

Section A

Basic information

Title	Church and Community Transformation for poverty reduction in Nyarugenge and Kicukiro Districts					
Name of the implementing partner requesting funding	Alliance Evangélique du Rwanda					
Description of the <ul style="list-style-type: none">What are you planning to doWhy does it need to be doneWhere is the work taking place?Who will it benefit	This project will address the issues of mind sets change, Church integral Mission, church and community capacity building to drive Spiritual and social - economic transformation, through forming and developing new Self Help Groups, strengthening the existing and forming the Cluster Level Associations, (CLAs), to improve the spiritual, social and economic well being of the Local Churches and communities of Nyarugenge and Kicukiro Districts in Kigali City.					
Name and role of head of implementing partner						
Name and role of person managing this	Jules Ruhumuriza CCT Coordinator					
Address	BP 2579, KIGALI, RWANDA					
Telephone (landline and mobile)						
Email	gbunini@yahoo.fr					
Legal status of implementing partner / registration number						
Name of local partners of the implementing partner involved in this						
Timing of project	<table><tr><td>Start Date</td><td>End Date</td></tr><tr><td>01/04/2021</td><td>31/03/2024</td></tr></table>		Start Date	End Date	01/04/2021	31/03/2024
Start Date	End Date					
01/04/2021	31/03/2024					
Duration	2 years, 11 months, 30 days					
Location of Project area (district, town, region, country)	Rwanda VILLE DE KIGALI KICUKIRO Nyarugunga, Kanombe, Kagarama, Gatenga, Gahanga, Rwanda VILLE DE KIGALI NYARUGENGE Nyamirambo, Kigali,Mageragere,Kimisagara, Nyakabanda					
Date the proposal was written (or date of latest revision)	Design: Implementer Draft 16-04-21 11:23:26 Design: Tearfund Review 11-04-21 09:31:10 Design: Implementer Draft 09-04-21 11:33:58 Design: Tearfund Review 08-04-21 15:17:40 Design: Implementer Draft 08-04-21 09:06:27 Design: Tearfund Review 05-04-21 15:48:30 Design: Implementer Draft 31-03-21 11:07:46 Design: Tearfund Review 31-03-21 11:05:19					

	Design: Implementer Draft 08-03-21 08:24:25
	Design: Tearfund Initiate 03-03-21 12:15:30

Section B

Financial Summary

Section C

Problems / issues to be addressed

<ul style="list-style-type: none"> What specific problem(s) and opportunity(s) will the project address? How have you identified this need? Eg. Through previous experience, needs assessments, surveys, requests from communities etc. What are the root causes of the problem(s)? What do you hope to change with this project? Are there any underlying government policies or practices which are contributing to the problem(s)? Why have you chosen to address these problems? 	<p>We are developing this project in the time when the whole world has been affected by the COVID-19 Pandemic. People suffered from hunger, unemployment and spiritual and social crisis. Economic development has been decreased at all levels, churches have been closed for long periods, small business stopped and family conflicts have been raised and many serous issues.</p> <p>During the 3 years project implementation entitled “Church and community transformation for poverty reduction” we plan to transfer skills and empowering the beneficiaries from local churches and communities with holistic transformation for poverty reduction. This will be done by Addressing constraints to mind-sets change; strengthening Church capacity to drive socio-economic transformation; Leadership Development & Capacity Building. In this time of confusion of COVID19, church leaders and facilitators will be equipped on 5 stages of CCT (Church awakening, Church and Community Description, Information gathering, Information analysis and Decision &Plan). After awakening and envisioning their local churches, needs assessment and resources assessment will be done in different communities and plan for the response. 70 new local churches will be engaged to respond to the identified key issues from Nyarugenge and Kicukiro District.</p> <p>Following issues will be addressed:</p> <div> <div>Living faith, •</div> <div>Hygiene and sanitation •</div> <div>Sexual and Gender based violence •</div> <div>Youth and women empowerment •</div> <div>Peace and family conflict management •</div> <div>Financial literacy •</div> <div>Food increase and market linkages</div> </div> <p>To overcome the above mentioned issues AESD is planning to:</p> <ul style="list-style-type: none"> - Equip church leaders from local levels and envision them on the CCT approach and five stages to help them to remain active and skilled in the CCT process and sustainability. This will make local churches to be actively engaged on integral mission and spiritual transformation. - Empower key facilitators to own the CCT approach. These ones will work hand in hand with local church leaders (pastors) and different groups in the church and community especially in forming new Self Help Groups and Cluster Level Associations (CLAs) and strengthening the existing ones in Kicukiro and Nyarugenge Districts. - Form and train Self-help groups (SHGs) from identified poor and vulnerable household to save the little they have and utilizing the available resources for their holistic transformation. The acquired skills will facilitate them to Access affordable financial services and sustainable livelihoods and promoted spiritual, social and economic transformation at community and household level and increase their income generation activities and assets. - Train farmers from poor Households in Nyarugenge District on good agriculture practice for being able to increase the food production and market linkage.
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Section D

Project Overview

<ul style="list-style-type: none"> What specific long term change, such as a change to underlying policies, practices, local capacity or skills will you bring about through this project? What steps do you need to take to bring about that change? What activities do you need to carry out for each step? How will you try to ensure that the changes you bring about continue after the project has ended? How do you see the overall well-being of the community and their environment being 	<p>The Church and Community holistic transformation (spiritual, physical and social) is our end in mind.</p> <p>The entry point will be the local church. Apart from the 77 existing local churches from 30 denominations, the project will bring 123 new local churches on board. Those new churches will undertake the integral mission for total transformation of their members and community members around them. New Local Church Leaders will be envisioned on the Integral Mission and equipped with some knowledge and basic skills that will enable them to lead the transformation journey. Both new and existing church leaders will be regularly meeting to discuss the progress of the implementation of the project in order to get their feedback which helps to adjust where it is necessary for the satisfaction of project stakeholders. While meeting those in old areas, it will be an opportunity for AESD to check on the ownership of the project achievements and keep that relationship to some extent.</p> <p>The practicability of all the interventions will build on CCT/Self-Help Group Approach, through reinforcement of existing SHGs and establishment of new ones along with the expansion to new areas. The target people will understand their potential to create some income generating initiatives that may boost their economy; thus enabling them to address pertinent issues in their families and communities.</p> <p>This will start with application of saving and loan principles, and the culture of joining hands to work together towards shared goals. The benefits may be found in twofold—on individual basis or as a group. A family may get a loan from a SHG and try to meet some of the family issues or invest in a personal business, or a group of</p>
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affected by this project?

- **Does this project fit within a larger programme? If so, what programme, and how does it contribute to the wider programme aims?**
- **How will you monitor and measure the progress of the project against your stated targets?**

people may take some land and practice modern farming using knowledge and skills got from being members of a SHG. As they get empowered, they will manage to examine and address their genuine issues, starting from the most painful.

Empowering community facilitators will be a focus in the coming 3 years. With the target of reaching out to 123 new local churches from 30 denominations, the project will work with around 246 new SHGs each local church having 2 SHGs on average. For better facilitation, the project will need 60 new facilitators which means that every facilitator will work with one or two local churches. With the number of church members (2,212) having already started the transformation process through CCT/SHG approach, the project will add 4,920 more members and the total number will rise to 7132, corresponding to the number of direct beneficiaries.

Because facilitators are the ones who will be paying regular visits to the mobilized and committed people in order to encourage, empower, thus facilitating their growth and expansion, they need enough capacity building through training, learning visits, etc. For their effectiveness, they will be taken through training in group dynamics, vision casting, planning, and business formation and management skills. As SHGs have to do bible studies and meditate on Scripture, the Community Facilitators will also be equipped with the skills to lead Bible study, which they may also convey to the rest of SHG members. AESD will ensure that the community facilitators, in collaboration with the church leaders, will tactfully and consistently follow up the SHGs to ensure not only their continuity and ownership, but also their relevancy. The community facilitators (CFs) will be given some stipends to facilitate them in communication and transport while they visit Local church and SGHs and during data collection for reports. They will be producing reports on monthly basis.

For the sake of ownership and sustainability of the project interventions and achievements, it was deemed necessary to properly empower community facilitators as they play a very significant role in the project success. Community facilitators will form networks with others from different organizations that partner with TearFund at local and district levels. The networks will involve facilitators in both new and old areas.

As the project will involve 123 more new local churches, various groups of selected people from new partner local churches will also be envisioned and taken through subsequent training in conformity with CCT steps. Along the way, at one point the entire congregations will also be envisioned about integral mission, prior to formation of SHGs. The Self-Help Group members will get trained in SHG concept with other related topics including, bible studies, business skills, advocacy and networking, planning, data analysis and reporting, to mention but a few. Each new local church will have to form at least 2 self-help groups, giving a total of at least 246 SHGs in the 2 targeted districts (Nyarugenge—123 SHGs, Kicukiro—123 SHGs). These 246 SHGs will form 20 Cluster Level Associations (CLA).

Cumulatively, the project will deal with 361 SHGs (115 existing and 246 new), with 7,132 members from 200 local churches (77 existing, 123 new). Those groups will have 26 CLAs and all those institutions will be under facilitation of 98 Facilitators (38 existing and 60 new). In the previous area of operation, activities will be monitored by Community Facilitators and Local Church Leaders who will provide information through quarterly meetings and established networks of facilitators.

As mentioned earlier, the project in the new area will reach 4,920 direct beneficiaries from 4,500 households and thus 1,500 indirect beneficiaries (each household having 3 members on average).

In carrying out these interventions, the people directly involved will be able to bring positive change in their families, which later on, will be spread to their neighbors and the entire community at large. Families will enjoy improved relationships, and manage to have enough and nutritive food, provide for their children's the basic needs like clothes, health insurance, schools fees and school materials. These people will prove to be fully dedicated Christians, reflecting Godly character as they relate with and offer services one another and to other people as well. With time, as SHG member's progress in income generating initiatives, people will also manage to rehabilitate their houses or build new and modern ones. The families will also get the means to pay for health insurance, make better use of their land by employing modern farming techniques, etc.

Regarding the project staffing, the team will be made of 4 staff, namely the Executive Director who will oversee the programme (not fully paid by the project), the CCT Project Coordinator who is managing daily the project (Fully paid by the project), the Project Officer who will be working at field level coordinating CCT work at field (fully paid by the project) and the Accountant who will be managing the fund allocated to the project (not fully paid by the project)

Section E

Risk Analysis

With all projects, there are ways in which things can go wrong, and stop or slow progress towards change. These range from external events like floods and wars, down to small things, when the plan just doesn’t work as well as hoped. Think about what could go wrong and would make it harder to finish the project. Of these risks, which ones do you need to plan now to reduce or prevent? Using the table below, document the most important risks, and your plan to deal with them. There is an example of a completed table in Annex 2.

What could go wrong and affect the project?	How would you rate this risk? Is this something that happens often and has a large impact on the project?	What can you do to reduce the chance this will happen or reduce the problems it will cause if it happens?
COVID-19 pandemic	In our days Covid19 is at high risk and it is still there	To reduce the problem it will cause, we will mobilize people to respect COVID19 protection measures, Meet in small groups and encourage the use of Social media and digital for financial transactions.
Climate change (rain period)	The risk is low	Equip facilitators and pastors and train them on disaster preparedness and resilience and encourage SHGs to save for disasters and chocks. This will work with any new pastor.
Local church pastors transfers for different denominations.	The risk is medium	This Use to happen and slow the progress of the project. Tearfund will engage with National Church leaders and envisioned them on Integral Mission and CCT Process and discuss with them the sustainability of CCT' work at local level. AESD will equip facilitators and other lay church leaders for ownership and sustain the CCT work when a pastor is transferred and they will equip the new pastor.

Section F

Beneficiaries

- Who will benefit directly from the project?
- Who will benefit indirectly from the project?
- State the total number (direct and indirect) in each category.

Beneficiaries

Category	Number		%
	Direct	Indirect	
Female Under 18 years old	675	1350	9.46%
Male Under 18 years old	597	1194	8.37%
Female 18 years old and over	3285	6570	46.06%
Male 18 years old and over	2575	5150	36.1%
Total	7132	14264	

Denominations

Year	Number
1	30
2	0
3	0
Total	30

Facilitators

Year	Number
1	98
2	0
3	0
Total	98

Trainers

Year	Number
1	30
2	0
3	0
Total	30

Households

Year	Number
1	0
2	1300
3	1300
Total	2600

- How did you count these beneficiaries (eg. A survey, government statistics, involvement in a previous phase of the project etc.)?
- What criteria have been used to select the people who will benefit directly? Who drew up these criteria (e.g., community members, community leaders, minority groups, project staff, government officials)?
- How will the people affected by this project, including the vulnerable and marginalised, participate in the planning, implementation and monitoring of the work?
- How will project beneficiaries be able to provide feedback to project staff and what mechanisms are in place to respond to feedback?
- What skills and resources will the local community bring to the project?
- How will other stakeholders (the local groups, government, NGOs, businesses etc.) be involved in the project?
- How will the project be coordinated with government activities and link into national development plans and other government policies and practices?
- How will the project be coordinated with other development projects and development organisations in the identified area?

Project issues to be addressed have been collected from different sources and feedback from stakeholders (church and community leaders) and District development plans. We did beneficiaries selection basing on Government policy regarding poverty levels and district priorities in collaboration with community members, community leaders, project staff and government officials.

Vulnerable people like, poor families, old and people with disabilities will be mostly benefiting the project.
During project implementation, verbal and written feedback from beneficiaries will be recorded in the beneficiaries’ accountability and feedback log.
Community members will be sharing the potential resources for easy learning.
Good collaboration with local government will contribute to the easy project implementation.

Section G

Stakeholder Analysis

Who are the main people, apart from project participants, involved in the community and what role will they play in bringing changes in the community? (See Annex 3 for an example.)

Who are the main people and groups involved in the community development process?	How will they affect the project, and what role will they play in bringing about the desired changes?	How will the project ensure that they will be positively engaged in the process?
Church leaders	Church leaders are agents of transformation in their local churches and communities, they will mobilize, encourage educate and equip church and community members about holistic development within the communities. Where appropriate they will provide meetings venues for project activities, and where relevant preach on issues of holistic transformation (spiritual, social and economic transformation) to the congregation.	Meet with church leaders regularly and engage them early in the planning and implementation plan.
Local government leaders	Long term relationships are important. Government support will bring long term sustainability of the project and enable good collaboration in community development.	Organizing regular meeting with local government leaders and seek their feedback on the progress of the project for improvement and support.
Husbands of women group members	Husbands of women group members will encourage their wives to be active group members and support them when necessary.	Men need to be involved in the project and be equipped to understand the benefit of women empowerment, which could read to access to finance services and credit.

Section H

Project summary information

H (i)

Logical framework

Objectives		Indicators	Means of verification	Risks and assumptions
Goal/Impact				
Household Poverty reduced in intervention zones.		<ul style="list-style-type: none">a) % of households living under the poverty line in target Districts	<ul style="list-style-type: none">Project final evaluation report	
Reference Number	Objectives	Indicators	Means of verification	Risks and assumptions
Purpose(s)/Outcome(s)				
1	Church and community actively engaged in integral mission and spiritual transformation	<ul style="list-style-type: none">a) % of churches implementing 5 stages of CCT	<ul style="list-style-type: none">Church action plans and reports.	Current influence and trust of the church by the community.
2	Household and community’ economies transformed.	<ul style="list-style-type: none">a) % increase of community members	<ul style="list-style-type: none">List of participants	Culture and social norms do not impede

		actively participating in community based groups accessing financial services.	and training reports	communities and individuals from social change.
3	Household equity and inclusion strengthened	<ul style="list-style-type: none"> a) - % change of household members who agree to have equal rights on services and distribution of resources 	<ul style="list-style-type: none"> Reports and testimonies of change 	Culture and social norms ,
4	Community peace building , relationship and conflict management strategies strengthened	<ul style="list-style-type: none"> a) % of increased Churches engaged in sustainable peace building, relationships and conflict management 	<ul style="list-style-type: none"> Reports , testimonies 	Good collaboration and partnership with local government.

Reference Number	Objectives Output(s)	Indicators	Means of verification	Risks and assumptions
1.1	Local church leaders, church forums and community facilitators envisioned and trained on church and community transformation.	<ul style="list-style-type: none"> b) number of facilitators who have started training in a CCM process a) Number of churches directly supported to practice CCT eg CI or CM where churches are supported directly c) number of church denominations Tearfund is influencing to promote a holistic understanding of mission and poverty 	<ul style="list-style-type: none"> Training's and monitoring s reports. Church plans and reports Identification report 	Current influence and trust of the church bu the community.
1.2	Local communities senzitized and mobilized in church and community transformation.	<ul style="list-style-type: none"> a) # of community meetings organized on church and community transformation. 	<ul style="list-style-type: none"> Meetings reports 	culture and social norms do not impede communities and individuals from social change.
2.1	Beneficiaries trained on financial literacy and business development /diversification	<ul style="list-style-type: none"> a) # of people trained on financial literacy. 	<ul style="list-style-type: none"> List of participation and Training's reports 	Good collaboration and partnership with local government .
2.2	Smallholder farmers trained on good agricultural practices	<ul style="list-style-type: none"> a) # of people trained on Good Agriculture Practices and smart agriculture practices. 	<ul style="list-style-type: none"> List of trained people and reports 	Culture and social norms do not impede communities and individuals from social change.
2.3	SHGs trained on disaster preparedness saving.	<ul style="list-style-type: none"> a) # of SHGs trained on setting up disaster preparedness funds 	<ul style="list-style-type: none"> list of SHGs with disaster fund. 	Climate change

2.4	Households and communities equipped on sustainable waste management, circular economy, environmental protection and climate change adaptation.	<ul style="list-style-type: none"> a) # of households trained on sustainable waste management, circular economy, environmental protection and climate change adaptation 	<ul style="list-style-type: none"> List of households and Training reports 	Good collaboration and partnership with local government.
3.1	women and youth empowered on Gender equality and SGBV.	<ul style="list-style-type: none"> a) # of people received capacity building on Gender equality and SGBV 	<ul style="list-style-type: none"> Training reports 	Culture and social norms
3.2	Inclusion of most vulnerable members of families for social supports.	<ul style="list-style-type: none"> a) # of vulnerable people benefited from social protection 	<ul style="list-style-type: none"> List of people identified and supported 	Culture and social norms.
4.1	Church and community received capacity building in sustainable peace building and conflict management.	<ul style="list-style-type: none"> a) # of Church leaders and trainers trained on sustainable peace building and conflict management. 	<ul style="list-style-type: none"> Training reports. 	Good collaboration and partnership with local government.

Section I

Impact and sustainability

- What steps will be taken to ensure that project benefits continue after external financial support has ended?
- How will the project build on and strengthen the capacity of the local community to manage its own development beyond the life of the project? How will community leadership and motivation be sustained?
- How will the project strengthen community based organisations/institutions?
- How will the project improve people’s access to government, NGO, business and other services (i.e. stimulate a “rights based approach”)?
- How will the project seek to bring about lasting change by influencing the policies and practices of those in positions of power (i.e. be involved in advocacy)?

The good impact and sustainability of the project’ work is our end result. This will happen when project beneficiaries, Church and local leaders, facilitators own and understand their roles and responsibilities in the success of the project. To achieve this, we plan to:

- Strengthen the capacities of local church and community leaders to be active and skilled in the project sustainability ·
- Train and equip the facilitators who will continue work closely with the local church pastors and different groups in the church and community and Self Help Groups and Cluster Level Associations (CLAs) for their success and sustainability.
- To respond to project activities based on the challenges raised from the baseline and conducting advocacy where needed for lasting change.
- Be sure that, the project groups (SHGs) will be having market linkages and strong networks with different stakeholders (government and non-government and financial institutions).

The project beneficiaries will be effectively involved and engaged in the right in the beginning for the success of the project.

Section J

Local church

- What role will the local church have in this project?
- How will the project relate to, support and strengthen or be a part of the work of the church in the community?

We want to see local churches actively engaged on integral mission and Church and Community Transformation approach with tangible work plans for sustainable development.

The project will equip and envision local church leaders to become powerful agents of change, so they can help people and communities to flourish.

We want to see local churches and communities working sustainably and holistically to reduce poverty and build resilience for chocks. The church will reach out to its communities to become the right and the salt and strengthen good relationship with government officials, for seeking their support and good collaboration for lasting change.

Section K

Project management and learning

Management

- What previous experience or involvement do you have in the project area or in this type of project?

- Indicate the management structure for the project and how it relates to the organisational structure (an organogram may be added as an annex).
- What additional demands will the project make on your existing leadership and management capacity? How will you deploy resources and / or build capacity to meet these new demands?
- If you are working through local implementing organisations please provide details

Learning, monitoring and evaluation

- Why do you consider the project approach or methodology to be the most effective way of addressing the problem(s)? What other approaches were considered and why were these rejected?
- What lessons related to this project have been applied from past experience? Has the project or its predecessor been recently evaluated? If so, how has the learning from those evaluations shaped the design of this project?
- Describe the monitoring framework that is in place or will be developed to assess the progress of the project against its targets. If available, please attach sample formats.
- Have you collected baseline data against which you can measure change? If not, will this be a part of the initial phase of the project?
- What will be the respective roles of the Implementing Partner and the project participants in monitoring progress? How will monitoring information be analysed and used to inform the project as it progresses?
- When and how will the project be evaluated?

Good collaboration with government institutions, church leaders at different levels has been a good experience for previous years. The CCT approach will directly be coordinated by the project coordinator who is very experienced in CCT, with help of field coordinator and the finance person with the supervision of AESD Executive director. Pastors and facilitators networks at districts level has been a good lesson learnt from previous year and the project will built on that experience for more success. The CCT approach is the best way to address issues because of its five stages which enable to know the main problem, resources available, how to analyze issues and prioritize them and how to respond to them with a detailed action plan. The project will be monitored during the implementation to assess the progress against the targets. The implementing partner will work together with beneficiaries to avail necessary information. The project will be evaluated internally and externally before it’s completion.

M&E Plan

Level	Objectives/Results Chain	Indicator	Data Source and Method	Who is collecting the data?	Data collection frequency	Who is verifying & analysing?	Who will the information be shared with?	Information sharing frequency
Impact	Household Poverty reduced in intervention zones.	% of households living under the poverty line in target Districts	Project final evaluation report	AESD Staff	Yearly	AESD Staff	TF CCT Coordinator	Yearly
Outcome	Church and community actively engaged in integral mission and spiritual transformation	% of churches implementing 5 stages of CCT	Church action plans and reports.	Project staff	Yearly	AESD Executive Director	TF CCT Coordinator	Six monthly
Output	Local church leaders, church forums and community facilitators envisioned and trained on church and community transformation.	Number of churches directly supported to practice CCT eg CI or CM where churches are supported directly	Church plans and reports	project staff	Quarterly	Project coordinator	TF- CCT Coordinator	Six monthly
Output	Local church	number of	Training's	Project	Quarterly	Project	TF- CCT	Six

Level	Objectives/Results Chain	Indicator	Data Source and Method	Who is collecting the data?	Data collection frequency	Who is verifying & analysing?	Who will the information be shared with?	Information sharing frequency
	leaders, church forums and community facilitators envisioned and trained on church and community transformation.	facilitators who have started training in a CCM process	and monitoring s reports.	staff		coordinator	Coordinator	monthly
Output	Local church leaders, church forums and community facilitators envisioned and trained on church and community transformation.	number of church denominations Tearfund is influencing to promote a holistic understanding of mission and poverty	Identification report	AESD Field officer	Quarterly	Project coordinator	TF-CCT Coordinator	Six monthly
Output	Local communities senzitised and mobilized in church and community transformation.	# of community meetings organized on church and community transformation.	Meetings reports	Field officer	Six monthly	Project coordinator	TF-CCT Coordinator	Six monthly
Outcome	Household and community' economies transformed.	% increase of community members actively participating in community based groups accessing financial services.	List of participants and training reports	Field officer and project coordinator	Six monthly	Project coordinator	TF CCT Coordinator	Yearly
Output	Beneficiaries trained on financial literacy and business development /diversification	# of people trained on financial literacy.	List of participation and Training's reports	Field officer	Six monthly	Project coordinator	TF CCT Coordinator	Six monthly
Output	Smallholder farmers trained on good agricultural practices	# of people trained on Good Agriculture Practices and smart agriculture	List of trained people and reports	field officer	Six monthly	Project coordinator	TF CCT Coordinator	Six monthly

Level	Objectives/Results Chain	Indicator	Data Source and Method	Who is collecting the data?	Data collection frequency	Who is verifying & analysing?	Who will the information be shared with?	Information sharing frequency
		practices.						
Output	SHGs trained on disaster preparedness saving.	# of SHGs trained on setting up disaster preparedness funds	list of SHGs with disaster fund.	Field officer	Six monthly	Project coordinator	TF CCT Coordinator	Six monthly
Output	Households and communities equipped on sustainable waste management, circular economy, environmental protection and climate change adaptation.	# of households trained on sustainable waste management, circular economy, environmental protection and climate change adaptation	List of households and Training reports	Field officer	Six monthly	Project coordinator	TF- CCT Coordinator	Six monthly
Outcome	Household equity and inclusion strengthened	- % change of household members who agree to have equal rights on services and distribution of resources	Reports and testimonies of change	Project coordinator	Yearly	Executive Director	TF CCT Coordinator	Yearly
Output	women and youth empowered on Gender equality and SGBV.	# of people received capacity building on Gender equality and SGBV	Training reports	Field officer	Six monthly	Project coordinator	TF CCT Coordinator	Six monthly
Output	Inclusion of most vulnerable members of families for social supports.	# of vulnerable people benefited from social protection	List of people identified and supported	Project staff	Quarterly	Project coordinator	TF CCT Coordinator	Six monthly
Outcome	Community peace building , relationship and conflict management strategies strengthened	% of increased Churches engaged in sustainable peace building, relationships and conflict management	Reports , testimonies	Project staff	Six monthly	Executive Director	TF-CCT Coordinator	Yearly

Level	Objectives/Results Chain	Indicator	Data Source and Method	Who is collecting the data?	Data collection frequency	Who is verifying & analysing?	Who will the information be shared with?	Information sharing frequency
Output	Church and community received capacity building in sustainable peace building and conflict management.	# of Church leaders and trainers trained on sustainable peace building and conflict management.	Training reports.	AESD Field officer	Six monthly	Project coordinator	TF CCT Coordinator	Six monthly

Total costs of M&E activities

Cost of data collection		Notes		Cost to share the information		Notes	
£				£			

Section L

Annual work plan

Option 1: Logical Framework based plan

[illegible]

Output(from log frame)	Activities	Target	Y1 Q1	Y1 Q2	Y1 Q3	Y1 Q4	Y2 Q1	Y2 Q2	Y2 Q3	Y2 Q4	Y3 Q1	Y3 Q2	Y3 Q3	Y3 Q4
on disaster preparedness saving.	Training of self help groups on disaster preparedness saving.	How many Beneficiaries?	0	0	160	160	160	160	160	160	160	160	180	180
women and youth empowered on Gender equality and SGBV.	Training on Gender equality , Sexual and gender based violence (SGBV)	How many Beneficiaries?	0	0	60	60	60	60	120	120	120	120	180	180
Inclusion of most vulnerable members of families for social supports.	Identification of old people and most vulnerable people for inclusion.	How many Beneficiaries?	0	0	150	150	150	150	150	150	150	150	150	150
	Old people interpersonal dialogue and social support.	How many Beneficiaries?	0	0	150	150	150	150	150	150	150	150	150	150
Church and community received capacity building in sustainable peace building and conflict management.	Training of church leaders on peace building and conflict management.	How many trainers will be involved?	0	0	0	0	0	0	0	0	0	0	30	30
	Training of trainers on peace building and conflict management.	How many trainers will be involved?	0	0	0	0	0	0	0	0	0	0	30	30

Option 2: Project plan summary

This year we will specifically do these activities	How many? (eg, how many training programs run or how many goats distributed?)	Which month(s) is it planned?	Immediate changes; changes we believe will have occurred in the lives of people and communities within this year
Envisioning for 123 new local church leaders on CCT and integral mission	200	May 2021 - June 2022	
Training of 30 new facilitators on CCT 5 stages approach and	98	June 2021	

This year we will specifically do these activities	How many? (eg, how many training programs run or how many goats distributed?)	Which month(s) is it planned?	Immediate changes; changes we believe will have occurred in the lives of people and communities within this year
facilitation skills in Nyarugenge			
Training of 30 new CCT facilitators from Kicukiro District on CCT 5 stages and facilitation skills	98	June 2021	
Peer learning meeting for 40 existing local church leaders on integral mission and advocacy.	200	February 2022	
Identification of denominations for existing and new local churches.	30	May 2021	
Refresher training for existing facilitators to strengthen their facilitation skills	98	May 2021 - September 2023	
Organizing community meetings on church and community transformation.	450	July 2021 - February 2024	
Training of 4920 people grouped into self help groups on financial literacy (saving and credit).	7132	July 2021 - October 2023	
Training of smallholder farmers on good Agriculture Practices and smart agriculture practices	600	July 2021 - February 2024	
Training of self help groups on disaster preparedness saving.	180	April 2021 - March 2024	
Training on Gender equality , Sexual and gender based violence (SGBV)	180	August 2021 - February 2022	
Identification of old people and most vulnerable people for inclusion.	50	September 2021	
Old people interpersonal dialogue and social support.	50	November 2021 - March 2022	
Training of church leaders on peace building and conflict management.	30	November 2021	
Training of trainers on peace building and conflict management.	30	January 2022	

Section M

Project Budgets

Financial Summary

Supporting Partner	Year 1	Year 2	Year 3	Total
Tearfund	£27,000.00	£27,000.00	£27,000.00	£81,000.00
Total:	£27,000.00	£27,000.00	£27,000.00	£81,000.00

Total Budget Amount	81,000.00
Budget version date	11/03/2021
Financial Summary spreadsheet	2517 Open

Section N

Bank Details

Account name	
Account number	
Bank Swift Code / BIC Number	
Other relevant codes (e.g. for India IFSC)	
Name of bank	
Address of bank	
Other information (if applicable)	

Tearfund's Additional Requirements

Section O

Local Church Mobilisation and Christian Witness

Local church

Year	Number
1	147
2	53
3	0
Total	200

Please estimate the number of new churches to be mobilised during each year of the project and hence the total for the

life of the project

Section P

Project Safeguarding Risk Assessment

Mark in the yellow section if applicable to your project, and indicate measures to address or reduce the risk in your particular context. (Please do not edit the risk column. This is for you to be aware of the risk associated to the area and think about what actions you need to take to reduce the level of risk).

Type of risk	Description of risk	Please answer Yes or No	What mitigation measures will you put in place to reduce or eliminate this risk?	Who is responsible ?	By when?
1. Vulnerable groups targeted by project	Are children and/or vulnerable adults the main beneficiaries of the project?	Yes	E.g. ensure that all staff/volunteers are trained in their safeguarding responsibilities ,are vetted before appointment and adequately supervised	Project staff	the current staff have been trained on safeguarding responsibilities .
2. Weak state of safeguarding in area	Are local safeguarding law and culture very poor or weak?	No	Ensure that partners have robust safeguarding policies that reflects Tearfund’s safeguarding principles and good practice	Project staff	Policies are in place at AESD
	Will the the project area be in an emergency situation and/or remote area which might affect local safeguarding procedures?	No	E.g. Specific rules and procedures will be set up for accessing the camp to deliver the cash.	Project staff	N/A
3. Access to carers	Are children or vulnerable adults temporarily away from their parents or carers to take part in project activities?	No	E.g ensure that parents/carers are kept fully informed of their children’s whereabouts and have access to them. The children must be fully supervised by at least two members of staff	Project staff	
	Do project activities mean that children and/or vulnerable adults come into contact with risks such as environmental/health and safety hazards, armed conflicts?	No	Conduct a thorough health and safety of the premises/environment and identify all risks and how to mitigate them prior to setting up project. Ensure that premises is sufficiently protected	Project staff	N/A
4. Increasing level of Vulnerability	Does the project increase the vulnerability of children or vulnerable adults E.g.by affecting the power dynamics within the community. (E.g.by giving cash to child-headed households)?	No		Project staff	N/A

Type of risk	Description of risk	Please answer Yes or No	What mitigation measures will you put in place to reduce or eliminate this risk?	Who is responsible?	By when?
5. Level of contact/ access to children/vul adults and staff supervision	Do project activities require any of the following: Overnight activities (E.g.staying in camps, safe homes) Transporting beneficiaries to and from activities One-to-one, physical contact and/or home visits (E.g.counselling, health services, hygiene home visits)?	Yes	E.g.Whenever possible a second person will be present in activities. Activities will be conducted in spaces where others can see	Project staff	AESD project staff and the CF will visit together
	Do project activities involve staff or representatives being by themselves with children or vulnerable adults, E.g.in a classroom or training, counselling, care or advice setting?	Yes	E.g. apply the two rule principle so that staff are not left alone with children and there is at least two people present	Project staff	Make sure
6. Delivery of the project?	Is the project totally or partially run by volunteers and/or associates/contractors/visitors?	Yes	E.g there should be at least 1 fully paid and vetted member of staff who is always present to supervise volunteers	Project staff	
7. Safe Recruitment issues	Are safe recruitment practices such as background checks and references followed during recruitment?	Yes	E.g. ensure that all staff are appropriately vetted, DBS in UK, police checks/international criminal checks/references and cross checks before appointment	Executive director	Before recruitment
	Have the representatives/associates/contractors involved in the project signed the code of conduct of the organisation?	Yes	E.g.Verification/triangulation of documentation during recruitment	Executive director	April 2021
8. Training gaps	Have representatives/associates/contractors/drivers received safeguarding training to understand their duty of care towards children and vulnerable adults; their safeguarding responsibilities and Tearfund's/partner incident reporting system?	Yes	E.g. Ensure that all staff undertake TF's safeguarding compliance training as part of their induction and that more practically focused training is organized for them and that staff are adequately supervised in their work	All staff	
9. Safeguarding Awareness	Do all children and vulnerable adults on the project and their carers understand their safeguarding rights? Do all children and vulnerable adults on the project know about Tearfund's/partner's safeguarding reporting/complaints	Yes	Provide easy to understand child and beneficiary safeguarding policies and posters that explain safeguarding rights in relevant community	Project staff	July 2022

Type of risk	Description of risk	Please answer Yes or No	What mitigation measures will you put in place to reduce or eliminate this risk?	Who is responsible ?	By when?
	<p>procedure?</p> <p>Do all children and vulnerable adults on the project know who to report any safeguarding concerns or allegations?</p>		<p>languages. This should also explain how to report concerns and incidents to TF</p> <p>-ditto-</p> <p>-ditto-</p>		
<p>10. Confidentiality / Data protection</p>	<p>Will children and/or vulnerable adults stories, videos or photographs be uploaded to the internet, used on social media or used to raise funds at any point?</p>	<p>Yes</p>	<p>E.g. - Consent forms will be used to take pictures or gather personal information. The information will be kept only accessible to the M&E Officer.</p> <p>When developing stories, personal information and location of beneficiaries will be protected.</p>	<p>Project staff</p>	<p>All the time photos and stories are taken Consent form will be used.</p>

Section Q

Method of counting beneficiaries

Section R

[Link to Quality standards PCM checklist](#)

Quality Standards Verification

This form requires partners to briefly outline how the quality standards will be reflected in the project implementation. All of the eight Quality Standards are deemed non-negotiable so all questions below must be answered.

Brief Responses Only:

<p>1. Behaviours</p>	<p>How are staff made familiar with the organisation's values, the types of unacceptable conduct (E.g. exploitation and abuse of children and vulnerable adults, fraud, bribery) and their disciplinary procedures? How will the communities be made aware of what constitutes unacceptable behaviour of staff?</p>
<p>All staff receive induction training safeguarding, organization values, sign the code of conduct. We stand against all forms of exploitation, abuse, fraud, bribery and any other conduct that is incompatible with our values.</p>	
<p>2. Impartiality & Targeting</p>	<p>How are beneficiaries selected? How will communities be involved in beneficiary selection? Describe how this is based on need and on the most vulnerable people being reached.</p>
<p>The main goal for the project is the Household Poverty reduced in intervention zones , with this regards , We target our beneficiaries on the basis of need alone while remaining sensitive to conflict dynamics, and proactively work to support those who would otherwise be marginalized or excluded, in particular children, the elderly and those living with disability.</p>	
<p>3. Accountability</p>	<p>How are community groups participating in the planning of the project? Are staff openly sharing information about the project's aims and ensuring people can give feedback about its delivery? How will the communities be involved in the feedback mechanisms' design?</p>

Brief Responses Only:

Feedback from our beneficiaries and stakeholders are most important in project design and implementation, It is important that all interventions are transparent and based upon continuous learning. We also hold ourselves accountable to our partners, donors, supporters and colleagues, and to all those with whom we relate and interact.

4. Gender

How is the project being designed to take into account different roles and vulnerabilities of men and women and to prevent an increase in the vulnerability of women?

How is the project being designed to promote inclusiveness of both men and women, and enhancing the safety of women and girls?

In the project, we actively seek to challenge gender inequality and harmful beliefs and practices, and to work towards gender justice. We are committed to progressing gender equality, the restoration of relationships between men and women, boys and girls, and ensuring their equal value, participation, and decision-making in all aspects of life.

5. Empowerment

How is the project being designed to engage all vulnerable groups, build their capacities and, at the very least, prevent their dependency on the support you are aiming to provide?

Capacity building will be done in all project aspects, We encourage participation from all members of a community, and strive to support beneficiaries to have control over their own development at all levels.

6. Resilience

How is the project being designed to build up community capacity and address long-term vulnerability to disasters? How will the project ensure that it is not contributing to environmental degradation?

We are committed to helping people understand, reduce and manage the risks they face as well as to address the drivers of vulnerability. This includes supporting people and communities in developing resilient livelihoods, strengthening social cohesion, improving access to services, stewarding environmental resources, reducing disaster risk and adapting to climate change.

7. Protection

How is the project being designed to ensure safety, security and dignity of the communities and avoid unintended risks, including heightening tension or making people more vulnerable to physical harm?

With our policy on healthy safety, security and environment and CCT approach, We are committed to restore four relationships (relationship with God, with self, with others and with environment) and building safe and secure communities. We seek to prioritize the protection of all - especially children and the most marginalized and vulnerable adults - from physical, social and psychological harm.

8. Technical Quality

How is the project design ensuring that the assistance provided is in line with communities' preferences? How is the project design ensuring its outputs will be of a good technical standard and culturally appropriate?

We will continuously learn to improve and identify and replicate good practice that is demonstrated to have relevant and positive impact.

Section 5

Calendar events

Type	Start Date	End Date	Due Date	Location	Status
Annual report	01/04/2021	31/03/2022	30/04/2022		Not started
6 month report	01/04/2021	01/10/2021	01/11/2021		Not started
Final report	01/04/2021	31/03/2024	30/06/2024		Not started
Annual report	01/04/2022	31/03/2023	30/04/2023		Not started

Type	Start Date	End Date	Due Date	Location	Status
6 month report	01/04/2022	01/10/2022	01/11/2022		Not started
6 month report	01/04/2023	01/10/2023	01/11/2023		Not started