

# **RESUME**

Sandhya  
+91 8708074651

## **Address**

:Vill Jirbari Distt , Kurukshetra  
Pin-136131 , Haryana , India

## **Email**

:Sandhya2979@outlook.com

## **Job Objective**

Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people, which help me to explore myself fully and realize my potential .Willing to work as a key player in challenging and creative environment.

## **Qualification**

Course	Board/University	Name of Institution	Session
Class X	Haryana Board	Gita Girls Sr. sec School	April 2014-March 2015
Class XII	Haryana Board	Gita Girls Sr. sec School	April 2016-March 2017
Bachelor of Commerce	Kurukshetra University	Dayanand Mahila Maha Vidyalaya	July 2017-May2020

## **Experience**

☐ Company Name:- Make My Exam  
☐ Position:- Business & Relationship Officer  
☒ Time Period:- 02 January 2021 - 30 June 2022

☐ Company Name:- ICICI Bank  
☐ Position:- Deputy Manager  
☒ Time Period:- 13 July 2022 - Till Date

## **Computer Proficiency**

Comfortable working in an e-enabled environment.

Professional attitude and aptitude towards hardworking.

Familiar with internet operations.

Willingness to learn

## **Skill Set**

- ☐ Capable of working under pressure in a fast-paced, time-sensitive environment.
- ☒ Positive attitude with an innovative approach.
- ☒ IELTS Band - 6.5

## Personal Information

**Name** : Sandhya  
**Father's Name** : Subhash Chand  
**Date of Birth** : 16 April 2000  
**Sex** : Female  
**Nationality** : Indian  
**Marital Status** : Unmarried  
**Language Known** : English ,Hindi

**Date:- 01-02-2024**

**(Sandhya )**