

LEAH YATES

EDUCATION

Bachelor Of Social Science, Social Work, Expected in 05/2025
University of Nevada - Las Vegas - Las Vegas, NV

PROFESSIONAL SUMMARY

Organized and dependable Social Work student with hands-on experience in case management, client support, and resource coordination. Skilled at building positive relationships with clients, identifying their needs, and connecting them with appropriate resources. Experienced in managing multiple priorities, maintaining detailed documentation, and adapting to client needs with patience and empathy. Committed to empowering individuals and supporting their progress toward personal goals.

ACCOMPLISHMENTS

- Phi Kappa Phi Honor Society 2025 [Active Member]
- Phi Alpha Honor Society [Active Member]
- University Association of Social Work Students (UASWS) [Active Member]
- Dean's List recipient, Spring 2023, Fall 2024, Spring 2024
- UNLV, Alliance of African Heritage Scholar recipient, 2022-2023, 2023-2024
- UNLV, Navigators Mentee Scholarship recipient, 2022-2023
- UNLV, Signature Scholarship recipient, 2022-2023, 2023-2024, 2024-2025
- UNLV, Rebel Rise Scholar, 2022-2023
- 3.7 GPA

WORK HISTORY

Serenity Mental Health, 1/2025 to 5/2025
Internship, Las Vegas, Nevada

- Managed a case load of over 70 clients, providing individualized case management
- Conducted comprehensive case management assessments to identify client needs and develop individualized service plans.
- Identified barriers to care and connected clients with food assistance, employment opportunities, and mental health support.
- Created personalized resource guides and provided tailored job leads with interview coaching.
- Assisted clients with Social Security Disability Benefits (SSDI) applications and other public assistance programs.
- Maintained accurate client documentation and monitored progress to adjust service plans as needed
- Engage independently with clients while consulting with supervisor when necessary to ensure high-quality care.

CONTACT

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SKILLS

- Case Management
- Resource Coordination
- CPR / AED (Adult / Child / Infant)
- Scheduling Management
- Microsoft Office (Proficient in Word, Excel, and PowerPoint)
- Team Collaboration
- Student Motivation
- Student Progress Analysis
- Confidence Building
- Patience
- Active Listening

- Coordinated and scheduled client appointments to ensure timely follow-up and service delivery.

Skills 4 Kids – Simply Beautiful Minds, 08/2024 to 12/2024
Internship, Las Vegas, Nevada

- Managed primary scheduling for therapists, ensuring efficient and timely appointments.
- Conducted needs assessments for potential clients, identifying appropriate services.
- Delivered intake services to new clients, ensuring a smooth onboarding process.
- Participated in supervision meetings to discuss case management and therapeutic strategies.
- Acted as the primary internal auditor, ensuring client files met organizational standards.
- Shadowed lead therapist during sessions, observing therapeutic techniques and client interactions.

Tutor, 09/2021 to 03/2022
Alpharetta High School - Alpharetta, GA

- Collaborated with students to assess academic progress, identify learning gaps, and develop targeted study strategies.
- Provided personalized tutoring in a variety of subjects, enhancing student performance and confidence.
- Utilized positive reinforcement techniques to improve student motivation and reduce anxiety related to learning.
- Designed study plans and exam prep strategies that encouraged student self-sufficiency.

Team Member, 06/2020 to 01/2021
Chick-fil-A - Alpharetta, GA

- Maintained cleanliness and safety standards in all work areas to promote efficiency.
- Contributed to team success by completing tasks accurately and within time constraints.
- Assisted customers by processing payments and addressing inquiries or concerns professionally.
- Trained new employees on company protocols, safety procedures, and customer service standards.
- Worked across various stations to ensure operational efficiency during peak hours.

Volunteer, 07/2017 to 01/2020
Helping Hands - Atlanta, GA

- Used strong communication skills to represent the organization and provide essential services to the community.
 - Assisted with organizing events and community outreach programs to raise awareness and support.
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