## INTERNATIONAL COMPANIES



## ALL ABOUT THE COMPANY



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## **WORD SEARCH**

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HIRING **EMPLOYEES GROWING ADVICE STRUCTURE RESUME HELPFUL REJECTION SKILL FIELD** 



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### FEEDBACK INTERVIEW

Fill out the dialogue with your information and act it out with a classmate.

#### **Student 1**

- 1. Good morning, may I talk to \_\_\_\_\_, please?
- 2. We would like to meet with you again to give you some feedback on your first interview.
- 3. Are you available tomorrow at 1:00 PM?
- 4. What about Wednesday at 2;30 PM?
- 5. Awesome! We look forward to meeting with you again Mr. \_\_\_\_\_.

#### **Student 2**

- 1. Good morning, this is \_\_\_\_\_\_ speaking, how Can I help you?
- 2. **Sure, I would** \_\_\_\_\_
- 3. **Unfortunately,**
- 4. All right, I think \_\_\_\_\_
- 5. **Thanks,** \_\_\_\_\_



## CORRECT QUESTIONS

#### Choose the correct question.

- 1. Who their favorite is singer?
- 2. Who is their favorite singer?
- 1. Where does live she?
- 2. Where does she live?
- 1. What do you do for a living?
- 2. What do for a living you do?
- 1. Why he would react this way?
- 2. Why would he react this way?















# WORD ORDER (QUESTIONS)

#### **Question words**

What, Which, Where, When, Why, Who, How

#### **Auxiliaries**

am, is, are, was, were, do, does, did, will, would, can, could

#### **Word Order**

Question word + auxiliary + subject + verb

- What is he doing here?
- Where do you live?
- How can you help me?
- Why will you study this?

#### Put the following sentences in the correct order.

- 1.go / Where / she / yesterday? / did
- 2. could / he / about it? / What / do
- 3. your burger? / want / do / you / How
- 4. about? / they / are / Who / talking
- 5.to Moscow? / will / travel / your parents / When
- 6.do / this job? / Why / she / does
- 7.can / help / I / How / you?
- 8. is / their favorite color? / Which
- 9. What / in this situation? / anyone / would / do
- 10. behave / this way? / she / would / Why







## THE INFORMATIONAL INTERVIEW

The informational interview is an informal **discussion** with a company that is **conducted** before the recruiting process has even begun. Usually, you **approach** an employee of a prospective company and **seek** his advice about the role or company. Though it's called an informational interview, don't mention the word interview when you talk to the employee. Part of the value of the informational interview is that it's low **pressure**. An employee can meet with you and offer **advice**, regardless of whether the company is hiring. She gets to vet you a bit, and you get to evaluate her and her company. These informational interviews are very common across tech companies, both for external applicants and for internal candidates wishing to transfer teams.

Make sure to come with good, well-researched questions. The person will not be evaluating your skills **extensively**, but he will evaluate your personality, communication, and interest. Make sure to write a note thanking him for his time. After this conversation, the person may invite you to **apply** to her company and even offer to refer you. If not, you can follow up after the interview and ask her the best way to apply or to **get in touch** with a recruiter. If she doesn't respond with an offer to help, then she is probably not comfortable doing so for whatever reason. You will simply need to use alternative **avenues** to apply for the position.

Review the pronunciation of the highlighted words. Find the meaning of the highlighted words.

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## INVITATIONS



#### Choose the correct Answer.

#### What does Sally want to do with John?

- 1. She wants to go to the park
- 2. She wants to go to the movies
- 3. She wants to play tennis

#### Sally and John can't play tennis on Saturday, because.

- 1. They don't like tennis
- 2. They didn't find a good time
- 3. They are going to play football

#### Alex and Paula are going to a/an:

- 1. Chinese restaurant
- 2. Italian restaurant
- 3. Brazilian restaurant

#### When are Alex and Paula going to the Italian restaurant?

- 1.7:00 PM
- 2. After work
- 3.5:30 PM

#### Linda and Jeff are going to see Romeo & Juliet play on:

- 1.Tuesday
- 2. Wednesday
- 3. Thursday

#### The Country Band Sheep & Cows are playing on two nights:

- 1. Tuesday and Wednesday
- 2. Friday and Saturday
- 3. Thursday and Friday

## **SEE YOU NEXT CLASS!**



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