

12th Annual Alumni Meet Logistics for Alumni:

- Accommodation will be provided in the Technology Guest House on twin sharing basis. Alternate arrangements for accommodation will be there too. Preference in the allotment will be given to the alumni who have registered earlier. The registration will be considered final only after the payment is received.
- Though the meet is from 9th to 11 January, we have booked the accommodations from 8th to 11th Jan. Arrangements for food and local conveyance in Kharagpur for these days will be done by the Institute (Office AA&IR/SAC).
- The allotted guest house will be informed to the alumni a few days before the meet.
- The registration desk in the arena for alumni meet will be open from morning 9 am (tentative) on 9th and the events will start from around 1/1:30 pm i.e. immediately after the lunch.
- The final itinerary of the events will be prepared and sent to the registered alumni preferably by the end of November.
- The Alumni meet will conclude in the first half of 11th Jan i.e. the 3rd day.
- All the registered alumni will be contacted by the students of Students' Alumni Cell 8-10 days before the meet for their final travel plans (Train/Flight no., etc.) and updates for arranging the transportation (if required) and cross check the details.
- Cab arrangement to and/or from Kolkata can be done on an advance payment of Rs. 2000 for one way journey. Since the cab charges on per km basis, the amount minus the advance payment should be paid to the cab driver.
- Pick up from Kharagpur railway station will be arranged without any additional charges.
- Accommodation and food arrangement for drivers of alumni coming in their cars will be done on prior notification
- The contact details of the involved student from Students' Alumni Cell along with their allotted responsibilities will be sent to the registered alumni a few days before the meet via email.
- Spouses of the attending alumni will be participating along with the alumnus
- Adjacent rooms can be provided to the alumni only if they are allotted the same guest house and upon prior notification.