

# User Guide: fn\_teams\_v1.0.0

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## Key Features

- Post Incident data to an existing Microsoft Teams channel
  - Utilizes the Teams' MessageCard format for message formatting
  - Includes example rules and workflows to post incident and task information to a channel
- 

## Function - Teams Post Message

Post a message to a Microsoft Teams channel. This function is used for all communications to Teams. The **teams\_payload** is used to define the data to post. See the pre-processing script below for an example of formatting incident data for posting.

```
format of a payload. * = optional
{ "title": xx,
  "summary": xx,
  "sections": [
    { "title": yy,
      "text": yy,
      "facts": [{"name": zz, "value": zz}]
    }
  ]
}
```

Name \*

Teams Post Message

API Name \* ⓘ

teams\_post\_message

Message Destination \*

fn\_teams ▾

Description

Post a message to a Microsoft Teams channel

Inputs

incident\_id

×

task\_id

×

teams\_channel

×

teams\_payload

×

teams\_mrkdwn

×

- ▶ Inputs:
- ▶ Outputs:
- ▶ Example Pre-Process Script:
- ▶ Example Post-Process Script:

Rules

Rule Name	Object	Workflow Triggered
Example: Post an Incident to Microsoft Teams	incident	example_post_incident_to_ms_teams
Example: Post a Task to Microsoft Teams	task	example_post_task_to_microsoft_teams