



YG Travel App

Dashboard

Travel Authorization

Travel

Preapproved

Travel Requests

Pre-Approved Travel

Requests

Submissions

Add New Travel

Name	Department	Branch	Travel Date	Location	Purpose Type	Reason	Status
TEB ITS staff	HPW	TEB	August	Dallas TX	Conference	ITS International symposium	Approved
Geomatics Staff	HPW	ICT-GY	October	Ottawa Ontario	Meeting	Canadian Centre of Geomatics AGI	Approved
Olive Jones	HPW	ICT-GY	July 18-22 2022	San Diego California	Training	ESRI User conference	Submitted
Jeff Smith	HPW	TEB	October 14 2022	Vancouver BC	Meeting	Meetings with FNs	Requested

Add New Travel

Purpose

Conference ▼

Location

Vancouver


Estimated Cost

1850.00


Reason

ITS conference on smart transportation

Start Date

/ / 

End Date

/ / 

☒ exact date unknown

Anticipated
Month

August ▼

Traveller Details

Department

Highways and Public works ▼

Branch

transportation engineering ▼

☐ travellers undefined

☐ Number of Travellers

Name	Dept	Branch
Sally Smith	HPW	ICT
Harry Styles	HPW	ICT

Add Traveller

Traveller Notes

Cancel

Delete

Save

date allow for select
month only
Add traveller - choose
from AD



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Submit Selected Travel

Print Report

Add New Travel

	Name	Department	Branch	Travel Date	Location	Purpose Type	Reason	Status
<input type="checkbox"/>	TEB ITS staff	HPW	TEB	August	Dallas TX	Conference	ITS International symposium	Approved
<input type="checkbox"/>	Geomatics Staf	HPW	ICT-GY	October	Ottawa Ontario	Meeting	Canadian Centre of Geomatics AC	Approved
<input type="checkbox"/>	Olive Jones	HPW	ICT-GY	July 18-22 2022	San Diego Californi	Training	ESRI User conference	Submitted
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Submission Date	Submission	Submitter	Status			
14-May-2022	PMD-Vancouver ICT-Victoria	dpdavids	approved			Print
10-Oct-2022	TEB-DALLAS PMD-Toronto ICT-Vancouver	DPDAVIDS	Submitted		Approve	Print
16-Nov-2022	TEB-Toronto TEB-Ottawa	ghayes	draft	Edit		Print

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Submission

Edit

Add Request

Submission
Date

10-Oct-2022

Name	Branch	Reason	Location	Remove
TEB ITS Staff	TEB	ITS Symposium	Dallas	X
Geomatics Staff	ICT	Canadian Centre of Geomatics	Ottawa	X
TEB ITS Staff	TEB	ITS World Symposium	China	X

Cancel

Save Draft

Submit

The preapproval Report is submitted to the minister for approval. Admin staff will upload the signed approval letter

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- Travel Authorization
- Travel
- Preapproved
- Travel Requests

Pre-Approved Travel

Print Report

Add New Travel

Requests Submission

Submission
Date

10-Oct-2022

Approval

Approved By:

min. Bob Hayes

Approval Date

/ /



Upload Approval

[approval document.pdf](#)

Name	Branch	Reason	Location	Status
TEB ITS Staff	TEB	ITS Symposium	Dallas	Approve ▼
Geomatics Staff	ICT	Canadian Centre of Geomatics	Ottawa	Approve ▼
TEB ITS Staff	TEB	ITS World Symposium	China	Decline ▼

Cancel

Save

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Department

Highways and Public works ▼

Branch

transportation engineering ▼

☐ travellers undefined

☐ Number of Travellers

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Sally Smith	HPW	ICT
Harry Styles	HPW	ICT

Add Traveller

Traveller Notes

Approval

Approved by:

Bob Hayes

[approval doc.pdf](#)

11/11/2022



date allow for select
month only
Add traveller - choose
from AD