

DIVINE WORD COLLEGE OF CALAPAN TIMH) WEMD PHOTON 320 PHUH

Scholarship Programs

Academic Year 2024-2025





The working committee is composed of the following concerned offices:

TYPE OF SCHOLARSHIP

A.	Merit Scholarships	
1.	Academic Scholar (Dean's Lister)	Academic Affairs Office
2.	Academic scholarship (BE)	BE – Principal's office
В.	Non- Merit Scholarship	
1.	Gazette Scholarship Program	Student Affairs Office
2.	School Band Scholarship Program	Administrative Office

4. Entrance Scholarship Program College - Academic Affairs Office (From other schools) JHS & SHS - BE Principal's Office

Campus Ministry Office

5. Special College Scholarship Program for The Children of DWCC Security Force **Administrative Office**

6. Scholarship Program for Indigenous People (Members of Cultural minority Group) Guidance Office/ IP Coordinator

7. Student Assistant /Parish Stipendiary Scholarship

3. DWCC Philharmonics Scholarship Program

Administrative Office **Grant Program** 8. Sports Scholarship Program President's Office 9. Scholarship for Persons with Disability **Administrative Office** 10. ROTC/NSTP/ CWTS Scholarship Program Academic Affairs Office 11. Cash/ Brother/ Sister Discounts Finance Office 12. FEC/ Employees Privilege Discount Finance Office 13. Faculty/ Employee Graduate Studies **Human Resource Office** 14. Cultural Scholarship Program Student Affairs Office 15. Leadership Scholarship Student Affairs Office

C. Other Scholarships

1.	Calapan Water Scholarship Program	
	(LikasDiwa Foundation, Inc.)	Academic Affairs Office
2.	Student Financial Assistance Program	
	(STUFAP)	Registrar Office
3.	PEAC (Basic Education)	BE- Principal's Office
4.	City Government/ Provincial Government/	
	Congressional District	Registrar's Office
	PESFA	Registrar's Office



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Scholarship Program	Technical Working Committee	
Gazette Scholarship Program	Emails studentaffairs office @dwss adu nh	
Leadership Scholarship	Email: studentaffairsoffice@dwcc.edu.ph Office: SAO	
Cultural Scholarship Program	Office. SAO	
School Band Scholarship Program	Name : Ms. Milet S. De Leon I Executive Secretary	
Student Assistant /Parish Stipendiary Scholarship	Email: admin@dwcc.edu.ph Office: Admin	
Special College Scholarship Program for the		
Children of DWCC Security Force	Office : Auffilli	
DWCC Philharmonics Scholarship Program	Name: Mr. Joelito C Oliverio I Lay Campus Minister Email: joeloliverio@gmail.com Office: Campus Minstry Office	
Entrance Scholarship Program	Name: Ms. Realyn P. Delmo I Executive Secretary	
Academic Scholar (Dean's Lister)	Email: academicaffairs@dwcc.edu.ph	
Academic Scholar (Dean's Lister)	Office: Academic Affairs Office	
Scholarship Program for Indigenous People	Name: Mr. Jhan Arno S. Sodayi l Guidance	
	Counselor	
Scholarship for Persons with Disability	Email: sodayijhan@dwcc.edu.ph	
	Office: Admission Guidance and Testing Center	
	Name: Ms. Annie A. Amuguis I Faculty I Sports	
Sports Scholarship Program	Coordinator	
	Email: annieamuguis@dwcc.edu.ph	
(47), V///X	Office: Athletics Office	
ROTC/NSTP/ CWTS Scholarship Program	Name: Mr. Edwin T. Escosora NSTP Director	
NOTC/NSTP/ CWTS SCHOIdISHIP Plugidill	Email: edwinescosora3@gmail.com Office: NSTP Office	
	Name: Mr. Mark P. Solo III, RGC, CHRA I HR	
	Officer	
Faculty/ Employee Graduate Studies	Email: hro@dwcc.edu.ph	
	Office: Human Resource Office	
Cash/ Brother/ Sister Discounts		
FEC/ Employees Privilege Discount	Finance Office	
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DWCC SCHOLARSHIP PROGRAM – PROCEDURES

- 1. Applicants shall apply for a scholarship grant to the assigned Working Committee of the related scholarship type by submitting filled-out forms and requirements during the official enrollment period.
- 2. The applications received shall be evaluated by the Working Committee regarding completeness, validity, and qualifications.
- 3. A shortlist of qualified applicants shall be submitted by the Working Committee to the Scholarship Committee, along with the submitted requirements, within five (5) working days after the official enrollment period.
- 4. The shortlist received shall be reviewed and evaluated for ten (10) to fifteen (15) working days by the Scholarship Committee based on established policies and procedures.
- 5. Unqualified applications shall be returned to the Working Committee, and the respective applicants shall be immediately notified.
- 6. Qualified applicants must attend a general orientation conducted by the Scholarship Committee.
- 7. The Scholarship Committee shall then make a final list of qualified applicants to be recommended to the President for approval.
- 8. Upon approval by the President, the qualified applicants shall be notified of their approved scholarship grant for the effective semester/school year. Notice shall be given within a week upon receipt by the Committee Chairperson.

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DWCC SCHOLARSHIP PROGRAM - GENERAL PROVISIONS

- 1. Scholars should enroll in a regular unit load as specified in the curriculum.
- 2. Scholars must not have any failing grades in the previous semester.
- 3. Tuition fee discounts for subjects marked F (Failed), DR (Dropped), NG (No Grade), NIC (Not In Class), or FA (Failure due to absences) will be charged to the scholar effective the following semester when he/she enrolls. He/she will also not be qualified for the next application following that semester.
- 4. Enrolled subjects with an INCOMPLETE mark that are not completed before the next enrollment shall also be charged to the scholar. He/she will also not be qualified for the next application following that semester.
- 5. A scholar who drop subject(s) should seek approval from the Chairman of the Scholarship Committee. The Drop Slip consists of three (3) copies: one for the Registrar, one for the Accounting Department, and one for the student. A photocopy will be submitted by the student to the Committee.
- 6. Scholars who change courses are charged for the subjects taken which are not credited to the new course, effective the following semester when he/she enrolls.
- 7. Tuition fee discounts for repeated subjects will be charged to the scholar effective the following semester when he/she enrolls.
- 8. Scholars who change programs are charged for the subjects taken which are not credited to the new program, effective the following semester when he/she enrolls. The scholarship will be removed without prior notice.
- 9. Tuition fee discounts for subjects that are not required in the curriculum shall be charged to the scholar.
- 10. Scholars should have no disciplinary actions/sanctions for any cause that violates school policies, rules, and regulations.
- 11. Scholars must maintain a high moral standard and ready to participate in school activities.
- 12. Scholars should be recommended by the Technical Working Committee to the Scholarship Committee, which in turn submits the recommendation to the President for final approval.
- 13. The grant expires at the end of every semester.



ACADEMIC SCHOLARSHIP (Merit Scholarship)

Dean's Lister

This is given to students who have performed excellently in their academics during the immediate previous semester. There are equivalent numbers of slots per department that applicants will be vying for. The number of slots allotted per department depends on the number of student's population and determined using the ratio of 50:1 (50 students / one scholar).

Qualifications

- a. Must not have failing grades for the past semester;
- b. Must be a full-time student with regular unit load specified in the curriculum.

Requirements

- Application Form from the Academic Affairs Office:
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- Should submit a Certificate of Enrollment from the Registrar.

Privileges

- a. Full Scholarship: 100% discount on tuition fee only for a normal load of at least 18 units for one semester for students who obtain the GWA between 1.00 and 1.25 with no grade below 92%;
- b. Partial Scholarship: 50% discount on tuition fee only for a normal load of at least 18 units for one semester for students who obtain the GWA not lower than 1.50 and no grade below 89%;
- c. Students who met the above criteria beyond the allotted slots per department will be awarded Certificate of Academic Achievements (Dean's Lister) from the office of the VPAA and will be recognized during the Academic Recognition day but are not entitled for tuition fee discounts.

Weighted Average

The method of determining the weighted average is as follows:

Multiply the rating of each subject by the number of units. Then divide the sum of the products by the total number of units. Use the table below for determining the weight equivalent of the Weighted Average (by interpolation):

Weighted Average	Weight Equivalent
100	1.000
99	1.031
98	1.063
97	1.094
96	1.125
95	1.156
94	1.188
93	1.219
92	1.250
91	1.333
90	1.417
89	1.500

d. Sample computation: A student's ratings and units for five subjects:

Rat	ting Unit	ts Rating & U	Jnits Products
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95	3	95*3	285
95	3	95*3	285
92	3	92*3	276
95	6	95*6	570
93	3	93*3	279
	18		1,695

Interpolation:

1.156 COLLEGE OF C 95 94.17 94 x=1.183

The total of the products is 1695. By dividing the sum by 18 units the result would be 94.17. Using the table above and the interpolation the weighted average would be 1.183. The student can avail of full-scholarship.

Condition

a. The scholarship funds or benefits provided under the Academic Scholarship program cannot be reimbursed or transferred to another educational institution if the recipient decides to leave the current school.

Basic Education

This is designed to recognize and reward outstanding basic education students who have demonstrated exceptional academic performance throughout the entire academic year.

Qualifications

- Rank 1 in the grade level shall receive scholarship in the following year;
- Must not have failing grades for the past semester.

Privilege

100% Free Tuition Fee

Condition

Should be recommended by the BE Principal based on the official school record.



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GAZETTE SCHOLARSHIP PROGRAM (Non- Merit Scholarship)

This is given to exceptional student writers within our school community to empower young writers and appoint them as official school writers. Scholarship recipients will undertake the editorial role assigned to them, actively participating in the creation, review, and publication of content for The Gazette. They will uphold the highest standards of journalistic integrity and professionalism.

Qualifications

- a. Should pass the qualifying examinations & interviews conducted by the Selection Panel and must have an average grade of at least 83%;
- b. Must not have failing grades for the past semester;
- c. Must be a full- time student with regular unit load specified in the curriculum.

Requirements

- a. Application Form from the Academic Affairs Office;
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- c. Should submit a Certificate of Good Moral Character from the Principal of the High School/ or from the Student Affairs and Alumni Office (SAAO) for college students.

Privileges

Discount on tuition fees as recommended by the Moderator, subject for approval of the Chairman of Scholarship Committee

Editor in Chief	100%
Associate Editor	80%
Managing Editor	65%
News Editor	50%
Literary Editor	50%
Feature Editor	50%
Spirituality Editor	50%
Sports Editor	50%
Developmental Communication Editor	50%
Cartoonist	50%
Senior Editor	50%

- a. Should not be an officer of any accredited school organization;
- b. Should be recommended by the Department Dean and Scholarship Committee to the President for final approval;
- c. Only one member of the family can avail of the grant;
- d. The selection of the chief editor and other members of the staff of the student publications shall be through competitive examinations prepared, conducted and supervised by a committee composed of a representative of the school administration, one faculty member, one mass media practitioner who as acceptable to both (school administration and editorial board) and two past editors to be chosen by the outgoing editorial board. (Campus Journalism Act of 1991)

SCHOOL BAND SCHOLARSHIP PROGRAM (Non- Merit Scholarship)

This program is designed to recognize and support outstanding students who excel in playing brass instruments and those who showcase their artistry through majorette and twirling performances. It aims to honor and empower a diverse range of young talents, fostering a deep appreciation for both musical and visual performance arts. The number of slots allotted should not exceed twenty (20) per semester.

Qualifications

- a. Should pass the audition and interview by the Selection Panel (VP Administration, Band Master & Organization Adviser);
- b. Must not have failing grades for the past semester;
- c. Must be a full- time student with regular unit load specified in the curriculum.

Requirements

- a. Application Form from the Administrative Office;
- b. Copy of grades from MAMS (Modular Academic Management System);
- c. Certificate of Enrollment from the Registrar
- d. Should submit a Certificate of Good Moral Character from the SAO.

Privileges

- a. Tuition Fee Discount
 - i. 75% for those members who use their own instruments
 - ii. 50% for those members who use the instruments provided by the school.
 - iii. 25% for Majorette/Twirlers
- b. Transportation services for approved activities of the School.

- a. Should not incur five (5) unexcused absences from classes within a semester;
- b. Should attend regular practices or rehearsals. Non- attendance needs a letter of excuse approved by the Vice President for Administration (VPA);
- c. Should attend activities or special occasions which need the services of the school band;
- d. One or more members of the family can avail of the grant.

DWCC PHILHARMONICS SCHOLARSHIP PROGRAM (Non- Merit Scholarship)

This is designed to recognize and support talented individuals who contribute their vocal talents to the solemnity and spirituality of masses and other institutional activities. They form as the backbone of choral performances, enriching the cultural and spiritual life of our institution. The number of slots allotted should not exceed to twentyone (21) per semester including the musicians.

Qualifications

- a. Should be endorsed by the Selection Panel (Chaplain, Lay Campus Minister, and Trainer) after the audition and interview:
- Must not have failing grades for the past semester;
- Must be a full-time student with regular unit load specified in the curriculum.

Requirements

- Application Form from the Academic Affairs Office:
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- Should submit a Certificate of Good Moral Character from the SAO
- d. Class schedule
- e. Parent's consent
- Baptismal Certificate.

Privileges

- 50 % discount on Tuition Fees:
- b. Transportation services as the need arises.

- a. Must be a Catholic;
- b. Should not incur five (5) unexcused absences from classes within a semester;
- c. Should attend regular practices during student activity hour, should render one (1) hour for mass choir and attend the mass every Sunday. Non- attendance needs a letter of excuse approved by the Chaplain;
- d. Should render two (2) hours duty per day;
- e. Should attend activities or special occasions which need the services of the school choir;
- One or more members of the family can avail of the grant.
- g. Absences must not exceed 30% of the total number of required hours of duties and practices per month, otherwise he/ she will be terminated from the scholarship program during the semester.



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ENTRANCE SCHOLARSHIP PROGRAM

Students from other Schools (FOR JHS, SHS, and College) (Non- Merit Scholarship)

This program is designed to provide an opportunity for exceptional scholars, whether in Junior High School (JHS), Senior High School (SHS), or College, to continue their educational journey in our institution

Qualifications

- a. Applicants must have received the highest honors or distinctions in their previous school, attaining the top academic rank in their class;
- b. Eligible students should be part of a graduating batch with a number of completers ranging from 49 to 100.

Requirements

- a. The applicant should submit Form 137;
- b. The applicant should submit certification of the total number of completers/graduates certified by the School Principal of the school where he/she graduated.
 - HIGHEST HONOR (98-100%)
 - HIGH HONOR (95-97%)

Privileges

HIGHEST HONOR OF A 100 GRADUATES AND ABOVE	100% TF DISCOUNT
HIGH HONOR OF A 100 GRADUATES AND ABOVE	50% TF DISCOUNT
HIGHEST HONOR OF A 99-50 GRADUATES	50% TF DISCOUNT
HIGH HONOR OF A 99-50 GRADUATES	25% TF DISCOUNT
HIGHEST HONOR OF A 49 AND BELOW GRADUATES HIGH HONOR OF A 49 AND BELOW GRADUATES	25% TF DISCOUNT 10% TF DISCOUNT

- a. Applicable only for scholar's first entry;
- b. For incoming college freshman, minimum of 18 units load and maximum of 21 units, any excess shall be paid by the scholar.



SPECIAL COLLEGE SCHOLARSHIP PROGRAM FOR THE CHILDREN OF DWCC SECURITY FORCE MEMBERS (Non- Merit Scholarship)

This is is granted by the Administration to the children of DWCC Security Force Members in return to their loyalty and continuous service to the College. Aside from this, this Scholarship program aims to promote education as vehicle for the improvement of the socio- economic status of their families as well as to impart in them a Christian value system that will equip the students to be highly valuable, committed, and dedicated professionals of the future. This scholarship program started school year 2015-2016.

Qualifications

- a. Security Personnel who are working for at least five (5) consecutive years at DWCC and practicing Catholics may avail this Special Scholarship program;
- b. Must be a full-time student with regular unit load specified in the curriculum.

Requirements

- a. Application Form from the Academic Affairs Office;
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- c. Certificate of Good Moral Character from the SAO:

Privileges

- a. 50 % tuition fee discounts for SHS and College degree;
- b. Each member will be given one (1) scholarship slot. After graduation, any of his/ her children may occupy the slot. (one after the other scheme).

- a. In the event that the member leaves DWCC security service by resignation, retirement or nonrenewal of service contract, his/ her children shall be automatically remove from the scholarship program;
- b. Should finish the course within the prescribed number of years of the course.



SCHOLARSHIP PROGRAM FOR INDIGENOUS PEOPLE

(Members of Cultural Minority Groups) (Non- Merit Scholarship)

This is specifically tailored for members of cultural minority groups, is a vital and inclusive initiative that seeks to recognize, uplift, and empower individuals from indigenous communities. This program is dedicated to addressing the unique challenges faced by these talented and promising individuals, with a focus on preserving cultural diversity, knowledge, and heritage while supporting their educational aspirations. The number of slots allotted should not exceed sixty (60) per semester.

Qualifications

- a. Applicants must belong to an indigenous community or cultural minority group, as recognized by relevant authorities or local organizations;
- Must be a full-time student with regular unit load specified in the curriculum.

Requirements

- a. Application Form from the Academic Affairs Office:
- b. Certification from Non-Government Organizations (NGO) (e.g. Mangyan Mission);
- c. Report Card or transcript of records from the last school attended with General Weighted Average (GWA) of at least 81%;
- d. Must belong to a family whose income is not more than Twelve Thousand Pesos; (P12, 000.00) per month as stated in the Certification of the IP Commission or from equivalent agency or organization.
- Certificate of Good Moral Character from the last school attended;
- Barangay Clearance.

Privileges

- a. 50% tuition fee discount;
- b. P 1,000 allowance per month (for transportation, books, and other expenses);
- c. Meal allowance from the school canteen (lunch- student meal).

Condition

a. Should attend activities or special occasions which need their services.



STUDENT ASSISTANT/ PARISH STIPENDIARY SCHOLARSHIP GRANT PROGRAM (Non- Merit Scholarship)

This is a unique and inclusive initiative designed to provide financial support and educational opportunities to students based on their economic status and their affiliation with a parish community. It aims to ensure that deserving students have access to quality education and the opportunity to contribute to both their personal growth and their communities. The number of slots is equivalent to the number of offices. If any office requires additional student assistants, they must submit a formal letter of request to the chairman of the scholarship committee, providing justifications.

Qualifications

- a. Parish Stipendiary applicant should qualify for admission in Bachelor of Science in Secondary Education Major in Values Education program or any Allied courses in DWCC; Student Assistant applicant should qualify for admission in any program in DWCC;
- b. The applicant should pass the Entrance Exams, I.Q., and Personality Tests given by the DWCC Guidance:
- c. The applicant should be a poor and deserving student.

DETERMINANTS OF THE ECONOMIC STATUS OF THE APPLICANT'S FAMILY AS BASIS FOR **EVALUATION**

*Family size and income range

1. For a family of four (4) P8, 000-P9000 a month 2. For a family of five (5) 10,000-11,000 a month 3. For a family of six (6) 12,000-13,000 a month 4. For a family of seven (7) 14,000-15,000 a month

*Age range of the members of the family. Majority of the children are of school age.

*Outstanding debts of the family or sickness may have be fallen a family member, etc.

- The applicant should pass the initial interview conducted by the scholarship working committee:
- For parish stipendiaries (entering freshman), a recommendation from his/ her parish priest.

(* required documents from his/ her parish priest)

Requirements

- a. Application form from the Administrative Office and submit a letter of intent;
- b. Barangay Clearance from the residential address (original copy);
- c. Senior High School card with general average grade not lower than 83% for incoming freshman or copy of grades from MAMS (the average grade should not be lower than 83%);
- d. Copy of certificate of good moral character;
- e. Photocopy of Class Schedule;
- Photocopy of electric and water bills for the last three months; f.
- g. Down payment of P 1000.00 upon enrollment;
- h. Certificate of Indigency;
- Submit a copy of the latest Income Tax Return (ITR);
- References/s and/or recommendations from two (2) persons; j.
- Parental consent should be addressed to the Scholarship Committee and submitted to the Administrative Office, stating that the student is allowed to work at the College (DWCC);



- Scholar should enroll a regular unit load specified in the curriculum;
- m. Submission of requirements is only during the first semester, except for the following: receipt of down payment, certificate of good moral character, photocopy of class schedule, and printout of grades from MAMS.

Privileges

- a. 100% free tuition fee discount;
- b. Monthly allowance of P250.00 and P350.00 for those assigned at the Freinademetz Campus.

Conditions

- a. Only one member of the family can avail of the grant, however, a family may be given two (2) slots; one being a parish stipendiary and a student assistant;
- b. Should finish the program within the prescribed number of years of the program, however, he may be given an allowance of one (1) year to finish the program subject to the recommendation of the VP for Administration. The student can continue his/her study at his/ her own expense:
- c. Only application with complete requirements will be processed;
- d. Student assistants shall render twenty (20) hours a week;
- e. Parish stipendiaries shall render ten (10) hours a week in campus and ten (10) hours a week in parish.
- The student should wait for the approval of the head of office or incoming supervisor where he/she will be assigned for his/ her schedule of duty;

Reasons/ grounds for forfeiture of the student assistant's status:

- Dishonesty:
- h. Frequent, unexcused absences (15% or 12hours) of the total working hours during a month;
- i. There is a failing grade;
- j. More than two (2) subjects dropped due to absences:
- k. The average grade is lower than 83%;
- If the rating of evaluation of the student is below 3.00;
- m. The department/ office head does not recommend the student assistant;
- n. Misrepresentation of vital information such as number of family members, family income, status, and other related activities:
- o. Habitual tardiness (5 or 4 hours) of the total working hours during a month;
- p. Not participating in organization's activities, i.e. Bible sharing, recollection, meetings, ASG day, etc.;
- q. Any act of immorality;
- Any cause that violates school policies, rules, and regulations.

The student may appeal once to the scholarship working committee in case of forfeiture of the scholarship. In case the appeal is not granted, the slot is not transferable to a brother or a sister.

Retention

The student assistant and parish stipendiary status is retained if the following requirements are met:

- a. Average grade for the previous semester is 83% or higher with no grade lower than seventy-five (75). If grades are not yet available, the student is deemed to be temporarily enrolled only;
- b. The student must not incur a grade of INC (incomplete), F (Failed), FA (Failure due to absences), or D (Dropped) in any subject:



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- Students with no failed grade but whose general average is below 83% shall be given a warning. If the grades are improved on the following semester, the warning status will be disregarded. However, if the grades are not improved, the scholarship will be forfeited;
- d. Student with two (2) subjects dropped due to absences shall be given a warning; however, if the student will incur more than two (2) subjects dropped due to absences, he/she shall pay the equivalent tuition fee of the dropped subjects;
- e. In case the student received an evaluation rating of 3.00 or lower, the scholarship will be forfeited.
- Student will receive warnings on the following offenses:
 - 1. Tardiness:
 - 2. Poor performance;
 - 3. Not attending organizational activities;
 - 4. Late submission of DTR, certified grades, class and work schedules.





VARSITY (BASKETBALL & VOLLEYBALL- MALE/FEMALE) (Non- Merit Scholarship for College Only)

This program is dedicated to nurturing and showcasing the talents of our student-athletes, fostering teamwork, sportsmanship, and a passion for basketball and volleyball. It provides a platform for individuals to excel in both sports, representing our institution with pride and determination. (Overall percentage – 500)

Qualifications

- a. Should qualify for admission in any course at DWCC;
- b. Should pass the Entrance Exam, IQ, and Personality Tests given by the DWCC Guidance and Testing Center:
- c. Should be 18 23 years old;
- d. Should not have standing criminal records;
- e. Should qualify in the Try- Out by the Selection Panel (Coach, College PE Instructor and one Representative from the Administration).

Requirements

- a. Application form the Academic Affairs Office;
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- c. Certificate of Enrolment from the Registrar;
- d. Recent I.D picture, 1x1 (one copy).

Every First Semester only.

- a. Barangay and Police Clearances;
- Medical Certificate: ECG; Drug Test; Pregnancy Test

Privileges

Tuition fee discount

100%
60%
30%
20%

^{*}Per event

- a. Free snacks during official games
 - *w/ Varsity Meal Attendance Sheet
- b. Free 1 set of jersey uniform (one school year)
- c. Free transportation on official games as approved by the School.

- a. One or more members of the family can avail of the grant;
- Should finish the course within the prescribed number of years of the program, however, he may be given an allowance of one (1) year to finish the program subject to the recommendation of the VP for Administration;
- Should the beneficiary fail to finish the study according to the standard duration of the program, scholarship will be forfeited:
- d. Should not participate in any game outside DWCC without the permission of the school.
- e. Should render three (3) hours a day for regular practices. Non attendance needs a letter of excuse approved by the Vice – President for Administration (VPA).



DIVINE WORD COLLEGE OF CALAPAN

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FOR INDIVIDUAL EVENTS (TABLE TENNIS, BADMINTON, CHESS, SWIMMING, TAEKWONDO, LAWN TENNIS, ATHLETICS) (Non- Merit Scholarship for College Only)

This program is designed to recognize and support the remarkable talents of our students in these sports, fostering their athletic growth and promoting a culture of individual excellence. Each sport represents an opportunity for students to harness their skills, compete at a high level, and experience the personal and physical development that comes from dedicated training and competition. (Overall percentage – 350)

Qualifications

- a. Should qualify for admission in any course at DWCC;
- b. Should pass the Entrance Exam, IQ, and Personality Tests given by the DWCC Guidance and Testing Center:
- c. Should be 18-23 years old;
- d. Should not have standing criminal records;
- e. Should qualify in the Try- Out by the Selection Panel (Coach, College PE Instructor and one Representative from the Administration).

Requirements

- a. Application form the Academic Affairs Office;
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- c. Certificate of Enrolment from the Registrar;
- d. Barangay and Police Clearances;
- e. Medical Certificate: ECG; Drug Test; Pregnancy Test
- f. Recent I.D picture, 1x1 (one copy).

Privileges

Tuition fee discount

Team Captain (1)100%Assistant team Captain (1)50%Regular Player (5)30%Alternate / Substitute (3)15 %

- 1. Free snacks during official games
- *w/ Varsity Meal Attendance Sheet
- 2. Free 1 set of jersey uniform (one school year)
- 3. Free transportation on official games as approved by the School.

- a. One or more members of the family can avail of the grant;
- Should finish the course within the prescribed number of years of the course, however, he
 may be given an allowance of one (1) year to finish the program subject to the
 recommendation of the VP for Administration;
- c. Should the beneficiary is not able to finish the study according to the standard duration of the course, scholarship will be forfeited:
- d. Should not participate in any game outside DWCC without the permission of the school.
- e. Should render three (3) hours a day for regular practices. Non attendance needs a letter of excuse approved by the Vice President for Administration (VPA).

CULTURAL SCHOLARSHIP PROGRAM (Non- Merit Scholarship)

This program is designed to recognize and support students who excel in the performing arts and cultural expressions, enhancing the atmosphere of our school events and promoting a deep appreciation for culture and creativity. It provides a platform for students to showcase their artistic talents during school events, contributing to the cultural enrichment of our institution. The number of slots is thirty (30), with 10 slots allocated for each category.

Qualifications

- a. Should qualify for admission in any course at DWCC;
- b. Should pass the Entrance Exam, IQ, and Personality Tests given by the DWCC Guidance and **Testing Center:**
- c. Should be endorsed by the Selection Panel (Trainer & Cultural Coordinator) after the audition and interview.

Requirements

- a. Application form the Academic Affairs Office:
- b. Should submit a Copy of Grades from MAMS (Modular Academic Management System);
- c. Certificate of Enrollment from the Registrar:
- d. Barangay and Police Clearances;
- Medical Certificate: ECG; Drug Test; Pregnancy Test
- Recent I.D picture, 1x1 (one copy).

Privileges

- a. 25% Tuition Fee Discount:
- b. Free snacks/ meals only during special practices as approved by the VPA. This is to be properly applied for at the Office of the VPF;
- c. Transportation services for approved activities of the School;
- d. Free workshop.

- a. Should not incur five (5) unexcused absences from classes within a semester;
- b. Should attend regular practices during student activity hour and should render one (1) hour for mass choir. Non- attendance needs a letter of excuse approved by the Student Affairs Office (SAO) Director.
- c. Should attend activities or special occasions which need the services of the cultural group;
- d. One or more members of the family can avail of the grant;





SCHOLARSHIP FOR PERSONS WITH DISABILITY (PWD)

(Non- Merit Scholarship)

This program is founded on the belief that every person, regardless of their physical or cognitive challenges, deserves access to quality education and the chance to reach their full potential. The scholarship is a testament of commitment in promoting inclusivity and supporting the unique needs and talents of PWDs.

Qualification

Applicants must provide verifiable evidence of their disability.

Requirement

- a. Application form the Academic Affairs Office:
- b. PWD valid identification card.

Privilege

20% tuition fee discount

CASH DISCOUNTS

(Non- Merit Scholarship)

This program offers an exclusive opportunity for students and their families to benefit from cash discounts as a token of gratitude for their prompt and complete financial commitment.

Qualification

Applicants made full payments for tuition, fees, or other educational expenses.

Requirement

- a. Application form the Academic Affairs Office;
- **b.** Receipt payment during the official enrolment period.

Privileges

- a. 5 % Tuition fee Discount (for College per semester);
- b. 10% Tuition fee Discount (for Basic Education per school year)

BROTHER/ SISTER DISCOUNT

(Non- Merit Scholarship)

This program reflects the commitment in promoting family values, inclusivity, and the importance of sibling relationships by offering financial incentives to families with more than one child attending our school.

Qualification

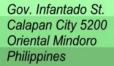
Must have one sibling or more than that is concurrently enrolled in our institution.

Requirements

- a. Application must be made through the Accounting Office during the official enrolment period;
- b. Applicant should submit the NSO/PSA Birth Certificate.

Privilege

5 % Tuition fee Discount per sibling





FACULTY/ EMPLOYEES PRIVILEGE DISCOUNT (Non- Merit Scholarship)

This program extends benefits to the families of our valued staff by offering tuition discounts for their dependents. The program allows eligible employees to provide quality education to a maximum of two of their children, creating a supportive and inclusive environment for our school community.

Qualifications

Employees must be in active employment with our institution.

Requirements

- 1. Application form the Academic Affairs Office:
- 2. NSO/PSA Birth Certificate:
- Certificate of Employment from the DWCC Human Resource Office:
- Application must be made through the Accounting Office during the official enrolment period.

Privileges

Faculty Member

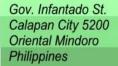
1. Permanent 100% Tuition fee for each child 2. Probationary 75% Tuition fee for each child 3. Full-time – Contractual 50% Tuition fee for each child

Employee

100% Tuition fee for each child 1. Permanent Probationary 75% Tuition fee for each child

- Up to maximum of two (2) children only
- If both parents are employees, it is only counted as one for the purposes of this discount.

- a. In the event that the employee/faculty leaves DWCC by resignation, retirement or non-renewal of contract, his/ her children shall be automatically remove from the scholarship program;
- Should finish the course within the prescribed number of years of the course.





FACULTY/ EMPLOYEES GRADUATE STUDIES (Non- Merit Scholarship)

This program is designed to assist our employees in pursuing graduate studies, enhancing their qualifications, and expanding their knowledge and expertise in their respective fields. The importance of investing in our employees' continued education to strengthen our institution's capabilities and promote lifelong learning.

Qualifications

To be eligible for the scholarship, the teaching and non-teaching personnel:

- 1. Must be in good standing:
 - a. must have at least two (2) years of continuous service and satisfactory job performance based on the Performance Evaluation submitted by the immediate head;
 - b. must have a satisfactory grade from his/her undergraduate (for Master's degree applicants) and graduate degrees (for Doctorate degree applicants).
 - Performance rating 75%
 - Average/Grade 25%

Requirements

- a. Certificate of Employment;
- b. Recommendation letter from the immediate head;
- c. Letter of Intent addressed to the College President through the DWCC Human Resource Office.

Privileges

- a. One hundred percent(100%) full scholarship (tuition fees and miscellaneous fees)
- b. The following may apply to grantees who will enroll outside DWCC or outside the province: **meals, transportation, lodging, books, and other miscellaneous expenses

Note: All funds are subject to DWCC's disbursement/liquidation procedures.

- a. Return service will begin in the succeeding semester upon the completion of the program;
- i. Those enrolled in DWCC shall be required to render one (1) year of service for each sponsored semester.
- ii. Those enrolled in other institutions of higher learning shall be required to render one (1) year of service for each sponsored semester plus additional two (2) years.
- b. Those enrolled in DWCC may be **deloaded partially at the time of the scholarship only during thesis writing or dissertation writing; a maximum of six (6) units for teaching personnel or an equivalent number of hours of workload per week for non-teaching personnel;
- **deloaded workload shall not be compensated
- c. Those enrolled in other educational institutions may be **deloaded partially at the time of the scholarship; a maximum of six (6) units for teaching personnel or an equivalent number of hours of workload per week for nonteaching personnel:
- **deloaded workload shall not be compensated
- d. No teaching overload shall be given to the grantee (i.e., a maximum teaching load of twenty-four (24) units for teaching personnel or an equivalent number of hours of workload per week for non-teaching personnel).

^{**}amount will be based on the existing policies on allowance granted for training and seminars





NSTP SCHOLARSHIP (Non-Merit Scholarship)

This program is founded on the belief that community service and civic engagement are essential components of a holistic education. It provides financial support to students who have demonstrated commitment and excellence in NSTP-related activities.

Qualifications

- a. Should pass the interview and qualify in the background investigation and ocular visit on applicant's
- b. Should be endorsed by the NSTP Director and Vice President for Academic Affairs;
- c. Must not have failing grades for the semester;
- e. Scholar should enroll a regular unit load specified in the curriculum;
- f. Must be freshmen enrolled in NSTP in this institution;
- g. Must not receive any government scholarship grant;
- h. Must be poor but deserving student with an average grade of EIGHTY percent (80%) in high school.

Requirements

- Should submit a Certificate of Good Moral Character from the Student Affairs Office (SAO):
- Should submit a Copy of Grades from MAMS (Modular Academic Management System).

Privileges

100% Free Tuition Fee; three (3) slots only (will be financed through NSTP Fund)

Conditions

- a. Must be willing to perform the functions and responsibilities assigned by the NSTP Director;
- b. Scholars must be willing to work in NSTP office, School of Criminal Justice office, and/or Community Extension Services office for four (4) hours a day;

Retention

To maintain the grant, the scholar should have a general average of 80% with no failing grades.