



Sr. SIC/J246

Date 01/08/2018

To,
Ms. Bharti
Village Kutail
Karnal

Subject: Appointment Letter

Dear Bharti,

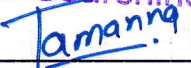
We welcome you to Search India.co are pleased to confirm your appointment for the position of "Business & Relationship Executive". The following terms and conditions of the job –

1. **Job Title/Designation:** Business & Relationship Executive.
2. **Job Location:** Chandigarh.
3. **Commencement of Employment:** Your employment with us will be effective from 1st August 2018.
4. **Employee Salary & Compensation:** Your salary will Rs. 13,000/- per month. The total Cost to Company CTC will be Rs. 1,56,000 per annum. You will receive a variable amount which will be strictly based on your performance. Once your probation period will be over, you will become eligible for leave as per the company policy.
5. **Working Hours/Days:** Your appointment is on a Full time basis i.e. 9 hours from Monday to Saturday.

We congratulate you on your appointment at Search India.co and wish you a long career with us. We are looking forward to having a fruitful collaboration with you for organizational development as well as for your professional growth.

All the best
SEARCH INDIA.CO

For Searchindia.com


Authorized Signatory
Ms. Tamanna
(HR Manager)



searchindia.co

Call : 62834-12006, E-mail : info@searchindia.co

Sr. SIC/P/417

Date 01/10/2022

Promotion Letter

Ms. Bharti
LOB: Search India.Co

Subject: Promotion cum Increment Letter

Dear Bharti,

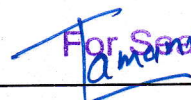
Consequent to the review of your performance, we are pleased to inform you that you have been promoted to **Business & Relationship Manager** and your Monthly CTC has been revised to INR 19,000/- with effect from October 01, 2022.

We are sure you will put more efforts in the coming year to ensure higher level of performance for the organization.

Other terms and conditions of your employment shall remain the same as per the contract of fixed term Employment/Appointment Letter.

You may contact HR for any query/clarification on the appraisals within a month from the date of issue of the letter.

Best of Luck.....
Yours Faithfully
Search India.Co


For Searchindia.com.
Ms. Tamanna
(HR Manager) Authorised Signatory



searchindia.co

Call : 62834-12006, E-mail : info@searchindia.co

Sr. SIC/E/386

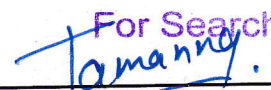
Date 12/02/2024

TO WHOM IT MAY CONCERN

This is to certify that **Ms. Bharti D/O Mr. Surender Sharma** having D.O.B 17/08/1993 is an employee at "Search India.co" as a **Business & Relationship Executive** from 1st August 2018 to 30th September 2022 and as a **Business & Relationship Manger** from 1st October 2022 to Till Date and providing her continuous services.

She was assigned the task to prompt clients to upgrade their existing packages and to purchase additional offering. She also settling clients' concerns in a professional manner. She also encourages internal relationships to address clients' needs and to maximize our profits. She also leads the team. She is diligently carrying her duties with full dedication. She possess the team spirit skill and maintain good relationship with her colleagues. We wish her good luck for her career and hope she achieves new heights.

Search India.Co

For Searchindia.com

Ms. Tamanna
(HR Manager) Authorised Signatory



Sr. 81C/S/549

Date 12/02/2024

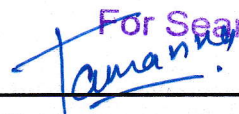
Salary Certificate

Employee Name : Ms. Bharti

Designation : Business & Relationship Manager

Salary Statement of Ms. Bharti for last 6 Months

| Date | Salary paid (Rs.) |
|------------|-------------------|
| 11-09-2023 | 19,000/- |
| 10-10-2023 | 19,000/- |
| 10-11-2023 | 19,000/- |
| 11-12-2023 | 19,000/- |
| 10-01-2024 | 19,000/- |
| 10-02-2024 | 19,000/- |

For Searchindia.com

Ms. Tamanna Authorised Signatory
(HR Manager)