

# Iris Shao

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## EDUCATION

### University of Toronto

Candidate for *Bachelor of Science* in Statistics, Minors in Mathematics & Digital Humanities

Toronto, ON

Anticipated: 4/2022

## WORK EXPERIENCE

### Teaching Assistant

University of Toronto - Department of Statistical Sciences

Toronto, ON

9/2021 - Present

- STA130H1F Introduction to Statistical Reasoning and Data Science (Fall 2021, 578 students)

### Curriculum Development Project Assistant

University of Toronto - Temerty Faculty of Medicine

Toronto, ON

5/2021 - Present

- Assist with the creation of online teaching and learning presentation materials relating to writing and publishing for professors and scholars in non-native English-speaking countries (e.g. Brazil, Turkey)
- Support eLearning module development for graduate courses in the M.Sc. in Occupational Therapy program

### Transition Mentor

University of Toronto - Victoria College

Toronto, ON

5/2021 - Present

- Provide support to 700+ first-year students throughout their transition from high school to university through regular check-ins, weekly e-mails, drop-in hours, and attending Slice of Vic Success Series events
- Facilitate opportunities for first-year students to meet other students and to engage meaningfully in academic and extracurricular life at Victoria College and U of T
- Represent the interests and values of Victoria College: equity, diversity, and inclusivity

### Pension Analyst Co-op

LifeWorks (formerly Morneau Shepell)

North York, ON

5/2018 - 8/2018

- Calculated actuarial value for defined benefit pension plans (retirements, terminations, deaths, marriage breakdowns, etc.), in accordance with various legal requirements for multiple fortune-500 clients
- Successfully implemented and improved processes, resulting in 20% increased time efficiencies in pension calculations

### Pension Analyst Co-op

LifeWorks (formerly Morneau Shepell)

North York, ON

5/2017 - 8/2017

- Performed data validation for actuarial valuation of pension plan and annual statements with Ariel and Excel

### Library Assistant

University of Toronto - Robarts Library

Toronto, ON

2/2016 - 2/2017

- Demonstrated analytical reasoning and interpersonal skills by providing one-to-one interaction, conflict mediation, and referral services to students, faculty and staff members, and the general public
- Went beyond job requirements to analyze trends on duplicate library item records (553,000+) using Excel

## PROJECT EXPERIENCE

### Design Thinking Bootcamp Student

Cookhouse Labs, an InsurTech innovation company of msg global solutions

Toronto, ON

7/2021 - 8/2021

- Developed a novel pet insurance product for a life insurance company using design thinking methodology (persona, empathy map, journey map, business canvas, low-fidelity prototype, etc.)

## LEADERSHIP EXPERIENCE

### Youth Group Executive Member

Living Stone Assembly

Scarborough, ON

3/2019 - Present

- Collaborate in a team of 5 to design spiritual, educational, social, and recreational programs for 20+ youth aged 15 to 29 on a weekly basis
- Independently spearheaded and implemented new initiatives, including financial literacy workshops, debates and discussion panels, Paint Nite, rock climbing, and mentorship opportunities beyond the weekly program
- *Additional achievements:* co-hosted the church's annual Christmas dinner banquet (600+ guests) for two consecutive years (2018 & 2019); co-directed a two-day camping trip (50+ participants), managing a \$3000+ budget and 22 coordinators/volunteers

## SKILLS & INTERESTS

Computer: R, Basic HTML/CSS, Basic Python, ArcGIS StoryMaps, Omeka, Snagit, Basic InDesign

Language: Cantonese & Mandarin Chinese | Interests: Design Thinking, UX, Innovations, EdTech, FinTech