

Sr. No. IDL/J/0171

Date 02/11/2020

To
Mr. Abhishek Prashar
S/O Dushiant Kumar
VPO Behbal Manj Teh Mukerian
Hoshiarpur

SUBJECT:-APPOINTMENT FOR THE POST OF BUSINESS & RELATIONSHIP EXECUTIVE

Dear Abhishek,

We welcome you to **The Institute of Digital Learning** and are pleased to confirm your appointment for the position of "Business & Relationship Executive" under the following terms and conditions:

Date of Joining: You are appointed as a Business & Relationship Executive at The Institute of Digital Learning effective from 02nd November 2020.

Place/Transfer: Your initial posting will be at **The Institute of Digital Learning (Jalandhar, Punjab)**.

Hours of Work: Your appointment is on a Full time basis i.e. 9 hours and you have to report before 10 Minutes of your working hours.

Salary: Your Annual Total Employment Cost would be **Rs. 1,80,000/-** (Rupees one lac eighty thousand only) the details of which are given below. Your salary will be paid on the 10th of every month.

Probation/Confirmation: Your appointment is under the contract of a minimum one-year duration. You cannot join any other organization for one year from the date of joining. In case of joining any Govt. or Public sector job, you can resign by giving 1 month prior notice.

Special Clause: You cannot enter into any kind of partnership, proprietorship or shareholding with any of the rivals of the Institute of Digital Learning (which lies within 3 Km of the IDL branch) during your contract period and even after 6 months of the expiry of your contract.

Best of Luck.....

Yours Faithfully

The Institute of Digital Learning

Khushmeet Kaur

(Authorized Sign)

Ms. Khushmeet Kaur



Sr. No. ID4E/0171

Date 12/09/2023

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Abhishek Prashar S/O Dushiant Kumar** having D.O.B 12/09/1998 has been an employee at “**The Institute of Digital Learning**” as a **Business & Relationship Executive** from **02nd November 2020 to TILL DATE** and providing continuous services.

He was assigned the task of meeting with potential clients to gauge the utility and viability of prospective working relationships. He also prompts clients to upgrade their existing packages and to purchase additional offerings. He is diligently carrying out his duties with full dedication. He possesses team spirit skills and maintains a good relationship with his colleagues. We wish him good luck in his career and hope he achieves new heights.

The Institute of Digital Learning


(Authorized Sign)
Ms. Khushmeet Kaur


Sr. No. IDL/S/0171

Date 12/09/2023

Salary Certificate

Employee Name: **Mr. Abhishek Prashar**

Designation: **Business & Relationship Executive**

Salary Statement of **Mr. Abhishek Prashar** for last 6 Months

Date	Salary paid (Rs.)
10-04-2023	15,000/-
10-05-2023	15,000/-
10-06-2023	15,000/-
10-07-2023	15,000/-
10-08-2023	15,000/-
11-09-2023	15,000/-

Khushmeet Kaur

(Authorized Sign)

Ms. Khushmeet Kaur

