



Dr. K. S. Makkar

MBBS, MD (Medicine)
Physician & Heart Specialist
Reg. No. EP 22491

Dated: 5- 08-2016

TO WHOM IT MAY CONCERN

This is to certify that **Ms. Gurjit Kaur, D/O Harnek singh , R/O. VPO: Mallan, Th. Gidderbah, Distt: Mukatsar shib (PB)** worked with us from **1/08/2015/ to 01/08/2016** as Staff Nurse in E.m.g and i.c.c.u. in our hospital.

She was not suspended and no any error in her work during her tenure. Her behavior and conduct towards the organization & management was satisfactory. We found her to be sincere, honest and efficient in executing the assigned responsibilities

We wish her all the best in her future endeavor.

DR. K.S. MAKKAR
MBBS MD (Medicine)
Physician & Heart Specialist
Regd. No. EP-22491
Makkar Hospital, Jalandhar

Makkar Hospital

379, Adarsh Nagar, Near M.G.N. College, Kapurthala Chowk, Jalandhar City 144 001 (Pb.)
Tel. : (Hosp.) 0181-2250770

Timings : (Summer) 09.30 am to 2.00 pm
06.00 pm to 8.00 pm

(Winter) 10.00 am to 2.00 pm
05.30 pm to 7.30 pm

Date: - 10th July 2017

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Gurjit Kaur** D/O Harnek Singh, R/O Plnd Mallan, Sri Mukatsar Sahib, Punjab-152031 has been working at Capitol Hospital, Jalandhar as **Staff Nurse in Emergency Department** from 20th August 2016 to 18th June 2017.

Her Job Responsibilities as a Staff Nurse include:-

- Takes complete hand over of her /his assigned patient.
- Checks her/his special assignments like checking of crash cart, taking inventory, or any other assignment given by the in charge.
- Checks her assigned patients and their units physically.
- Ensures that the assigned patient's bedside/room is kept clean at all times.
- Ensures that all relevant reports of assigned patients are collected before the rounds.
- Accompanies consultants /SR on rounds.
- Ensures that information regarding any change of medication/treatments/procedure etc; are informed to the primary consultant without delay.
- Informs in charge of any breakage, faulty equipment etc without delay.
- Returns all unused medications/consumables to stores before sending the billing.
- Ensure timely and accurate entries in Billing at all times.
- Informs any requests for leave duties to in charge in writing before 20th of every month.
- Checks all documentation (nurse's note, charts, consents, and patient data) for its completeness.
- Maintains continuity through clear and concise verbal and written communication with all departments, internal and external customers.
- Receives all newly admitted patients and practices her /his skills in safe and efficient manner. Follows guidelines laid in protocols.
- Collects and sends all relevant documents duly completed to ensure speedy transfers or discharge process. Will accompany all critical & helpless patients.
- Performs nursing procedures as per set protocols in the department.
- Imparts relevant health education to patients and families and documents the same.
- Takes care of all dying patients, maintains seriousness and accompanies every dead body.
- Attends all in-service education programs and takes mandatory certification programs.
- Attends and follow all the Infection control programs and guidelines.
- Make sure the room is ready at all times to receive new admissions, give proper orientation to the patient and relatives regarding the hospital property, F&B services, hospital policy, etc.



Typical working hours:-

48 hours per week, not less than 8 hours in a day.

We wish her all the best in her future endeavours.

For CAPITOL HOSPITAL,

Rohit Sachdeva

Rohit Sachdeva
Manager Human Resources



Ref No. DH/HR/ 2019/2207

Dated: 29th Jan, 2019


To whomsoever it may concern

This is to certify that Ms. Gurjit Kaur D/o Harnek Singh VPO Mallan Distt Muktsar Sahib has worked as Staff Nurse in (Neuro Intensive Care Unit) from 01st Dec 2017 to 31th Dec 2018.

During her tenure, she was found to be hardworking and sincere towards the responsibilities assigned to her.

We wish her success for her future endeavors.

For Deep Hospital


Amandeep Sharma
Nursing Superintendent



Oct 26, 2021

REF NO: OXH/EMP/EC/OCT-21/04

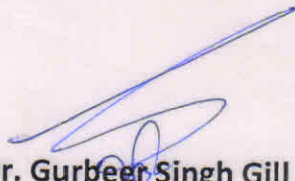
EXPERIENCE CERTIFICATE

This is to certify that Ms. Gurjit Kaur D/o S. Harnek Singh R/o VPO Mallan, Tehsil Gidderbaha, Distt. Muktsar, Punjab, Pin Code-152031 Emp. ID-1756, was working as CICU Shift Incharge in this hospital w.e.f Aug 16, 2019 to Aug 20, 2020 as a full time employee.

PROFESSIONAL EXPERIENCE: During her tenure with us we found her to be hard working. Since the inception of her training she has taken the assignment as a challenge. She has a dedicated individual and fine knowledge in her field.

Note: She/he is vaccinated against Hep-B.

Best Wishes,
From M/s Oxford Hospital (P) Ltd.



Dr. Gurbeer Singh Gill
(Director)



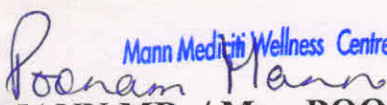
TO WHOM IT MAY CONCERN

This is to certify that **Miss. Gurjit Kaur D/o Mr. Harnek Singh,**
R/o **V.P.O.- Mallan, Distt.- Shri Muktsar Sahib,** has worked as a
Nursing Superintendent in Mann Mediciti Hospital Jalandhar from 5th
September, 2020 to 15th February, 2023. During her time she has worked
in **ICCU, Cath Lab, Cardiac Recovery, Neuro ICU, Orthopedic ward**
and **Covid Ward.**

Her character & conduct in this period is satisfactory. She is well
behaved & gets along well with her Colleagues, Seniors & Junior staff.

I wish her good luck in future endeavors.

Dated: 15th February 2023


Mann Mediciti Wellness Centre (P) Ltd.
Dr. J. S. MANN MD. / Mrs. POONAM MANN
Managing Director

Managing Director



St. John Ambulance Association

CERTIFICATE NO.

0310554
SHN2724603

President

THE PRESIDENT OF INDIA.

Chairman Executive Committee

MINISTER OF HEALTH & FAMILY WELFARE

Secretary General

DR. S. P. AGARWAL

his is to certify that GURJIT KAUR


son/daughter

of *Shri* **HARNEK SINGH**

has been awarded this certificate

EXAMINATION	SENIOR	CENTRE	MUKTSAR
SUBJECT	HOME NURSING	DATE	20.12.10

THIS CERTIFICATE WILL BE INCOMPLETE UNLESS THE
HOLDER HAS AFFIXED HIS/HER SIGNATURE (OR THUMB
IMPRESSION) BELOW AND WILL BECOME INVALID UNLESS
HE/SHE IS RE-EXAMINED WITHIN THREE YEARS OF THE
DATE OF HIS/HER EXAMINATION.


Signature or thumb impression of the holder

Surgeon Examiner


Secretary General



St. John Ambulance Association

0310783

CERTIFICATE NO.

SFA1520428

President

Chairman Executive Committee

THE PRESIDENT OF INDIA.

MINISTER OF HEALTH & FAMILY WELFARE

Secretary General

DR. S. P. AGARWAL

his is to certify that

GURJEET KAUR

son/daughter

of Shri

HARNEK SINGH

has been awarded this certificate

EXAMINATION	SENIOR	CENTRE	MUKTSAR
SUBJECT	FIRST AID	DATE	20.12.10

THIS CERTIFICATE WILL BE INCOMPLETE UNLESS THE
HOLDER HAS AFFIXED HIS/HER SIGNATURE (OR THUMB
IMPRESSION) BELOW AND WILL BECOME INVALID UNLESS
HE/SHE IS RE-EXAMINED WITHIN THREE YEARS OF THE
DATE OF HIS/HER EXAMINATION.

Signature or thumb impression of the holder

Surgeon Examiner

Secretary General