



# SUSHMA DENTAL CLINIC

Near Civil Hospital, Chahal Nagar,  
PHAGWARA, Mob:80544-04325

Oppo Curo Mall, Near Easyday,  
JALANDHAR, Mob:62832-74335

Kapurthala Road, Near PNB  
Bank, Kala Sanghian, Mob:8054004325

**Dr Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontist)  
Implantologist

**Dr Rohit Chopra**  
B.D.S., M.I.D.A  
Certified Orthodontist  
Cent. Oral Implantologist

**Dr Gurpreet Singh**  
B.D.S., M.I.D.A  
Cent. Endodontist

**Dr Shweta Virmani**  
B.D.S., M.D.S  
Orthodontist

**Dr Anita Kalsi**  
B.D.S., M.D.S  
Endodontist

**Dr Parwinder Singh**  
B.D.S., M.I.D.A  
M.D.S. (Orthodontist)  
Gold Medalist

**Dr Deepika**  
Dental Surgeon B.D.S.

Serial No : SDC/7/518

Date : 01/09/2020

To,  
Mr. Anmol Singh,  
Chak 18 PTD B Post Office Sameja Kothi  
Tehsil Raisinghnagar, Sri Ganganagar

## SUB- APPOINTMENT LETTER

Dear Anmol,

With reference to your application and the subsequent discussions we had with you.

1. We have found you suitable for the position of "Executive-Hospital Administration".
2. You will join on 1<sup>st</sup> September 2020.
3. Your compensation (CTC) would be Rs.1,80,000/- (Rupees: one lac eighty thousand per annum).
4. You are appointed as full time Executive- Hospital Administration from 9.00 am – 6.00 pm.
5. In case of over time worked you will be paid extra for that.
6. Your Salary is subject to increment as per your performance.
7. The rules and regulations of the Hospital will be binding on you during your association with the same.
8. You are eligible to take one leave in a month others will not be paid.

We are very happy to offer you this letter for the above mentioned post of Executive-Hospital Administration. Hope you will accept this offer and will be very pleased to work with us.

**Dr. Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontics)  
Implantologist

  
Sushma Memorial Superspecialty  
Trust Jalandhar  
President



# SUSHMA DENTAL CLINIC

Near Civil Hospital, Chahal Nagar,  
PHAGWARA, Mob:80544-04325

Oppo Curo Mall, Near Easyday,  
JALANDHAR, Mob:62832-74335

Kapurthala Road, Near PNB  
Bank, Kala Sanghian, Mob:8054004325

**Dr Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontist)  
Implantologist

**Dr Rohit Chopra**  
B.D.S., M.I.D.A  
Certified Orthodontist  
Cent. Oral Implantologist

**Dr Gurpreet Singh**  
B.D.S., M.I.D.A  
Cent. Endodontist

**Dr Shweta Virmani**  
B.D.S., M.D.S  
Orthodontist

**Dr Anita Kalsi**  
B.D.S., M.D.S  
Endodontist

**Dr Parwinder Singh**  
B.D.S., M.I.D.A  
M.D.S. (Orthodontist)  
Gold Medalist

**Dr Deepika**  
Dental Surgeon B.D.S.

Serial No : SDC/E/720

Date : 07/09/2023

## TO WHOM IT MAY CONCERN

This is to certify that **Mr. Anmol Singh S/o Chanderjeet Singh** having D.O.B 19/07/2001 has worked as an **Executive-Hospital Administration** at the **Sushma Dental Clinic, Phagwara, Punjab** from **1<sup>st</sup> September 2020 to Till Date** and providing his continuous services.

During his job tenure he was assigned the task to supervise day-to-day support activities, coordinate clerical tasks. He also work with management and support staff to assess and improve administrative processes and enhance efficiency. He is diligently carrying his duties by satisfying seniors as well as colleagues. He is known to possess the team spirit and maintain good relationship with his colleagues. We wish him good luck for his career and hope he achieves new heights

**Dr. Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontics)  
Implantologist

  
Sushma Memorial Superspecialty  
Trust Jalandhar  
President





# SUSHMA DENTAL CLINIC

Near Civil Hospital, Chahal Nagar,  
PHAGWARA, Mob:80544-04325

Oppo Curo Mall, Near Easyday,  
JALANDHAR, Mob:62832-74335

Kapurthala Road, Near PNB  
Bank, Kala Sanghian, Mob:8054004325

**Dr Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontist)  
Implantologist

**Dr Rohit Chopra**  
B.D.S., M.I.D.A  
Certified Orthodontist  
Cent. Oral Implantologist

**Dr Gurpreet Singh**  
B.D.S., M.I.D.A  
Cent. Endodontist

**Dr Shweta Virmani**  
B.D.S., M.D.S  
Orthodontist

**Dr Anita Kalsi**  
B.D.S., M.D.S  
Endodontist

**Dr Parwinder Singh**  
B.D.S., M.I.D.A  
M.D.S. (Orthodontist)  
Gold Medalist

**Dr Deepika**  
Dental Surgeon B.D.S.

Serial No : SDC/S/871

Date : 07/09/2023

## Salary Certificate

Employee Name : Mr. Anmol Singh

Designation : Executive-Hospital Administration

Salary Statement of Mr. Anmol Singh for last 6 Months

Date	Salary paid (Rs.)
10-03-2023	15,000/-
10-04-2023	15,000/-
10-05-2023	15,000/-
10-06-2023	15,000/-
10-07-2023	15,000/-
10-08-2023	15,000/-

  
Sushma Memorial Superspeciality  
Trust Jalandhar  
President

**Dr. Neha Chopra**  
B.D.S., M.I.D.A  
M.D.S. (Periodontics)  
Implantologist