Clowie Moscare

2282 Appleby Drive, Wheaton, IL 60189

331-643-6591

clowie.moscare@gmail.com

Summary

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| Service-oriented with 4-year background in customer service. Core competencies include troubleshooting, customer satisfaction and account management as excellent communication and time management skills. Handles tasks with accuracy and efficiency. |

Computer skills

Proficient in: HTML, XML, CSS, JavaScript And Microsoft Office Word, PowerPoint, Excel, Access

Familiar with: Dreamweaver, Microsoft Visual Basic®, Java

Platforms: Microsoft Windows® XP and Microsoft Windows 7

Experience

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| **Sales Associate** | 2015-2016 |

*SM Mall of Davao*

* Maintaining a positive attitude and focus on customer satisfaction in a fast-paced environment.
* Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service.

**Deli Clerk**  2016-Present

Jewel Osco

* Handles customer relations in a positive manner, including effective resolution of

customer complaints.

* Assists with answering and responding incoming calls appropriately. Receives and appropriately resolves customer complaints

Education

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| **STI College Davao**  *Davao City, Philippines*  Web Development Certificate | 2016 |
| **College of DuPage**  Glen Ellyn, Illinois  Software Development Degree | 2019-Present |