**LAPORAN SURAT ${jenis\_surat}**

**PERIODE ${bulan} ${tahun}**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Kode** | **Asal** | **Tujuan** | **Nomor Surat** | **Tanggal Surat** | **Perihal** | **Tanggal Dikirim** | **Tanggal Diterima** |
| ${no} | ${kode} | ${asal} | ${tujuan} | ${n\_surat} | ${tgl\_surat} | ${perihal} | ${dikirim} | ${diterima} |