BILLS PAYMENT PROCEDURE FOR ATENEO DE MANILA UNIVERSITY
OVER THE COUNTER PAYMENTS

1. Go to the nearest / most convenient Metrobank Trust Co. (MBTC) branch.
2. Fill out a Bills Payment Slip with the following required details:
   a. **Company Name:** Ateneo de Manila University
   b. **Subscriber Name:** *Participant's complete name*
   c. **Reference:** Registration fee for 2016 Asia-Manila ACM ICPC Regional Programming Contest
   d. **Center Code/Subscriber Number:** 225
   e. **Mode of Payment:** Check / Cash / Debit
   f. **Amount of Payment:** Php 6,000.00

      NOTE: Slips must be accomplished in duplicate copies.
         1st copy – Bank copy
         2nd copy – Client's copy
3. Present payment slip to MBTC tellers together with cash/check.
4. Once validated, MBTC Teller will give *Ateneo de Manila University* client/client representative a validated copy.
5. Before leaving, check & verify the copy received (Payment slip serves as proof of payment):
   a. if validated, and
   b. if the copy was the one accomplished & presented to the bank teller
6. Kindly fax or scan and email the validated copy of payment slip to
      Department of Information Systems and Computer Science
      Ateneo de Manila University
      Fax No. 426-60-71
      Email: discs@ateneo.edu
      CC: kteknomo@ateneo.edu

Please indicate your name and **2016 Asia Manila ACM ICPC Regional Programming Contest Payment** as your subject. You will be issued a receipt during registration.

Metrobank
METROPOLITAN BANK & TRUST COMPANY
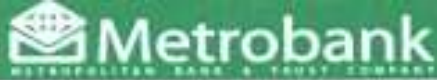
PAYMENT SLIP

Payment For : (kindly fill-out separate slip for each mode of payment)

☐ PESO BILLING	☐ DOLLAR BILLING	DATE

COMPANY NAME / LOAN TYPE / SERVICE FEE

Ateneo de Manila University

SUBSCRIBER / CARDHOLDER'S / ACCOUNT NAME	REFERENCE NO
(*put your name here*)	Registration fee for 2016 Asia-Manila ACM ICPC Regional Programming Contest

SUBSCRIBER NO / CARD NO / LOAN ACCOUNT NO	TELEPHONE NO. / OTHER DETAILS
225	

Mode of Payment	Amount	
☐ CASH	In Words	In figures :
☐ CHECK		
☐ DEBIT MY ACCOUNT NO.		
_____	ACCOUNTHOLDER'S SIGNATURE	SIGNATURE VERIFIED

THIS IS YOUR RECEIPT WHEN MACHINE VALIDATED

CASH DENOMINATION BREAKDOWN

DENOMINATION	PIECES	AMOUNT
COINS		
TOTAL CASH PAYMENT		

PLEASE LIST EACH CHECK AND ENDORSE PROPERLY

BANK/BRANCH	CHECK NO	AMOUNT
TOTAL CHECK PAYMENT		

THIS PAYMENT IS SUBJECT TO THE TERMS AND CONDITIONS COVERING THIS ACCOUNT

MS-I-M-24/Rev. Oct. 07 (Item Code 0401-067)