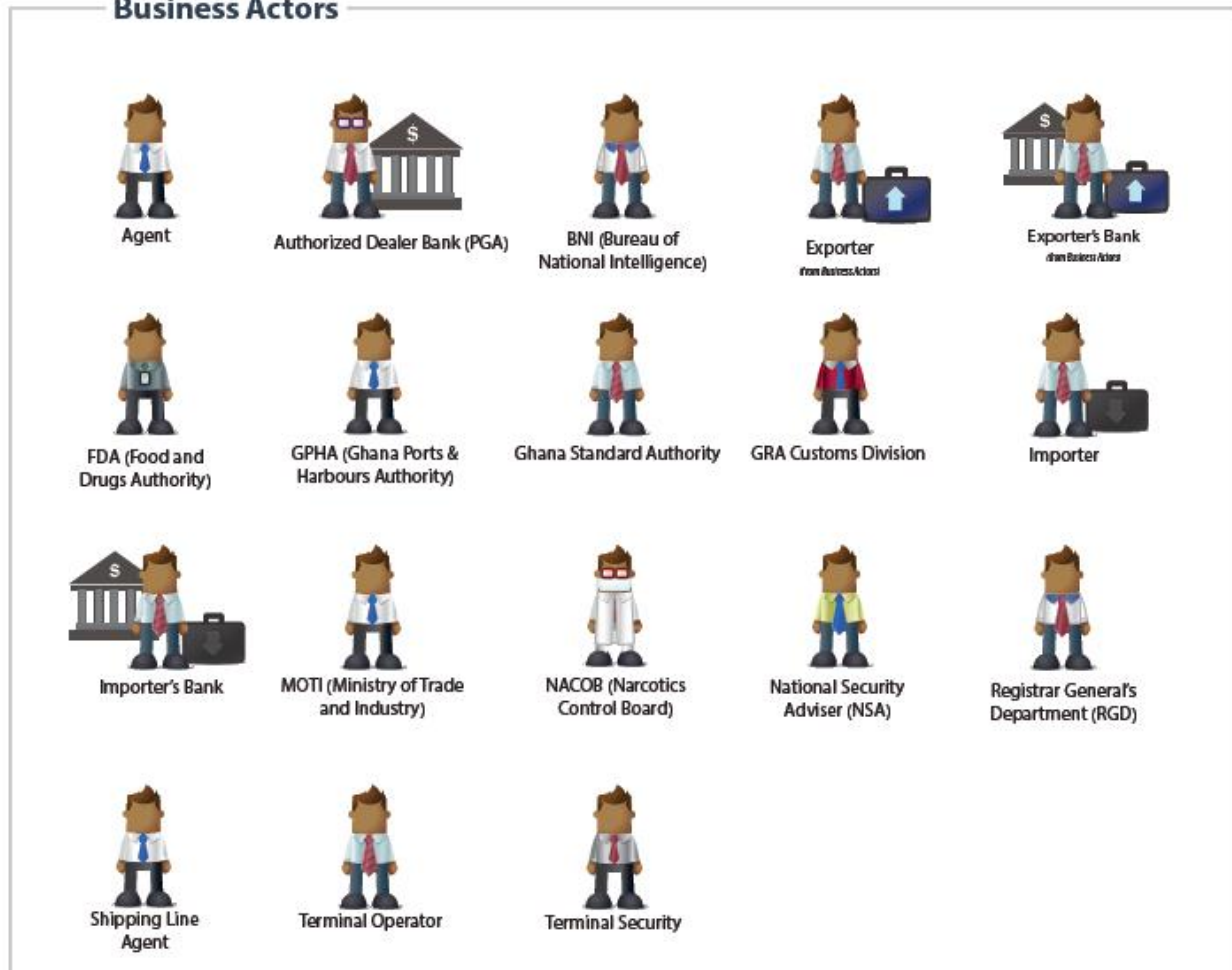




Vegetable and Palm Oil Import Procedure

- Business And System Actors

Business Actors







System Actors













- Documents require

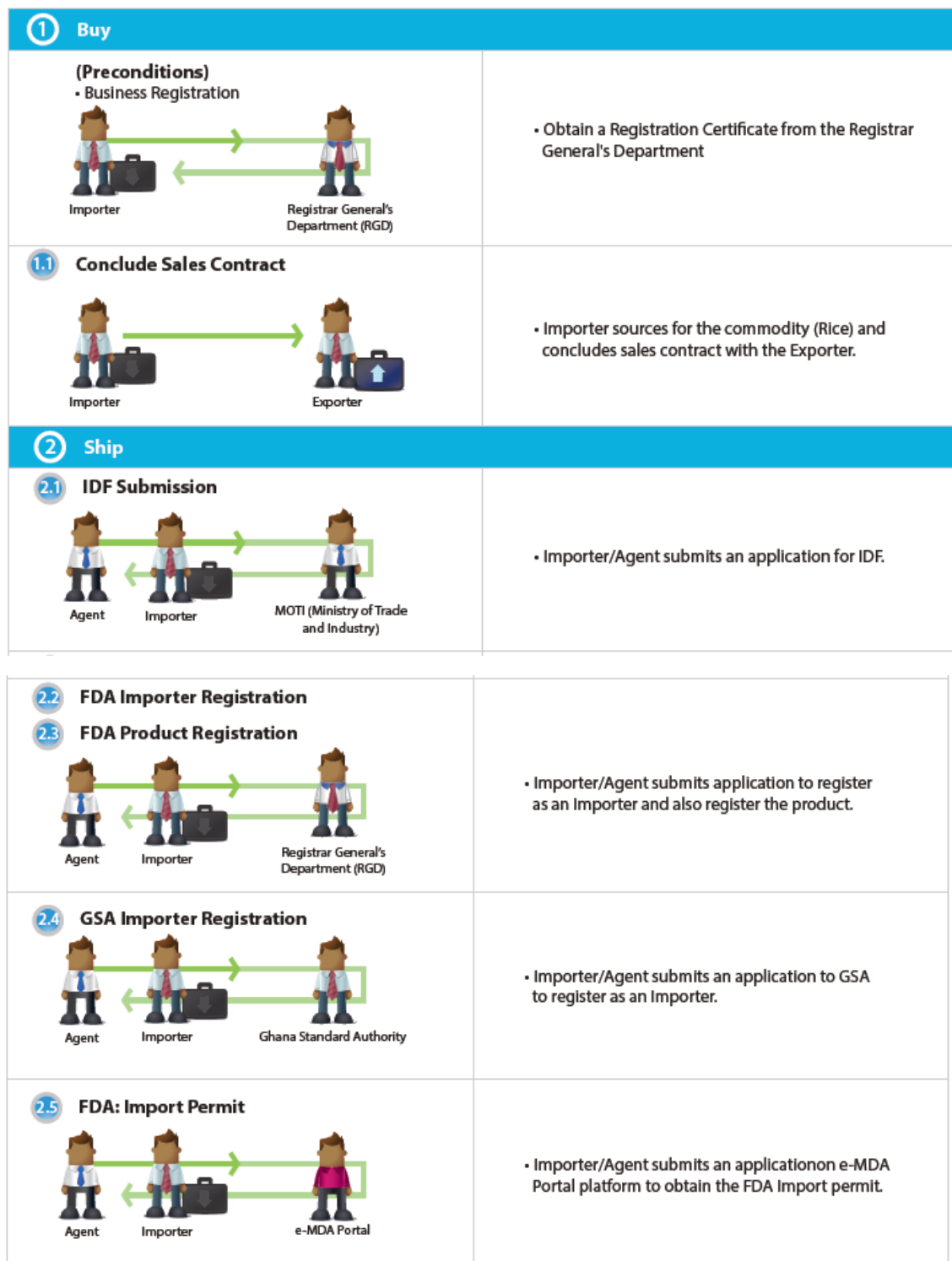
Document Name	Document Owner
<ul style="list-style-type: none">• Certificate of Origin• Commercial Invoice• Packing List• Proforma Invoice	<ul style="list-style-type: none">• Supplier  <p>Exporter</p>
<ul style="list-style-type: none">• Business Registration Certificate• Certificate of Incorporation	 <p>Registrar General's Department (RGD)</p>
<ul style="list-style-type: none">• e - IDF	 <p>MOTI (Ministry of Trade and Industry)</p>
<ul style="list-style-type: none">• Certificate of Analysis• Certificate of Conformity• Final approval Import permit• Importer Registration Certificate• Provisional Import Permit• Registration form	 <p>Ghana Standard Authority</p>



 <ul style="list-style-type: none">• Final Approval Permit• Importer Registration Form• Importer Registration Certificate• Marketing Authorization• Port Sampling Receipt• Product Sample• Product Registration Certificate• Provisional Import Permit	 <p>FDA (Food and Drugs Authority)</p>
 <ul style="list-style-type: none">• CCVR• Customs Declaration(BoE)• Duty payment receipt	 <p>GRA Customs Division</p>
 <ul style="list-style-type: none">• Bill of Lading• Delivery Order• Manifest	 <p>Shipping Line</p>
 <ul style="list-style-type: none">• Copy of Identity Card• Entry Permit for the Truck• Container Interchange Form• Association ID – GPHA• Waybill	 <p>GPHA (Ghana Ports & Harbours Authority)</p>



- Process Steps

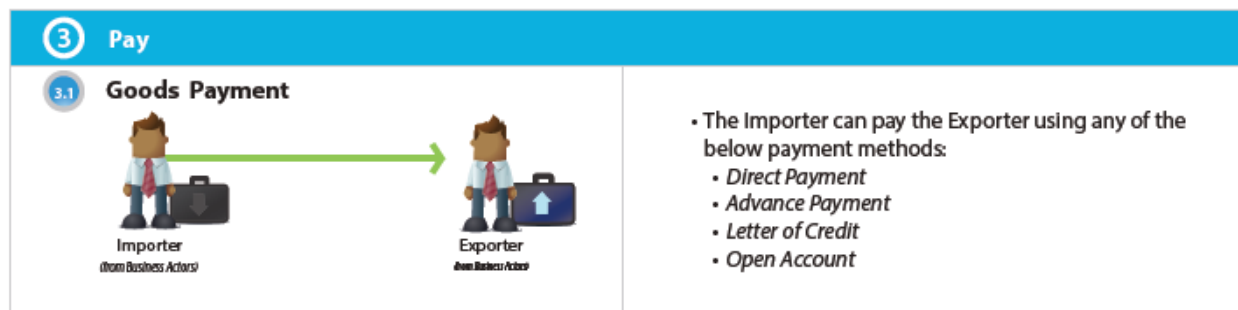




2 Ship	
<p>2.6 GSA Declaration Submission</p> <p>Agent Importer e-MDA Platform</p>	<ul style="list-style-type: none"> • Importer/Agent submits the GSA declaration on the e-MDA Portal platform.
<p>2.7 Obtain CCVR</p> <p>Agent Importer PAARS</p>	<ul style="list-style-type: none"> • Importer/Agent submits electronic application and attaches supporting documents via PAARS to obtain CCVR.
<p>2.8 Manifest Submission</p> <p>Shipping Line Agent GRA Customs Division</p>	<ul style="list-style-type: none"> • Shipping line submits the manifest to GRA Customs Division
<p>2.9 Submit Customs Declaration (BoE)</p> <p>Agent Importer GCMS</p>	<ul style="list-style-type: none"> • Importer/Agent submits Customs Declaration (Bill of Entry) via the GCMS.
<p>2.10 Duty Payment</p> <p>Agent Importer Authorized Dealer Bank</p>	<ul style="list-style-type: none"> • Importer/Agent Importer/Agent makes the payment at the authorised dealer bank.
<p>2.11 Customs Document Verification and Compliance</p> <p>Agent Importer GRA Customs Division</p>	<ul style="list-style-type: none"> • GRA Customs Compliance Officer verifies the submitted documents for conformance.
<p>2.12 Cargo Release by Shipping Line</p> <p>Authorized Dealer Bank Shipping Line Agent</p>	<ul style="list-style-type: none"> • Shipping line releases the cargo if all charges have been paid.



② Ship	
<p>2.13 Delivery of Container at the Terminal for Examination</p> <p>Shipping Line Agent → Terminal Operator</p>	<ul style="list-style-type: none"> Submission of documents at Freight Station/Terminal to position the container for examination.
<p>2.14 Goods Examination/Inspection</p> <p>Ghana Standards Authority, FDA (Food and Drugs Authority), Customs Chemist Analyst, Customs Examination Officer</p>	<ul style="list-style-type: none"> Examination is conducted by the following stakeholders: <ul style="list-style-type: none"> GSA FDA Customs Chemist Analyst Customs Examination Officer
<p>2.15 Vehicle Permit/Pass Toll</p> <p>Agent → Importer → GPHA (Ghana Ports & Harbours Authority)</p>	<ul style="list-style-type: none"> Importer/Agent pays and obtains a Vehicle Toll pass from GPHA.
<p>2.16 Waybill Collection</p> <p>Agent → Importer → GPHA (Ghana Ports & Harbours Authority)</p>	<ul style="list-style-type: none"> Importer/Agent pays all fees and obtains a waybill at GPHA.
<p>2.17 Terminal Audit</p> <p>GPHA (Ghana Ports & Harbours Authority) → Terminal Operator</p>	<ul style="list-style-type: none"> Terminal Clerk crosschecks and confirms that the correct charge has been paid.
<p>2.18 Release at Preventive gate</p> <p>GPHA (Ghana Ports & Harbours Authority) → GRA Customs Division</p>	<ul style="list-style-type: none"> Customs Preventive Officers crosschecks documents and releases goods.
<p>2.19 Final Security Check at the Gate</p> <p>GPHA (Ghana Ports & Harbours Authority) → Terminal Security</p>	<ul style="list-style-type: none"> Security official's conducts the final checking on documentation to ensure that the actual cargo is the one that exits the port.





• Time Procedure Chart for Vegetable and Palm Oil

