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Sr. No. 180/2/541

Date 01 08 2015

To, Ms. Amandeep Kaur Village Hazipur Tehsil Shahakot , Hazipur Jalandhar

**Subject: Appointment Letter** 

Dear Amandeep,

We welcome you to Iconic Solution.Co and are pleased to confirm your appointment for the position of "Data Analyst-Executive". The following terms and conditions of the job-

- 1. Job Title/Designation: Data Analyst-Executive.
- 2. Job Location: Chandigarh.
- 3. Commencement of Employment: Your employment with us will be effective from 1<sup>st</sup> August 2015.
- 4. Employee Salary & Compensation: Your salary will Rs. 13,000/- per month. The total Cost to Company CTC will be Rs. 1,56,000/- per annum. You will receive a variable amount which will be strictly based on your performance. Once your probation period will be over, you will become eligible for leave as per the company policy.
- 5. Working Hours/Days: Your appointment is on a Full time basis i.e. 9 hours from Monday to Saturday.

We congratulate you on your appointment at Iconic Solution. Co and wish you a long career with us. We are looking forward to having a fruitful collaboration with you for organizational development as well as for your professional growth.

All the best ICONIC SOLUTION.CO

Ms. Avioer Kaur



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Sr. No. 15e 8 1899

Date 10/01/2018

## TO WHOM IT MAY CONCERN

This is to certify that Ms. Amandeep Kaur D/O Raj Kumar having D.O.B 26/08/1994 is an employee at "Iconic Solution.Co" as a Data Analyst- Executive from 1<sup>st</sup> August 2015 to 31<sup>st</sup> December 2018.

She was assigned the task to analyze data and generate useful business reports. She works with departmental managers to outline the specific data needs for each business method analysis project. She is diligently carrying her duties with full dedication. She possess the team spirit skill and maintain good relationship with her colleagues. We wish her good luck for her career and hope she achieves new heights.

**Iconic Solution.Co** 

Ms. Avleen Kar (HR Manager) Sr. No. 180 5 767

Date 10 01 2018

## **Salary Certificate**

**Employee Name** 

Ms. Amandeep Kaur

Designation

**Data Analyst- Executive** 

Salary Statement of Ms. Amandeep Kaur for last 6 Months

Date	Salary paid (Rs.)
10-08-2017	13,000/-
11-09-2017	13,000/-
10-10-2017	13,000/-
10-11-2017	13,000/-
11-12-2017	13,000/-
10-01-2018	13,000/-

