

# Healthy Living

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## About Healthy Living

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Healthy Living is a product developed by eFluxz Mobile Solutions to promote healthy living. The solutions makes available to subscribers videos of health tips for healthy living.

Access to the videos is by subscription.

## Login

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A screenshot of the 'Login to Healthy Living' web form. At the top is the eFluxz mobile solutions logo on a dark background. Below the logo, the text 'Login to Healthy Living' is displayed in a large font, followed by a red instruction: 'Enter your username and password to sign in:'. To the right of this text is a key icon. The form contains two input fields: 'Username...' and 'Password...'. Below these fields is a prominent green button labeled 'Sign In!'.

The **Login** module provides access to the portal for authenticated users.

### TO SIGN IN USERS

1. Enter a valid **Username**
2. Enter a valid **Password**
3. Click on **Sign In** button

## Quick Video Streaming Process

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The summary of how to start the portal is given below.

- Create Input and output buckets on the Amazon Web Service (AWS), from the S3 console.
- Set portal settings/parameters through the **Portal Setting** module. These values include Amazon S3 input and output buckets.
- Upload videos to the S3 input using the **Videos** module. Each video must not exceed 60MB in size. A maximum of 10 files can be uploaded at once. Uploaded files **MUST** be in mp4 format.
- Add each video's title and description to the uploaded video records.
- Create a pipeline on the AWS Elastic Transcoder through the portal's **Videos** module to control movement of data between the services.
- Create jobs for each of the uploaded video file through the portal's **Videos** module. Each job produces 3 output files with 3 resolutions. the resolutions are 360p (SD), 480p (SD) and 720p (HD)
- Create a streaming distribution on the AWS from the Cloudfront console.
- Set the active distribution to use in streaming the videos. This is done in the Set Video Distribution module.
- Set Active RSS feed through the portal's RSS Feed module. This process creates a file **rss.xml** which is used by the telecommunications companies to make the videos available to subscribers.

## Dashboard

The dashboard interface includes a green header bar with the title 'Dashboard'. Below the header, there are filter controls: 'Year\*' (set to 2016), 'Month' (set to September), 'Network' (set to MTN), and 'Category' (set to [SELECT]). There are also 'Start Date' and 'End Date' fields with calendar icons, and 'Display' and 'Reset' buttons. Below the filters are buttons for 'PDF', 'Copy', 'Excel', 'CSV', and 'Print'. A search bar is located on the right side of the filter area. The main content area displays a table with 7 columns: SN, Trans. Date, Phone, Video Category, Video Title, User Agent, and Network. The table shows 5 entries, all with a 'Health' video category and 'Big Buck Title' as the video title. The user agent for all entries is 'Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0'. The network for all entries is 'MTN'. At the bottom of the table, there is a 'Show 5 entries' dropdown and pagination controls with 'Previous', '1', '2', '3', and 'Next' buttons.

SN	Trans. Date	Phone	Video Category	Video Title	User Agent	Network
1	08 Sep 2016 00:05		Health	Big Buck Title	Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0	MTN
2	08 Sep 2016 00:06		Health	Big Buck Title	Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0	MTN
3	08 Sep 2016 00:06		Health	Big Buck Title	Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0	MTN
4	08 Sep 2016 00:08		Health	Big Buck Title	Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0	MTN
5	08 Sep 2016 00:09		Health	Big Buck Title	Mozilla/5.0 (Windows NT 6.1; Win64; x64; rv:39.0) Gecko/20100101 Firefox/39.0	MTN

The dashboard is the landing page after successful sign in. It displays the transactions that have taken place on the platform. These transactions are the requests for the health videos made by subscribers.

The displayed transactions can be filtered based **Year Of Transaction**, **Month Of Transaction**, **Telecommunication Network** through which the requests came, **Video Category**, **Start Date** and **End Date**.

The only required filter parameter is the **Year Of Transaction**. When the dashboard is initially opened, the default Year and Month are the current system year and month. Default Telecommunication Network can also be set from the Portal Settings module so that initial loading will consist of transactions from through the default network.

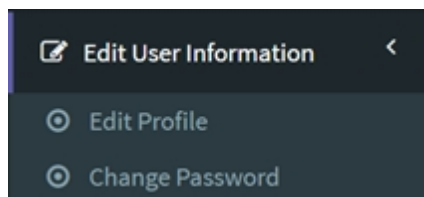
## HOW TO DISPLAY TRANSACTIONS

1. Click on the **Dashboard** menu item (if dashboard is not the displayed menu).
2. Select the filter parameters as desired. Year selection is mandatory.
3. Click on **Display** button.



Note that the displayed transactions can be exported as PDF, Excel and CSV documents. The transactions can also be copied to system clipboard or sent to external printer.

## Edit User Information



**Edit User Information** menu has 2 menu items which are described in details in the sub-sections. These menu items include:

- *Edit Profile*
- *Change Password*

## Edit Profile

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Portal users modify their profile through the **Edit Profile** module. To edit profile a user must first sign in.

Users can edit the following fields: **First Name**, **Last Name**, **Email** and **Phone Number**.

**First Name**, **Last Name** and **Email** fields are mandatory. That is, valid values must be entered before you can successfully edit the profile.

## HOW TO EDIT USER PROFILE

1. Click on the **Edit Profile** menu item under **Edit User Information** menu.
2. Edit the fields as desired. All fields with red asterisk (\*) are mandatory.
3. Click on **Edit Profile** button. A confirmation prompt (below) appears.



4. Click on **OK** button to continue with the editing or **CANCEL** button to abort the action.

## Change Password

 A screenshot of a web application interface for changing a user password. The title bar says "Change User Password". Below the title bar, there's a note: "Fields With \* Are Required!". The form contains five input fields: "Username\*" with the value "t", "Full Name\*" with the value "Idongesit Akpan", "Old Password\*" with the value "Old Password", "New Password\*" with the value "New Password", and "Confirm Password\*" with the value "Confirm Password". Each field has a small icon to its right. At the bottom of the form, there are two buttons: a blue "Change Password" button and a red "Refresh" button.

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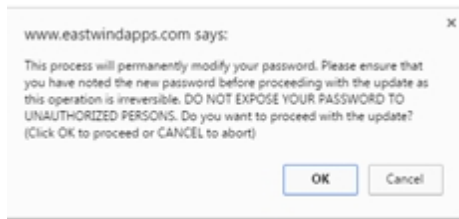
Portal users can change their access password through the **Change Password** module. To change password a user must first sign in.

Users can edit the following fields: **Old Password**, **New Password** and **Confirm Password**.

All the editable fields are mandatory. That is, valid values must be entered before you can successfully change the access password.

## HOW TO CHANGE USER PASSWORD

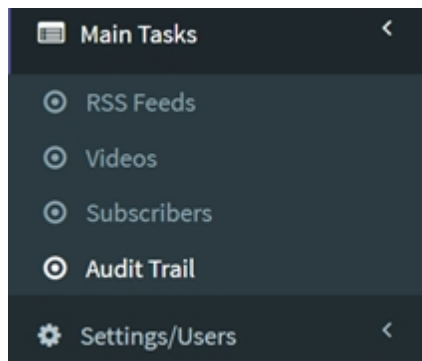
1. Click on the **Change Password** menu item under **Edit User Information** menu.
2. Enter the current password (the **Old Password** you want to change).
3. Enter the **New Password**.
4. Enter the **New Password** a second time to confirm your entry.
5. Click on **Change Password** button. A confirmation prompt (below) appears.



- Click on **OK** button to continue with the change or **CANCEL** button to abort the action.

## Main Tasks

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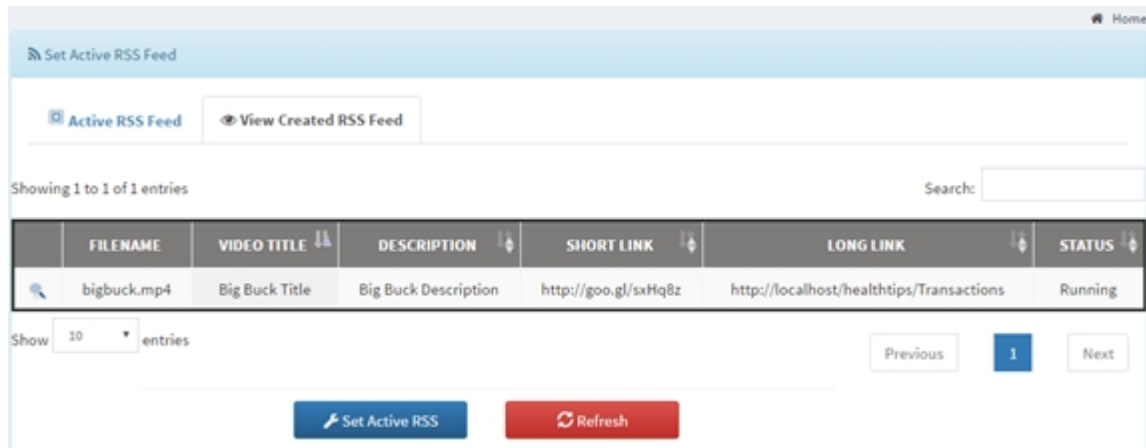


**Main Tasks** menu has 4 menu items which are described in details in the sub-sections. These menu items include:

- *RSS Feeds*
- *Videos*
- *Subscribers*
- *Audit Trail*

## RSS Feeds

Set Active RSS Feed	
<b>Active RSS Feed</b>	<b>View Created RSS Feed</b>
<b>Schedule ID</b>	<b>Feed ID</b>
<b>Video Title</b>	<b>Video Name</b>
<b>Video Description</b>	<b>Status</b>
<b>Long Link</b>	<b>Short URL</b>
<b>Publish Date</b>	<b>Expiry Date</b>
<b>Set Active RSS</b>	<b>Refresh</b>



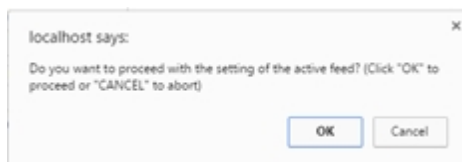
Healthy Living works with the telecommunications (telecoms) companies. One of the methods of integrating with the telecoms companies is through the use of RSS feed. The RSS feed module generates the RSS feed used by the telecoms companies and also sets the active RSS. The active RSS carries information about the currently running video.



- Note that RSS feeds are generated after videos have been successfully uploaded to Amazon Web Services (AWS) and encoded.
- Necessary permissions are required to access this module

### **HOW TO GENERATE RSS FEED AND ALSO SET ACTIVE RSS**

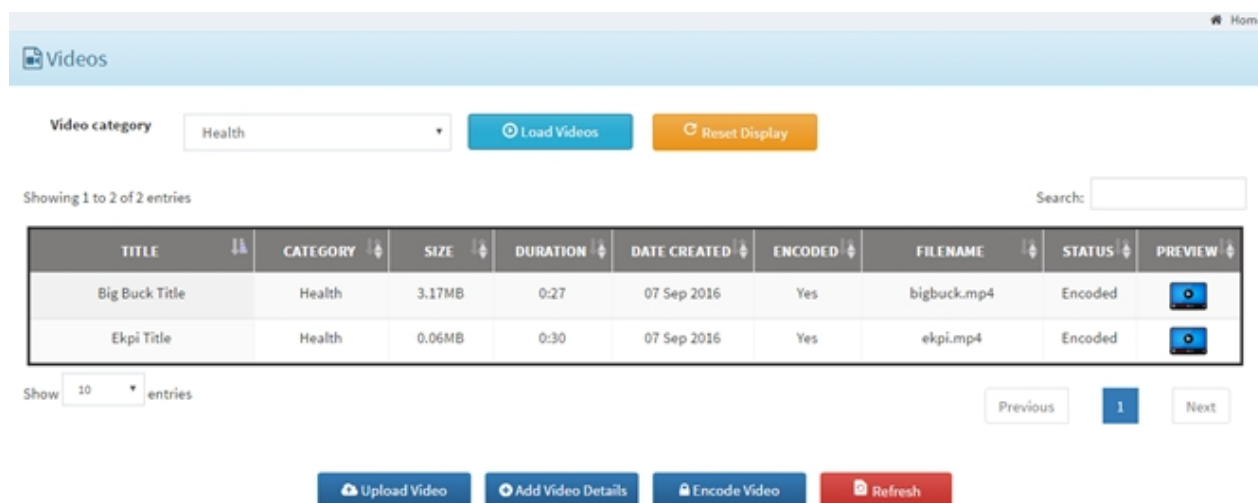
1. Click on the **RSS Feeds** menu item under **Main Tasks** menu.
2. Click on **Set Active RSS** button. A confirmation prompt (below) appears.



3. Click on **OK** button to continue with the setting of the active RSS feed or **CANCEL** button to abort the action.

## **Videos**





Video category: Health [Load Videos] [Reset Display]

Showing 1 to 2 of 2 entries Search: [ ]

TITLE	CATEGORY	SIZE	DURATION	DATE CREATED	ENCODED	FILENAME	STATUS	PREVIEW
Big Buck Title	Health	3.17MB	0:27	07 Sep 2016	Yes	bigbuck.mp4	Encoded	
Ekpi Title	Health	0.06MB	0:30	07 Sep 2016	Yes	ekpi.mp4	Encoded	

Show 10 entries [Previous] 1 [Next]

[Upload Video] [Add Video Details] [Encode Video] [Refresh]


This module handles all video related activities from uploading to encoding.

Videos are uploaded to Amazon Web Services (AWS) from where they are streamed to subscribers. The following services are used in Amazon for the streaming process:

- **Simple Storage Service (S3):** This service is responsible for the storage of the video files. Both the original and encoded files are stored in S3. Files are stored in folders called **Buckets**. Two of the buckets created on healthy living Amazon account are used for file storage by the portal. **healthytips-videos** is used for storing the original files (uploaded files) while **healthytips-output** is used for storing the encoded files. Files are stored in sub-folders based on their categories. Each sub-folder name represents a category. For example files in a category called HEALTH will be stored in a sub-folder called HEALTH in S3. The sub-folders are created automatically during video upload from the portal. Uploaded files are in **mp4** format.
- **Elastic Transcoder:** This service encodes uploaded video files into formats suitable for streaming. Each uploaded (input) file is transcoded into 3 output (encoded) files with 3 different resolutions. The resolutions are **360p (Standard Definition - SD)**, **480p (Standard Definition - SD)** and **720p (High Definition - HD)**. The 360p SD resolution enables users of older devices to stream videos on their phones, while the 720p HD resolution enables new devices to stream in a better resolution. Users can, however, select any resolution they want from the video player (JWPlayer) during streaming. Output files are also in **mp4** format.
- **CloudFront:** This service creates a streaming (distribution) platform from the transcoded files. A single distribution is used for streaming videos in a particular output bucket.

### HOW TO VIDEO UPLOADED VIDEOS

1. Click on the **Videos** menu item under **Main Tasks** menu (the screen above will be loaded).
2. Select the **Video Category** from the drop down.
3. Click on **Load Videos**. All the available videos in the select category will be displayed in the table on the screen.

Videos can be previewed. The image () in the last column (**PREVIEW**) of each row contains a link to preview the video description in each row. Clicking on the icon will load the video in a pop-up screen.

### NOTE:

- Only videos with status **Encoded** can be previewed. Uploaded but not transcoded videos cannot be previewed.
- Necessary permissions are required to access this module

## Upload Videos

✕
**Upload Video**

Video Category

Health

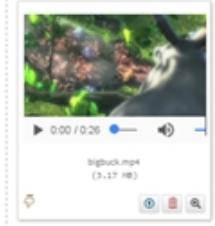
AWS Input Folder

healthytips-videos

AWS Storage Path

healthytips-videos/Health

Videos\*



bigbuck.mp4

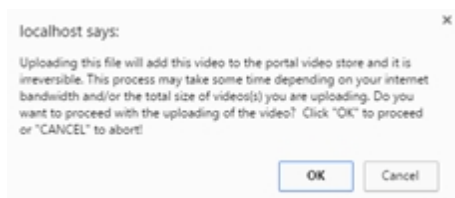
Remove
Browse ...

Upload
Refresh
Close

This module is used in uploading videos to Amazon S3 (storage service).

### HOW TO UPLOAD VIDEOS

1. Click on the **Videos** menu item under **Main Tasks** menu.
1. Select the **Video Category** from the drop down.
2. Click on **Upload Video** button to load the screen above.
3. **Drag and Drop** the videos to upload, or click on **Browse...** button to select the videos to be uploaded from their storage location. Loaded videos can be previewed, enlarged or deleted.
4. Click on **Upload** button to upload the selected file(s). A confirmation prompt (below) appears.



5. Click on **OK** button to continue with the upload or **CANCEL** button to abort the action.



**Note:** A maximum of **10 videos** can be uploaded at once. Maximum file size for each uploaded video file is **60MB**. Videos must be in **mp4 format**.

### Add Video Details

Add Video Details ✕

Video Category:

File Name:

Video Title:

Description:

Update Video Details
Refresh
Close

Showing 1 to 2 of 2 entries Search:

VIDEO CATEGORY	VIDEO TITLE	VIDEO DESCRIPTION	VIDEO FILENAME	VIDEO STATUS
Health	Big Buck Title	Big Buck Description	bigbuck.mp4	Encoded
Health	Ekpi Title	Ekpi Description	ekpi.mp4	Encoded

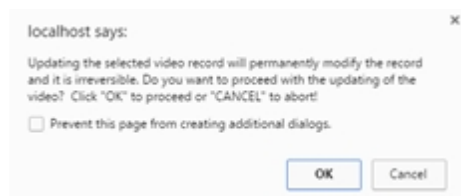
Show 20 entries
Previous 1 Next

Every video file must have a **Title** and a **Description** which are not captured during file upload. This module enables capturing of video **Title** and **Description**. This module comes up automatically immediately after a successful file(s) or it can be opened manually from that main video module.

When loaded automatically, only the uploaded files are displayed in the table. When launched manually, all the files in the selected video category are displayed in the table.

#### **HOW TO ADD VIDEO DETAILS (TITLE AND DESCRIPTION)**

1. Click on the **Videos** menu item under **Main Tasks** menu.
1. Select the **Video Category** from the drop down.
2. Click on **Add Video Details** button to load the screen above.
3. Click on the image () in the first column of the row containing the file record you want to modify. This will load the file name and any available detail on the boxes above the table. Enter or modify the **Video Title** and **Description** details.
4. Click on **Update Video Details** button to update the video record. A confirmation prompt (below) appears.



5. Click on **OK** button to continue with the update or **CANCEL** button to abort the action.

### **Encode Video**

Videos must be transcoded before they can be streamed in the video player. The Encode Video module enables transcoding of videos.

Video encoding on this platform involves two processes - **Creation Of Pipeline** and **Creation Of Job**.

#### **(a) Creation Of Pipeline**

Fields With \* Are Mandatory!

Video Category: **Health**

Create Pipeline | Create Job

Pipeline Name\*  Create Pipeline Refresh Close

Showing 1 to 1 of 1 entries Search:

PIPELINE NAME	PIPELINE ID	INPUT BUCKET	OUTPUT BUCKET	STATUS
Healthy Living	1473320486415-sylliss	healthtips-videos	healthtips-output	Active

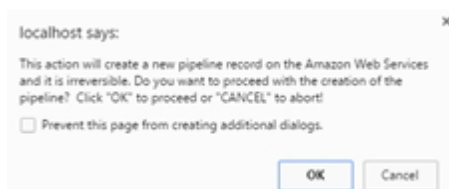
Show 10 entries Previous 1 Next

Amazon Web Service (AWS) Pipeline is a web service that is used to automate the movement and transformation of data (videos). As a result of its critical nature in video processing, a pipeline is first create before any form of transcoding can take place. You don't have to create a pipeline every time you want to transcode a video file.

A single pipeline can be used to transcode as many video files as possible. Each pipeline is linked with an input bucket from where video files are selected, and an output bucket where transcoded files are stored. For this implementation, we will use a single pipeline for each category of videos (and related categories). Creating a pipeline has been greatly simplified by the portal.

### **HOW TO CREATE A PIPELINE**

1. Click on the **Videos** menu item under **Main Tasks** menu.
1. Select the **Video Category** from the drop down.
2. Click on **Encode Video** button to load the screen above. Below the **Video Category** field are two tabs: **Create Pipeline** and **Create Job**. **Create Pipeline** tab is selected by default. It is the tab that is used to create a pipeline.
3. Enter the **Pipeline Name**. Pipeline name must not exceed 40 characters and cannot be changed after creation.
4. Click on **Create Pipeline** button to create the pipeline. A confirmation prompt (below) appears.



5. Click on **OK** button to continue with the pipeline creation or **CANCEL** button to abort the action.

### **(b) Creation Of Job**

Fields With \*Are Mandatory!

Video Category: **Health**

Create Pipeline | **Create Job**

Pipeline Name: Healthy Living | Input Filename: Health/bigbuck.mp4

Output Filenames: Health/bigbuck\_360p.mp4, Health/bigbuck\_480p.mp4, Health/bigbuck\_720p.mp4

Create Job | Refresh | Close

Showing 1 to 1 of 1 entries

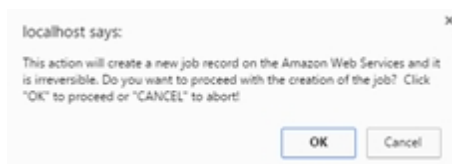
JOB ID	PIPELINE ID	INPUT FILENAME	OUTPUT FILENAMES	STATUS
1473320837979-3vslis	1473320486415-sylis	Health/bigbuck.mp4	(1) Health/bigbuck_360p.mp4 (2) Health/bigbuck_480p.mp4 (3) Health/bigbuck_720p.mp4	Complete

Show 10 entries | Previous | 1 | Next

In Amazon Web Service (AWS) the actual transcoding is carried out by a process called **Job**. Creating of Job is done after the pipeline to be used has been created. You DON'T create different pipelines for different jobs. A single pipeline is used for related video files (for example, files in the same category or related categories). The portal has greatly simplified the process of creating a job.

### HOW TO CREATE A JOB

1. Click on the **Videos** menu item under **Main Tasks** menu.
1. Select the **Video Category** from the drop down.
2. Click on **Encode Video** button to load the screen above.
3. Select the **Create Job** tab.
4. Select the **Pipeline Name**. This will load the names of all the uploaded videos (**Input Filename**) in the input bucket linked with the selected pipeline.
5. Select the **Input Filename**. The format of the filename is **[Category Name]/[Video File Name]**. The names of the 3 output files for the 3 resolutions (**360p**, **480p** and **720p**) are displayed. The names are preceded by the video category name in the format **[Category Name]/[Video File Name]\_[Resolution].mp4**.
6. Click on **Create Job** button to create the job. A confirmation prompt (below) appears.



7. Click on **OK** button to continue with the job creation or **CANCEL** button to abort the action.

## Subscribers

Subscribers

Network: MTN [Display] [Reset]

[PDF] [Copy] [Excel] [CSV] [Print]

Showing 1 to 3 of 3 entries

SN	Phone. No	Network	Status
1	07036520964	MTN	Active
2	08031234567	MTN	Active
3	08134352111	MTN	Active

Show 10 entries [Previous] 1 [Next]

The subscribers module displays the names of subscribers and their subscription status.

### HOW TO VIEW SUBSCRIBERS

1. Click on the **Subscribers** menu item under **Main Tasks** menu. The default network is loaded (if set in the *Portal Settings* under *Settings/Users* menu). Records of subscribers in the default network are displayed in the table.
2. To display subscribers from networks other than the default network, select **Network** button and click on **Display** button.



**NOTE:** If no network is selected, all the available subscribers from all the networks will be displayed when the **Display** button is clicked.

## Audit Trail

Audit Trail Report

[Report Parameters] [View Report]

Report Start Date: 31 Aug 2016

Report End Date: 10 Sep 2016

[Display Report] [Reset]

Vital activities carried out on the portal are logged. The log reports showing the activities of each system user are available to users with the right permissions to do that.

**Audit Trail** module provides access to system logs. The audit reports are date based.

### HOW TO DISPLAY AUDIT TRAIL REPORTS

1. Click on the **Audit Trail** menu item under **Main Tasks** menu.
2. Select **Report Start Date** and **Report End Date**. To display reports of a single day's activities, the **Report Start Date** and **Report End Date** selection are made to be the same.
3. Click on **Display Report** button. Sample of display Audit Trail report is shown in the picture below.



**NOTE:** The fetched audit records are displayed in **View Report** tab. **Report Start Date** and **Report End Date** are displayed in the Report Parameters tab.

**Audit Trail Report**

Report Parameters View Report

PDF Copy Excel CSV Print

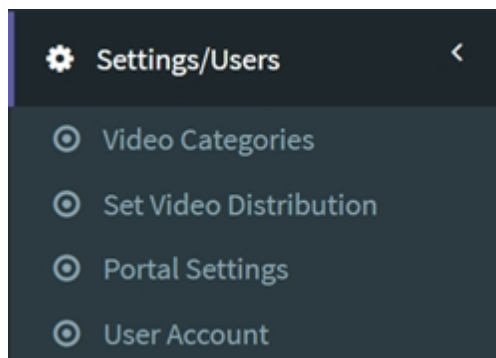
Showing 1 to 10 of 112 entries

Date	Username	Fullname	Operation	Activity	Remote IP	Computer
01 Sep 2016 18:06	t	Idongesit Akpan	UPLOADED VIDEO TO S3		::1	imaima-PC
01 Sep 2016 18:07	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) updated the video with filename \"BIGBUCKMP4 successfully.	::1	imaima-PC
01 Sep 2016 18:07	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) updated the video with filename \"DFXPTEST.MP4 successfully.	::1	imaima-PC
02 Sep 2016 17:30	t	Idongesit Akpan	USER LOGIN	User Login	::1	imaima-PC
02 Sep 2016 19:26	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) Created A Pipeline Successfully. Pipeline Name Is Test Pipeline	::1	imaima-PC
02 Sep 2016 19:28	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) Created A Pipeline Successfully. Pipeline Name Is Test Pipeline	::1	imaima-PC
02 Sep 2016 19:29	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) Created A Pipeline Successfully. Pipeline Name Is Test Pipeline	::1	imaima-PC
03 Sep 2016 19:09	t	Idongesit Akpan	UPLOADED VIDEO TO S3		::1	imaima-PC
03 Sep 2016 19:10	t	Idongesit Akpan	UPDATED VIDEO DETAILS	Idongesit Akpan(t) updated the video with filename \"EXPL.MP4 successfully.	::1	imaima-PC
04 Sep 2016 06:40	t	Idongesit Akpan	CREATED AWS JOB	Idongesit Akpan(t) Created A Job Successfully. Job ID Is And Pipeline ID Is 1472883856336-dljotz	::1	imaima-PC

Show 10 entries

Previous 1 2 3 4 5 ... 12 Next

## Settings/Users



The portal requires some vital data to run. Some modules also require certain predefined values to run. For example, the video module requires the video category to run. These vital values are captured in the **Settings/Users** menu. Portal users accounts are created in this menu also.

The **Settings/Users** menu has the following menu items:

- *Video Categories*
- *Set Video Distribution*
- *Portal Settings*
- *User Account*

The above menu items are described in more details in the sub-section below.

## Video Categories

Video Categories

Fields With \* Are Required!

Video Category\*

Showing 1 to 2 of 2 entries

Search:

	VIDEO CATEGORY	RECORD ID
	Health	1
	Jokes	2

Show  entries

Healthy Living videos are categorized. The video categories are defined in the **Video Categories** module.

Categories are added, edited and deleted from this module.

### **ADDING NEW CATEGORY**

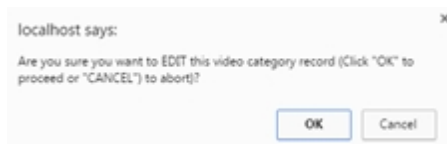
1. Click on the **Video Categories** menu item under **Settings/Users** menu.
2. Enter the **Video Category**.
3. Click on **Add** button. A confirmation prompt (below) appears.



4. Click on **OK** button to continue with the adding or **CANCEL** button to abort the action.

### **EDITING EXISTING CATEGORY**

1. Click on the **Video Categories** menu item under **Settings/Users** menu.
2. Click on the view image () in the first column of the row containing the category record you want to edit. This will load the category name entry field.
3. Enter the **Video Category** entry.
4. Click on **Edit** button. A confirmation prompt (below) appears.

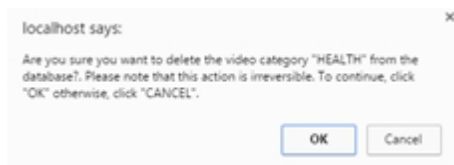


5. Click on **OK** button to continue with the editing or **CANCEL** button to abort the action.

### **DELETING EXISTING CATEGORY**

1. Click on the **Video Categories** menu item under **Settings/Users** menu.
2. Click on the view image () in the first column of the row containing the category record you want to delete. This will load the category name entry field.
3. Click on **Delete Record** button. A confirmation prompt (below) appears.





- Click on **OK** button to continue with the deleting or **CANCEL** button to abort the action.

## Set Video Distribution

Showing 1 to 1 of 1 entries

DISTRIBUTION ID	DOMAIN NAME	ORIGIN	STATE	STATUS
E107EE01BT67BQ	d2dm1rzdylu85l.cloudfront.net	healthytips-output.s3.amazonaws.com	Enabled	Deployed

Show 10 entries

Amazon distribution is a service used in the actual streaming of the videos.

A single distribution is used to stream videos in a particular output bucket. Distributions for Healthy Living portal are created directly on the Amazon console. Since it is possible to have many distributions in any given Amazon Cloudfront account, it is necessary to connect a single distribution to the portal for use in video streaming.

**Set Video Distribution** module is used to select and set the Amazon distribution to use in video streaming. The process is greatly simplified by the portal.

### HOW TO SET VIDEO DISTRIBUTION

- Click on the **Set Video Distribution** menu item under **Settings/Users** menu. A list of all the distributions created on the Healthy Living Amazon account are displayed in a table.
- Click on the view image (🔍) in the first column of the row containing the distribution record you want to set. This will load the **Distribution ID**, **Domain Name** and **Distribution Origin** in the respective boxes.
- Click on **Set Distribution** button to set the active distribution. A confirmation prompt (below) appears.



- Click on **OK** button to continue with the setting of the distribution or **CANCEL** button to abort the action.



**NOTE:** The current active distribution is loaded in the display boxes when the screen is loaded.

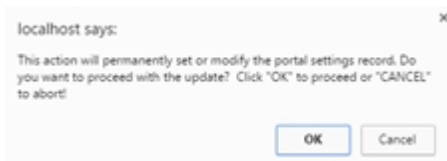
## Portal Settings

Parameters required for running Healthy Living portal are set in the **Portal Settings** module. Necessary permissions are required to access this module.

The following parameters are set in this module: **Number Of Videos/Day**, **Company Name**, **Company Email**, **Company Phone**, **Company Website**, **Refresh Duration** (number of minutes before certain values are refreshed in some modules), **Default Network**, **Company Logo**, **Google Url Shortener Api**, **JWPlayer Api Key**, **JWPlayer Api Secret**, **JWPlayer Id**, **Emergency Numbers**, **Emergency Emails**, **Bulk Account Sms Url**, **Bulk Sms Account Username**, **Bulk Sms Account Password**, **Amazon S3 Input Bucket**, **Amazon S3 Output Bucket**, **Amazon S3 Image Thumbnail Bucket**, **Amazon Web Service Key**, **Amazon Web Service Secret** and **JWplayer Key**.

## HOW TO UPDATE PORTAL SETTINGS

1. Click on the **Portal Settings** menu item under **Settings/Users** menu.
2. Enter the values for the different parameters.
3. Click on **Update Settings** button. A confirmation prompt (below) appears.



4. Click on **OK** button to continue with the adding or **CANCEL** button to abort the action.



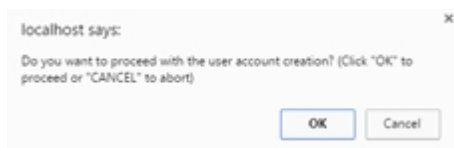
**NOTE:** Appropriate user permission is required to modify the entries in the Portal Settings form.

## User Account

*User Account* module is used to create and modify the portal users accounts. Like other sensitive modules, this module requires the relevant user permission for anyone to access it. The module has 2 tabs. the first tab, **User Data**, is where the user information are entered and updated. The second tab, **View Users**, displays all the available portal users captured by the portal.

### **CREATING NEW USER ACCOUNT**

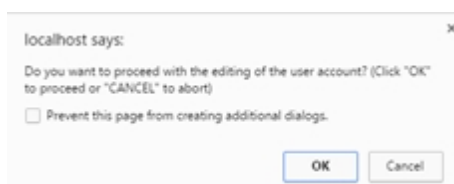
1. Click on the **User Account** menu item under **Settings/Users** menu.
2. Make sure the active tab is **User Data**. Enter the user information.
3. Select the user **Permissions** as required.
4. Click on **Create User** button. A confirmation prompt (below) appears.



5. Click on **OK** button to continue with the creation of the account or **CANCEL** button to abort the action.

### **EDITING EXISTING USER ACCOUNT**

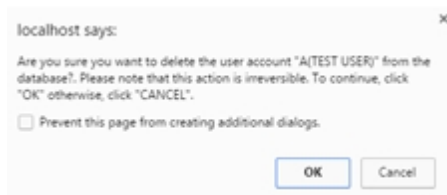
1. Click on the **User Account** menu item under **Settings/Users** menu.
2. Click on **View Users** tab to select it as the active tab.
3. Click on the pencil image (✎) in the first column of the row containing the user record you want to edit.
4. Modify the user information.
5. Click on **Edit User** button. A confirmation prompt (below) appears.



6. Click on **OK** button to continue with the editing or **CANCEL** button to abort the action.

## DELETING EXISTING USER ACCOUNT

1. Click on the **User Account** menu item under **Settings/Users** menu.
2. Click on **View Users** tab to select it as the active tab.
3. Click on the delete image (🗑️) in the second column of the row containing the user record you want to delete. A confirmation prompt (below) appears.



4. Click on **OK** button to continue with the deleting or **CANCEL** button to abort the action.



### NOTE:

- Appropriate user permission is required to modify the entries in the Portal Settings form.
- Fields with \* are mandatory.

Sample **View User** tab is displayed below.

Users Information

User Data

View Users

Showing 1 to 4 of 4 entries

Search:

		USERNAME	FIRST NAME	LAST NAME	EMAIL	PHONE	STATUS	ROLE	PERMISSIONS	DATE CREATED
		admin	Admin	User	admin@effluxz-healthtips.com.ng	07002345677	Non-Active	Admin	Upload Video, Create User, Set Parameters, View Log Report	28 Nov 2015
		t	Idongesit	Akpan	idongesit_a@yahoo.com	08175298718	Active	Admin	Upload Video, Create User, Set Parameters, View Log Report	28 Nov 2015
		nsikak	Nsikak	John	nsikakj@gmail.com	0802227157	Active	Admin	Upload Video, Create User, Set Parameters, View Log Report	28 Nov 2015
		a	Test	User	test@gmail.com	08012345678	Active	Others	Upload Video, Set Parameters	01 Aug 2016

Show

10

entries

Previous

1

Next

Create User

Edit User

Refresh