

# PINEWOODS ASSOCIATION

## DINING HALL PLAN

### SUMMER 2020

To all Pinewoods members and guests:

This year, as a result of the extraordinary circumstances, the Dining Hall will operate differently from past years. If you plan to attend Pinewoods this year, please read and follow the instructions in this document carefully. We also recommend that you print and distribute it to anyone who will use the Dining Hall and/or print and post a copy in your cottage. We will need everyone's participation and cooperation to make this plan a success.

Here are the highlights:

- All meals will be served without contact as takeout meals packaged in reusable microwaveable containers and placed in paper bags.
- Only lunch and dinner will be served.
- All meals will be ordered and paid for in advance using an online ordering system. The link to this order form and Dining Hall menus can be found at [www.pinewoodsdininghall.com](http://www.pinewoodsdininghall.com)
- Orders will be placed twice weekly. The first order, **due by Monday noon**, will be for meals served the following Friday through Monday. The second order, **due by Friday noon**, will be for meals served the following Tuesday through Thursday.
- For this plan to work, we need your participation and highly encourage it. If you do choose to support the Dining Hall, meals may not be skipped unless you are leaving camp for a full day or more.
- To accommodate different dietary preferences, this year will feature more extensive vegan, vegetarian and gluten free options.
- Meals will be picked up at the back of the hall. Both drive through and walk up service will be accommodated.
- Each cottage should send as few people as possible to pick up meals for their entire cottage. We highly recommend strong arms and wagons to transport large orders!
- If there is a health concern in your cottage, or you believe your cottage should be under quarantine, notify the Dining Hall and your meals will be delivered, contact free, to your porch.
- To limit the need to go into town for groceries, breakfast staples and a few household items will be available for twice weekly pickup by order through the online system. Staples will be distributed twice weekly, i.e., with lunch service each Monday and Friday. We encourage you to pack and bring with you any specialty goods you cannot live without. (Hoffmans White Cheddar Cheese will not be available to order but it will be in at least one carry-on bag this year...)

#### **Dining Hall Calendar**

The first meal will be dinner on Friday, June 26<sup>th</sup>. The last meal available will be lunch on Sunday, August 30<sup>th</sup>. As in the past, no dinner will be served on Wednesday. All meal orders will be placed using an online order form posted at [www.pinewoodsdininghall.com](http://www.pinewoodsdininghall.com).

Meal orders are due **by Noon each Monday**, for meals to be served the following Friday through Monday.

A second order is due **by Noon each Friday**, for meals to be served the following Tuesday through Thursday.

***Note: Your first food order will likely need to be placed up to a week before your arrival.***

Please print and post the schedule following:

### **Meal Ordering Schedule - Summer 2020**

<b><u>Order Due Date</u></b>	<b><u>Meals Ordered</u></b>
Monday, June 22 <sup>nd</sup> Friday, June 26 <sup>th</sup>	Dinner Friday, June 26 <sup>th</sup> - Dinner Monday, June 29 <sup>th</sup> Lunch Tuesday, June 30 <sup>th</sup> – Dinner Thursday, July 2 <sup>nd</sup>
Monday, June 29 <sup>th</sup> Friday, July 3 <sup>rd</sup>	Lunch Friday, July 3 <sup>rd</sup> - Dinner Monday, July 6 <sup>th</sup> Lunch Tuesday, July 7 <sup>th</sup> – Dinner Thursday, July 9 <sup>th</sup>
Monday, July 6 <sup>th</sup> Friday, July 10 <sup>th</sup>	Lunch Friday, July 10 <sup>th</sup> - Dinner Monday, July 13 <sup>th</sup> Lunch Tuesday, July 14 <sup>th</sup> – Dinner Thursday, July 16 <sup>th</sup>
Monday, July 13 <sup>th</sup> Friday, July 17 <sup>th</sup>	Lunch Friday, July 17 <sup>th</sup> - Dinner Monday, July 20 <sup>th</sup> Lunch Tuesday, July 21 <sup>st</sup> - Dinner Thursday, July 23 <sup>rd</sup>
Monday, July 20 <sup>th</sup> Friday, July 24 <sup>th</sup>	Lunch Friday, July 24 <sup>th</sup> - Dinner Monday, July 27 <sup>th</sup> Lunch Tuesday, July 28 <sup>th</sup> – Dinner Thursday, July 30 <sup>th</sup>
Monday, July 27 <sup>th</sup> Friday, July 31 <sup>st</sup>	Lunch Friday, July 31 <sup>st</sup> - Dinner Monday, August 3 <sup>rd</sup> Lunch Tuesday, August 4 <sup>th</sup> – Dinner Thursday, August 6 <sup>th</sup>
Monday, August 3 <sup>rd</sup> Friday, August 7 <sup>th</sup>	Lunch Friday, August 7 <sup>th</sup> - Dinner Monday, August 10 <sup>th</sup> Lunch Tuesday, August 11 <sup>th</sup> – Dinner Thursday, August 13 <sup>th</sup>
Monday, August 10 <sup>th</sup> Friday, August 14 <sup>th</sup>	Lunch Friday, August 14 <sup>th</sup> - Dinner Monday, August 17 <sup>th</sup> Lunch Tuesday, August 18 <sup>th</sup> – Dinner Thursday, August 20 <sup>th</sup>
Monday, August 17 <sup>th</sup> Friday, August 21 <sup>st</sup>	Lunch Friday, August 21 <sup>st</sup> - Dinner Monday, August 24 <sup>th</sup> Lunch Tuesday, August 25 <sup>th</sup> – Dinner Thursday, August 27 <sup>th</sup>
Monday, August 24 <sup>th</sup>	Lunch Friday, August 28 <sup>th</sup> – Lunch Sunday, August 30 <sup>th</sup>

Just keep in mind, once again, that the cutoff times for ordering meals are Monday and Friday by Noon. If you miss the cutoff, please contact one of the Dining Hall committee members immediately. No guarantees. If you miss the order deadline you may very well miss the meals!

## **Meal Rates – Summer 2020**

Meals are charged by age category according to the following table. Note that the total daily cost of lunch and dinner combined has been **lowered** from last year's rates. We use the honor system. We trust that you will accurately input the number of diners in each billing category for each meal.

<b><u>AGE</u></b>	<b><u>Lunch Cost</u></b>	<b><u>Dinner Cost</u></b>
Adult (13+)	\$9	\$15
Youth (9-12)	\$6.50	\$10.50
Child (5-8)	\$4	\$6
Infant (0-4)	\$0	\$0

Note: to keep costs down for all, any diner who orders meals using the system must order all meals for the time they are in camp unless they are leaving for a full day or more.

## **Ordering Meals**

Dining Hall menus and order forms can be found at [www.pinewoodsdininghall.com](http://www.pinewoodsdininghall.com). A video is also available there to provide a tutorial for the ordering form.

The order form can be filled out by an individual, family unit, or group, recognizing that everyone on one order form will be billed to the credit card listed on that order.

Similar to the way the Dining Hall typically works, each diner pays by age category but has some flexibility to build meals according to individual preferences, appetites, and dietary restrictions. The first step for ordering each meal is to indicate the number of diners in each billing category: Adult, Youth (9-12 years), Child (5-8 years), and Under 5. We use the honor system to trust that you are billing accurately for meals ordered.

The second step is to select quantities of each meal option for all diners on the order. Menus for each meal are posted online and will describe options available for entrees, sides, soups, salads, salad toppings, alternate foods, and desserts. Each meal will offer three entree options: classic, vegetarian (or vegan), and gluten free. Entrees include side dishes that adhere to dietary categories. Vegetarian (V+), vegan (V), and gluten free (GF) items will be identified on the menu. Since each meal item can be ordered separately, there is great flexibility to freely combine items depending on individual preferences. We ask that you try to accurately order the food you plan to eat.

For example, within one family, one person might want to skip the lunch entree and order soup, a large garden salad, salad toppings, and a chicken breast (from the alternate foods list). A second person might be excited about the vegan entree option and also order soup and a small garden salad. A third person with a big appetite might know that they always want the classic entree, soup, large garden salad, both the vegan and chef's salad toppings, and dessert. A fourth person might be a child who wants a hot dog and plain pasta (also from the alternate foods list).

There is a Special Instructions section associated with each order. If you have specific dietary needs or requirements please write them in here. For example, *"Nut Allergy! No nuts please!"* or *"Going canoeing. We just want sandwiches and chips to take on our canoes!"* Kathy will do her best to accommodate your special needs and no ordering system can cover all contingencies. Just please use the comments section sparingly when it's really truly necessary. Of course, compliments and encouragement are always welcome, i.e., *"Thanks so much Kathy! You are doing a great job!"*

If you have trouble placing, or submitting payment for, an order contact any member of the Dining Hall Committee (see contacts at the end of this document). Any of us will gladly help you!

### **Ordering Staples**

Since breakfasts will not be served by the Dining Hall, and also to eliminate or reduce the number of trips cottagers need to make to the grocery in town, this year we will offer a variety of staples you can order to supply your cottage. Whether it be pancakes, or eggs and bacon that you prefer to eat in the morning, quite a few options can be ordered through [www.pinewoodsdininghall.com](http://www.pinewoodsdininghall.com) and paid for with a credit card at the time of the order. Orders for staples placed by Monday noon will be distributed during the Dining Hall pick up the following Friday at lunch; those placed by Friday noon will be distributed at Monday lunch.

### **Meal Pickup**

Lunch pick up is from 12:30PM to 1:15PM and dinner pick up is from 6:30PM to 7:15PM. Meal pickups will be announced by a "Get out of the Water" bell, a "Start" bell, and a "Fifteen Minute Warning" bell. The first two bells will ring as they have in past years: first bells at 12:00PM and at 6:00PM, second bells at 12:30PM and 6:30PM. The Fifteen Minute Warning bell will ring at 1:00PM and at 7:00PM, making the total time window for pick up 45 minutes.

Meals are to be picked up at the back of the Dining Hall. There will be no entry to the Dining Hall itself this year and the front doors will be closed and locked. Pickup is available both by walk-up and by drive through. Entrance to the meal pickup area is from the West (nearer Cottage Grove) side and traffic flow exits out the East (Tennis Court facing) side. Whether you are on foot or in a car, please maintain a distance of six feet from others and wear a mask.

If you drive through, please remain in your car. You can pop open your trunk and meals will be placed there by Dining Hall staff. Otherwise, they will be placed in the back seat.

If you walk though, please queue up using the social distance markers as a guide. When it's your turn, approach the pickup table, accept your meals package and exit towards the tennis courts.

To avoid congestion and speed pickup, each cottage should send the minimum number of people needed to pick up meals for the entire cottage. We are expecting around 20 people and/or cars to come through so we can easily get the meals passed out in 45 minutes.

### **Meal Containers**

Meals will be provided in reusable microwavable containers and packed in paper bags with your name(s) on them. Because food must be packaged in advance of pick-up times, we cannot guarantee food will still be piping hot by the time you eat it. Be prepared to reheat in a microwave at your cottage as necessary.

After your meal, each cottage is responsible for **washing** the reusable food containers and bringing them back to the Dining Hall for return at the next meal. These **clean** containers can be placed into a return bin near the food service queue. All containers will be washed again and sanitized by the Dining Hall staff before being used again. Nevertheless, please **clean them before returning them** to maximize sanitary conditions for all. Fair warning, transgressors may be required to spend the night in No Man's Land!

### **Additional Items Available at Pick Up**

A variety of additional items will be available at the pick-up table. Depending whether it is lunch or dinner, you may choose from a selection of “a la carte” food items, such as chips, fruit, cookies, salad dressing packets, condiment packets, and sandwich breads. In addition, you may request plastic cutlery if needed. Any add-on items will be added to your bag by a masked Dining Hall staff member.

### **Delivery Service**

If someone in your cottage develops a health concern that might place others at risk, or if the members of your cottage feel they are in a risk category, you may request delivery service in the Special Instructions section of your order. If you do so, your meals will be delivered to your porch or front door without contact.

Leave your **cleaned containers** for return in a clearly visible location, or, if you deem there to be risk of contagion, dispose of them each time and do not put them out for return. Please note that decision in your Special Instructions as well.

Delivery is a service intended to support those in need and not as a matter of convenience.

### **Consuming Meals**

Once you have picked up your meals, it's up to each cottage to decide how and where they wish to eat. In most cases, people will bring meals back to their cottages where they may choose to re-plate, reheat, and serve meals however they like. The Association has also placed 8 picnic tables around the Dining Hall and near the tennis courts for those who wish to dine outside. Outside tables are first come, first served. Picnic blankets are always an option on balmy days. Wherever you choose to eat, please be courteous and also maintain social distance from other families.

The Dining Hall is not providing beverages this year. So if you are going to eat outside your cottage, you will need to bring drinks and anything else you want that the Dining Hall does not provide.

After eating, if you did choose to eat outside on the grounds, please clean up thoroughly and dispose of all waste into the trash bins provided. Dining Hall staff will remove the trash and sanitize the picnic tables after every meal.

Finally, please take all the reusable containers back to your cottage to **wash them thoroughly** (not just rinse), before returning them to the bin behind the hall when you pick up your next meal.

### **Questions and Concerns**

We truly believe this year's food service plan is the safest way to support the members of our association who choose to attend camp while minimizing the risks of purchasing food in town. The plan provides access to Dining Hall meals, even if health concerns arise, while sustaining a sense of community connection. We recognize the system will not work perfectly at first and there may be bumps along the way. We have worked long and hard to ensure tasty, healthy food and the best experience for campers. Let us know how we did!

Your entire Board and Dining Hall team are readily available to address your questions and concerns, and also to assist you with learning and using the new system. We encourage you to go to [www.pinewoodsdininghall.com](http://www.pinewoodsdininghall.com) to watch the training video and to experiment with the system.

***For those of you who will be in camp for the first meal on June 26<sup>th</sup>, keep in mind you will need to place your first food order by noon on June 22<sup>nd</sup>. That's only three weeks away!***

Below is a list of contact emails and phone numbers. Do not hesitate to contact any one of us so we can ensure you have the best possible use of your Dining Hall.

**Thank you for your support of the Pinewoods Dining Hall!**

**Contacts**

Dining Hall Manager - Kathy Piehl	<a href="mailto:kpiehl60@gmail.com">kpiehl60@gmail.com</a>	989-348-2255
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**Dining Hall Committee Members:**

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