

N.K. ENGG. WORKS

All Types of Air Conditioning & Electric Works

1st October 2022

To,
Mr. Harmandeep Singh Rajput
Baler Road, Near Ranjit Jewellers, VPO Bhikhiwind
Tehsil Patti, Tarn Taran

Subject: Appointment Letter

Dear Harmandeep,

With reference to your application and the subsequent discussions we had with you.

1. We have found you suitable for the position of "Electrical Engineer".
 2. You will join on 1st October 2022.
 3. Your compensation (CTC) would be Rs. 17,000/- per Month (Rupees: Seventeen thousand per month only).
 4. You are appointed as full time employee from 9.00 am-6.00 pm.
 5. In case of over time worked you will be paid extra for that.
 6. Your Salary is subject to increment as per your performance.
 7. The rules and regulations of the organization will be binding on you during your association with the same.
 8. You are eligible to take one leave in a month others will not be paid.
 9. We are very happy to offer you this for the above mentioned post of "Electrical Engineer".
- Hope you will accept this offer and will be very pleased to work with us.


FOR N.K. ENGG. WORKS

Authorized Signatory
Mr. Sourav Sharma
(HR Manager)

PROP.

H.No. 49, Gali. No. 15, New Pawan Nagar, Amritsar (Mob: 90414-42444, 70876-88688)
E-mail : nkenggworks29@gmail.com

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TO WHOM IT MAY CONCERN

This is to certify that **Mr. Harmandeep Singh Rajput S/O Mr. Inderjit Singh** having D.O.B 28/09/1999 has working as an “**Electrical Engineer**” at the **N.K Engg. Works Punjab** from 1st October 2022 to 4^h January 2024.

During his job tenure he was assigned the task to design, develop and maintain electrical systems for buildings, transport systems and power distribution networks. He analyzes data and ensures manufacturing processes meet global standards. He was diligently carrying his duties by satisfying seniors as well as colleagues. He was known to possess the team spirit and maintains good relationship with his colleagues. We wish him good luck for his career and hope he achieves new heights.


For N.K. ENGG. WORKS
Mr. Sourav Sharma PROP.
(HR Manager)

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Salary Certificate

Employee Name : Mr. Harmandeep Singh Rajput

Designation : Electrical Engineering

Salary Statement of Mr. Harmandeep Singh Rajput for last 6 Months

Date	Salary paid (Rs.)
10-08-2023	17,000/-
11-09-2023	17,000/-
10-10-2023	17,000/-
10-11-2023	17,000/-
11-12-2023	17,000/-
10-01-2024	17,000/-

For N.K. ENGG. WORKS

Mr. Sourav Sharma
(HR Manager)

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