

# McKenna M. Craig

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## EDUCATION

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### Northern Arizona University | College of Arts and Letters

Bachelor of Science in Interior Design, CIDA

Cumulative GPA: 3.6

Honors: Dean's List, NAU Merit Tuition Scholarship

**Flagstaff, AZ**

*Aug 2014 – May 2018*

## WORK EXPERIENCE

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### Lindsay Kadlick Interiors

Interior Designer

**Scottsdale, AZ**

*June 2020 – Present*

- Design furniture and finish scheme presentations for clients
- Draft furniture plans, finish plans and detailed tile elevations in AutoCad
- Manage resources and vendors to meet tight deadlines

### Ashley P. Design

Interior Designer

**Scottsdale, AZ**

*Aug 2018 – Mar 2020*

- Responsible for designing detailed client tile elevations, floor plans, and furniture plans in AutoCAD, including written finish specifications for builder
- Project management, running client meetings, and assisting on site visits/installations
- Maintaining vendor relationships, assisting with fabric/furniture selections, and social media management

Design Assistant

*June 2018 – Aug 2018*

- Organize client books and material boards
- Assist designers with AutoCAD drawings and material selections
- Assist designers with client meetings and site visits

Design Intern

*June 2017 – Sep 2017*

- Assist designers with AutoCAD drawings
- Interface with designers at Scottsdale Design Center
- Support design team on large install project in Flagstaff

### The Home Depot

Flooring Specialist

**Flagstaff, AZ**

*Feb 2018 – June 2018*

- Drive sales by meeting weekly sales goals in a fast pace environment
- Extensive product knowledge to assist customers with selections
- Process customer orders including credit card transactions and set up appointments

## ACTIVITIES & SKILLS

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### Skills

- Proficient in Microsoft Excel, Word and PowerPoint
- Autodesk AutoCAD, Chief Architect, SketchUp (intermediate), competent in Adobe InDesign
- Time management, team collaboration, effective communicator and creative thinking