

RETAIN DOCUMENTED INFORMATION

CLAUSE	PURPOSE
4.4.2	<ul style="list-style-type: none"> To have Confidence in the QMS Process
8.2.3.2	<ul style="list-style-type: none"> To show result of review To show requirement for new processes
8.3.3	<ul style="list-style-type: none"> To show evidence of design and development input
8.3.5	<ul style="list-style-type: none"> To show evidence of design and development input
8.3.6	<ul style="list-style-type: none"> As evidence of design and development changes To show result of reviews
8.4.1	<ul style="list-style-type: none"> To show necessary action arising from reviews.
8.5.3	<ul style="list-style-type: none"> To show what happened between organisation and customer or external suppliers.
8.5.6	<ul style="list-style-type: none"> To describe the results of review and changes.
8.6	<ul style="list-style-type: none"> To show the release of products and services. This would show evidence of conformity with accepted criteria and traceable to the person authorizing the changes.
8.7.2	<ul style="list-style-type: none"> To show the following; <ul style="list-style-type: none"> Results of non-conformity to standards. Describe action taken Describe the authority deciding the action in respect of the non-conformity.
9.2.2	<ul style="list-style-type: none"> As evidence of implementation action of audit programme and audit results.
9.3.3	<ul style="list-style-type: none"> As evidence of results of management reviews.
10.2.2	<ul style="list-style-type: none"> As evidence of non-conformity and subsequent action taken. To show the results of corrective action.
A4	<ul style="list-style-type: none"> As evidence of determination of risk.
A6	<ul style="list-style-type: none"> As evidence of conformity with ISO QMS requirements.
	<ul style="list-style-type: none">

MAINTAIN DOCUMENTATED INFORMATION

CLAUSE	PURPOSE
4.4.2	<ul style="list-style-type: none"> To support the operation of the organisation's processes.
6.2.1	<ul style="list-style-type: none"> To define quality objectives
A6	<ul style="list-style-type: none"> To show the edition and standards of the 9001:2015 ISO QMS manual
A6	<ul style="list-style-type: none"> To confirm that the organisation still needs to main previous standards irrespective of the implementation of new standards.
A6	<ul style="list-style-type: none"> This show the liberty of the organisation to decide whether or note to maintain information about internal and external issues.