

N.K. ENGG. WORKS

All Types of Air Conditioning & Electric Works

1st August 2022


To,
Mr. Jobanpreet Singh
Mohalla Zaildar VPO. Kalanaur
Gurdaspur

Subject: Appointment Letter

Dear Jobanpreet,

With reference to your application and the subsequent discussions we had with you.

1. We have found you suitable for the position of "**Mechanical Engineering**".
2. You will join on 1st August 2022.
3. Your compensation (CTC) would be **Rs. 13,000/- per Month (Rupees: thirteen thousand per month only)**.
4. You are appointed as full time employee from 9.00 am-6.00 pm.
5. In case of over time worked you will be paid extra for that.
6. Your Salary is subject to increment as per your performance.
7. The rules and regulations of the organization will be binding on you during your association with the same.
8. You are eligible to take one leave in a month others will not be paid.
9. We are very happy to offer you this for the above mentioned post of "**Mechanical Engineering**". Hope you will accept this offer and will be very pleased to work with us.


Authorized Signatory
Mr. Sourav Sharma
(HR Manager)

PROP.

H.No. 49, Gali. No. 15, New Pawan Nagar, Amritsar (Mob: 90414-42444, 70876-88688)
E-mail : nkenggworks29@gmail.com

N.K. ENGG. WORKS

All Types of Air Conditioning & Electric Works

28th October 2023

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Jobanpreet Singh S/O Kashmir Singh** having D.O.B 25/03/2003 has worked as an **"Mechanical Engineering"** at the **N.K Engg. Works Punjab** from **1st August 2022 to Till Date** and providing his continuous services.

During his job tenure, he was assigned the task to designing' manufacturing and installing components that fulfill requirements. He also creates plans and designs. He is estimating budgets and time scopes for each project. He is diligently carrying his duties by satisfying seniors as well as colleagues. He is known to possess the team spirit and maintain good relationship with his colleagues. We wish him good luck for his career and hope he achieves new heights.


Mr. Sourav Sharma
(HR Manager)

PROP.

H.No. 49, Gali. No. 15, New Pawan Nagar, Amritsar (Mob: 90414-42444, 70876-88688)
E-mail : nkenggworks29@gmail.com

N.K. ENGG. WORKS

All Types of Air Conditioning & Electric Works

28th October 2023

Salary Certificate

Employee Name : Mr. Jobanpreet Singh

Designation : Mechanical Engineering

Salary Statement of Mr. Jobanpreet Singh for last 6 Months

Date	Salary paid (Rs.)
11-05-2023	13,000/-
11-06-2023	13,000/-
10-07-2023	13,000/-
10-08-2023	13,000/-
11-09-2023	13,000/-
10-10-2023	13,000/-


Mr. Sourav Sharma
(HR Manager)

PROP.

H.No. 49, Gali. No. 15, New Pawan Nagar, Amritsar (Mob: 90414-42444, 70876-88688)
E-mail : nkenggworks29@gmail.com