

# IVAN CHEBOTAREV

## • DETAILS •

San Francisco, 94103 United States 9256390358 chebiva@gmail.com

https://github.com/ichebotarev

Date of birth 07/20/1994

# SKILLS AND TECH

React

HTML/CSS/JavaScript

Next.Js

Adobe Premiere and Photoshop

SASS

GraphQL

Ableton Live

IT Help Desk and Troubleshooting

**Customer Service** 

Creative Problem Solving

**Analytical Thinking Skills** 

Interpersonal Communication Skills

# LANGUAGES

English

Russian

#### PROFILE

Growth oriented team player with technological, sales and management expertise. Able to effectively self-manage during independent projects, as well as collaborate as part of a productive team. Looking for a developer position that will foster rapid growth and learning!

### EDUCATION

Computer Science, Diablo Valley College, Pleasant Hill, California

September 2012 — June 2016

Computer Science, Hunter College, New York City

September 2016 — May 2019

## COURSES

Modern React with Redux, Udemy Course: Stephen Grider

October 2021 — November 2021

Responsive Web Design, Free Code Camp

Javascript Data Structures and Algorithms, Free Code Camp

### EMPLOYMENT HISTORY

# **Operations Coordinator at ASML Logistics**

December 2020 — Present

- Active supervisor for team of drivers, plan work direction and leadership staff for efficient workflow, maximum work output, and timely deliveries to meet changing customer needs and staffing vacancies
- Assist team members with delivery issues and mobile troubleshooting
- Hold business overview meetings and knowledgeably communicate any policy and operating procedures to the team
- Analyze operating inefficiencies and propose solutions to the other coordinator as well as the business owners
- Track team members weekly progress in volume and safety metrics and compile them into a report
- Maintain a positive and open work culture, motivating and incentivizing team members
- Assist in recruiting potential new hires, scheduling interviews as well as developing and communicating team member's schedules

#### Account Executive at Yelp, New York City

May 2019 — May 2020

- Worked in markets in US and Canada where Yelp had not yet grown to be the primary platform for local businesses to advertise on.
- Managed an organized sales pipeline in Salesforce as well as a referral list from managers and coworkers for Russian speaking businesses.
- Consistently met and exceeded an upwards scaling quota since training.

- Through high volume calling and outbound sales calls along with strong product knowledge and a personable tone, I guided potential clients through a tailored program that would help meet their goals with a professionally recommended strategy.
- Through my experience with a diverse set of businesses throughout several distinct sales regions, I maintained a high client retention rate as well as a high client upgrade rate with repeat clients reaching out to expand their product to either other locations or raise their spend.

## Produce Department Head at Trader Joe's, New York City

May 2018 — May 2019

## Shift Lead/ Furniture Department Head at World Market, New York City

October 2017 — May 2018

#### Sales and Operations Coordinator at America's Tire

January 2014 — July 2017

- Conducted daily meetings briefing everyone on their role for the day, any new safety procedures and the expectations given the projected sales demand.
- Coordinated the front end sales team to ensure efficient and thorough customer service, as well as interacting with my own customers learning their specific needs and advising them about the safest option for their vehicle within their budget.
- Enforced safety standards for each customer and employee to ensure quality and reliable service
- Developed relationships with repeat customers to maintain a reputation of reliability and trust, empowering the customer to feel confident and safe about their purchase.
- Conducted exit inspections for each client to ensure all invoiced work was performed to their expectations with full transparency of each operation performed
- Managed three teams of three technicians and dynamically allocated roles to each team strategically according to the current demand to optimize workflow and exceed customer expectations.

# **1** REFERENCES

• References available upon request

#### EXTRA-CURRICULAR ACTIVITIES

Music Producer

April 2012 — Present