



SGA KENYA LIMITED  
KENYA HEAD OFFICE, MOMBASA RD  
P.O. BOX 18670-00500  
NAIROBI, KENYA

To Whom It May Concern,

Defaulted Clients,

18<sup>th</sup> May 2021.

Dear Sir,

**SUBJECT: DEBT COLLECTION SERVICES – ITOTHYA GENERAL AGENCIES LTD**

We wish to inform you that we have instructed the above referenced company to recover on behalf of SGA KENYA LIMITED all amounts due and outstanding as per the statement.

We had to take this action as our efforts to recover the amounts due as per our agreement have not been met and adhered to.

All payments should be made to SGA KENYA LIMITED via cheque or as per below

Account name: SGA KENYA LTD  
Account Number: 0104093911800  
Bank: STANDARD CHARTERED BANK  
Branch : HARAMBEE AVENUE  
Branch Code:02/019  
Swift Address:SCBLKENXXX  
Via Mpesa Pay Bill/Till No. 570400

Your cooperation will be highly appreciated.

Yours faithfully

For SGA Kenya Ltd

David Nyagah

Group Credit Manager

