

# MUHAMMAD BILAL

## Safety Officer

Dammam, Saudi Arabia | bilal.aslamm0123@gmail.com | +966 57 330 3129 | [www.linkedin.com/in/muhammad-bilal-154ab7301](https://www.linkedin.com/in/muhammad-bilal-154ab7301)

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### SUMMARY

With over 5 years of experience as a **Safety Officer**, I have developed strong expertise in implementing and managing safety protocols in the workplace. My background includes conducting risk assessments, ensuring compliance with safety regulations, and leading training sessions for employees. I am well-versed in **ARMCO SABIC SCE** safety rules and standards, which allows me to effectively adapt and enforce safety measures specific to the organization. I have successfully contributed to reducing workplace incidents and promoting a culture of safety. My strong communication and organizational skills enable me to collaborate effectively with teams and foster a proactive approach to safety within the organization.

### PERSONAL DETAILS

Date of Birth : 14/04/1998  
Marital Status : Singal  
Nationality : Pakistani  
Gender : Male  
Iqama No : 2605546916

### PROFESSIONAL EXPERIENCE

#### SAFETY OFFICER

May 2025 to Present

Company: Al HAFA  
Project : Arabian Fal – Sewage Pump Installation  
Location : Al Ahsa, KSA

#### SAFETY OFFICER

Aug 2024 to May 2025

Company: TAWAL  
Project : RIYAS NGL – Telecom Infrastructure  
Location : As Saffaniyah, Eastern, KSA

#### SAFETY OFFICER

Oct 2022 to Jul 2024

Company: SAUDI TECHNICAL  
Project : Metro Project Riyadh  
Location : Riyadh, Saudi Arabia.

#### SAFETY OFFICER

Sep 2020 to Sep 2022

Company: National Refinery & Limited  
Project : Downstream Refinery Operations  
Location : Karachi, Pakistan.

## **EDUCATION:**

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**NEBOSH** | International General Certificate in Occupational Health and Safety. 2022  
The National Examination Board in Occupational Safety and Health.

**INTERMEDIATE | FSC - Pre-Engineering.** 2018  
Superior College Sargodha, Pakistan

**MATRICULATION | (SCIENCE).** 2015  
Federal Board of Intermediate and Secondary Education Islamabad. Pakistan

## **HEALTH AND SAFETY CERTIFICATES:**

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- NEBOSH IGC
- Fire Safety

## **PROFESSIONAL COURSES TRAININGS:**

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- Confined Space Entry Training
- First Aid Training
- Work at height
- Permit System
- Excavation
- Fall Protection
- Fire Warden Training
- English Language

## **RESPONSIBILITIES:**

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- Conduct daily work site inspection to identify and immediately correct unsafe
- Acts and condition.
- Conduct safety Toolbox meetings to explain site specific safety requirements.
- Conducts daily toolbox talk prior to start the job.
- Advocates, implements, and administers the company safety programs and policies.
- Conduct weekly safety meetings for personnel.
- Ensures any permit-to-work activity carried out is valid and comply with standards
- Ensures safety information to employees with proper materials.
- Takes the lead in following safety requirements.
- Conducts safety inspections and walk-through.
- Ensures safety information to employees with proper materials.
- Ensures any permit-to-work activity carried out is valid and comply with standards.
- Document and coordinate safety activities and findings with Safety Supervisor.
- Reporting incidents like near misses to Safety Supervisor.
- Push for the necessity of welfare facilities at the site for crew workers such as
- Provision of toilets, wash basins, food, smoking & rest shelters etc.
- Understand safety and health requirements of the contract in particular Schedule
- "D" as well as contractor CSSP.
- Immediately report all incidents, unsafe conditions, and defects in equipment
- To the contractor site management and SAPO.
- Ensure equipment and tools for instance power tools are in good operating condition
- And properly used.
- Commend personnel who by verbal and written action to eliminate hazards

- Advocates, implements, and administers the company safety programs and policies
- Conduct daily work site inspection to identify and immediately correct unsafe
- Acts and conditions.

#### **AREA OF EXPERTISE:**

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- Risk Assessment
- Work Permit System
- Mechanical work
- Excavation and Trenches and retaining walls
- Prevent collapse – shore, bench or batter back
- Scaffold, working at height, Fall protection system
- Electrical Installation
- Basic Life Support, First-Aid
- Crane and Critical Lifts
- Hot works in restricted areas
- Confined Space
- Abrasive Blasting and Painting Works
- Nitrogen Purging, Hot Tapping
- Pre-Commissioning activities
- Traffic Control

#### **SKILLS:**

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I also have experience with safety-related software, which enhances my ability to manage and track safety compliance and incident reporting. This knowledge complements my proficiency in **MS Word, MS Excel**, allowing me to effectively contribute to safety management and documentation efforts within the organization.

#### **INTERESTS:**

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- Cricket
- Books & Novels Reading
- Music
- Internet browsing
- Computer Gaming

#### **LANGUAGES:**

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ENGLISH, ARABIC, URDU, HINDI, PUNJABI