



Application for a National Insurance number

You need to complete and post this form to us.

You also need to send us **black and white photocopies** of your identity documents and any other documents we have asked you for.

Post this form and your photocopied documents to the address we gave you at the end of your online application for a National Insurance number.

Please fill in this form with a pen and use **BLOCK CAPITALS**.

Personal details

Write your name as shown on your identity documents.
For example, write your name as it is written on your passport.

1. First names

2. Surname

3. Date of birth

For example, 31 3 1980

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Application reference number

This is the reference number we gave you at the end of your online application for a National Insurance number. It consists of 1 letter and 7 numbers.
For example, B1234567

4. Application reference number

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Immigration status share code

5. You also need to give us an immigration status share code if one of the following is correct:
- you have been granted settled or pre-settled status under the EU Settlement Scheme
 - **or** you applied for a UK visa using the **UK Immigration: ID Check** smartphone app to scan your identity document on your phone

Share codes are only valid for 30 days. Please generate a new code for this application and write it on this form. Post your form and photocopies to us straight away.

To get a share code:

- go to www.gov.uk/view-prove-immigration-status
- follow the instructions to view and prove your immigration status
- when you see **what do you need this share code for**, select **something else**

Write your share code here:

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How DWP collects and uses information

When we collect information about you, we may use it for any of our purposes.

These include:

- social security benefits and allowances
- child maintenance
- employment and training
- investigating and prosecuting tax credits offences
- private pensions policy
- retirement planning

We may get information about you from other parties for any of our purposes as the law allows us to check the information you provide and improve our services. We may give information about you to other organisations as the law allows, for example to protect against crime.

To find out more about our purposes, how we use personal information for those purposes and your information rights, including how to request a copy of your information, please visit www.gov.uk/dwp/personal-information-charter