A C T I V I D A D 4

Creación y diseño de tareas, Rúbricas y criterios de evaluación, Asignación de tareas, Revisión y publicación de tareas, Gestión de tareas, Análisis de aula (Insights) en Microsoft Teams.

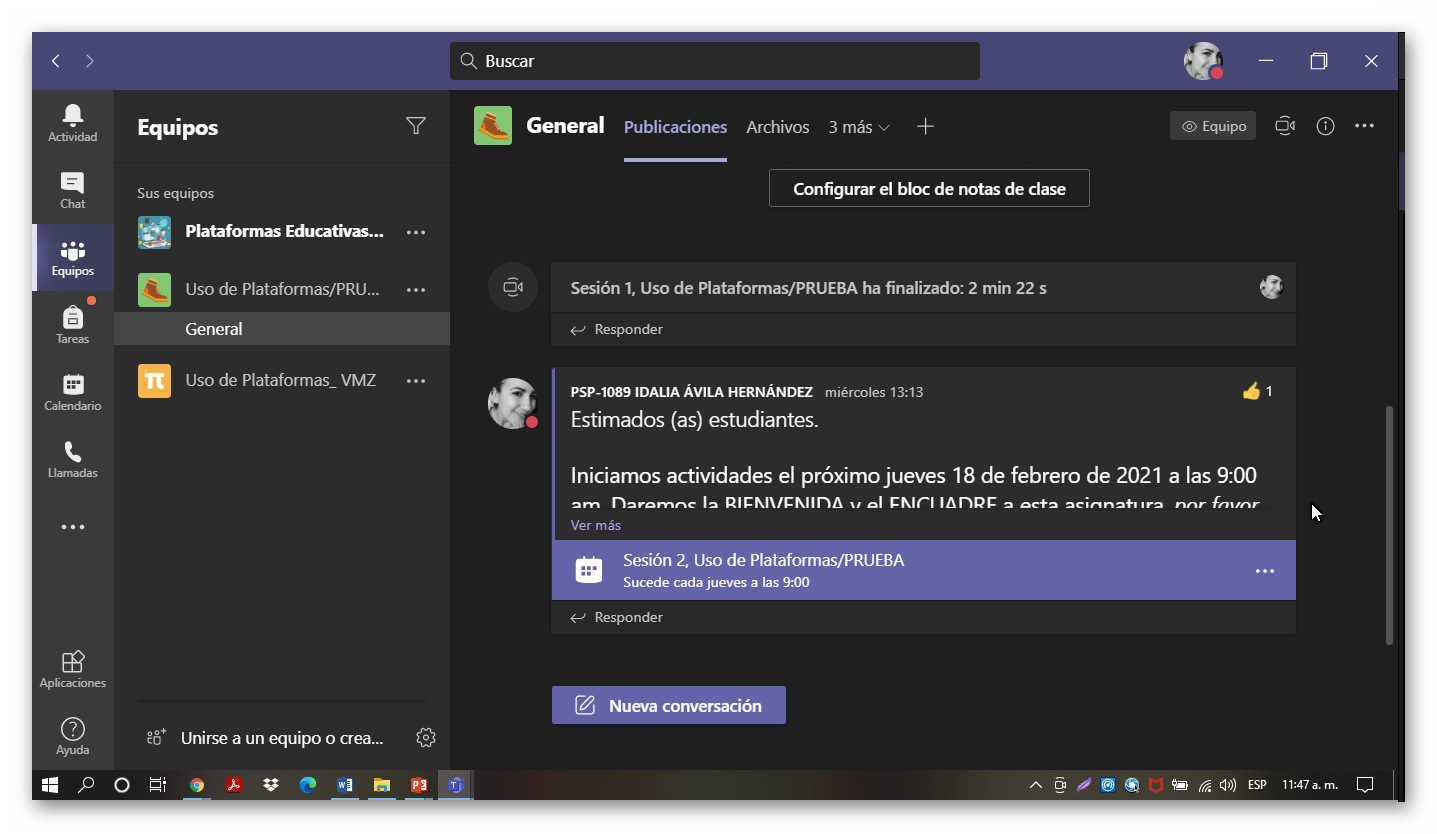
Crear un formulario, Compartir un formulario y Ver resultados en Microsoft Teams.

Por: IDALIA ÁVILA HERNÁNDEZ

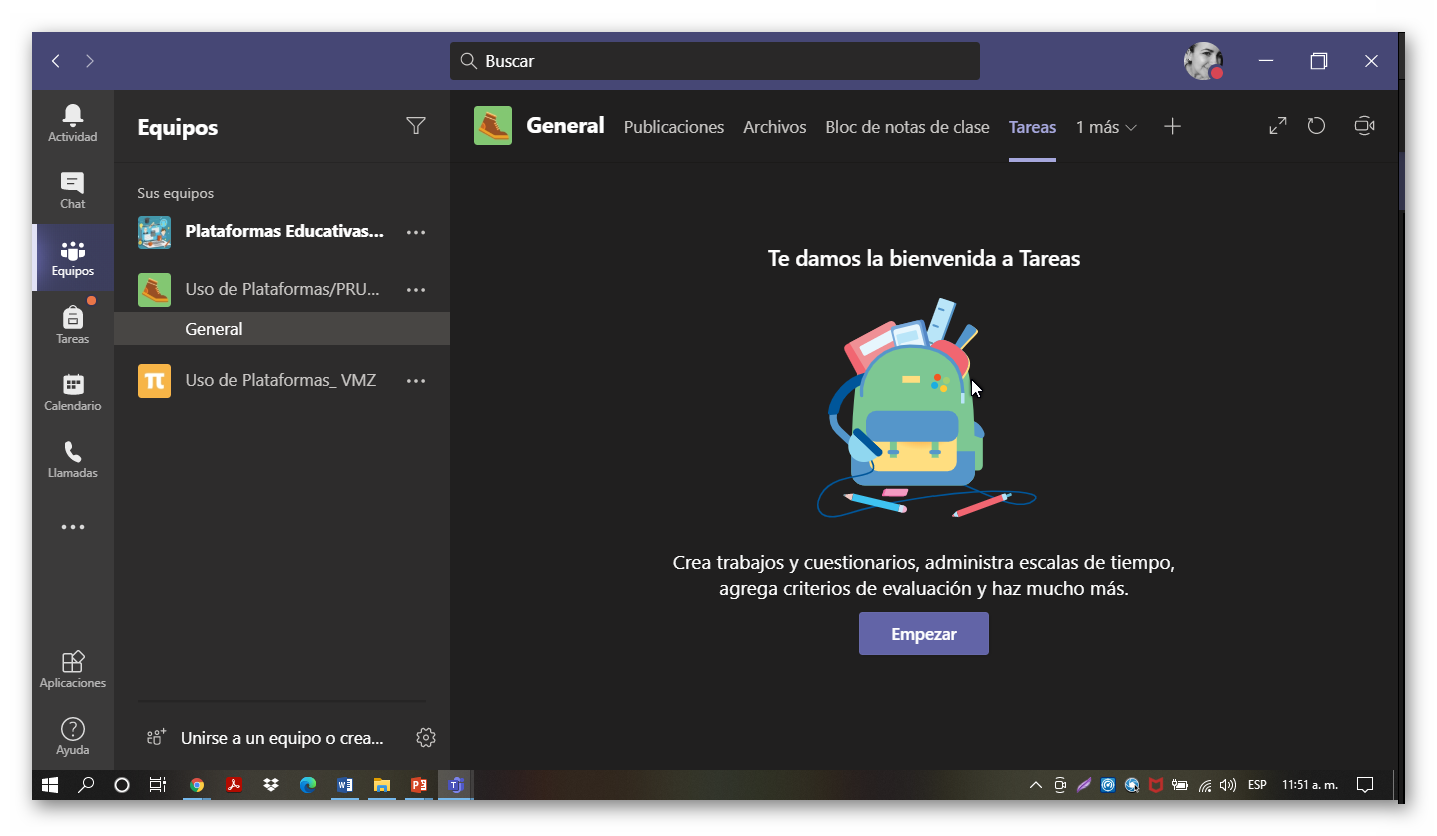
[Viernes 18 de febrero de 2021]

**1. Creación y diseño de tareas.**

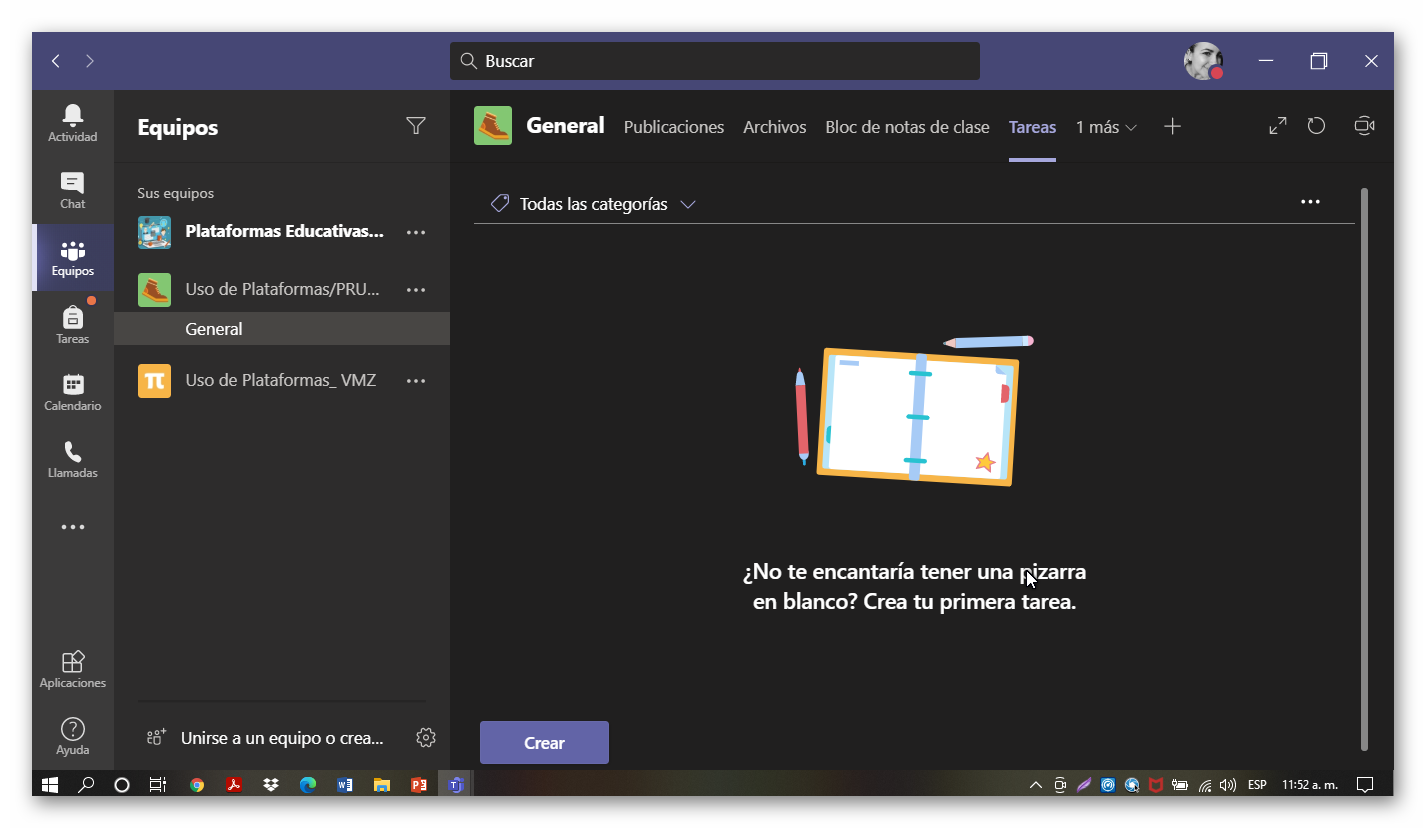
Ingresar a Microsoft Teams, Equipos:



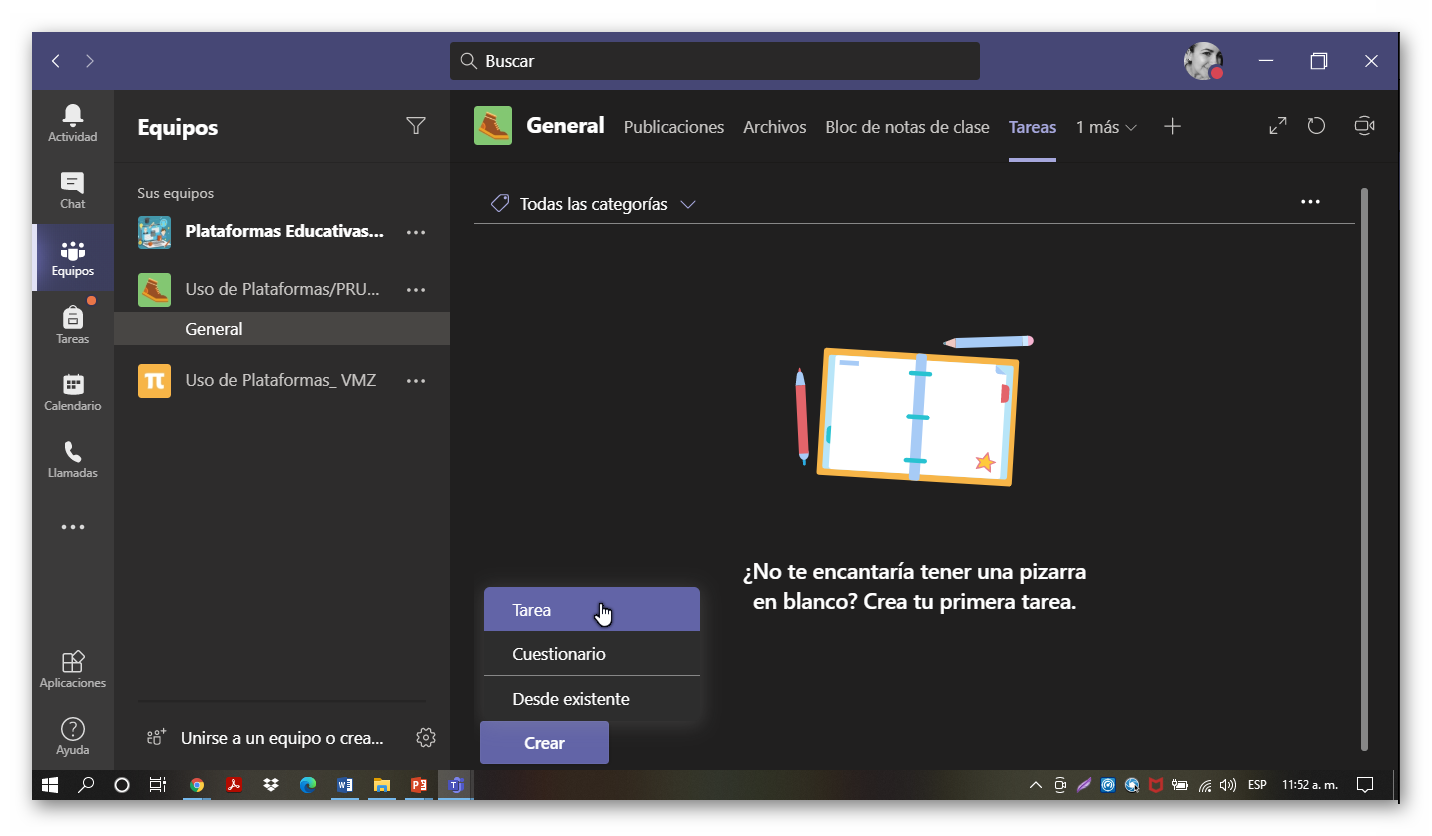
Tareas, Empezar:



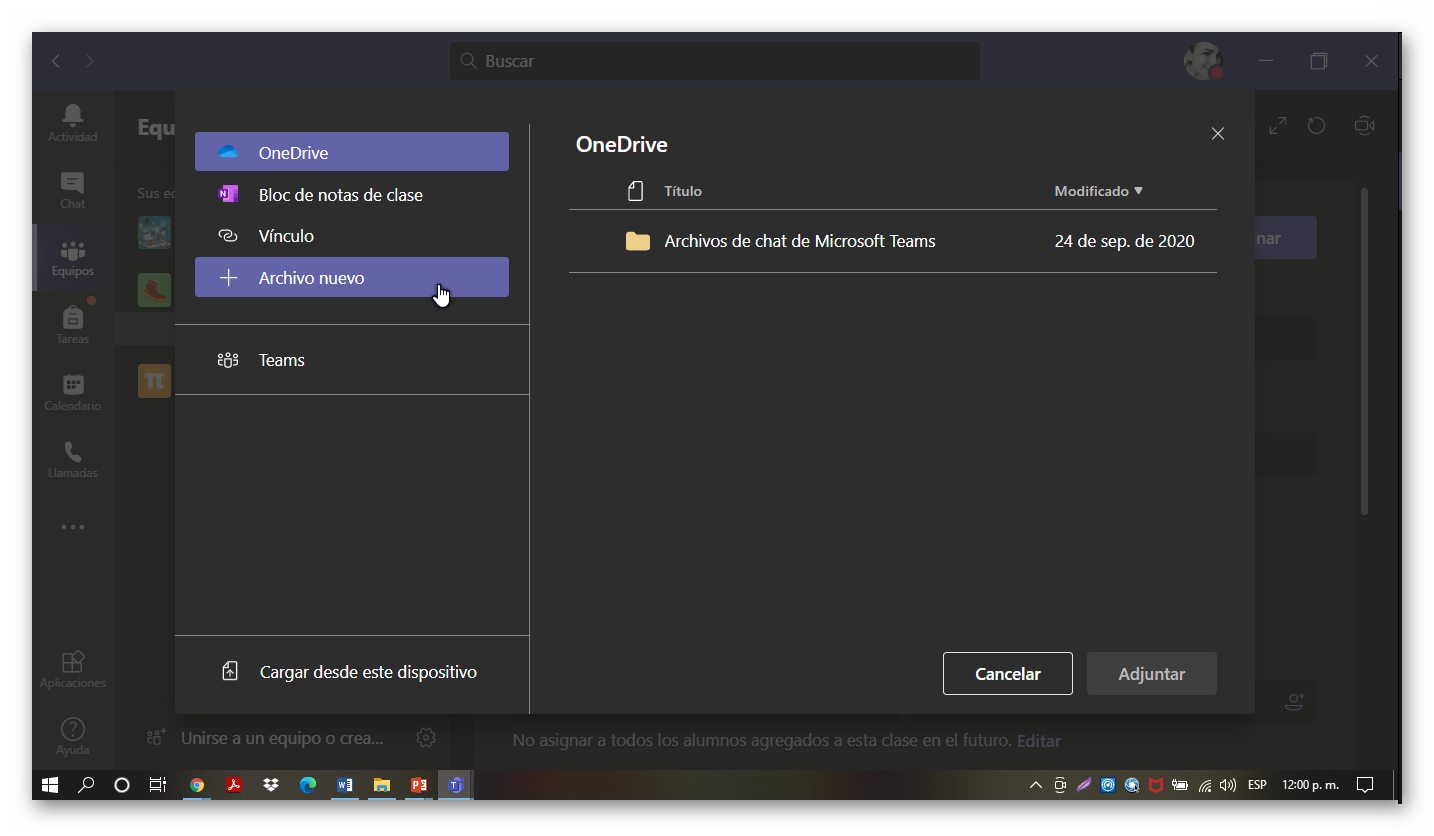
Crear:

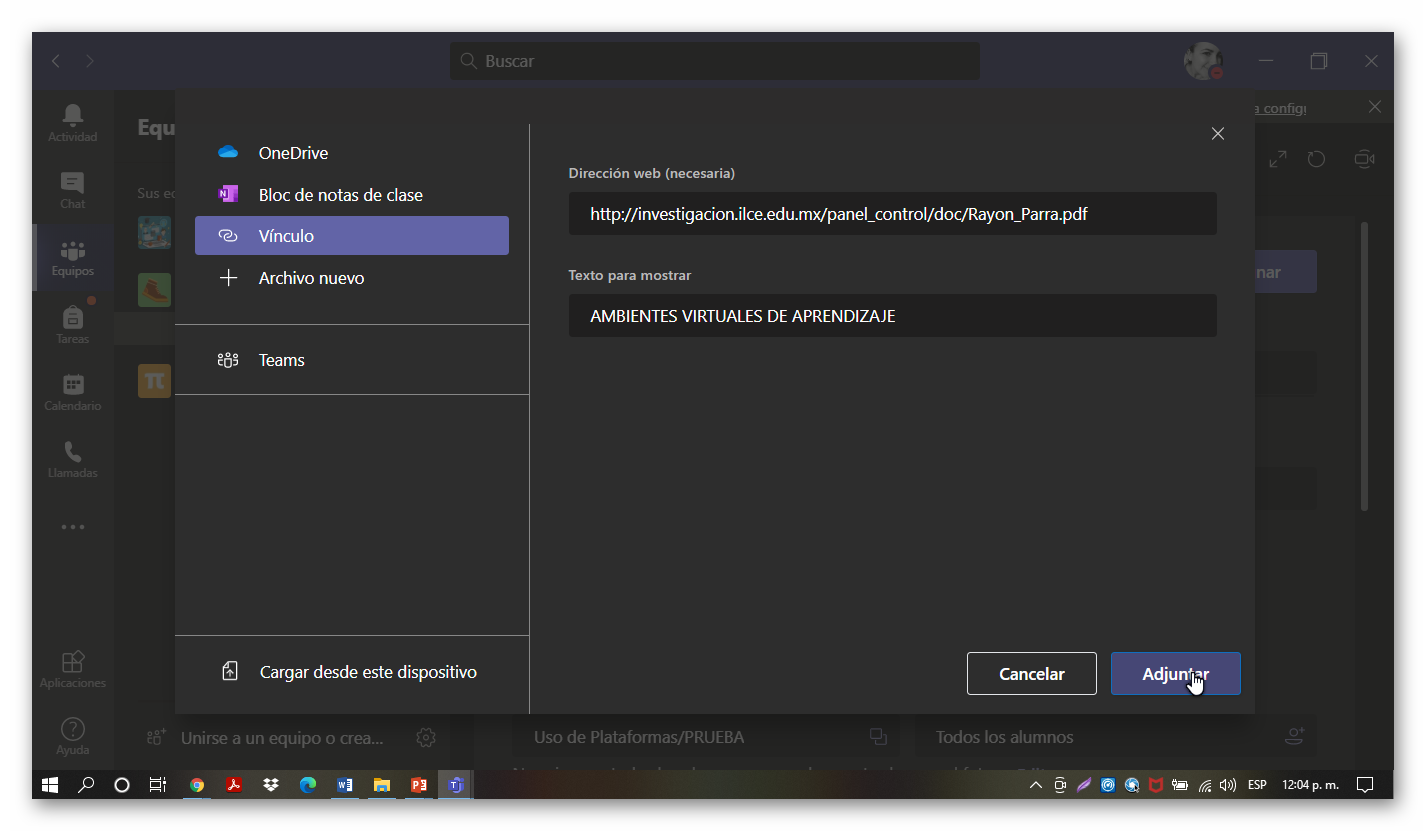


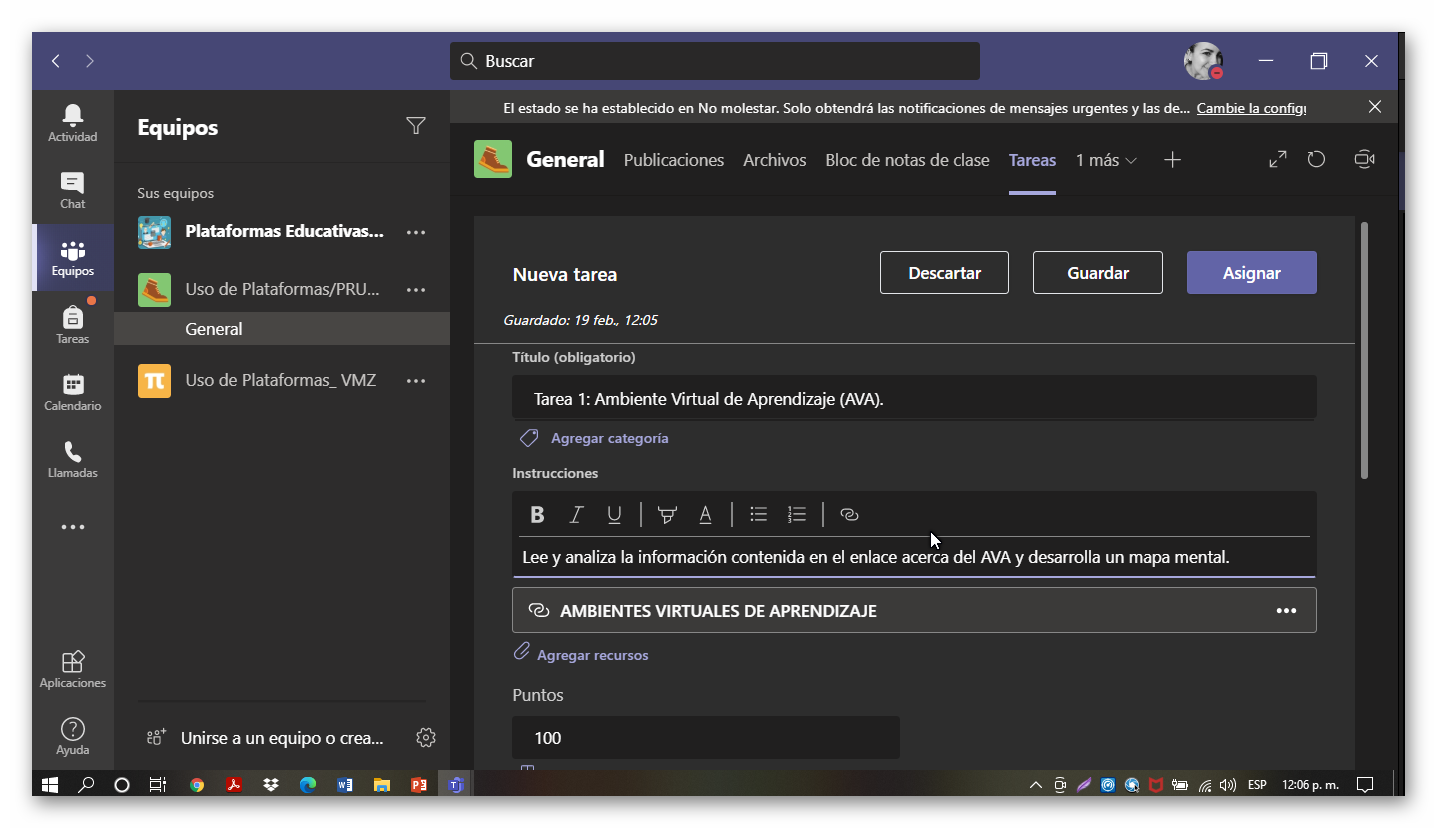
Tarea:

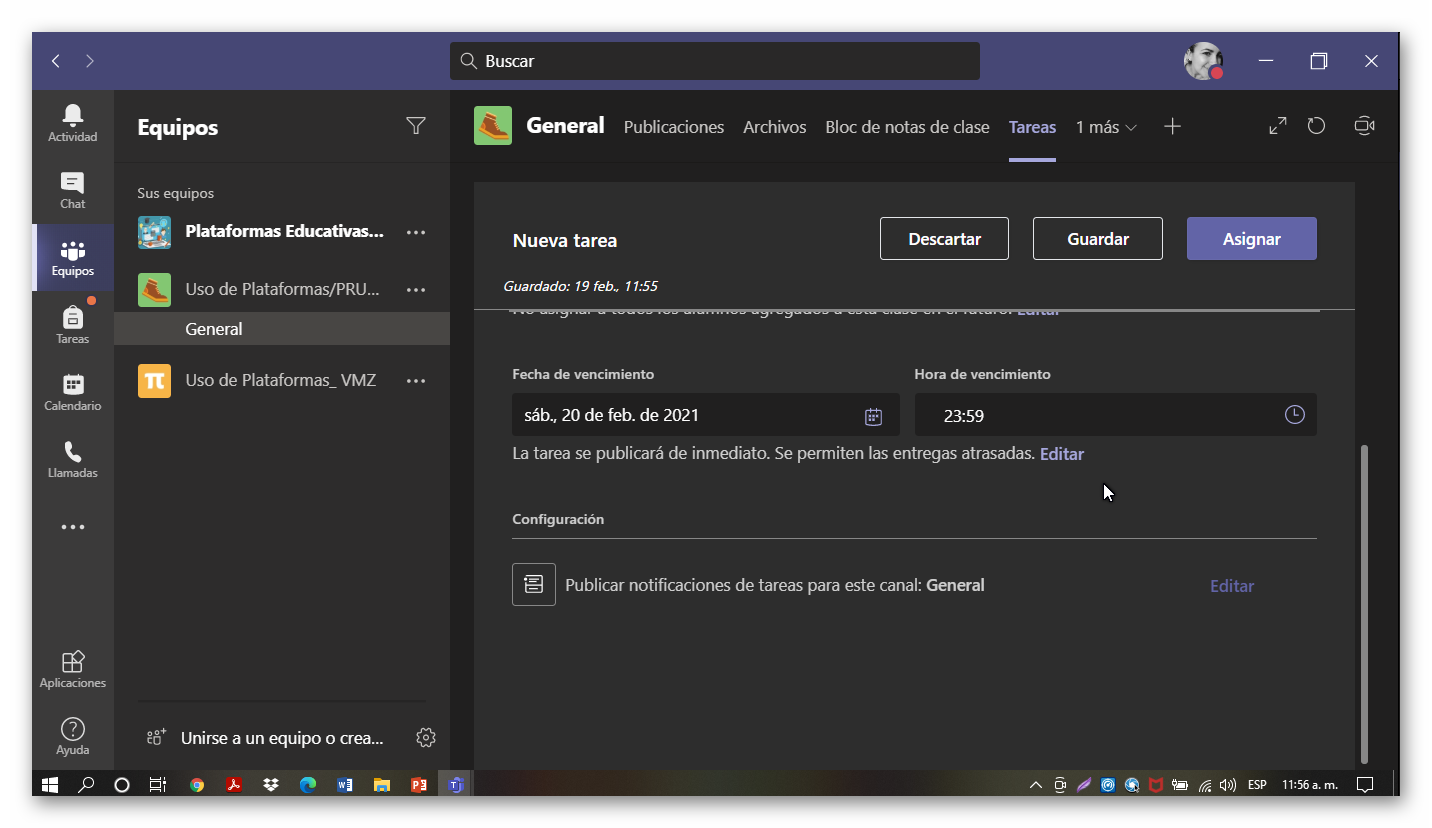


Tarea, se configura la tarea respecto a título, instrucciones, puntos, fecha de entrega y hora, además se puede adjuntar un archivo desde: OneDrive, archivo nuevo, cargado desde un curso ya creado de Teams o carga desde dispositivo. Además, se puede adjuntar un vínculo, por ejemplo:

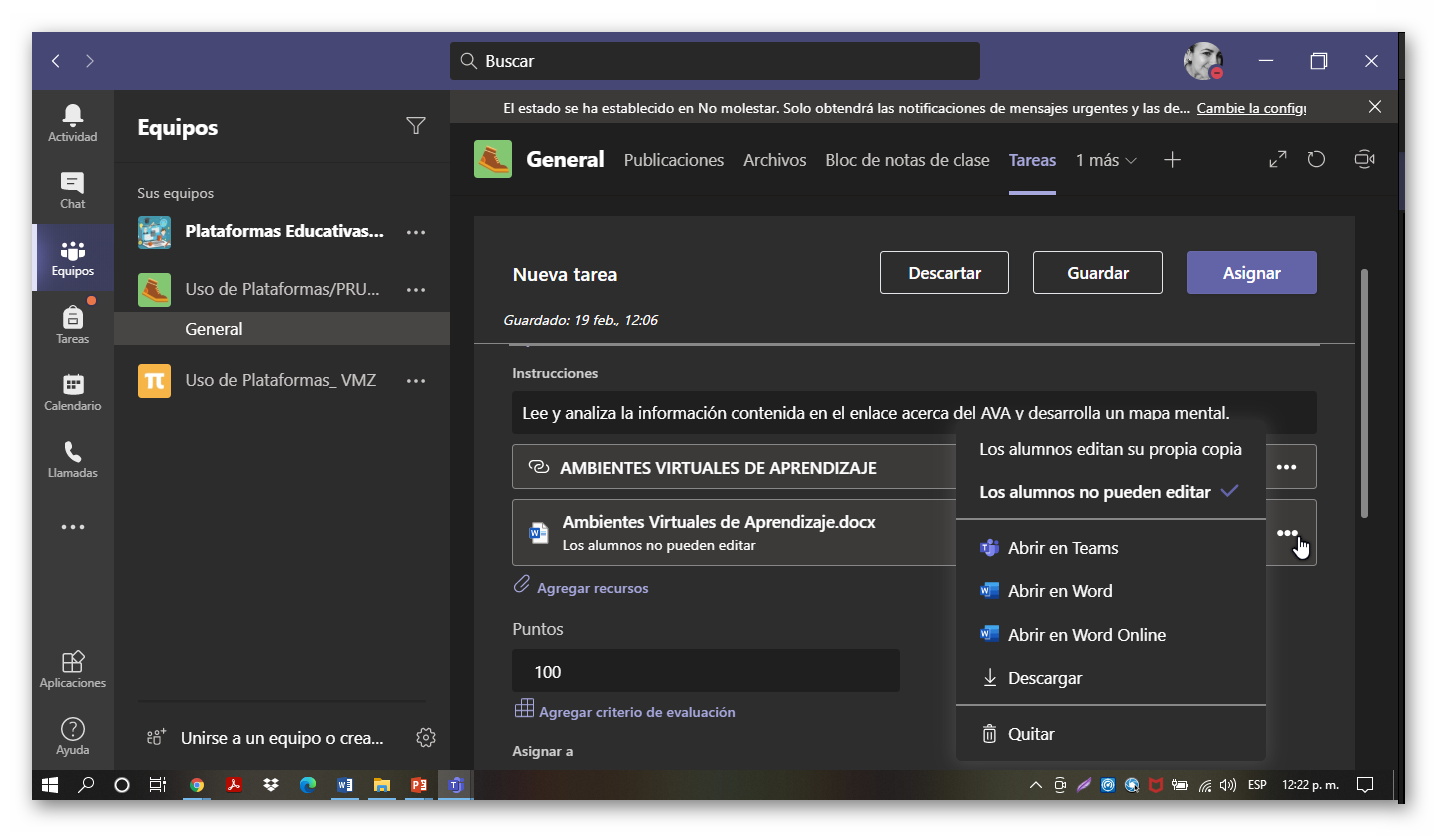




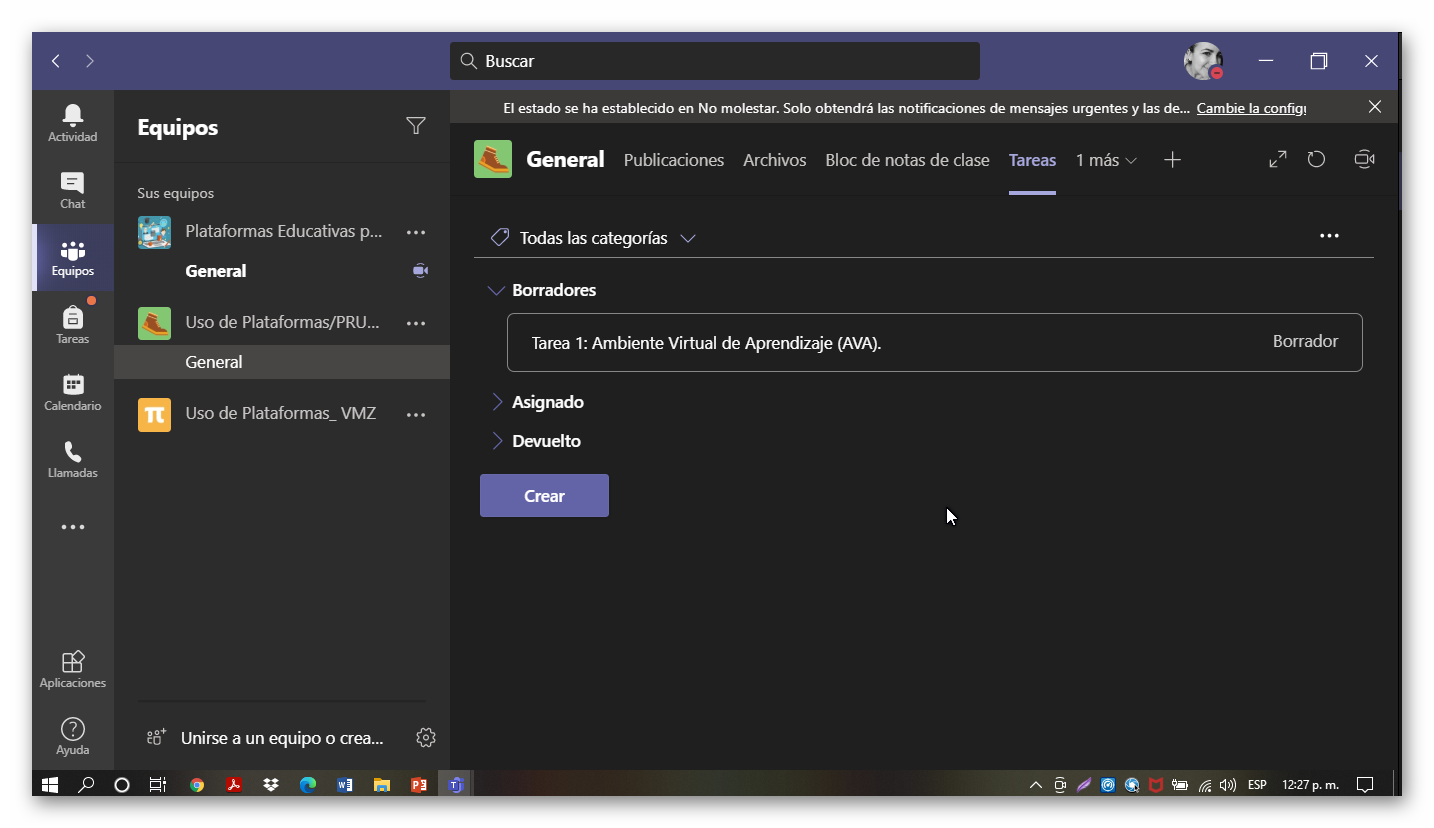




Se puede también configurar el el archivo adjunto:

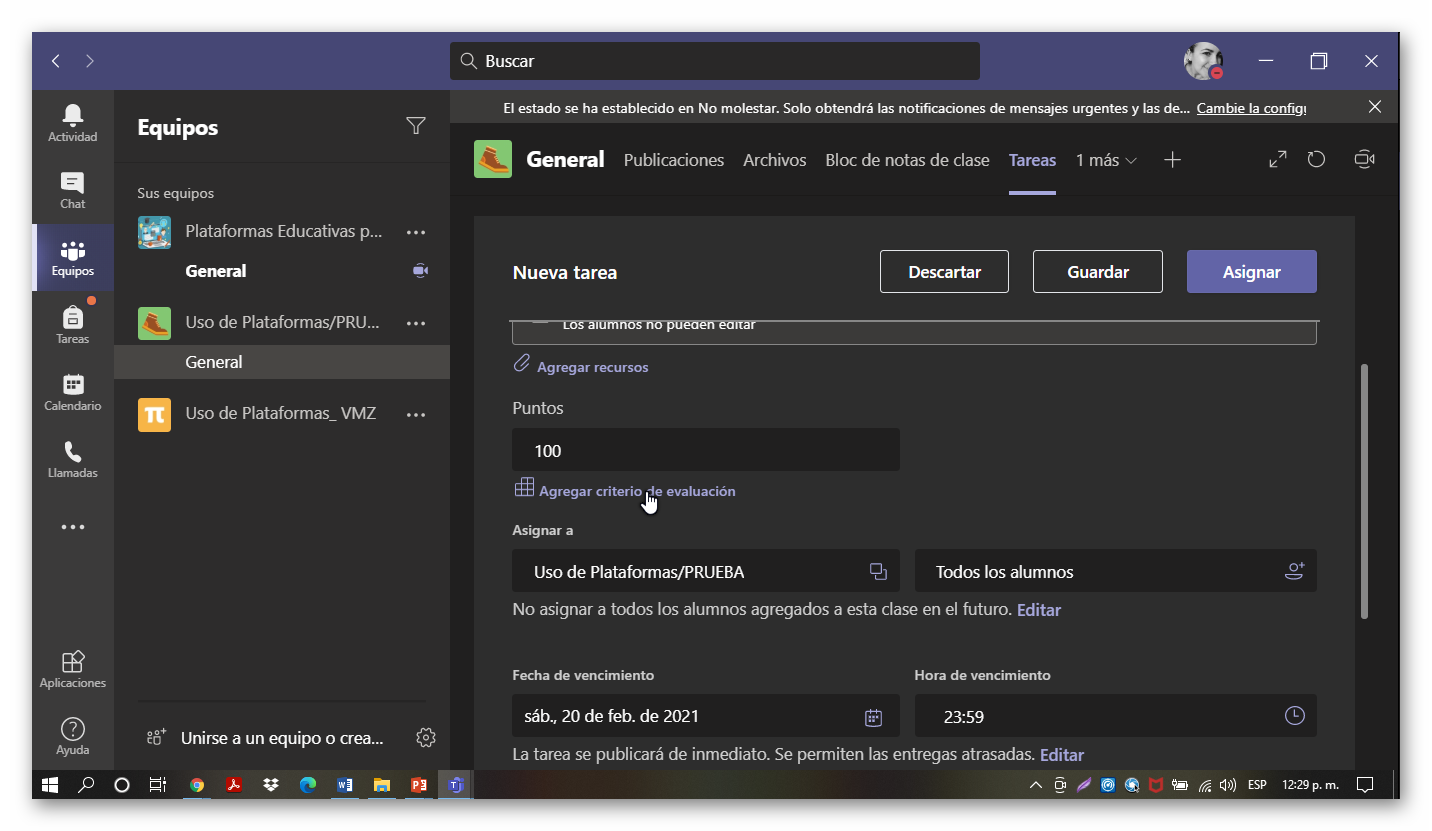


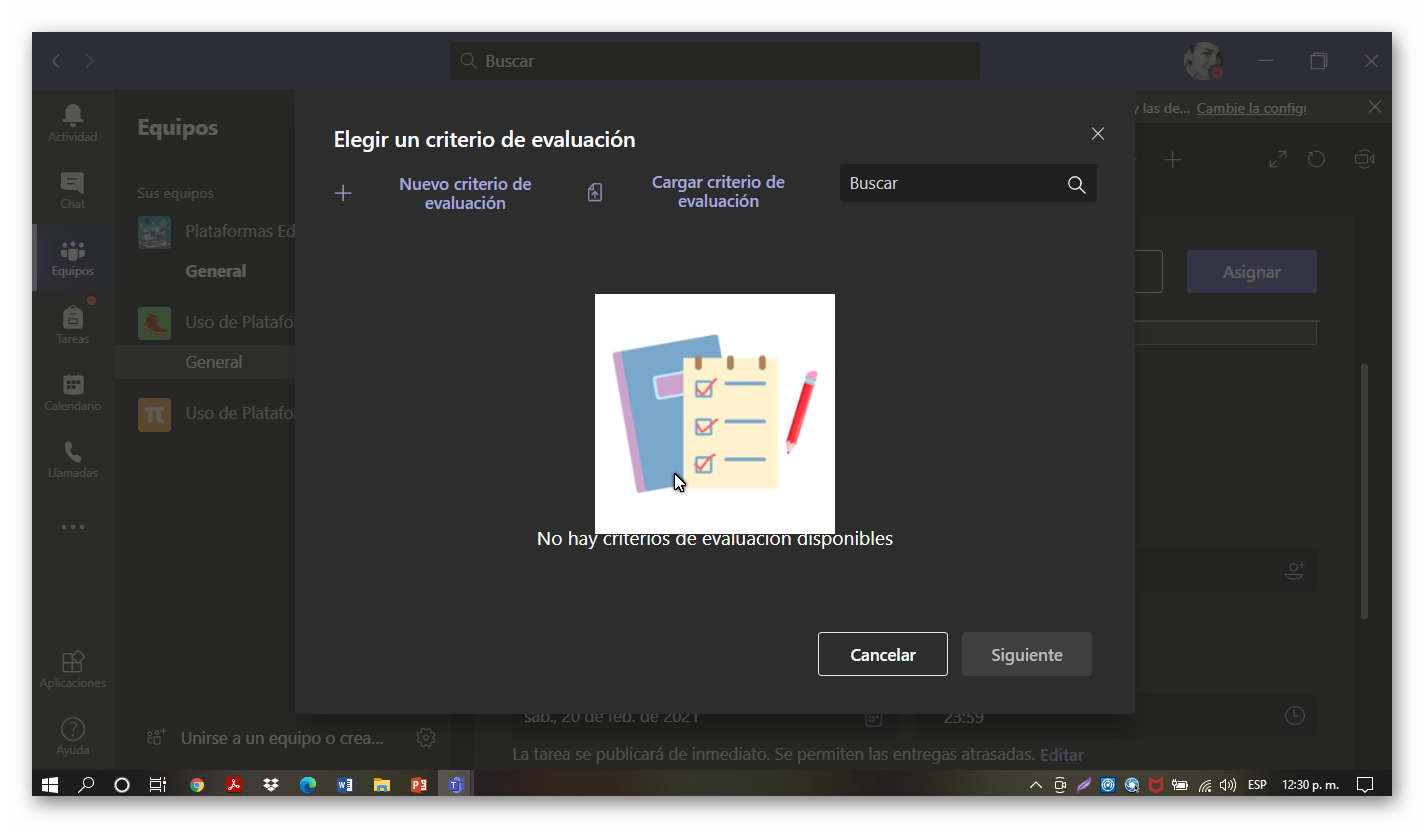
Guardar:



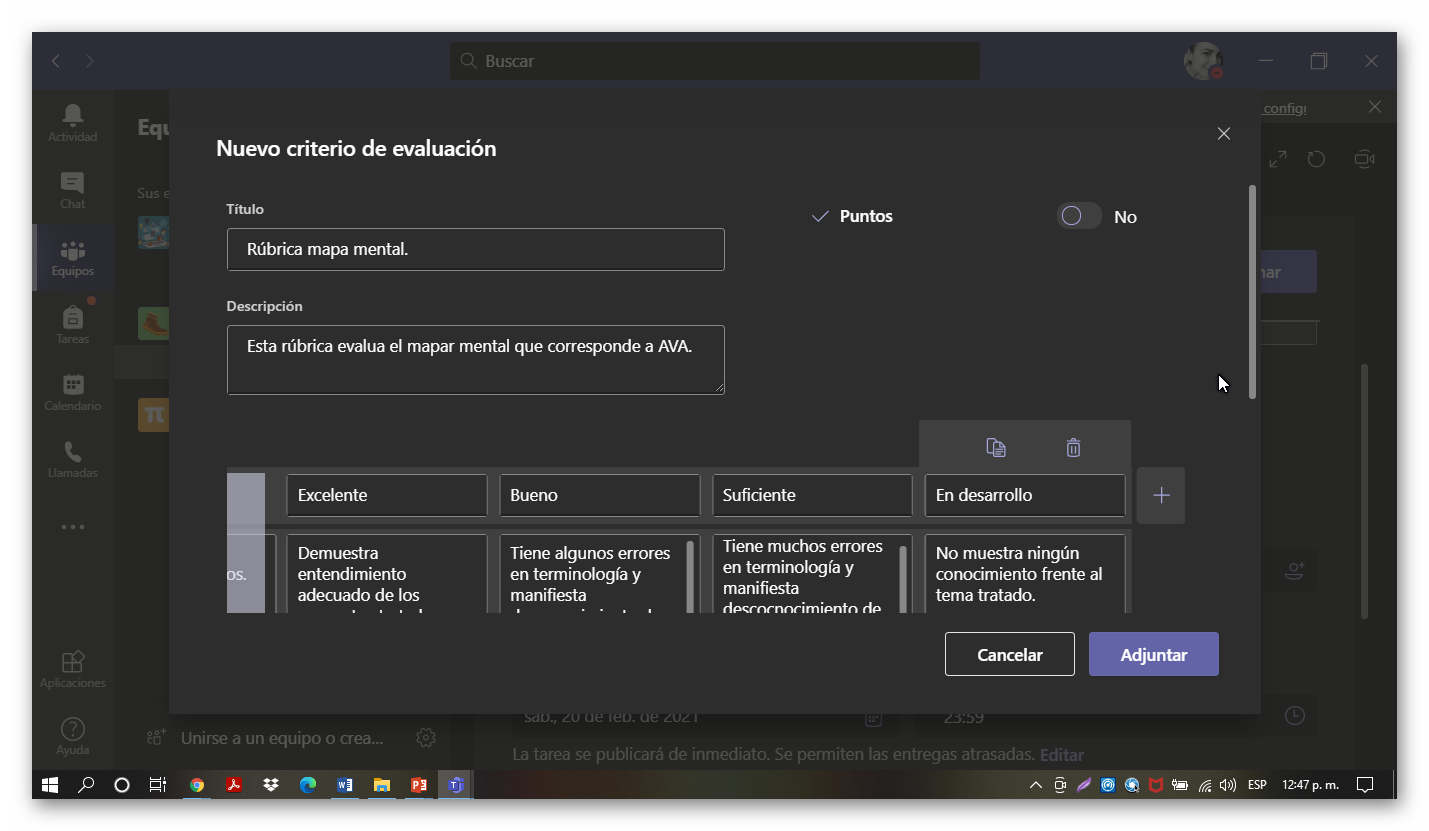
**2. Rúbricas y criterios de evaluación.**

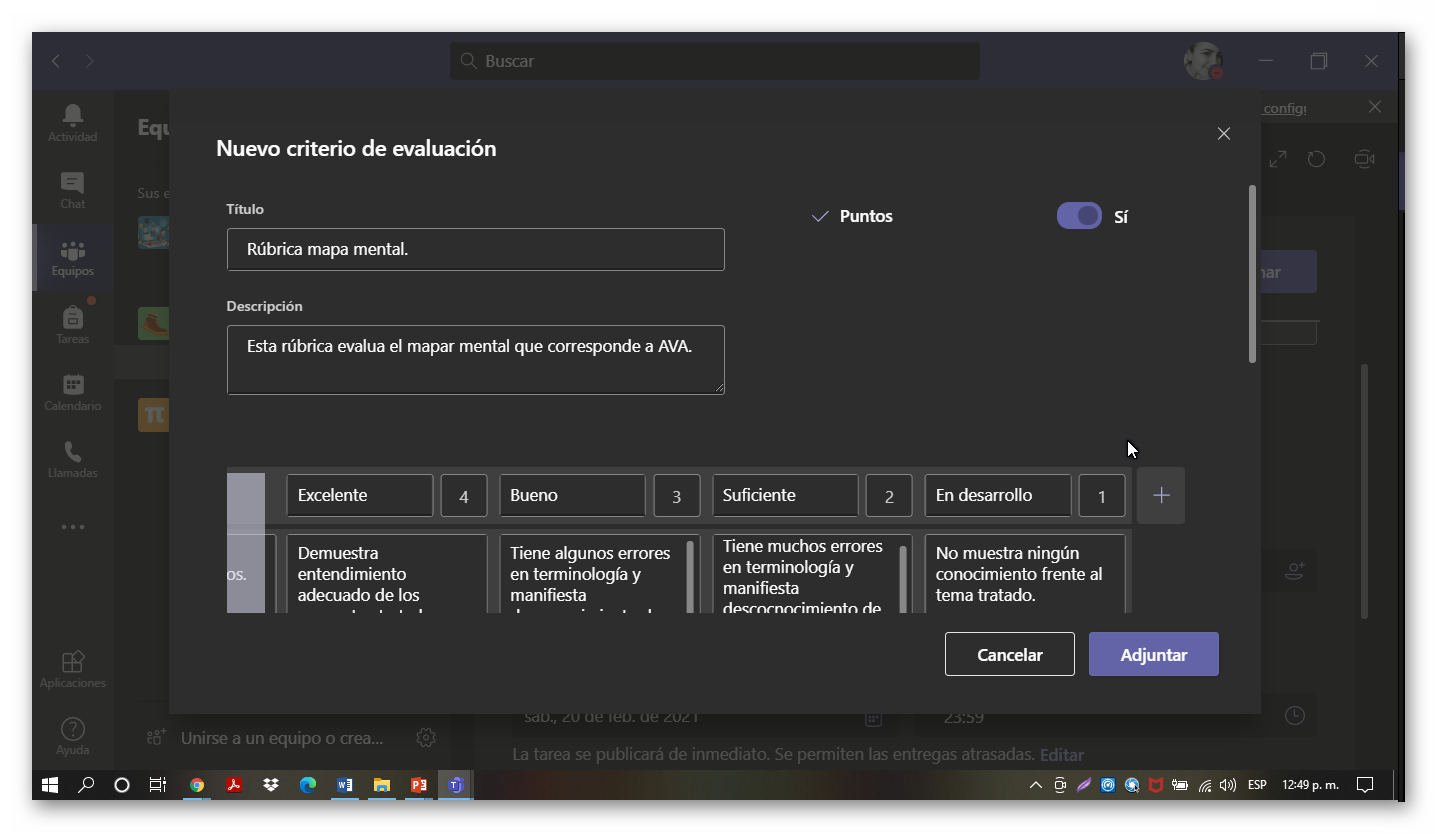
Agregar criterio de evaluación:

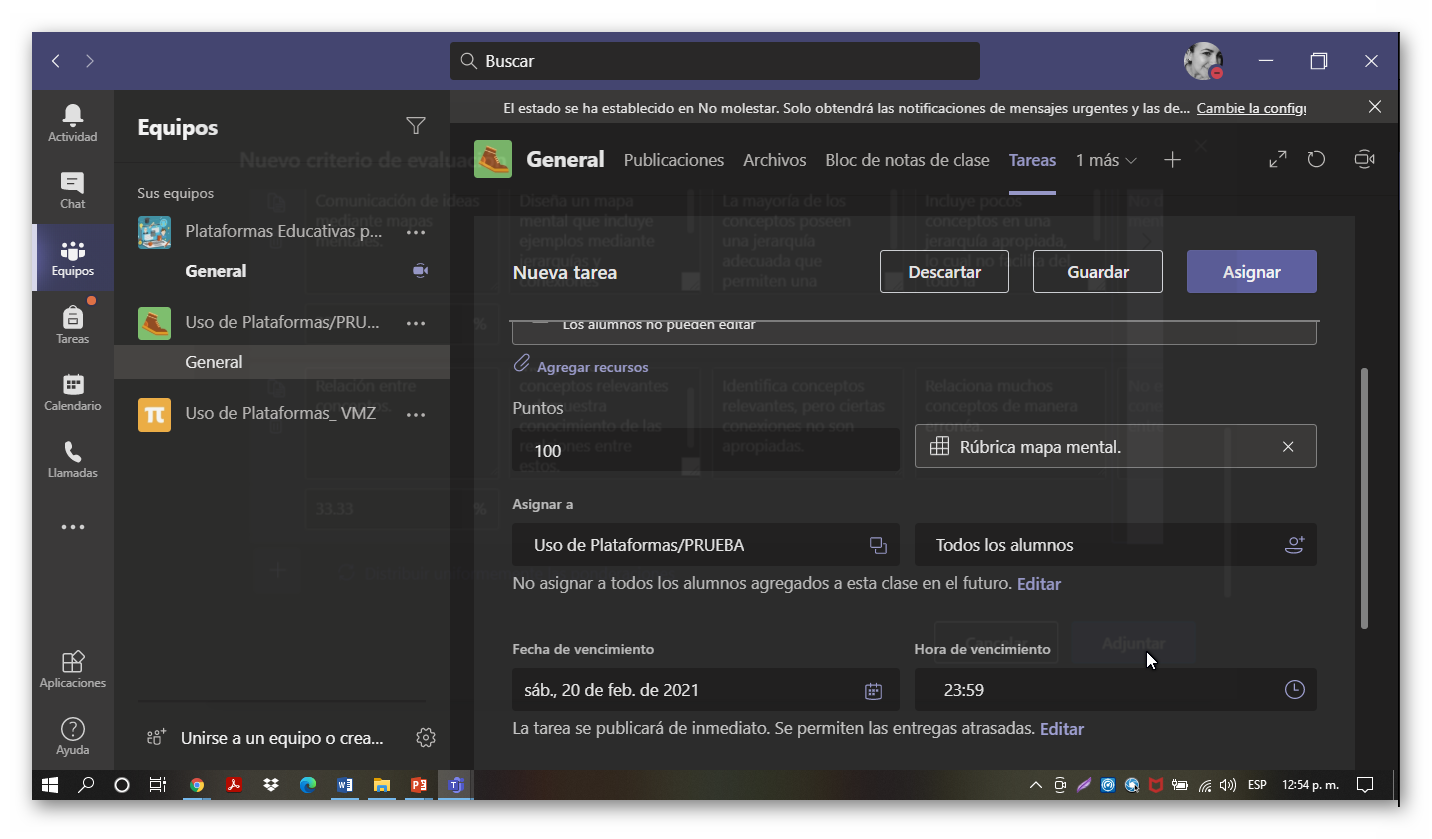




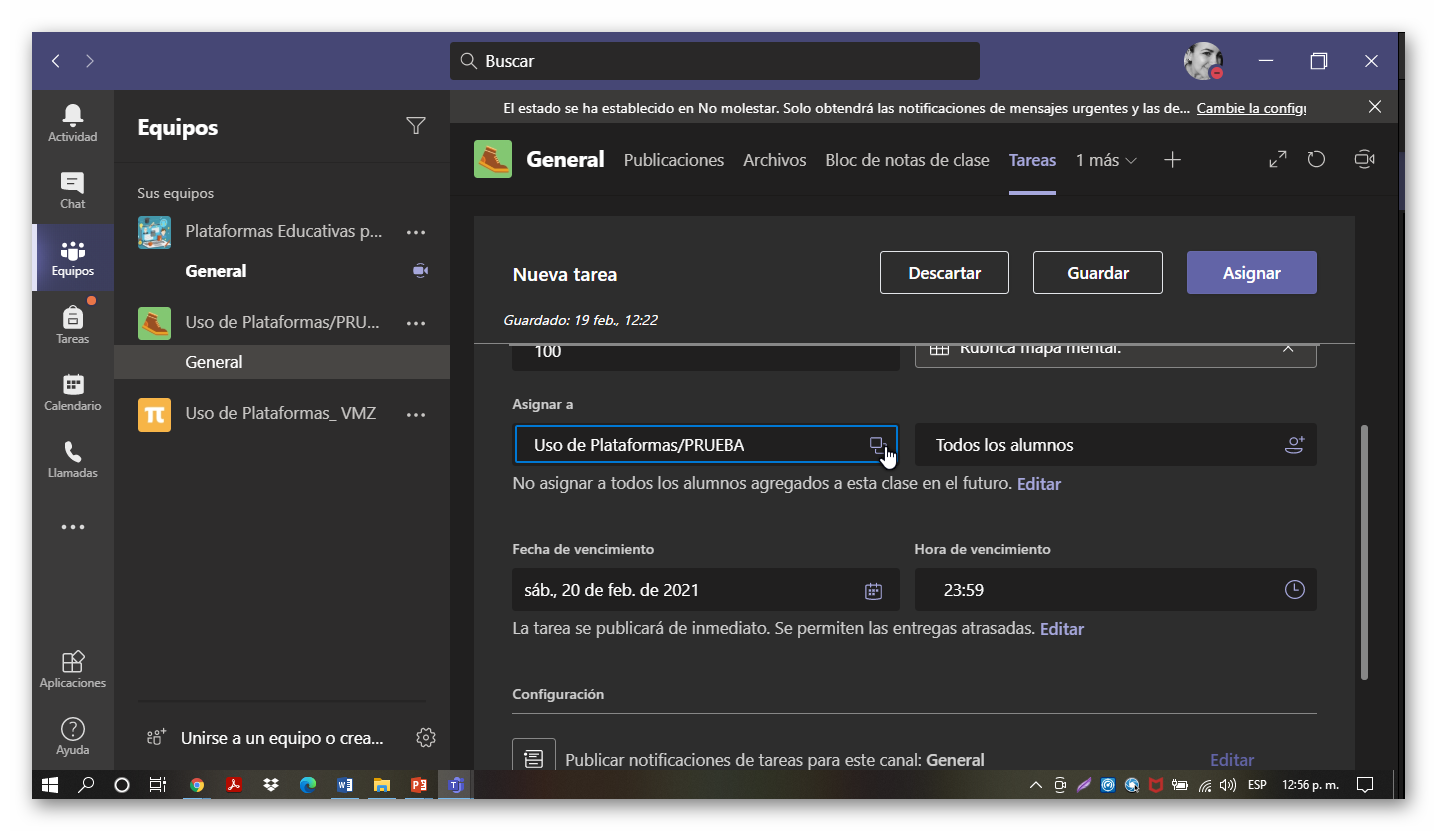
Configurar el cirterio de evaluación:

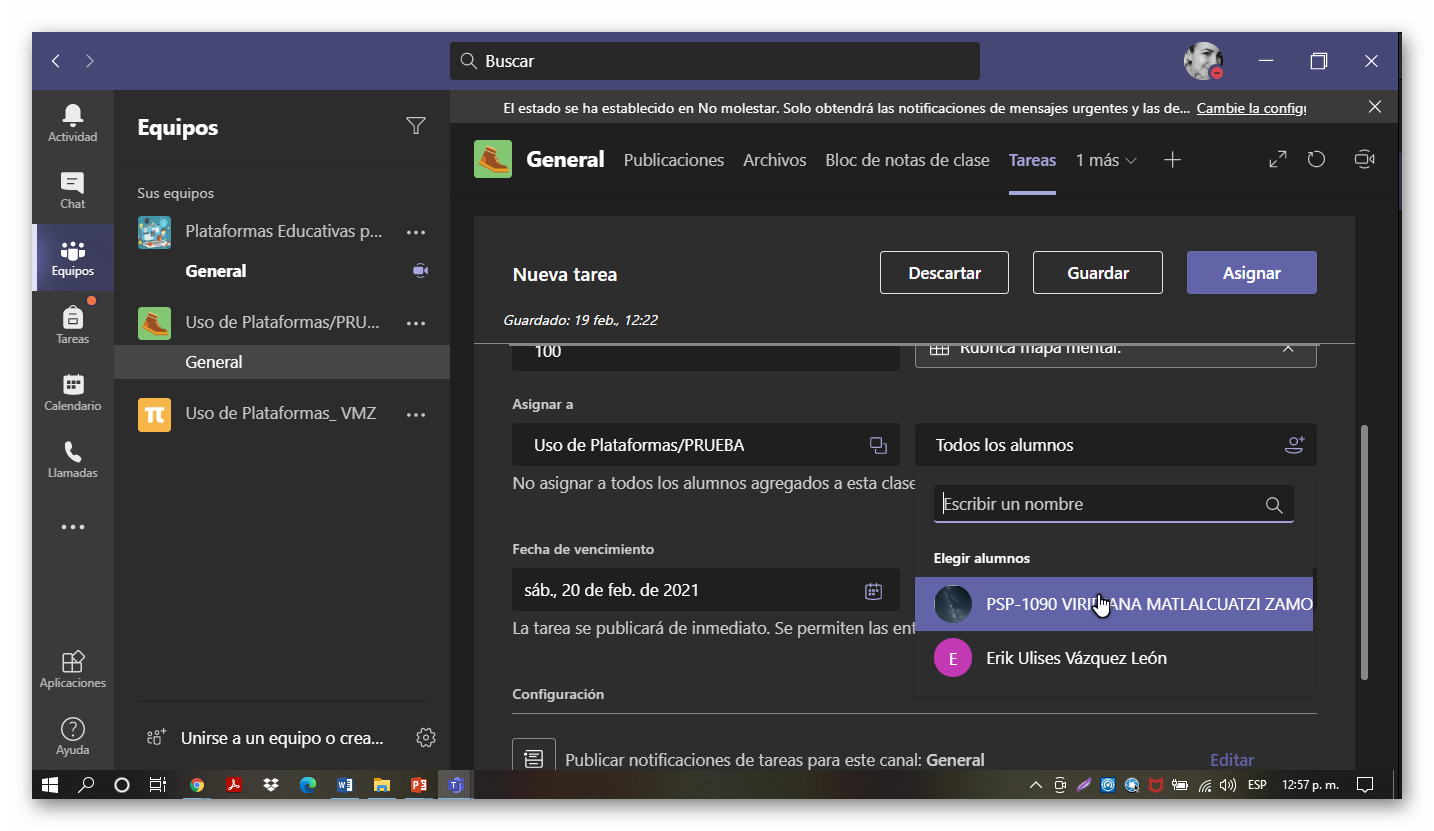


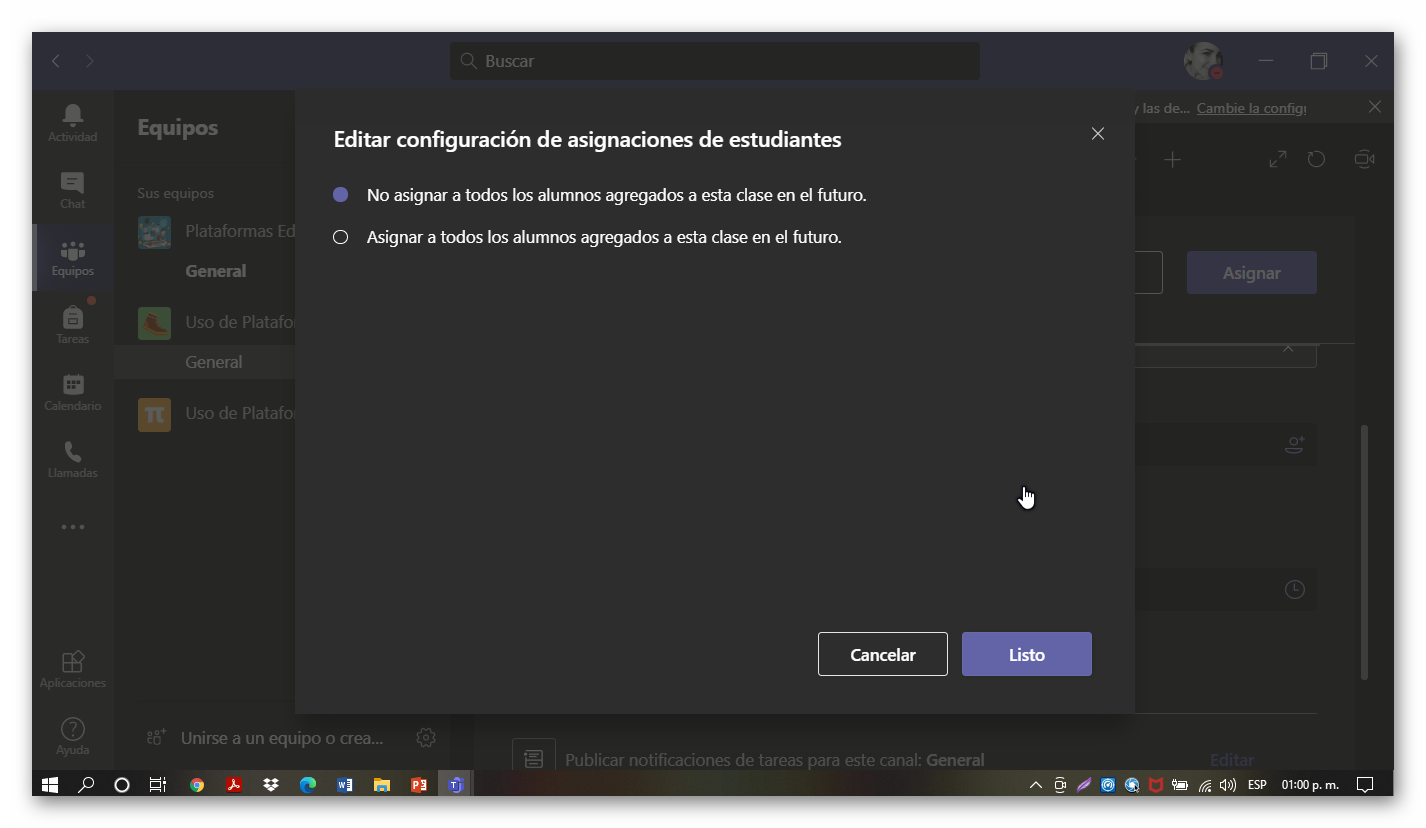


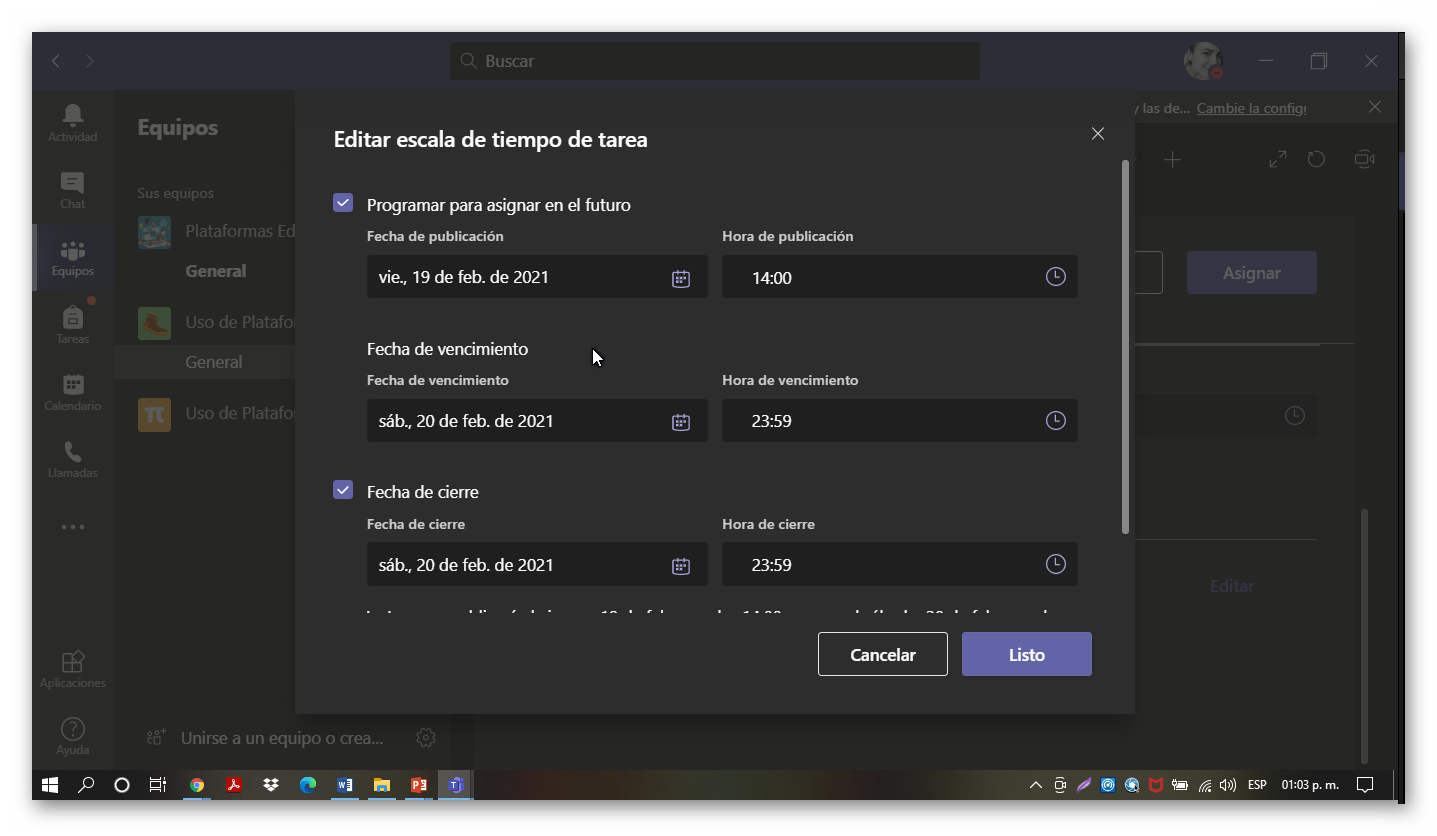


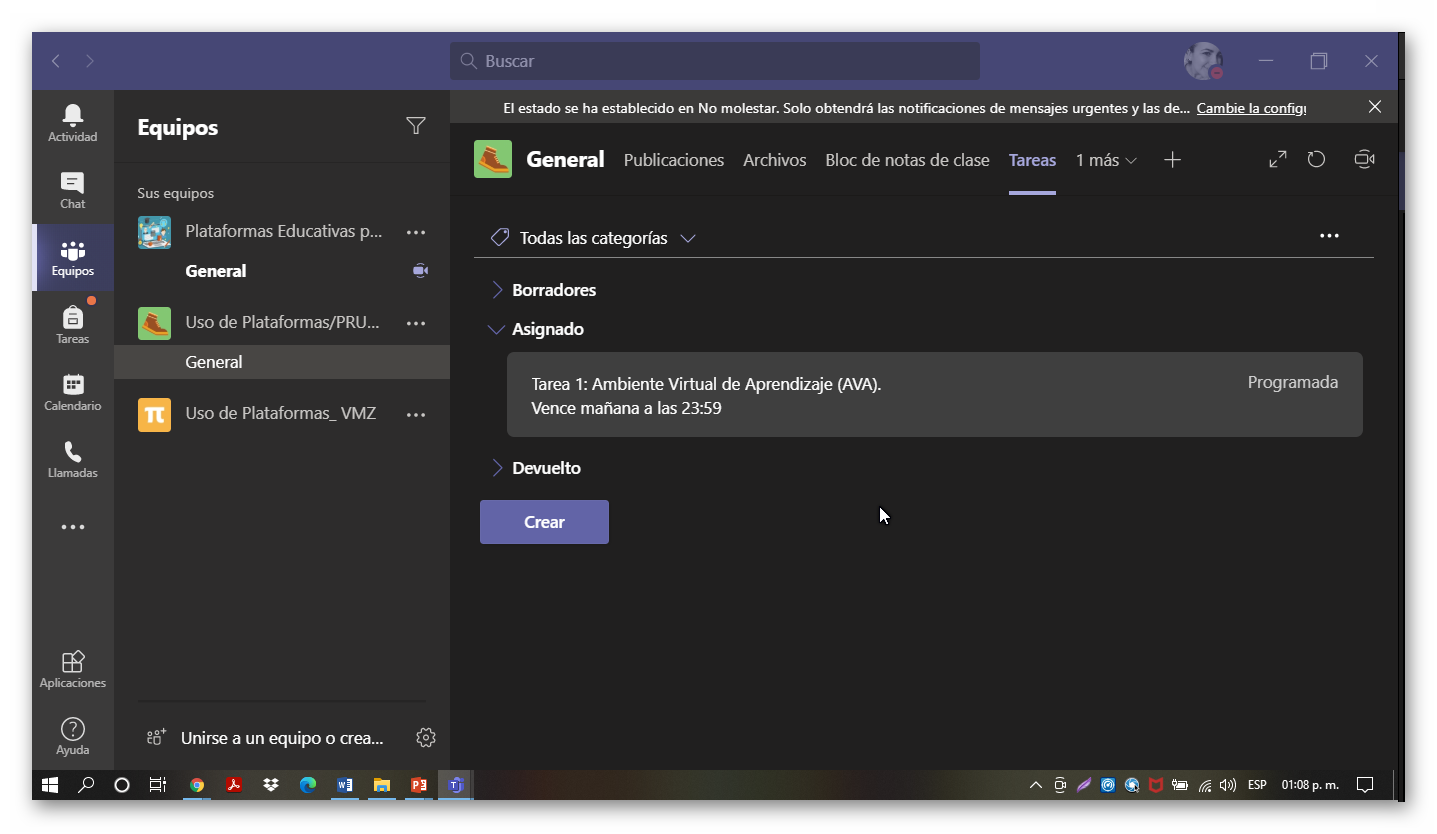
**3. Asignación de tareas.**

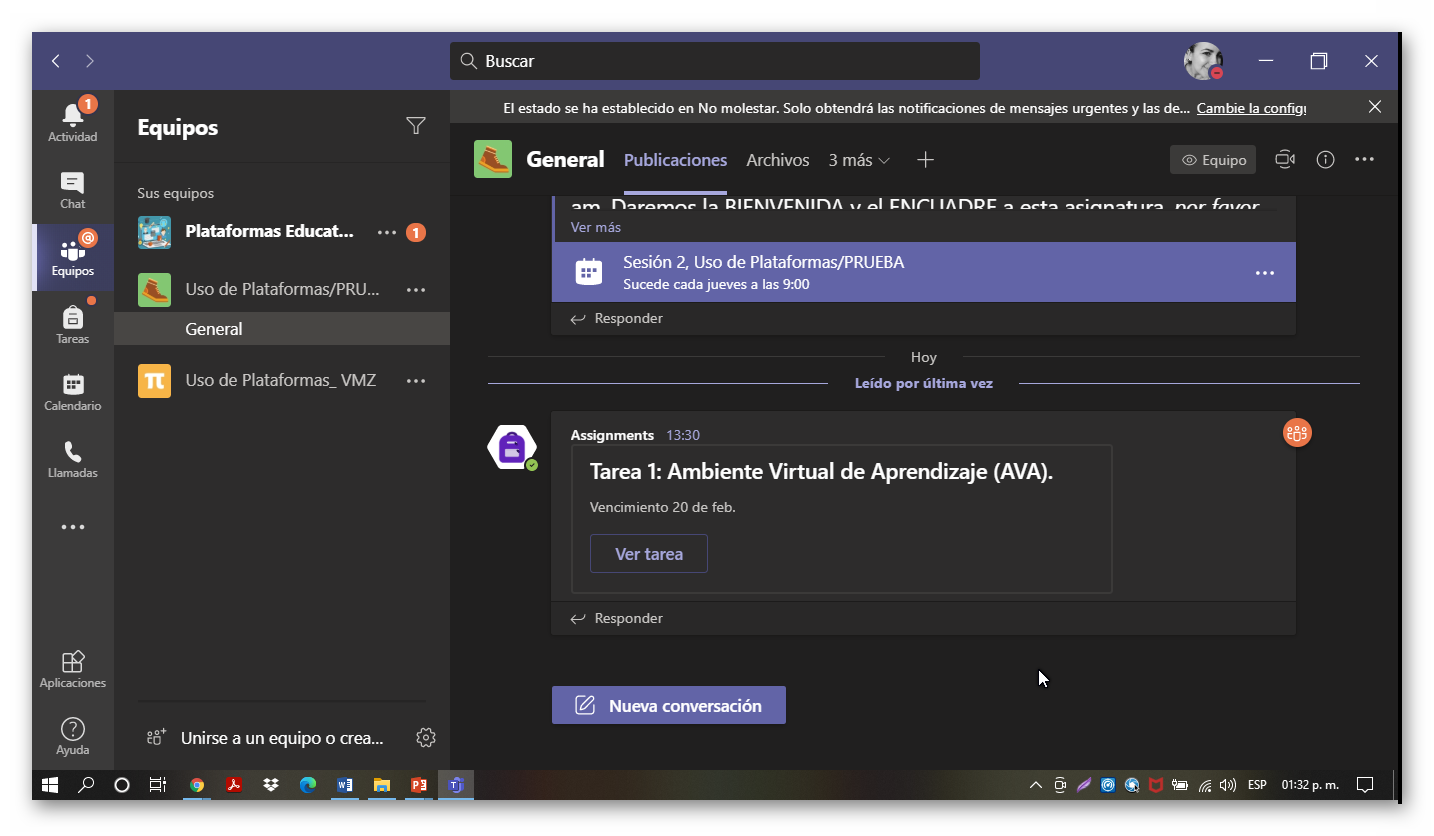




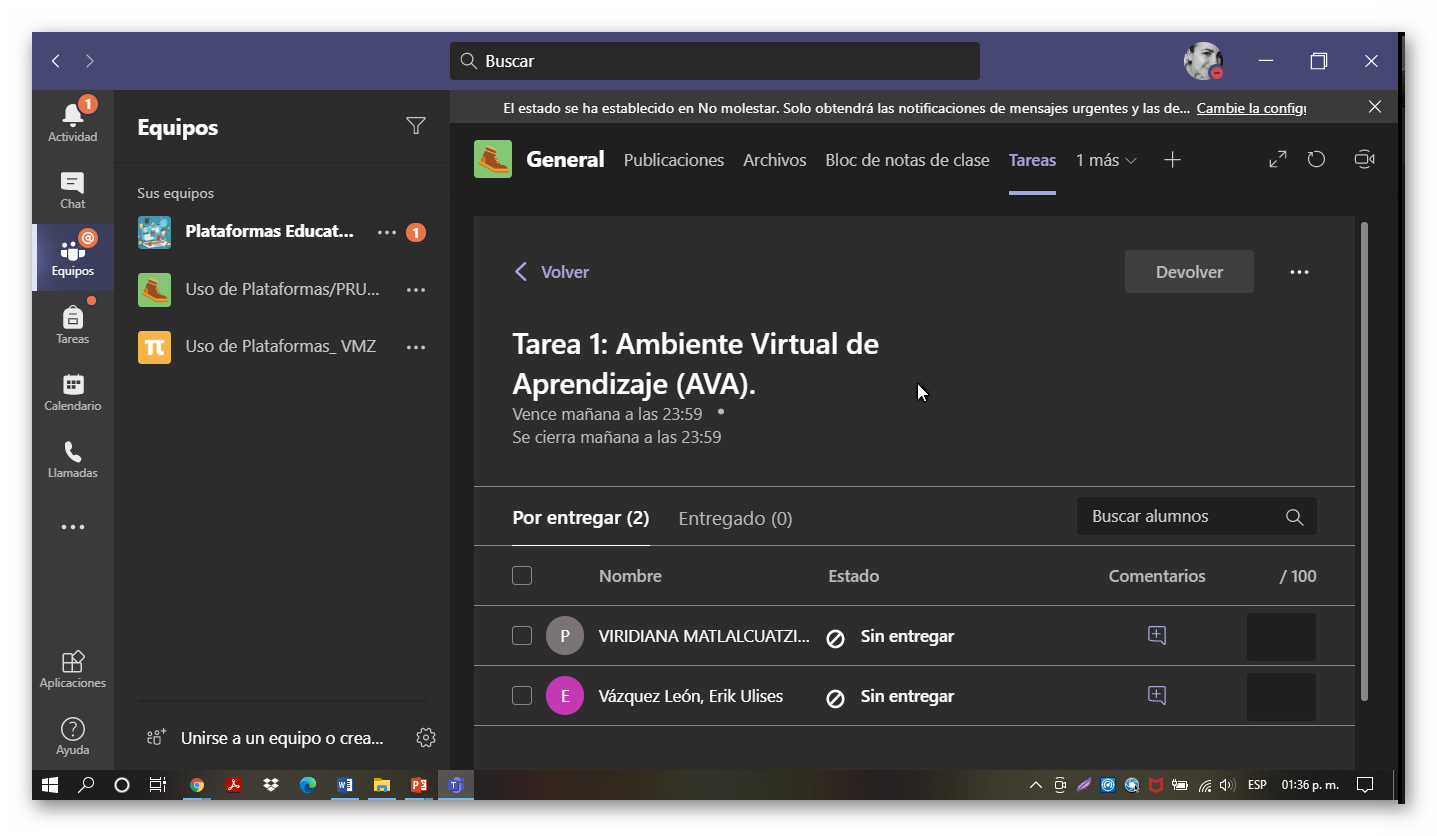


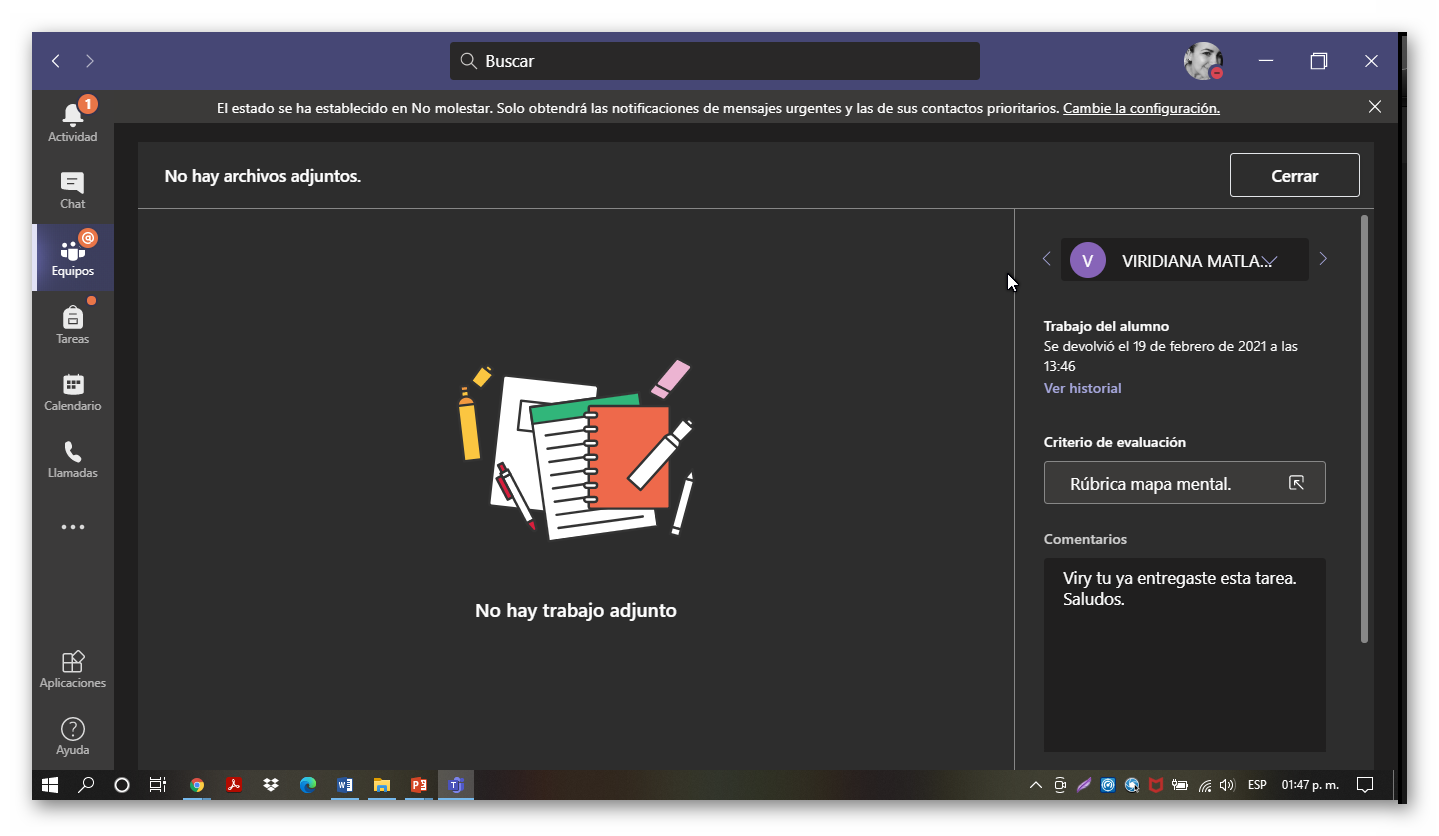


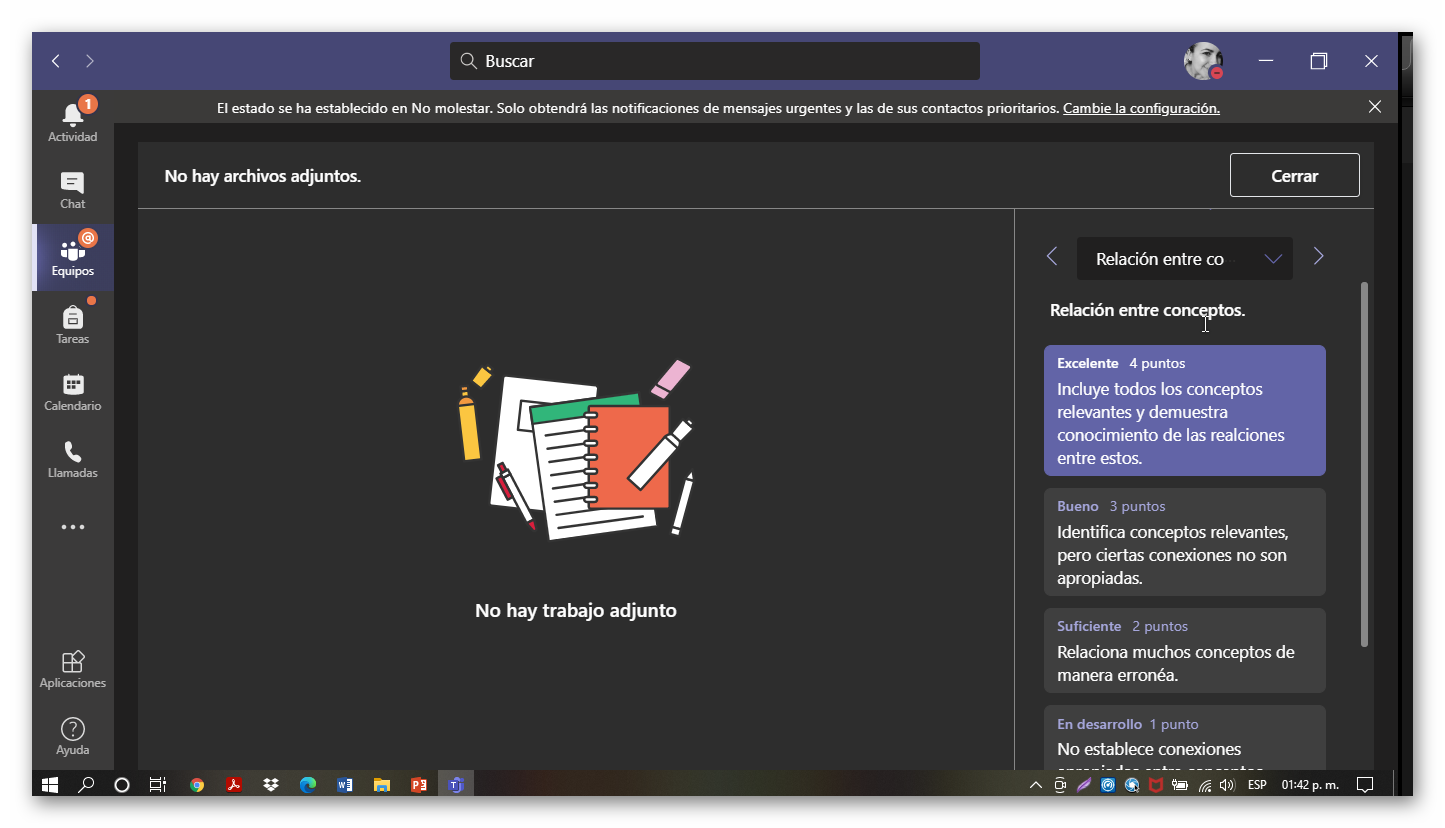


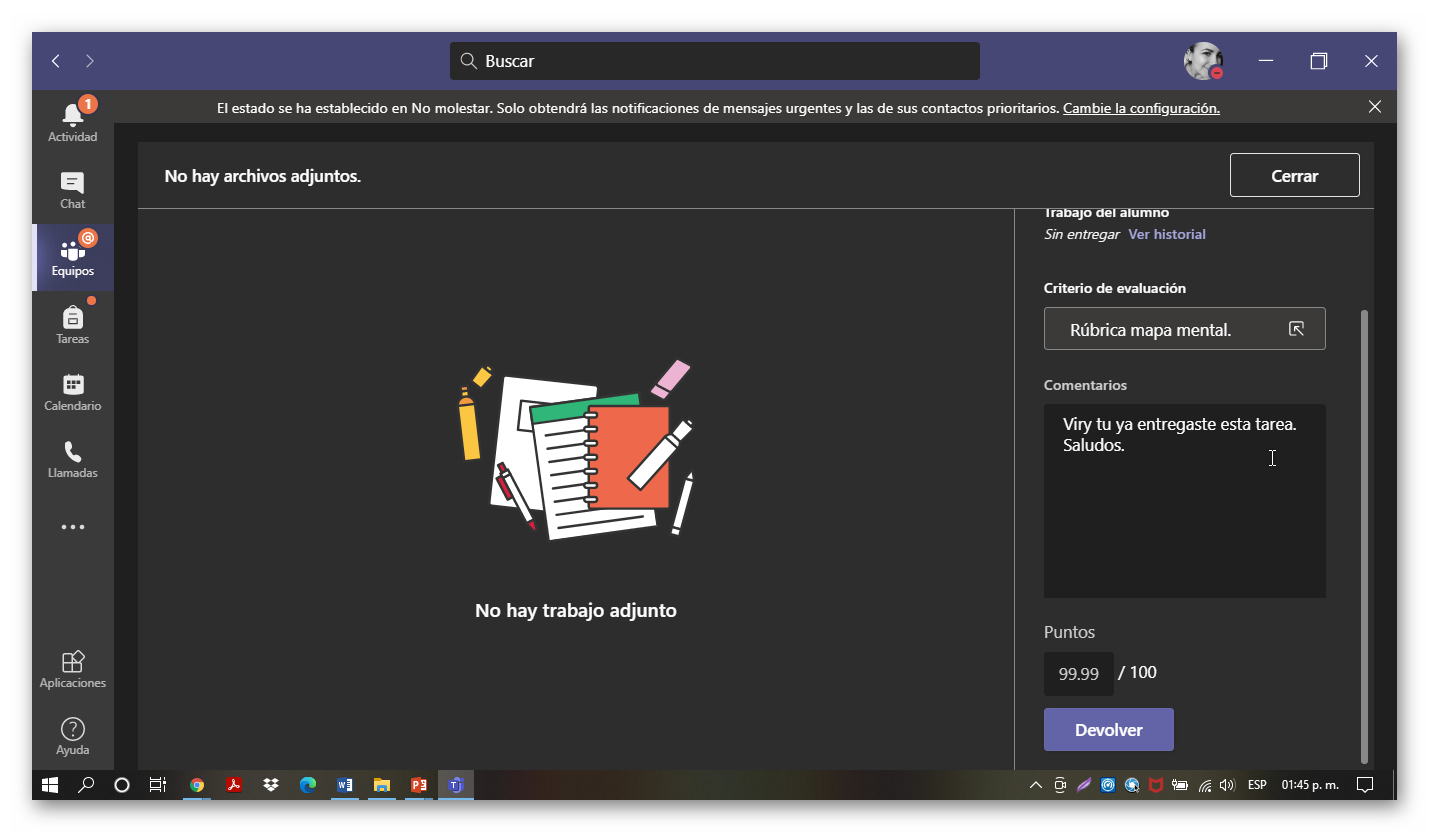


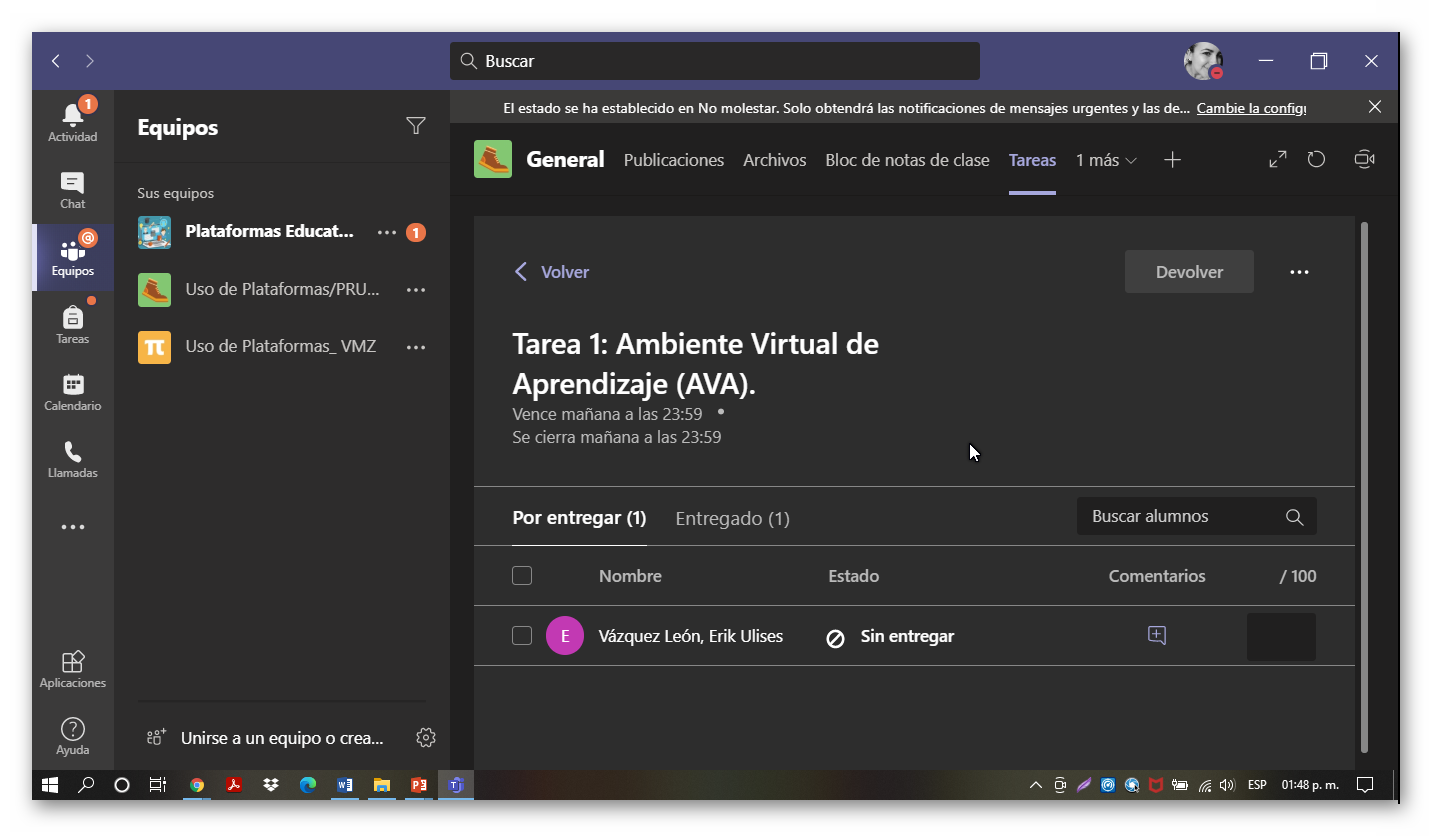
**4. Revisión y publicación de tareas.**



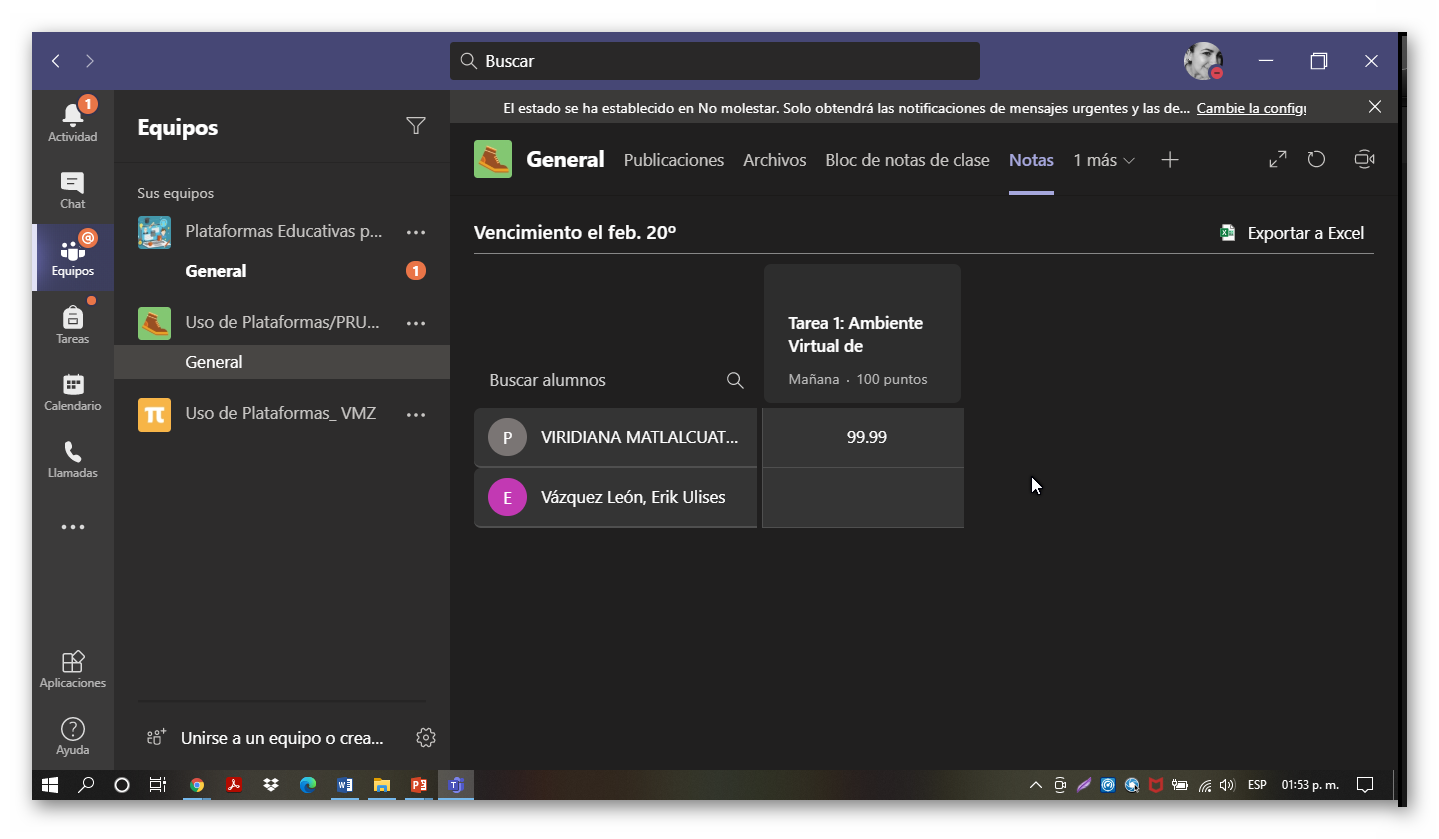




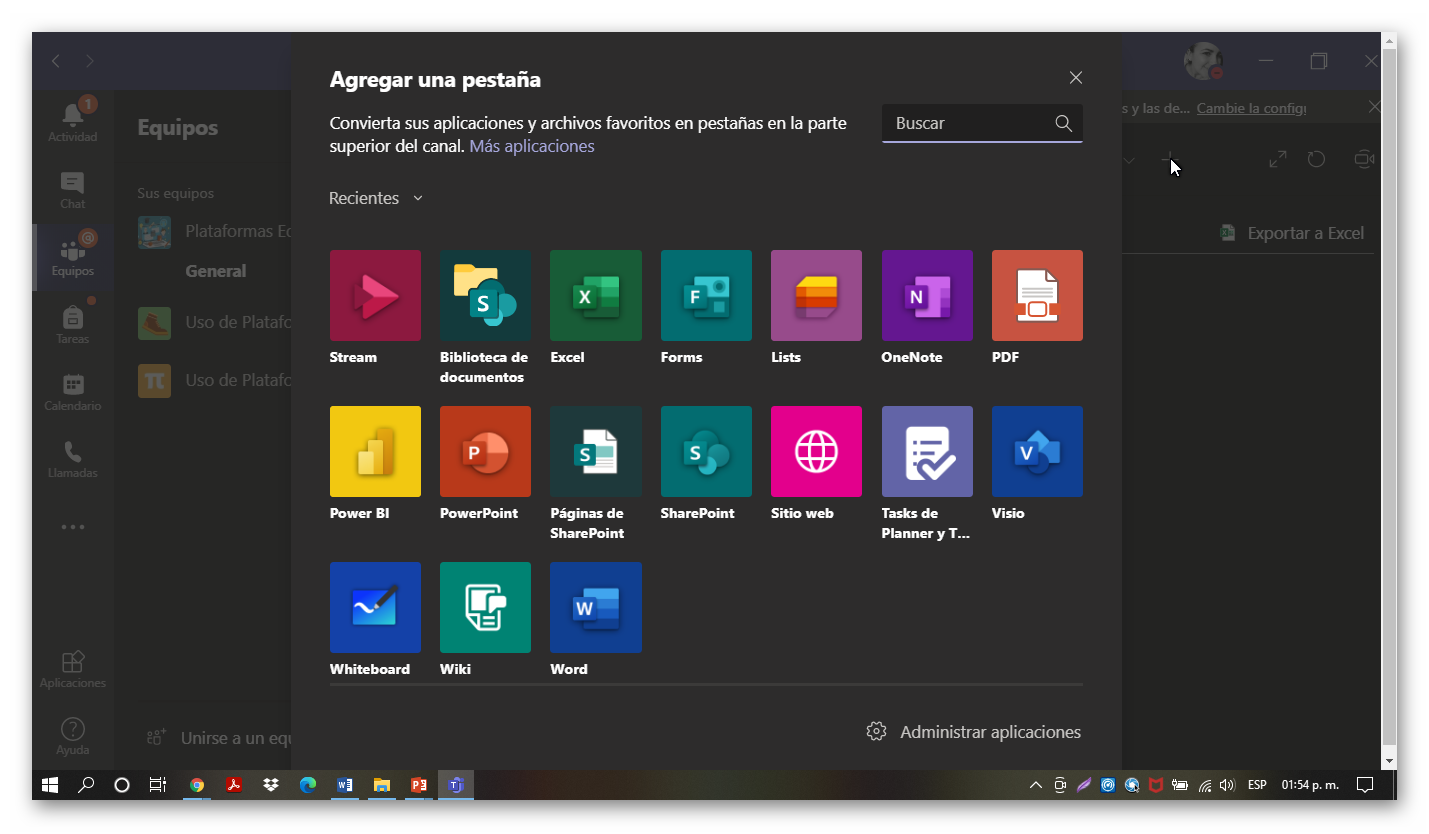


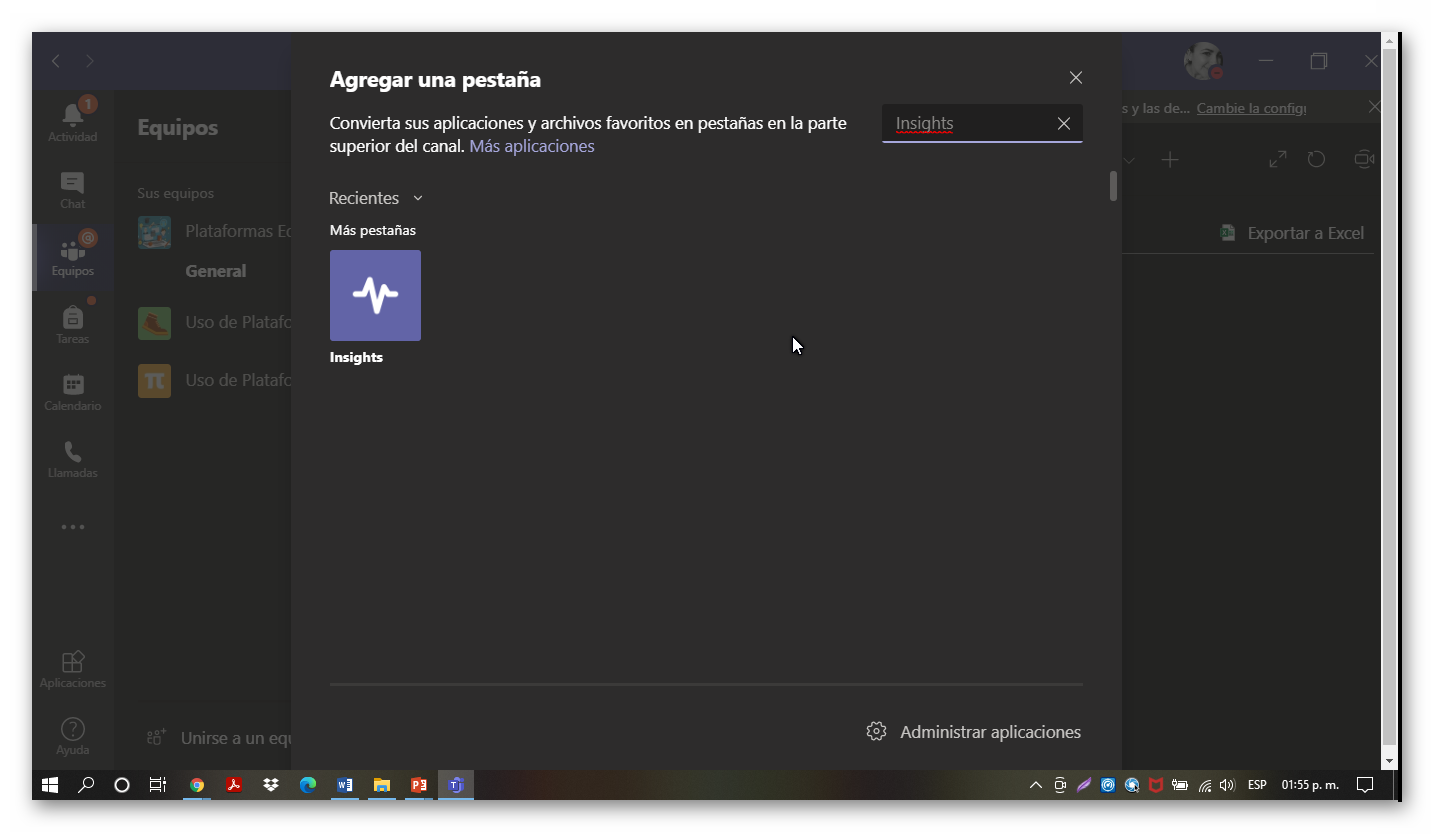


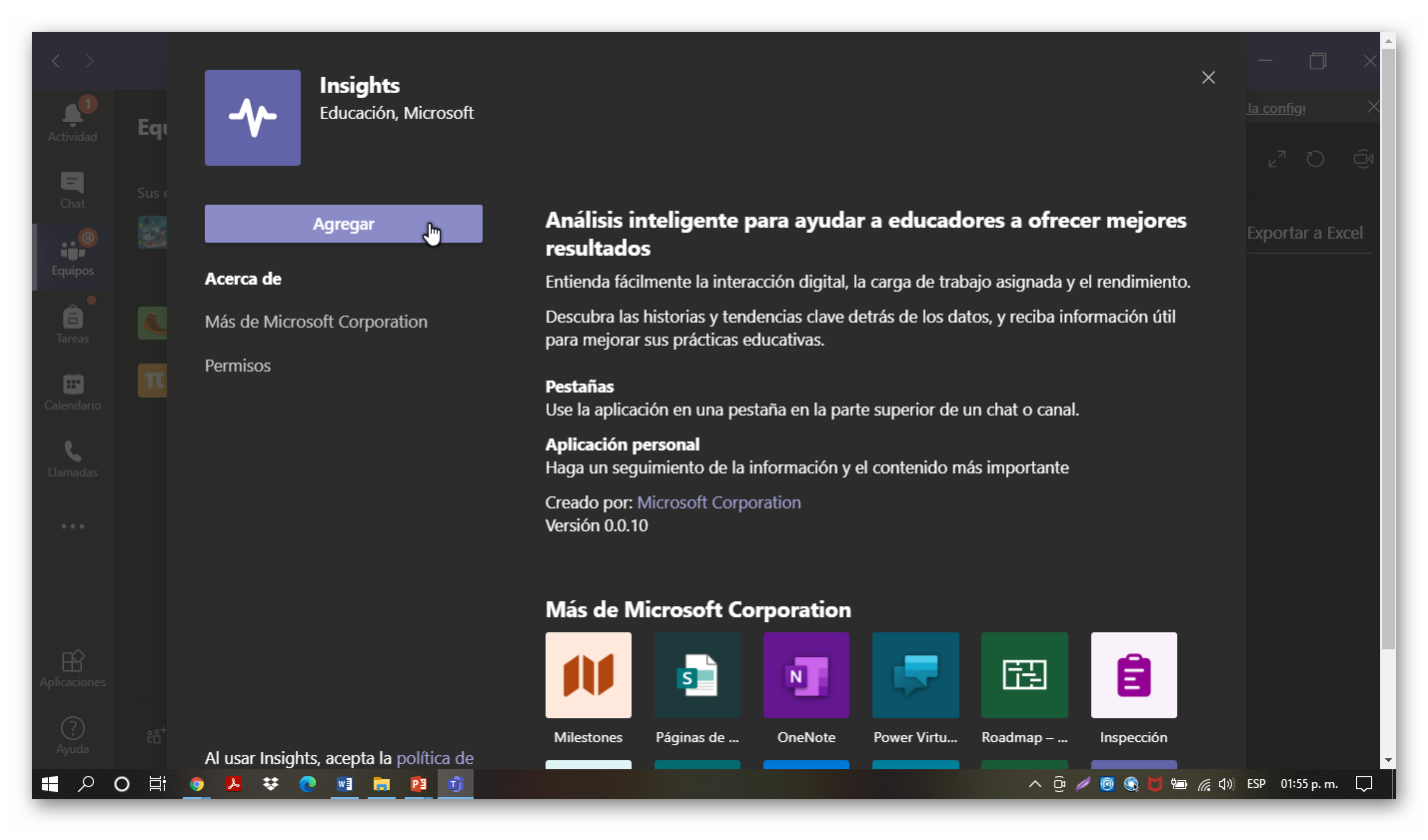
**5. Gestión de tareas.**

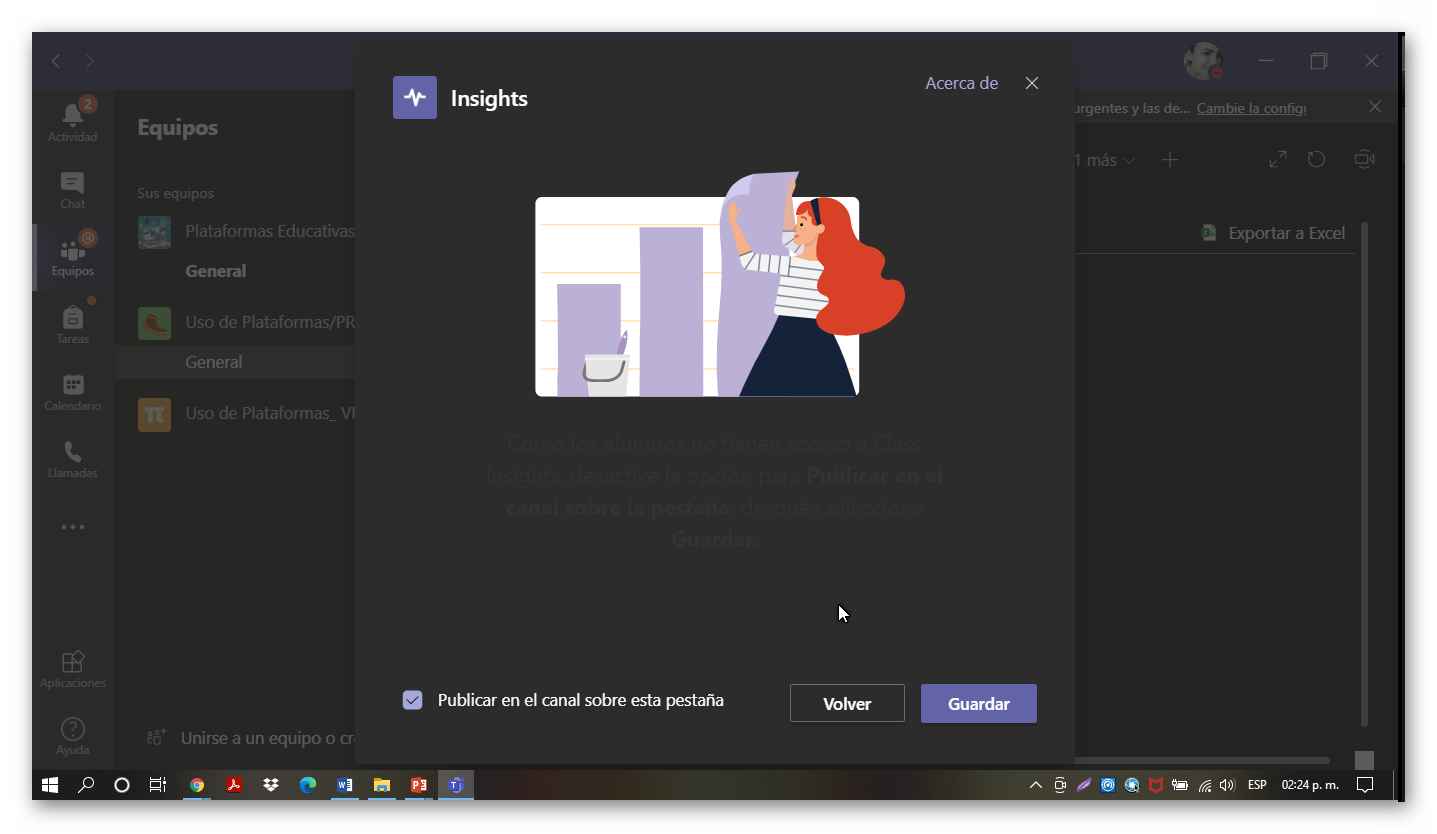


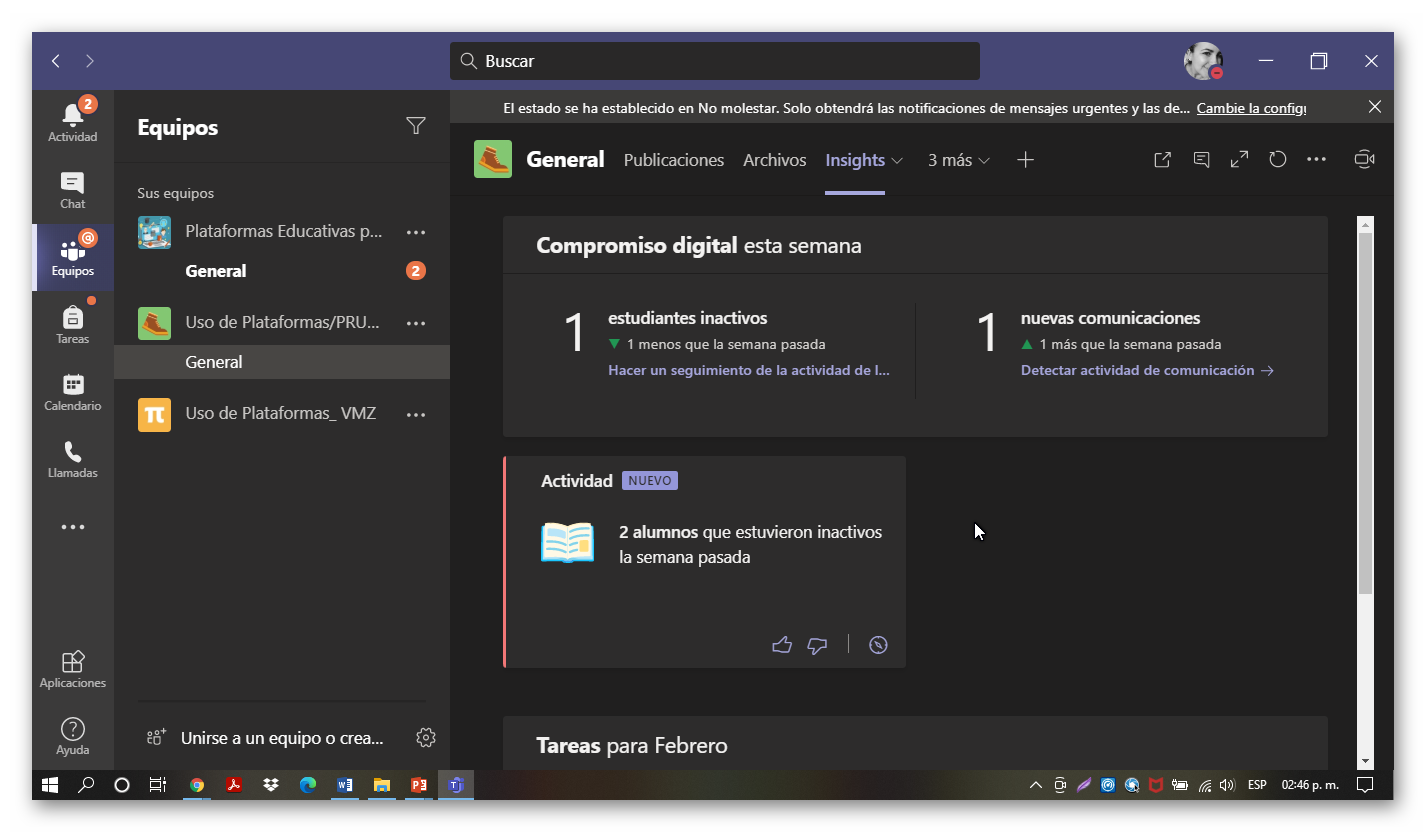
**6. Análisis de aula (Insights)**

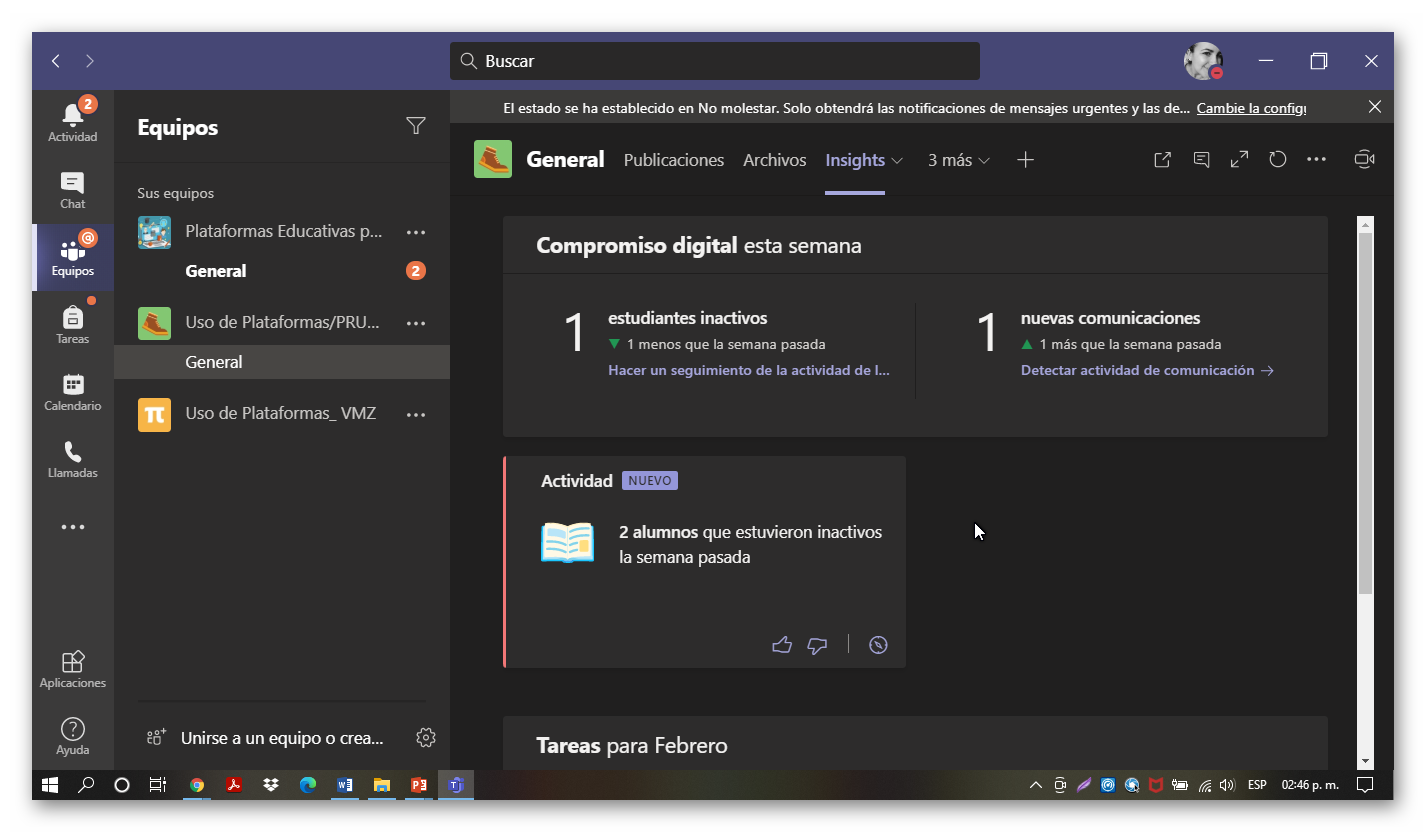


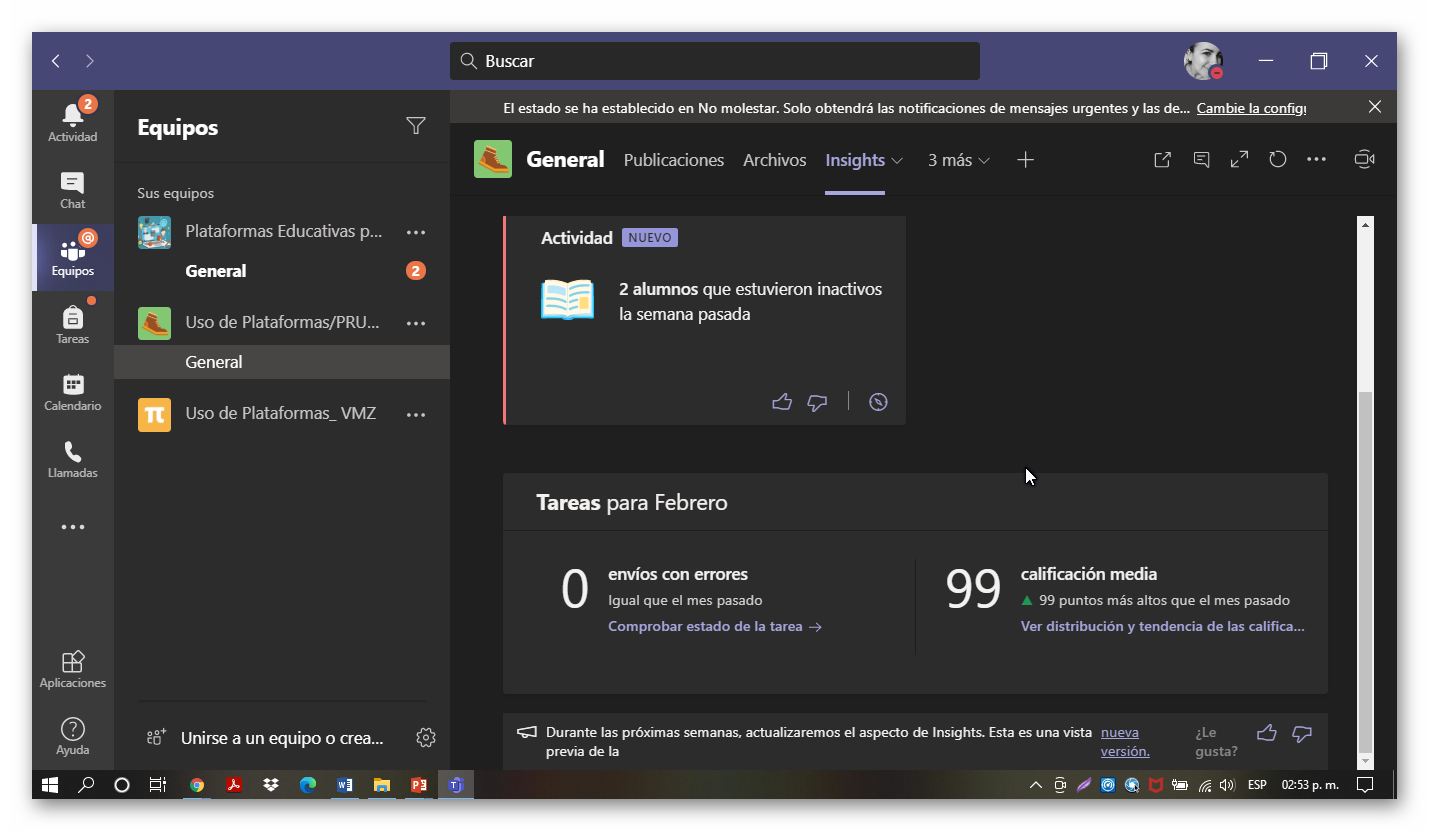




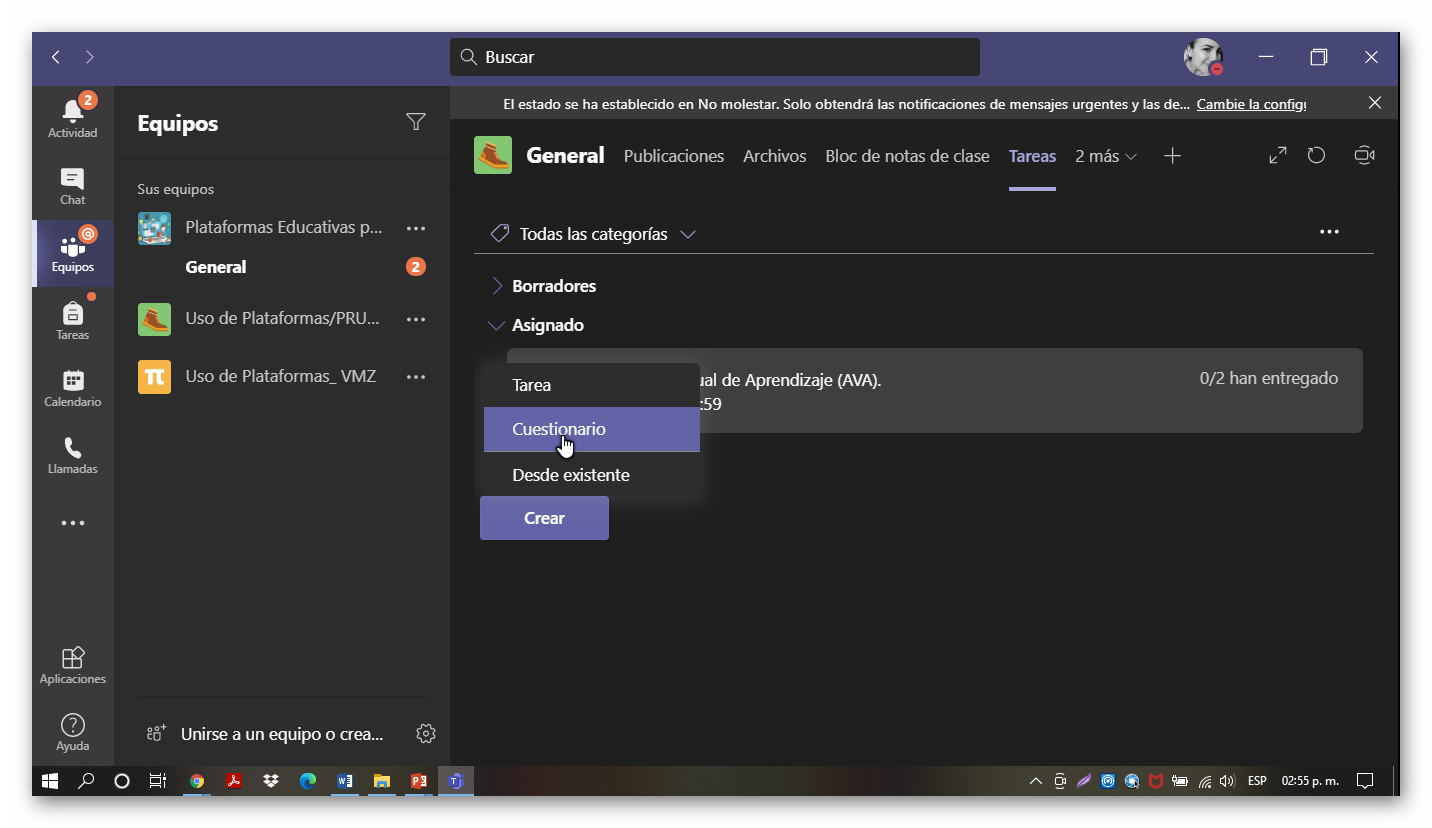


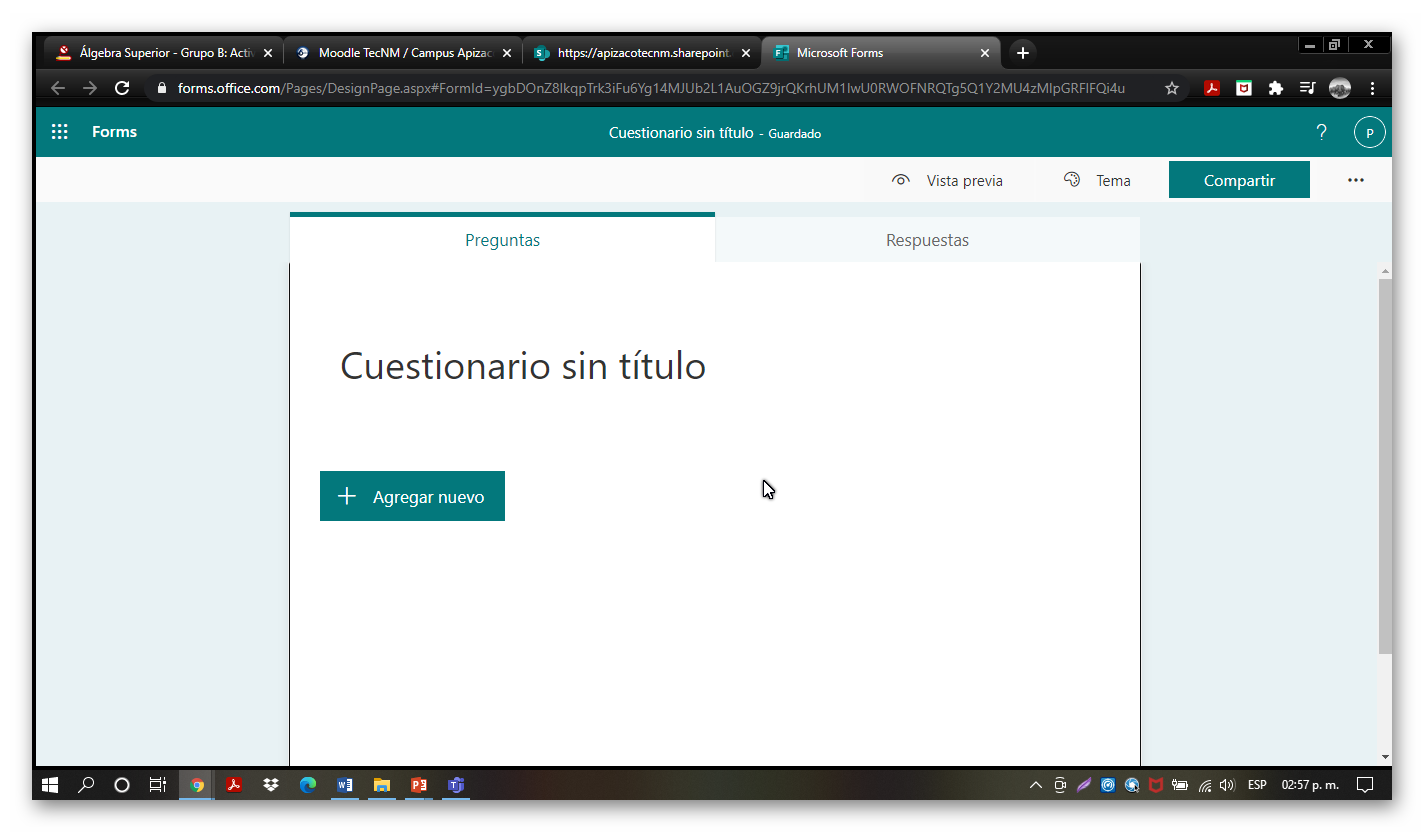


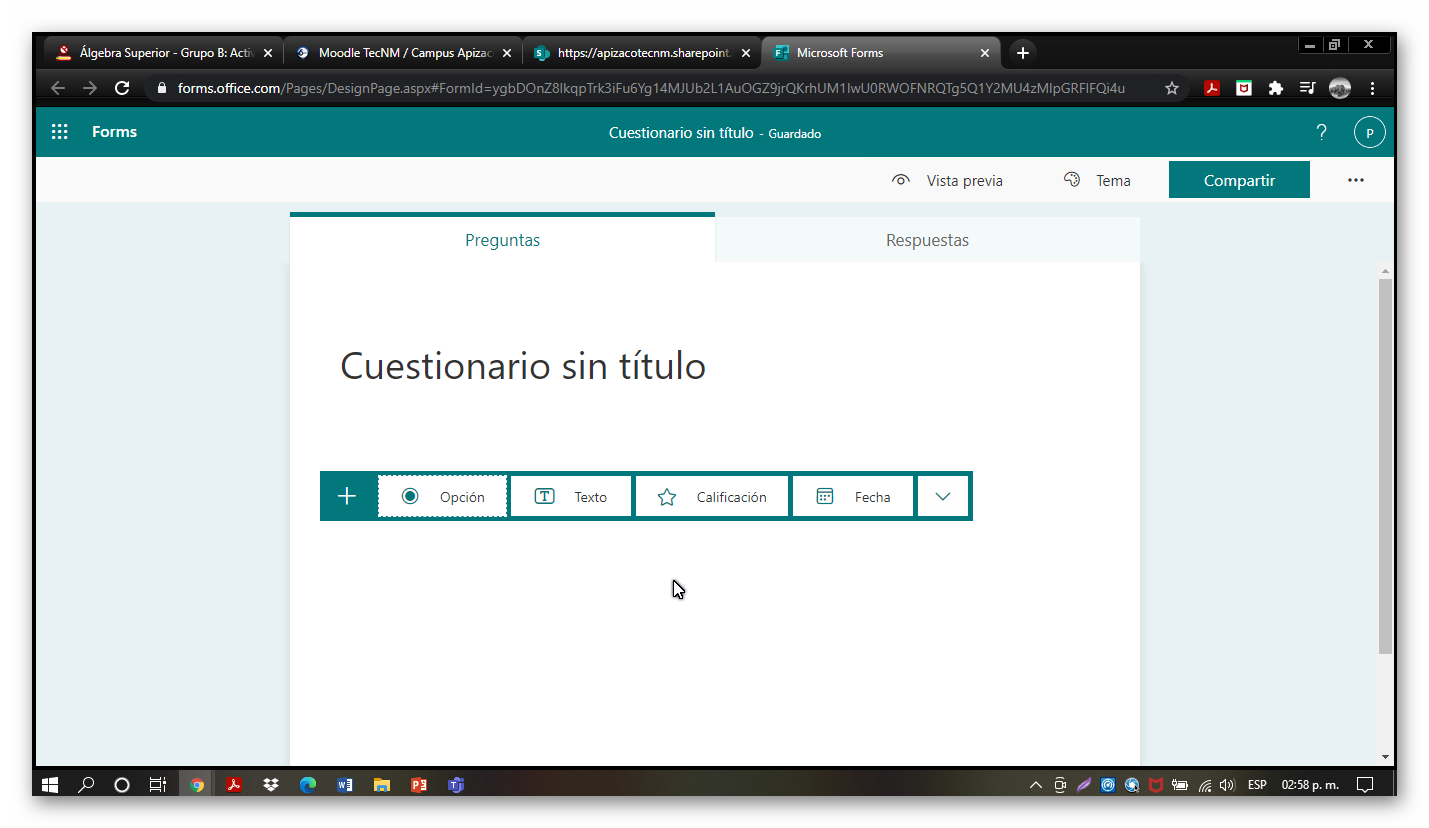


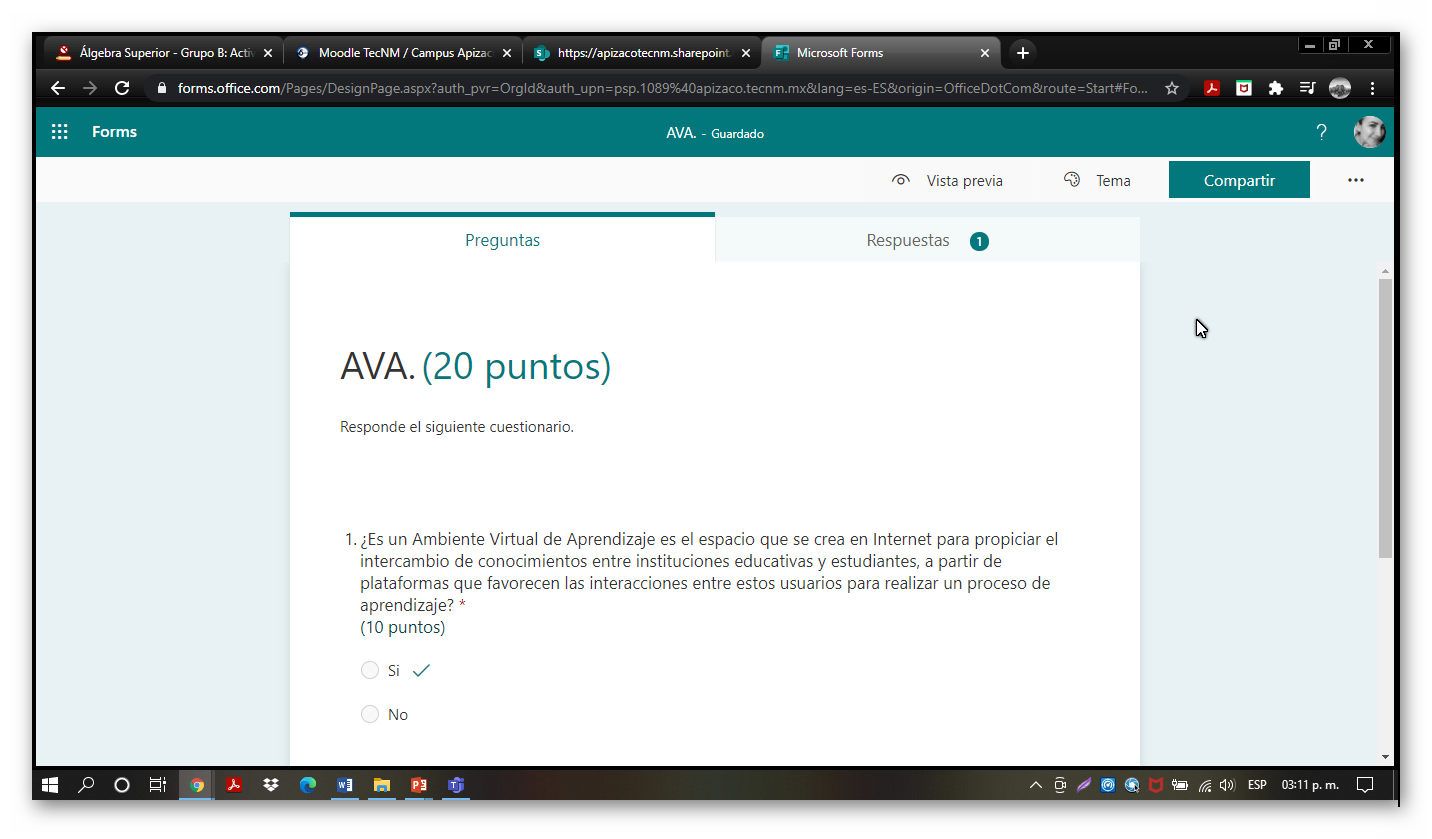


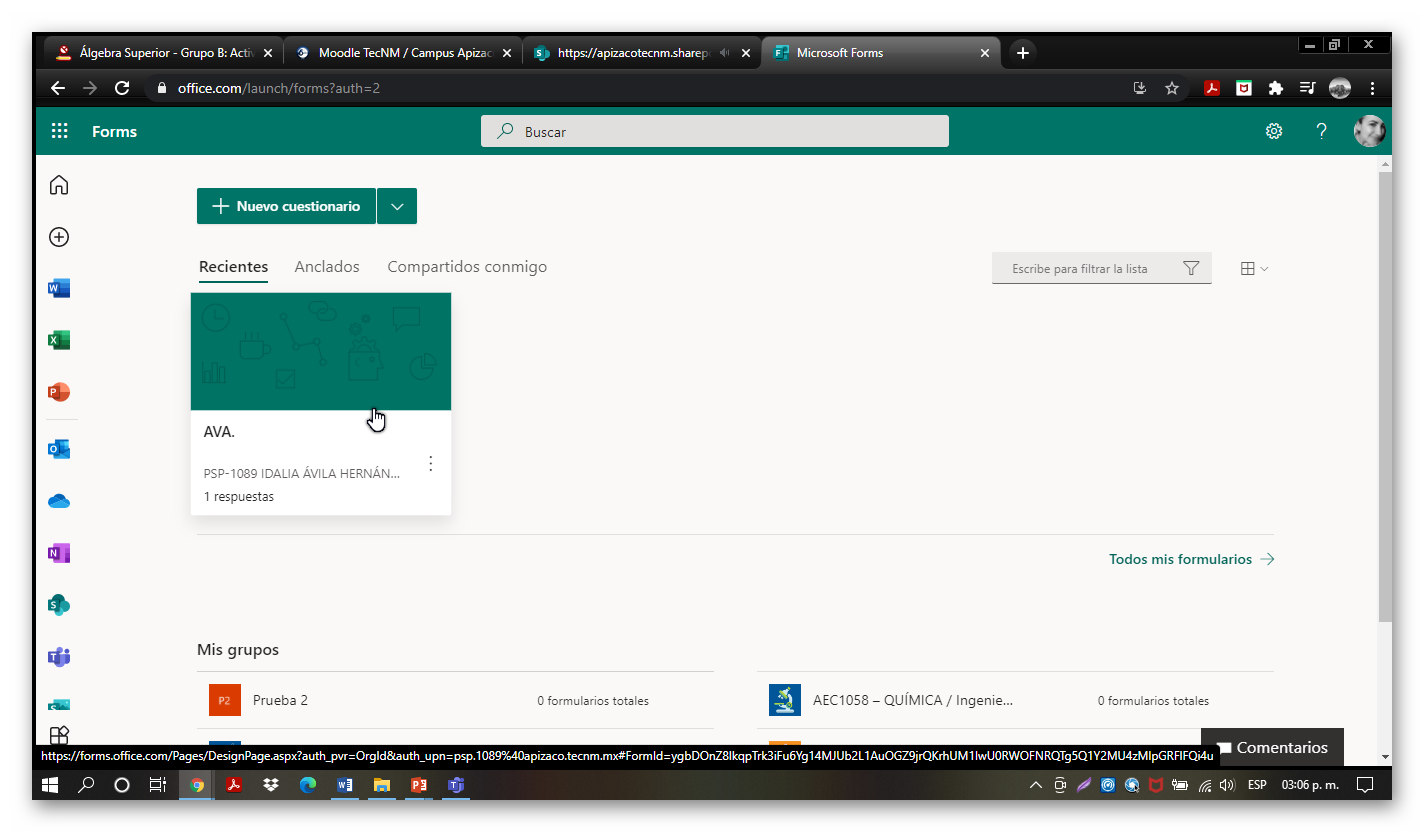
**1. Crear un formulario.**



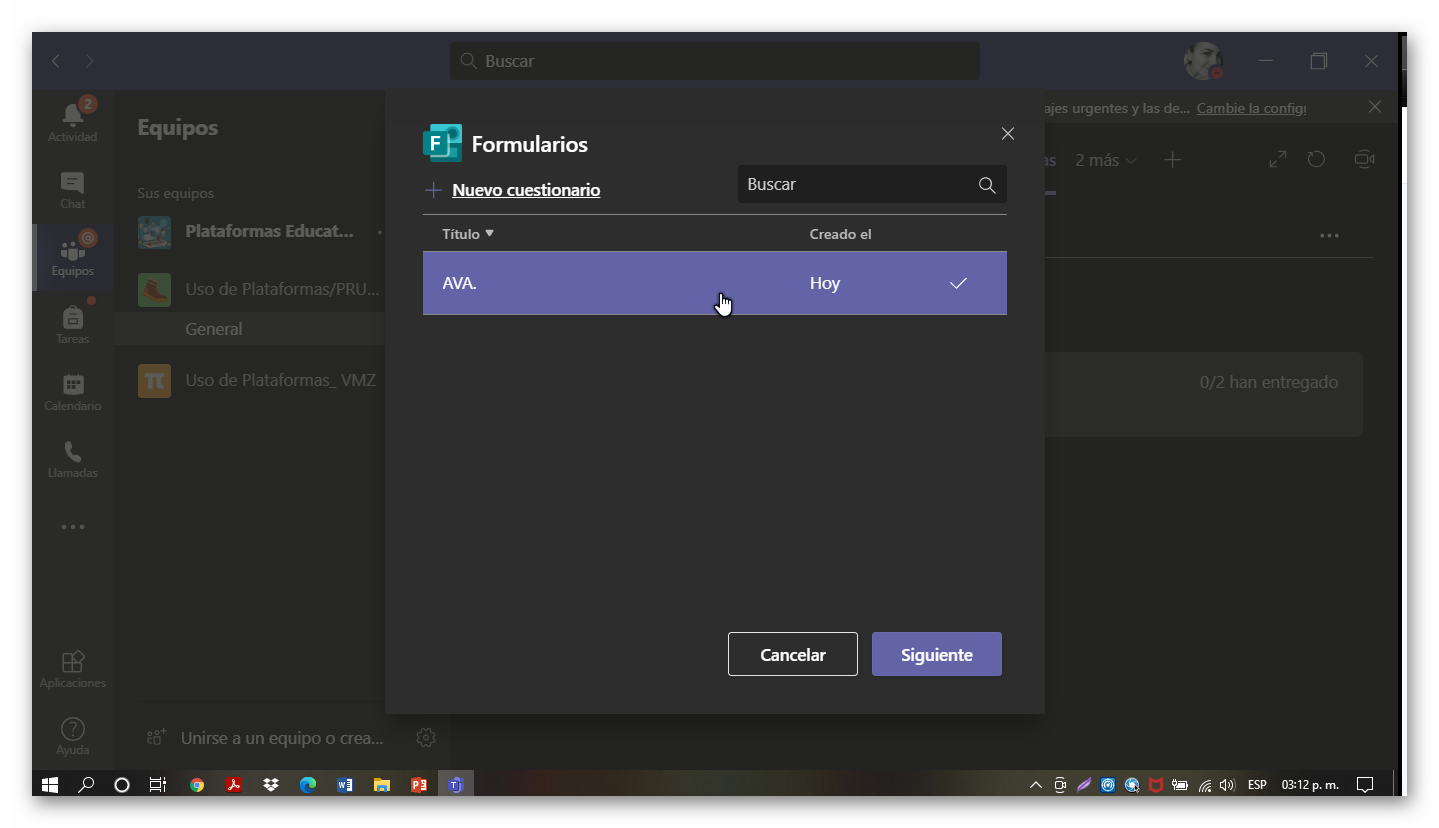


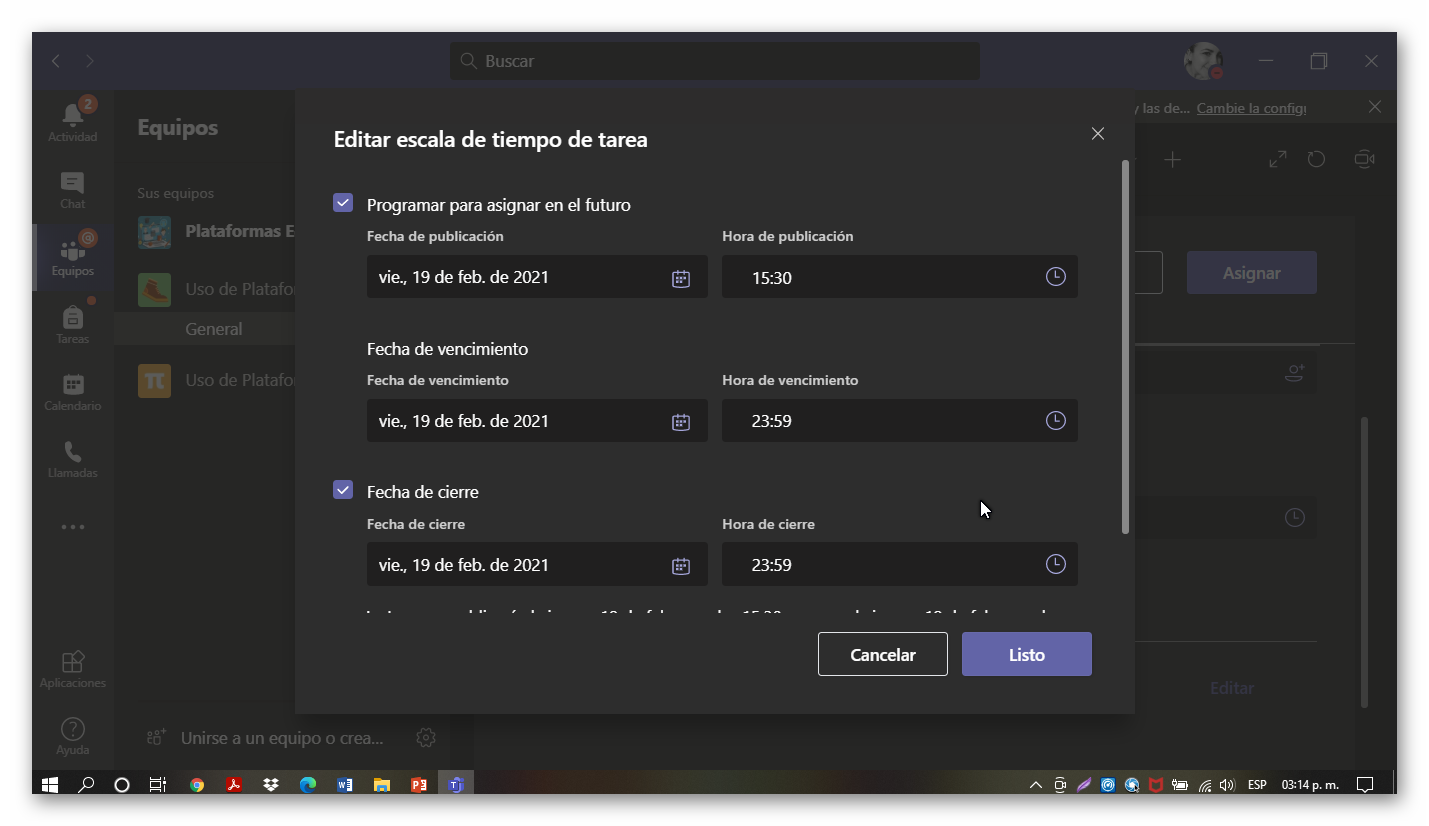


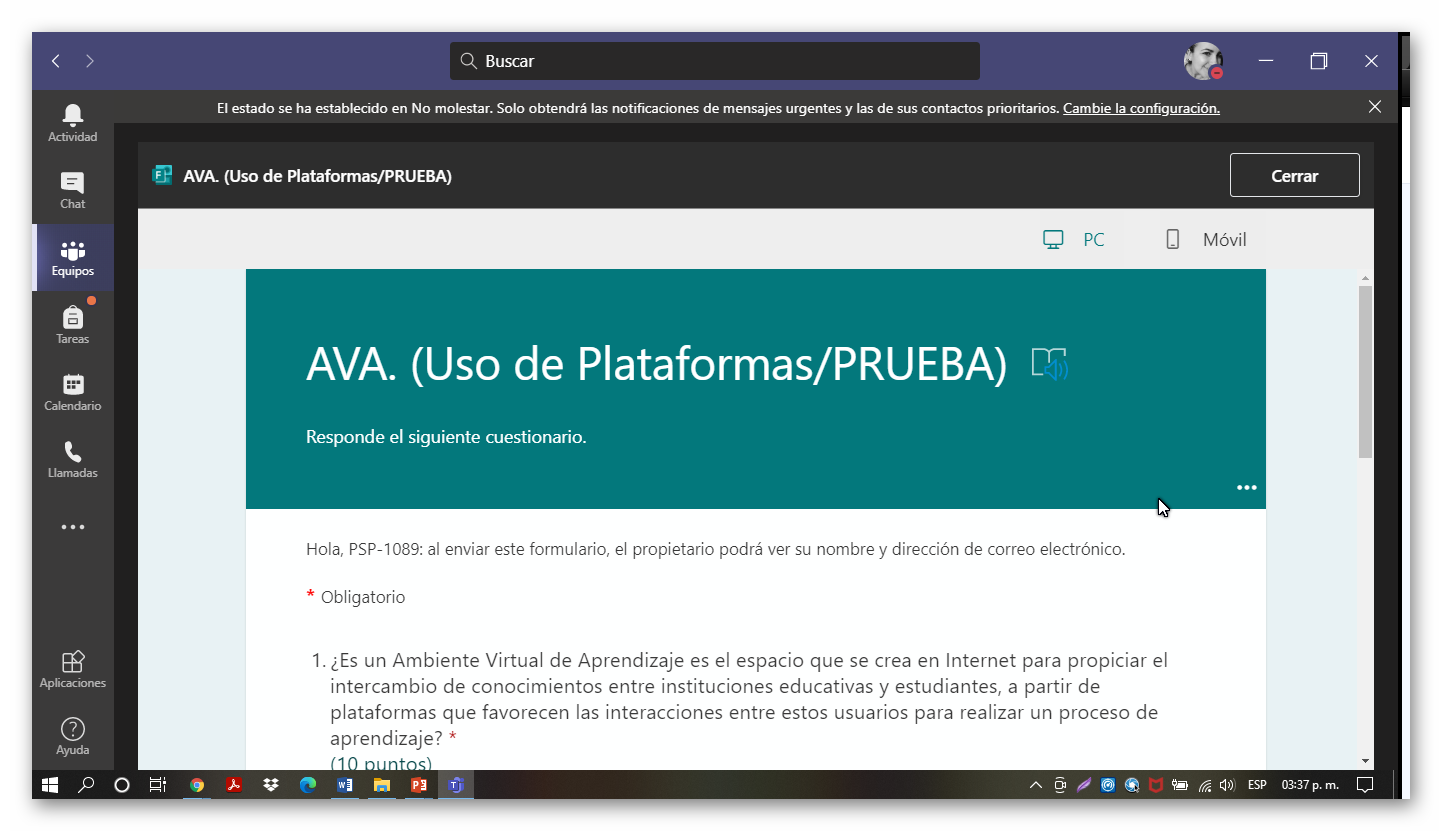


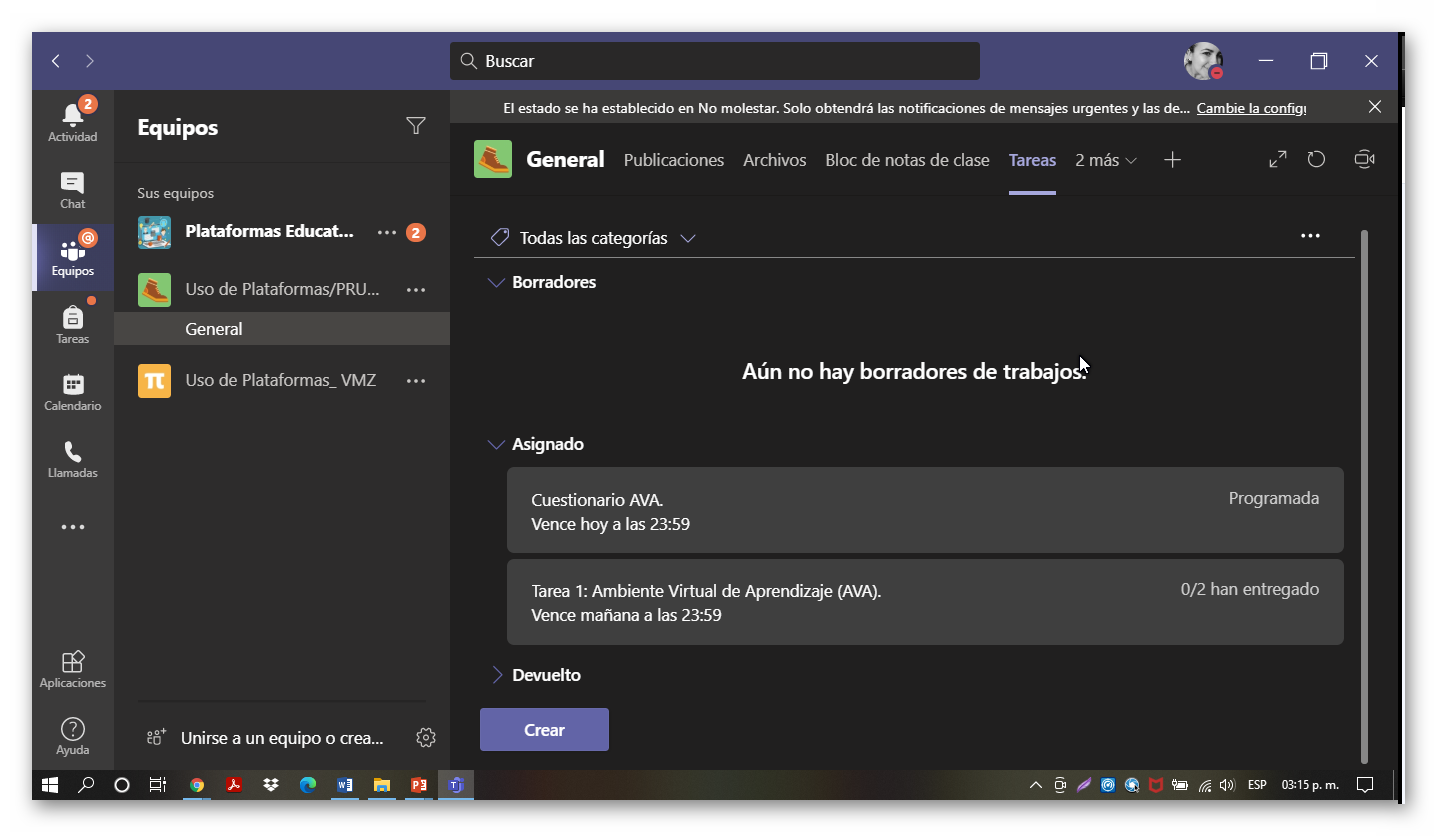


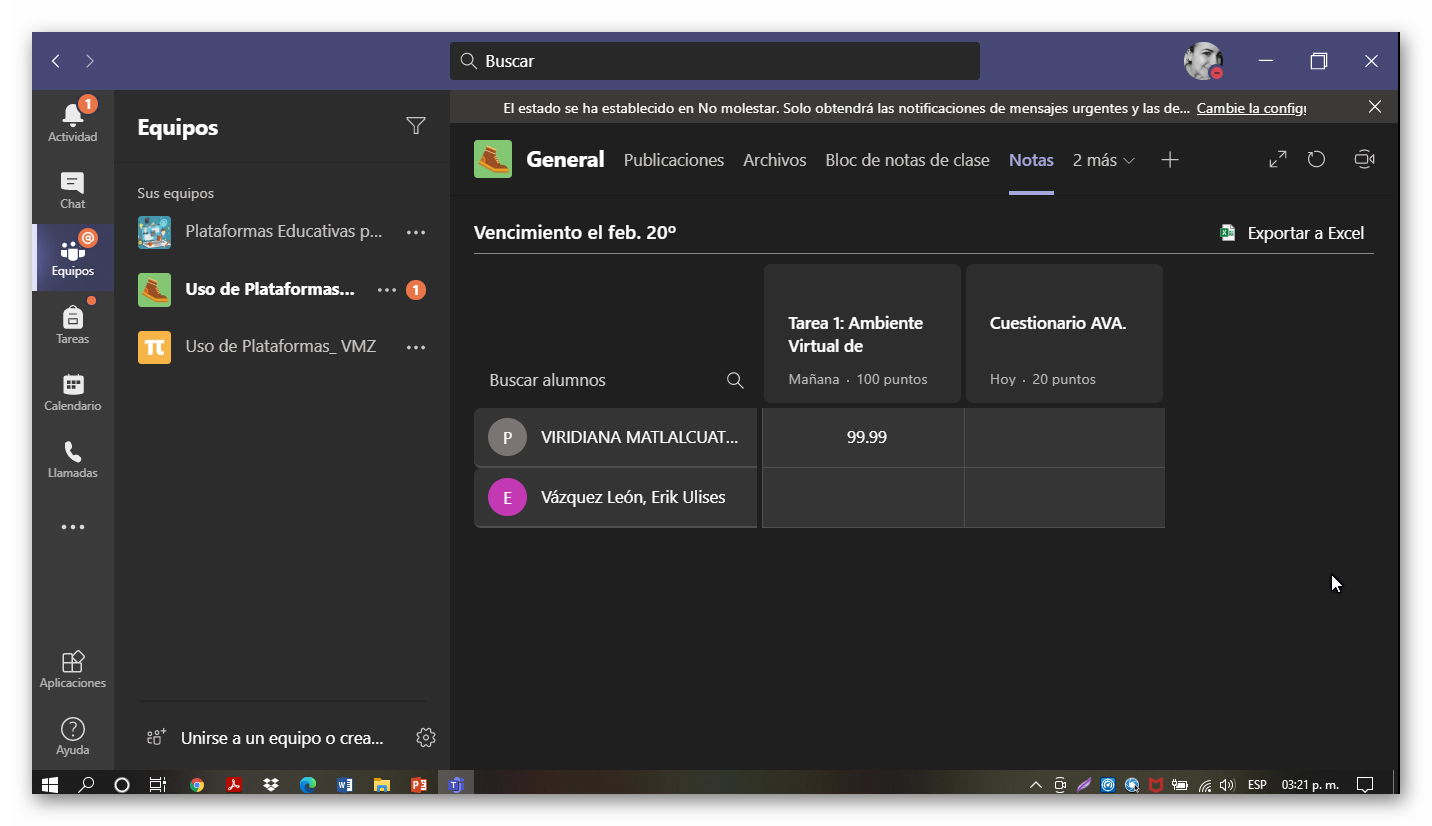
**2. Compartir un formulario.**











**3. Ver resultados.**