

MUHAMMAD BILAL

Safety Officer

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SUMMARY

With over 5 years of experience as a **Safety Officer**, I have developed strong expertise in implementing and managing safety protocols in the workplace. My background includes conducting risk assessments, ensuring compliance with safety regulations, and leading training sessions for employees. I am well-versed in **ARMCO** safety rules and standards, which allows me to effectively adapt and enforce safety measures specific to the organization. I have successfully contributed to reducing workplace incidents and promoting a culture of safety. My strong communication and organizational skills enable me to collaborate effectively with teams and foster a proactive approach to safety within the organization.

PERSONAL DETAILS

Date of Birth : 14/04/1998
Marital Status : Signal
Nationality : Pakistani
Gender : Male
Iqama No : 2605546916 (Transferable)

PROFESSIONAL EXPERIENCE

SAFETY OFFICER

May 2025 to Present

Company: TAWAL
Project : RIYAS NGL – Telecom Infrastructure
Location : As Saffaniyah, Eastern, KSA

SAFETY OFFICER

Feb 2025 to Apr 2025

Company: GSCC UNDER SAOO TSD/CPMD,
Project : GOSPH 07 & 10 (UTHMANIA), B1-10-2133
Location : KSA

SAFETY OFFICER

Aug 2024 to Jan 2025

Company: LADUN
Project : Construction and Maintenance.
Location : Amaala, Saudi Arabia.

SAFETY OFFICER

Oct 2022 to Jul 2024

Company: SAUDI TECHNICAL
Project : Metro Project Riyadh
Location : Riyadh, Saudi Arabia.

SAFETY OFFICER

Sep 2020 to Sep 2022

Company: National Refinery & Limited
Project : Downstream Refinery Operations
Location : Karachi, Pakistan.

EDUCATION:

INTERMEDIATE | FSC Pre-Engineering. 2018
Superior College Sargodha, Pakistan

MATRICULATION (SCIENCE). 2015
Federal Board of Intermediate and Secondary Education Islamabad. Pakistan

HEALTH AND SAFETY CERTIFICATES:

- NEBOSH IGC
- Fire Safety

PROFESSIONAL COURSES TRAININGS:

- Confined Space Entry Training
- First Aid Training
- Work at height
- Permit System
- Excavation
- Fall Protection
- Fire Warden Training
- English Language

RESPONSIBILITIES:

- Conduct daily work site inspection to identify and immediately correct unsafe
- Acts and condition.
- Conduct safety Toolbox meetings to explain site specific safety requirements.
- Conducts daily toolbox talk prior to start the job.
- Advocates, implements, and administers the company safety programs and policies.
- Conduct weekly safety meetings for personnel.
- Ensures any permit-to-work activity carried out is valid and comply with standards
- Ensures safety information to employees with proper materials.
- Takes the lead in following safety requirements.
- Conducts safety inspections and walk-through.
- Ensures safety information to employees with proper materials.
- Ensures any permit-to-work activity carried out is valid and comply with standards.
- Document and coordinate safety activities and findings with Safety Supervisor.
- Reporting incidents like near misses to Safety Supervisor.
- Push for the necessity of welfare facilities at the site for crew workers such as
- Provision of toilets, wash basins, food, smoking & rest shelters etc.
- Understand safety and health requirements of the contract in particular Schedule
- "D" as well as contractor CSSP.
- Immediately report all incidents, unsafe conditions, and defects in equipment
- To the contractor site management and SAPO.
- Ensure equipment and tools for instance power tools are in good operating condition
- And properly used.
- Commend personnel who by verbal and written action to eliminate hazards

- Advocates, implements, and administers the company safety programs and policies
- Conduct daily work site inspection to identify and immediately correct unsafe
- Acts and conditions.

AREA OF EXPERTISE:

- Risk Assessment
- Work Permit System
- Mechanical work
- Excavation and Trenches and retaining walls
- Prevent collapse – shore, bench or batter back
- Scaffold, working at height, Fall protection system
- Electrical Installation
- Basic Life Support, First-Aid
- Crane and Critical Lifts
- Hot works in restricted areas
- Confined Space
- Abrasive Blasting and Painting Works
- Nitrogen Purging, Hot Tapping
- Pre-Commissioning activities
- Traffic Control

SKILLS:

I also have experience with safety-related software, which enhances my ability to manage and track safety compliance and incident reporting. This knowledge complements my proficiency in **MS Word**, **MS Excel**, and **MS PowerPoint**, allowing me to effectively contribute to safety management and documentation efforts within the organization.

INTERESTS:

- Cricket
- Books & Novels Reading
- Music
- Internet browsing
- Computer Gaming

LANGUAGES:

ENGLISH, ARABIC, URDU, HINDI, PUNJABI