

Sr. No. IDL/J/0173

Date 02/01/2023

To
Ms. Anchal Devi
D/O Ra, Parshad
Village Nalunga PO Mirthal
Pathankot

SUBJECT:-APPOINTMENT FOR THE POST OF SOFTWARE DEVELOPER

Dear Anchal,

We welcome you to **The Institute of Digital Learning** and are pleased to confirm your appointment for the position of "Software Developer" under the following terms and conditions:

Date of Joining: You are being appointed as **Software Developer** at **The Institute of Digital Learning** with effect from 02nd January, 2023.

Place/Transfer: Your initial posting will be at **The Institute of Digital Learning (Punjab)**.

Hours of Work: Your appointment is on a Full time basis i.e. 9 hours and you have to report before 10 Minutes of your working hours. You are entitled to one week-off it can be any day of the week as per the schedule of the center.

Salary: Your Annual Total Employment Cost would be **Rs. 1,80,000/-** (Rupees one lac eighty thousand only). Your salary will be paid on the 10th of every month.

Probation/Confirmation: Your appointment is under the contract of minimum one year duration. You cannot join any other organization for one year from the date of joining. In case of joining for any Govt. or Public sector job you can resign by giving 1 month prior notice.

Special Clause: You cannot enter into any kind of partnership, proprietorship or in shareholding with any of the rivals of The Institute of Digital Learning (which lies within 3 Km of IDL branch) during your contract period and even after 6 months of the expiry of your contract.

Best of Luck.....

Yours Faithfully

The Institute of Digital Learning

Khushmeet Kaur
(Authorized Sign)

Ms. Khushmeet Kaur



Sr. No. 102/8/0173

Date 9/10/2023

TO WHOM IT MAY CONCERN

This is to certify that **Ms. Anchal Devi D/O Ram Parshad** having D.O.B 15/08/2000 is an employee at “**The Institute of Digital Learning**” as a **Software Developer** from **02nd January 2023 to TILL DATE** and providing her continuous services.

She was assigned the task of develop flowcharts, layouts and documentation to identify requirements and solutions. She develops the software verification plans and quality assurance procedures, maintain document and software functionality. She was diligently carrying her duties with full dedication. She possess the team spirit skill and maintains good relationship with her colleagues. We wish her good luck for her career and hope she achieves new heights.

The Institute of Digital Learning

Khushmeet Kaur
(Authorized Sign)
Ms. Khushmeet Kaur



Sr. No. IDL/S/0173

Date 9/10/2023

Salary Certificate

Employee Name : **Ms. Anchal Devi**

Designation : **Software Developer**

Salary Statement of **Ms. Anchal Devi** for last 6 Months

Date	Salary paid (Rs.)
10-04-2023	15,000/-
10-05-2023	15,000/-
10-06-2023	15,000/-
10-07-2023	15,000/-
10-08-2023	15,000/-
10-09-2023	15,000/-

Khushmeet Kaur
(Authorized Sign)
Ms. Khushmeet Kaur

