



Health and Fitness Expo

2016 EXHIBITOR AGREEMENT

Company: _____

Description of product/service exhibiting: _____

Address: _____

City/ State/ Zip: _____ Phone: _____

Fax: _____ Email: _____

Contact Name: _____

BOOTH SPACE IS LIMITED – RESERVE EARLY – FIRST COME, FIRST SERVED

Each booth includes (1) 6-foot clothed and skirted table, pipe & drape – 8-foot back and 3-foot sides, wastebasket and (2) chairs. Electricity, additional furniture, AV equipment, and other booth needs are available for an additional rental fee from Alaska Event Services, (907) 345-8789. You will receive an Exhibitor Kit approximately one week prior to the event with details on load-in/load-out and parking. Booth placement will be on a first-come, first-served basis and are not reserved until full payment is received. Anchorage RunFest reserves the right to final exhibitor approval.

Booth Requested: Non-Profit (\$100) ____ Standard (\$250) ____ Standard Corner (\$300) ____ Double (\$450) ____

Return Contract and payment to: **Anchorage Running Club, P.O. Box 243362, Anchorage, Alaska 99524**

“RunFest” AGREES: Signature on this application binds the exhibitor to rental of space indicated and to the conditions noted on this application. The Expo Coordinator reserves the right to make floor plan and booth location adjustments, which may be deemed necessary for the successful operation of the show. Booth equipment will be furnished according to published rates. It is understood that the liability of the Anchorage Running Club and the Anchorage RunFest shall be limited to refunding of rental fees paid should cancellation of the above named exhibition be necessary. Payments for rental fees are not refundable in the event of exhibitor cancellation less than 120 days before the show. A 25% service fee will be assessed for any refunds made.

By signing below I signify that I have read, understand, and agree to the terms and conditions in this agreement and that Attachment A is hereby incorporated into and made a part of the agreement.

Printed Name: _____ Title: _____

Signature: _____ Date: _____



ATTACHMENT A
TO THE ANCHORAGE RUNFEST
HEALTH AND FITNESS EXPO EXHIBITOR AGREEMENT

Terms and Conditions

1. Exhibitor agrees that management reserves the right to reject or restrict any exhibit.
2. Exhibitor agrees that no refunds will be made to an exhibitor who fails to occupy space.
3. Exhibitor agrees that space assignments may be changed by management.
4. Exhibitor agrees not to make undue noise or order, use hazardous lights, or cause damage to the building or booth equipment, or act in any manner deemed inappropriate to management.
5. Selling is allowed. Products should be sold at a reasonable retail cost.
6. Exhibitor agrees to be open and staffed during ALL show hours.
7. Exhibitor agrees not to sublet exhibit space.
8. Exhibitor agrees that all belongings shall be removed from the Expo hall by 5 p.m., Saturday August 20th, 2016. Any items left will be removed and stored at the exhibitor's expense.
9. Exhibitor may purchase more than one booth space.
10. Exhibitor may sell prepackaged food/supplement items, which are intended for off-premises consumption only. Samples must be less than 3 oz.
11. Exhibitor agrees that no exhibitor shall have the authority to incur cost or liability for or against the Dena'ina Civic and Convention Center, the Anchorage Running Club or the Anchorage RunFest. Exhibitor shall pay all costs pertaining to moving in and moving out. Exhibitor shall be liable for all damages which he/she cause to the building, or otherwise in connection with his/her exhibit.
12. Exhibitor agrees that in the case of war, fire, strike, government, public enemy, or other cause, the event or any part thereof may be prevented from being held. In that case, the management, at its sole discretion, shall refund to the applicant his/her proportionate share of unused funds.
13. Exhibitor agrees to assume all responsibility for loss, theft or destruction of goods, or for personal injuries to himself, his employees, agents, representatives or visitors. He/she will save harmless the owner(s) of the exhibition facility and the Anchorage Running Club from any and all liability in connection with any and all of the above.