

Sr. No. ISC/J/577

Date 01/07/2022

To,
Mr. Gautam
Village Kalyan
Patiala

Subject: Appointment Letter

Dear Gautam,

We welcome you to **Iconic Solution.Co** and are pleased to confirm your appointment for the position of "**Computer Operator**". The following terms and conditions of the job-

1. **Job Title/Designation:** Computer Operator.
2. **Job Location:** Chandigarh.
3. **Commencement of Employment:** Your employment with us will be effective from **1st July 2022**.
4. **Employee Salary & Compensation:** Your salary will Rs. 15,000/- per month. The total Cost to Company CTC will be Rs. 1,80,000/- per annum. You will receive a variable amount which will be strictly based on your performance. Once your probation period will be over, you will become eligible for leave as per the company policy.
5. **Working Hours/Days:** Your appointment is on a Full time basis i.e. 9 hours from Monday to Saturday.

We congratulate you on your appointment at Iconic Solution.Co and wish you a long career with us. We are looking forward to having a fruitful collaboration with you for organizational development as well as for your professional growth.

All the best
ICONIC SOLUTION.CO


Authorized Signatory
Ms. Avleen Kaur
(HR Manager)

Sr. No. ISC/E/735Date 18/11/2023**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Gautam S/O Nirmal Singh** having D.O.B 11/09/2002 is an employee at “**Iconic Solution.Co**” as a **Computer Operator** from **1st July 2022 to Till Date** and providing his continuous services.

He was assigned task of handling for running computer operations and make sure that both computer systems and hardware are in working order at all times. He is diligently carrying his duties with full dedication. He possess the team spirit skill and maintain good relationship with his colleagues. We wish him good luck for his career and hope he achieves new heights.

Iconic Solution.Co
Ms. Avleen Kaur
(HR Manager)

Sr. No. 1sc/s/797Date 18/11/2023

Salary Certificate

Employee Name : **Mr. Gautam**Designation : **Computer Operator**Salary Statement of **Mr. Gautam** for last 6 Months

Date	Salary paid (Rs.)
10-06-2023	15,000/-
10-07-2023	15,000/-
10-08-2023	15,000/-
11-09-2023	15,000/-
10-10-2023	15,000/-
10-11-2023	15,000/-


Ms. Avleen Kaur
(HR Manager)