



Handheld Training and Reference Guide

BIMBO BAKERIES USA
REPORT NO: SMRP270
SOUTHEAST

L O A D I N V O I C E

DATE: 6/08/15
TIME: 12:58:38
PAGE: 2

Depot: 4312 COLUMBIA DEPOT
Load Date: 6/08/15 Route: 3063 PUNKIN FOOTZ DIS DISTRIBSeq by *HIER *UPC

AM Adj	Final Qty.	Prod	MFG	UPC SUF	Item Description	Original Quantity	Ship Adj	Price	Charge	Prod
	13	003087	72945-70544	SL S&S WGW 20Z		13		1.3975	18.17	003087
		004143	72945-60149	SL H&D STKRL6P15		10	10-	1.7745		004143
	1	004431	72945-35066	SL PLN BGL 6P20Z		5	4-	1.8655	1.87	004431
	2	004434	72945-35069	SL BBRY BGL 6P20		2		1.8655	3.73	004434
	3	004436	72945-35070	SL CRSN BGL 6P20		3		1.8655	5.60	004436
	36	008888	76515-00125	SL SS BRWNYCC 2P		36		.7215	25.97	008888
	12	003692	76515-00300	SL CH DONUT BAG		12		1.4755	17.71	003692
	12	003709	76515-00301	SL PWD DONUT BAG		12		1.4755	17.71	003709
	72	003707	76515-00304	SL SS GLAZ HYBUN		72		.7215	51.95	003707
	11	005866	78700-24415	R&I WHITE SW 32Z		13	2-	1.4100	15.51	005866
	11	003961	50400-26633	R&I 4" HAMS 12P23		11		1.5340	16.87	003961
	32	004301	50400-73938	CO DNR RL 24P28Z		32		2.2680	73.22	004301
	44	005751	78700-80239	R&I T/S HD 16P24		56	12-	1.6950	74.58	005751
	2	005592	50400-06100	GB WHI HOTS 8P11		2		.8580	1.72	005592
	3	004299	50400-08108	GB WHI HAM 8P11Z		3		.8580	2.57	004299
	8	004305	50400-08500	GB WHITE RT 20Z		8		.9295	7.44	004305
	3	004303	50400-08505	GB WHEAT RT 20Z		3		.9945	2.98	004303
		005624	50400-05801	CO WHI HAM 12P27		56	56-	1.5015		005624
	50	005618	50400-20568	CO TEXTST THK20Z		50		1.3130	65.65	005618
	4	003949	50400-25806	CO 4.5" SESHAM12P		4		1.5795	6.32	003949
	8	005444	50400-26404	CO WHI HOT 12P16		8		1.4170	11.34	005444
	64	005616	71309-04538	SB KNG THN WHI20		65	1-	1.3975	89.44	005616
	733			* Invoice Total *		879	146-		882.24	

Signature: _____

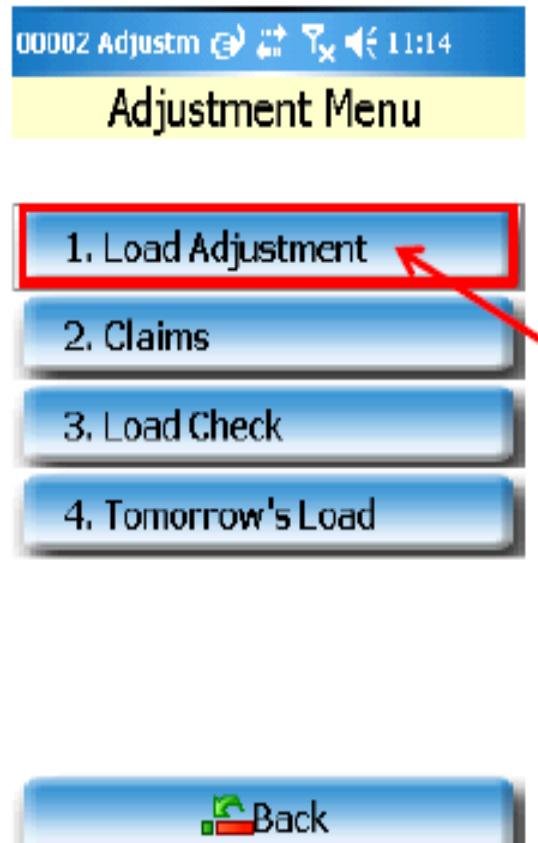
R.A.

Making Load Adjustments

From Main Menu -> Select 1.
Adjust



Adjustment Menu -> Select 1.
Load Adjustment



Load Adjustment Menu -> Select
Store Delivery Date -> Select
You can select a different date by
using the drop down menu.



Making Load Adjustments

Load Adjustment Menu -> Enter
Item To Be Adjusted -> Press
Enter

00101 Load Adj 11:21

UPC:	-	-
Item:	<input type="text"/>	SDD: 03/22/10
Short/Over	D/S/R	Transfers

Short:
Over:

Init: Final:

Cancel Options Done

Load Adjustment Menu -> Enter
Amount Short or Over

**Notice Init load & Final load
below.

00101 Load Adj 11:22

WHITE LARGE

UPC: 71330 - 02306 - 00		
Item: <input type="text"/> SDD: 03/22/10		
Short/Over	D/S/R	Transfers

Short: 8
Over: 0

Init: 47 Final: 39

Cancel Options Done

Adjust Menu -> Load Adjustment

Load Adjustment Menu -> Press
Enter to Return to Item or use
Arrow Keys to scroll through
Products. Press Done if finished
making adjustments.

00101 Load Adj 4:34

UPC:	-	-
Item:	<input type="text"/>	SDD: 03/22/10
Short/Over	D/S/R	Transfers

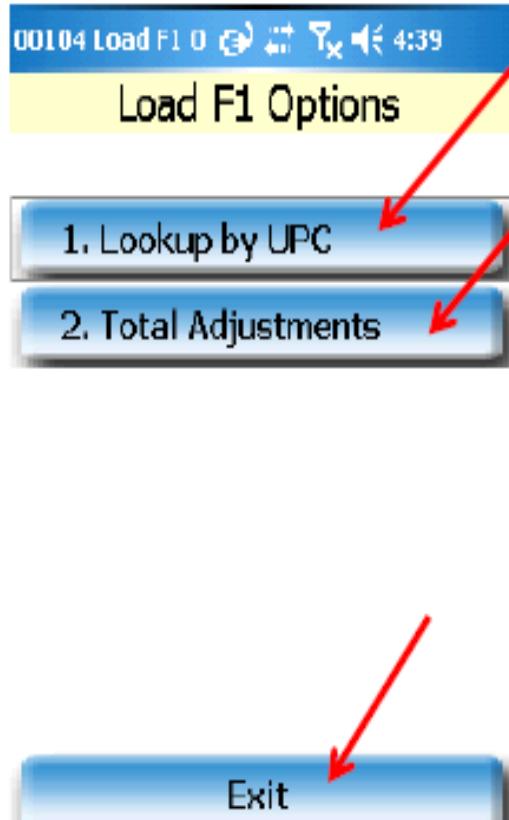
Short:
Over:

Init: Final:

Cancel Options Done

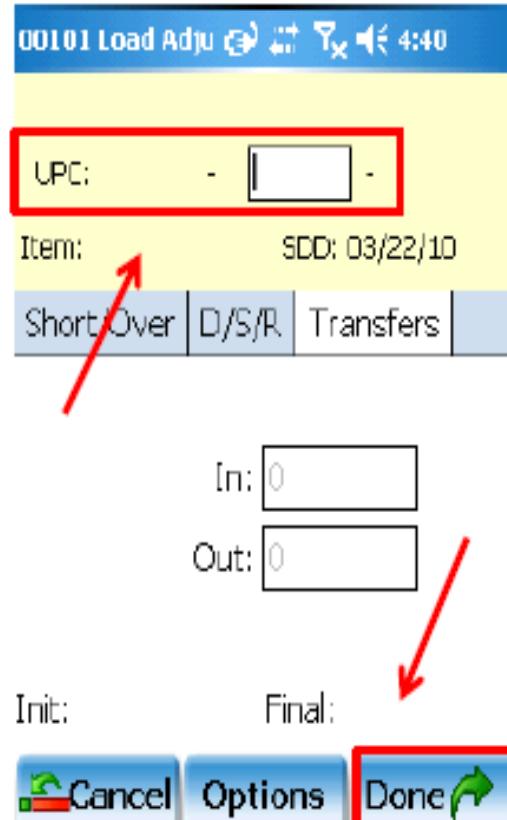
Making Load Adjustments

Load F1 Options Menu -> Press 1.
Lookup by UPC to change from
Item number entry to UPC number
entry.
Press 2. Total Adjustments to view
totals.
Press Exit to return to previous
screen.



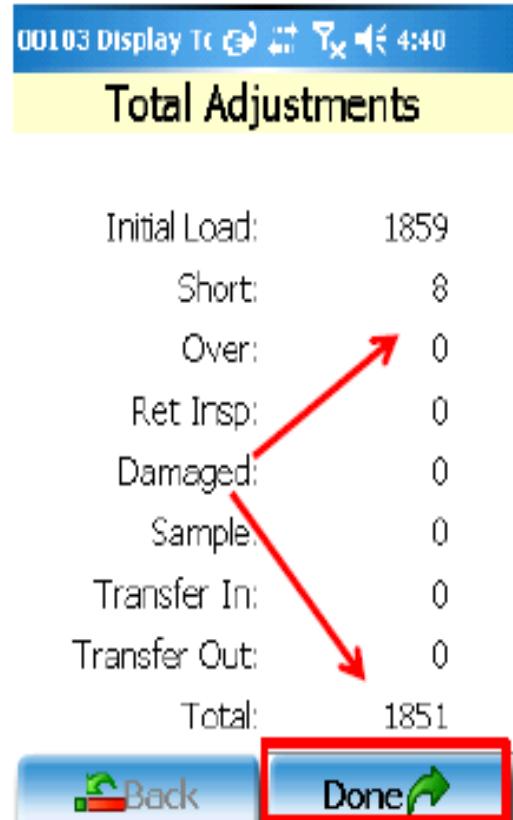
Load F1 Options Menu -> Press 1.
Lookup by UPC to change from
Item number entry to UPC number
entry.

Press Done or Enter to return to
previous screen.



Load F1 Options Menu -> Press 2.
Total Adjustments to view totals.

Press Done or Enter to return to
previous screen.



Making Load Adjustments

Process Options Menu -> Press 3.
Print Adjustments

3. Print Adjustment - Printing
Load Adjustment Report



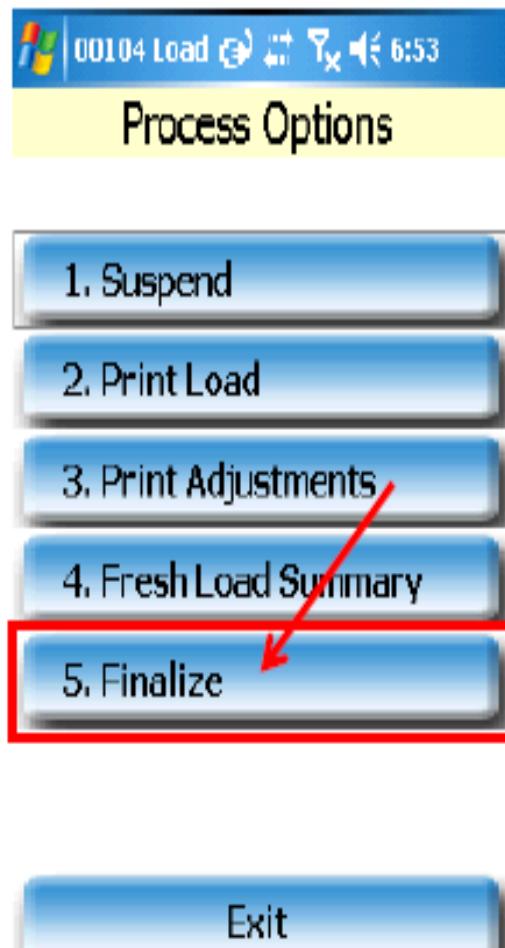
3. Print Adjustment - Load
Adjustment Report

Load
AdjustmentReport

LOAD ADJUSTMENT REPORT			
3001 01/22/10	0 4134 KEITH NEZZEDIO	RUN DATE: 01/23/10	RUN TIME: 06:35:14
		ADJ QTY DESC TOT	
'130-00106-00 BOEING WHITE LARGE			4 short -4
TOTAL ADJUSTMENTS			-4

Making Load Adjustments

Process Options Menu -> Press 5.
Finalize



Process Options Menu -> 5.
Finalize - finalizing load



The Latest Document Menu ->
Press YES to agree with totals or
NO to return to previous screen
and to make any changes.



Printing a Customer List

Sales Menu -> Customer List

Customer List - This will give you a listing of all of the customers that have been assigned to this route. From the Sales Menu either press 2 on the Keypad or touch 2. Sales on the screen with the stylus.



You should be at the Customer Report Menu. You will see a list of ways you can get a customer report. The long list is detailed the short is just basic information. By stop is in order by stop number. By store is listed alphabetically. Select the desired report by either pressing the number on the keypad or touching the button on the screen with the stylus.



Printing a Customer List

Select 1. Long by Stop



Generating Report



Customer List Long by Stop
Number * Sorted by Stop #

CUSTOM LIST BY STOP NUMBER				RUN DATE: 03/22/18	RUN TIME: 19121198
STORE: 000002861 MARTIN 206INC	RT 4354 KEITH RIZZI09	MILFORD	PA 18337	TEL: 5708190980	
STOP #: 00001 GROCERY - FRESH/FP	SPLIT TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CHARGE - DUE BILL: 0	OVERRIDE PRICE: NO				
STORE: 000002882 CLANCY'S DINER	GARRYVILLE	NY 12719	TEL: 0000000008		
RT 55 & 97					
STOP #: 00001 GROCERY - FRESH/FP	NET TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CASH - DUE BILL: 0	OVERRIDE PRICE: YES				
STORE: 000004186 BALD'S FISH FRY	MILFORD	PA 18333	TEL: 0000000008		
388 RT 8					
STOP #: 00001 GROCERY - FRESH/FP	NET TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CASH - DUE BILL: 0	OVERRIDE PRICE: YES				
STORE: 000004187 XTRA MART 1467	LORD'S VALLEY	PA 18360	TEL: 0000000008		
RT 718					
STOP #: 00001 GROCERY - FRESH/FP	SPLIT TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CHARGE - DUE BILL: 0	OVERRIDE PRICE: NO				
STORE: 000004141 LAKE GREELEY CAMP	GREELEY	PA 18425	TEL: 0000000008		
322 GREELEY LANE RD					
STOP #: 00001 GROCERY - FRESH/FP	NET TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CASH - DUE BILL: 0	OVERRIDE PRICE: YES				
STORE: 000002840 RAY CHARLES	MILFORD	PA 18337	TEL: 0000000008		
1220 RT 739					
STOP #: 00001 GROCERY - FRESH/FP	NET TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CASH - DUE BILL: 0	OVERRIDE PRICE: YES				
STORE: 000012809 MIDTOWN DELI	MONROE	PA 18858	TEL: 0000000008		
RT 418					
STOP #: 00001 GROCERY - FRESH/FP	NET TICKET - COPIES: 01				
PRODUCT TYPE: FRESH	PROFIT FROM LOAD & HISTORY				
CASH - DUE BILL: 261.53	OVERRIDE PRICE: YES				
STORE: 000012810 RIVER MART					

Cancel

Printing a Customer List

MI 3871 RICH DAUGHERTY

RUN DATE: 05/18/15
RUN TIME: 21:07:50

Stop Number & ARLO

STORE: 600094237 WALMART 4237 SC
10048 CHARLOTTE HWY INDIAN LAND SC 29707 TEL: 8036026666

STOP #: 00201 GROCERY SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0 OVERRIDE PRICE: NO
STOP SERVICED TODAY

Stop Number & ARLO

STORE: 800070027 HARRIS TEETER 0027
9720 REA ROAD CHARLOTTE NC 28277 TEL: 7047521013

STOP #: 00501 GROCERY SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0.00 OVERRIDE PRICE: NO
DEX: 9251270100 130514110

Stop Number & ARLO

STORE: 600341412 PUBLIX 1412
8356 CHARLOTTE HWY INDIAN LAND SC 29707 TEL: 0000000000

STOP #: 00901 GROCERY SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0.00 OVERRIDE PRICE: NO
DEX: 9251270100 001315142

Stop Number & ARLO

STORE: 806812090 TARGET 2090 PF
9870 REA RD CHARLOTTE NC 28277 TEL: 7042643521

STOP #: 01001 GROCERY SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0.00 OVERRIDE PRICE: NO

Stop Number & ARLO

STORE: 800070317 HARRIS TEETER 0317
16625 LANCASTER HWY CHARLOTTE NC 28277 TEL: 7047144795

STOP #: 01601 GROCERY SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0.00 OVERRIDE PRICE: NO
DEX: 9251270100 130514110

Stop Number & ARLO

STOP #: 01603 CAKE SPLIT TICKET - COPIES: 01
PRODUCT TYPE: FRESH PROMPT FROM LOAD & HISTORY
CHARGE - DUE BILL: 0.00 OVERRIDE PRICE: NO
DEX: 9251270100 130514110

Stop Number & ARLO

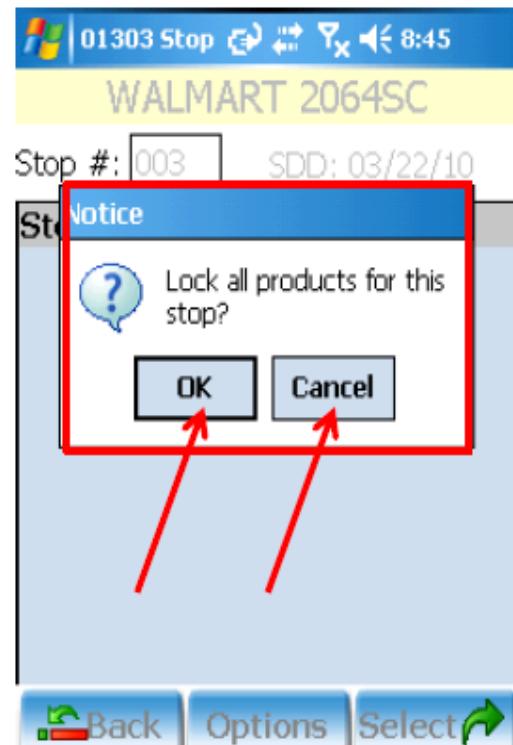
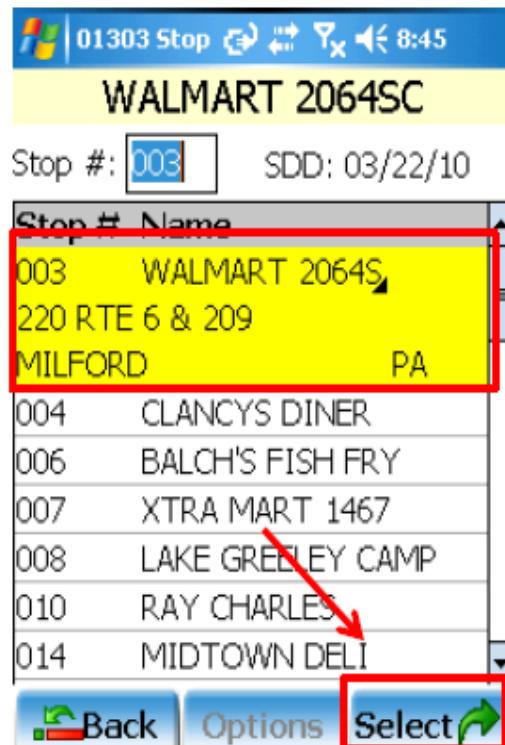
STORE: 600064237 WALMART 4237 SC D92

Lock A Stop

Lock A Stop - From the Dist Mgr Menu either press the 3 key on the keypad or touch 3. Lock A Stop button with the stylus on the screen.

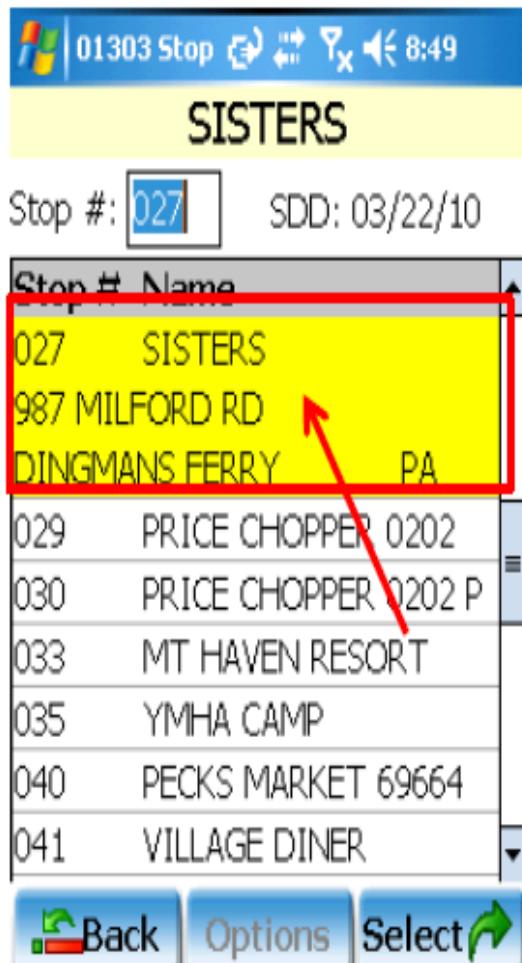
Select the stop you want to lock by entering the stop number and pressing the Enter key or touching the stop with the stylus and pressing Select. You can also press the up/down arrows on the keypad or use the up/down arrows on the right side of the screen with the stylus

A message will appear on the screen saying "Lock all products for this stop?" if you want to lock this stop touch OK with the stylus otherwise touch Cancel. Once the question is answered the system will take you back to the list of stops for this route (see previous screen).

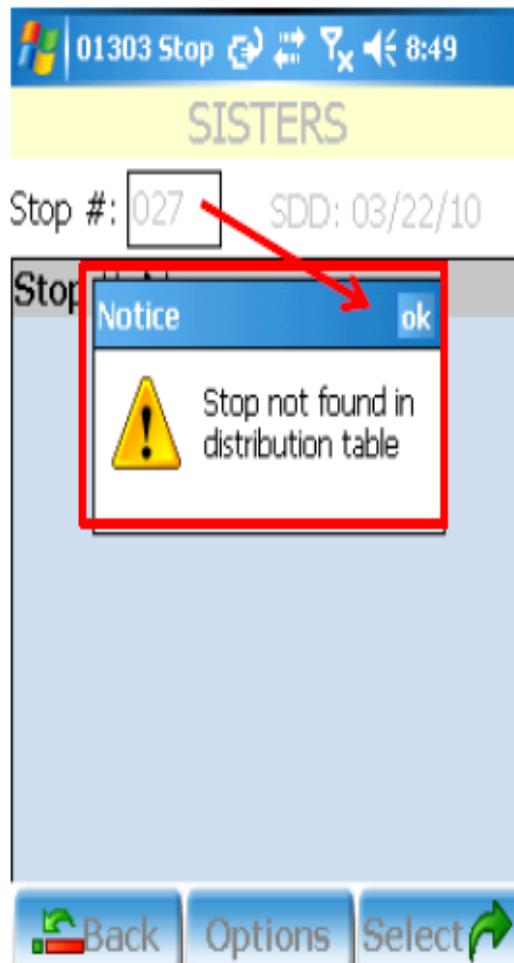


Lock A Stop

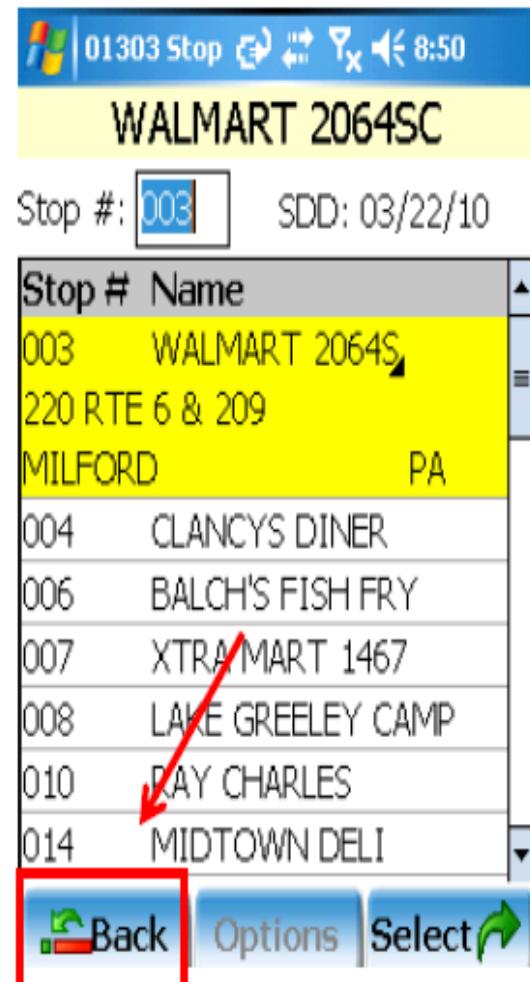
Select the stop you want to lock by entering the stop number and pressing the Enter key or touching the stop with the stylus and pressing Select.



If the selected stop has no scheduled distribution the following message will be displayed.



Press OK on the screen with the stylus or Enter on the keyboard and then back on the screen or ESC on the keyboard to be returned to the Dist Mgr Menu.

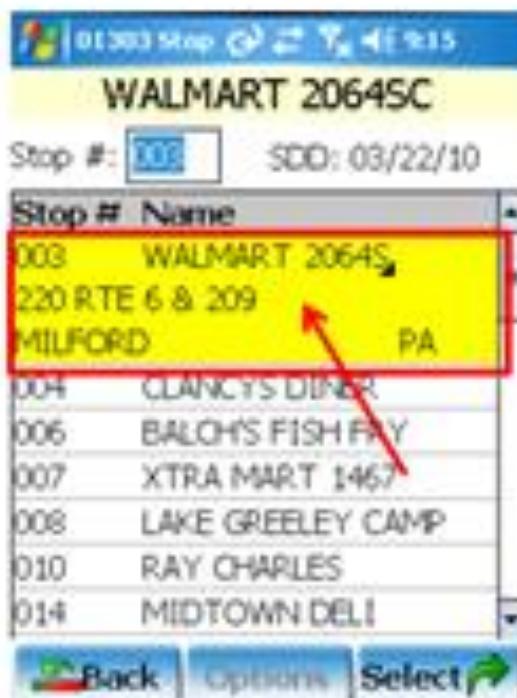


Unlock A Stop

Unlock A Stop - From the Dist Mgr Menu either press the 4 key on the keypad or touch 4, Lock A Stop button with the stylus on the screen.

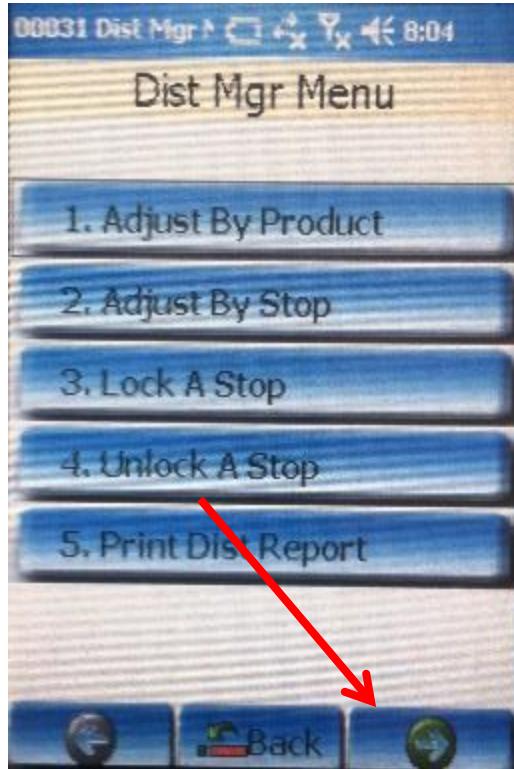
Select the stop you want to unlock by entering the stop number and pressing the Enter key or touching the stop with the stylus and pressing Select.

A message will appear on the screen saying "Unlock all products For this stop?" if you want to lock This stop touch OK with the stylus otherwise touch Cancel. Once the question is answered the system will take you back to the list of stops for this route (see previous screen).

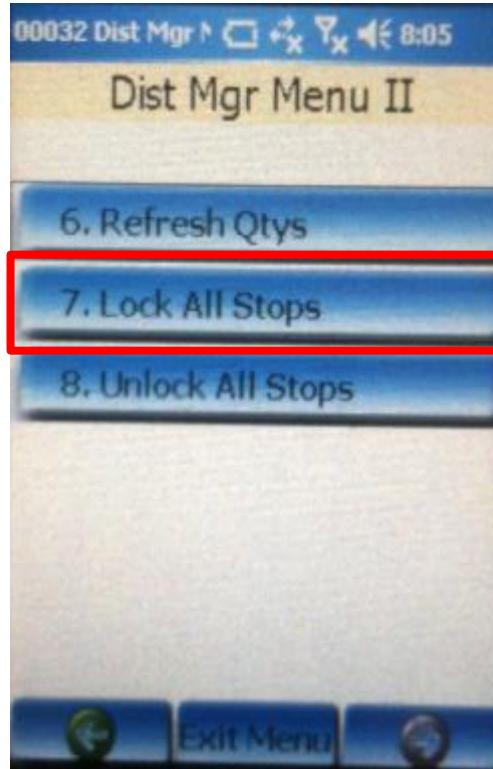


Lock All Stops

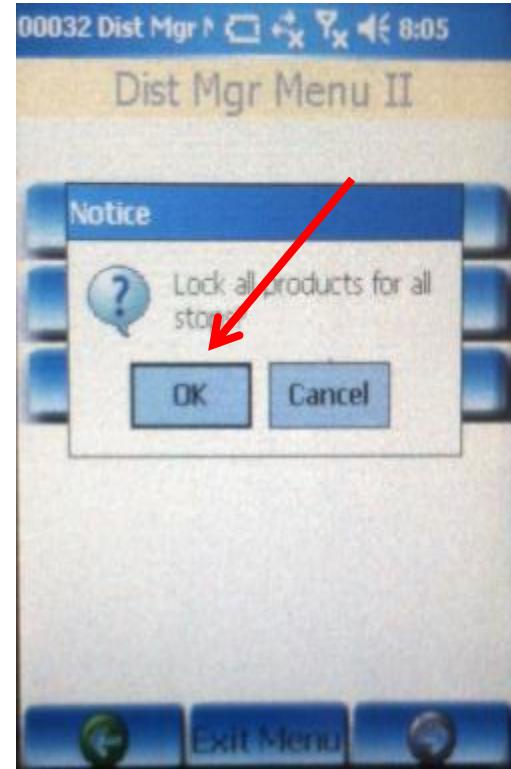
Lock All Stops - From the Dist.
Mgr. Menu touch the green
arrow to get to the next menu



Press the 7 key on the
keypad or touch 7. Lock All
Stops with the stylus on the
screen.

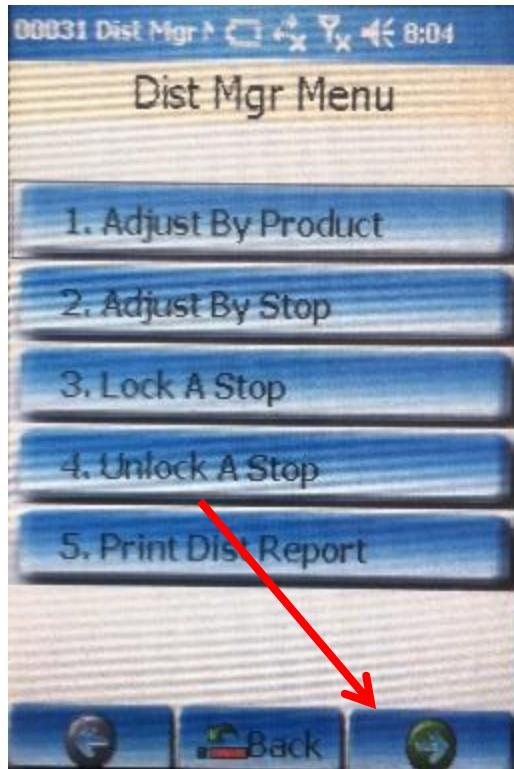


A message will appear on the
screen saying "Lock all
products for all stops?" If you
want to lock all stops touch
"OK" with the stylus if not
then touch Cancel.

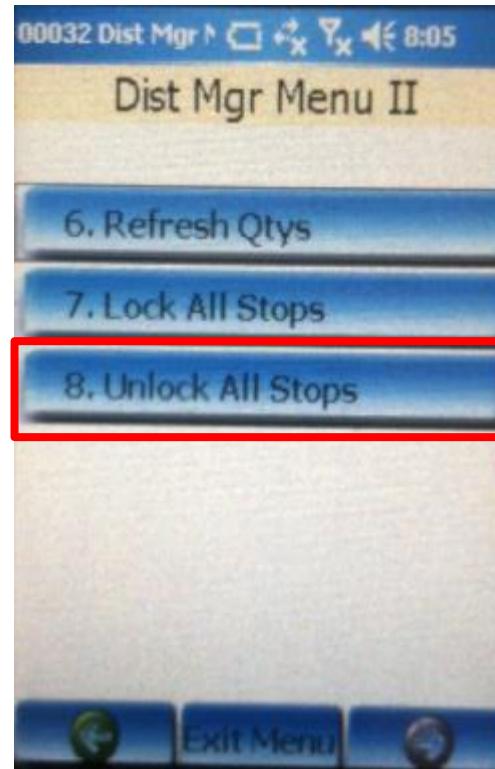


Unlock All Stops

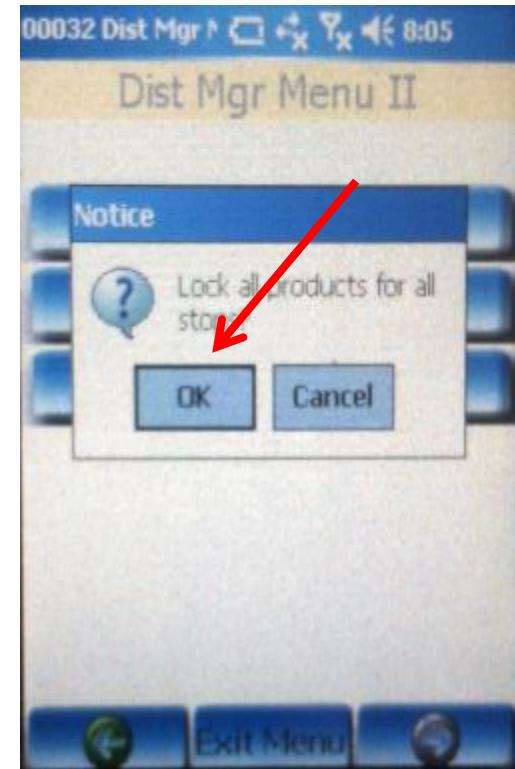
Unlock All Stops - From the Dist. Mgr. Menu touch the green arrow to get to the next menu



Press the 8 key on the keypad or touch 8. Unlock All Stops with the stylus on the screen.



A message will appear on the screen saying "Lock all products for all stops?" If you want to lock all stops touch "OK" with the stylus if not then touch Cancel.



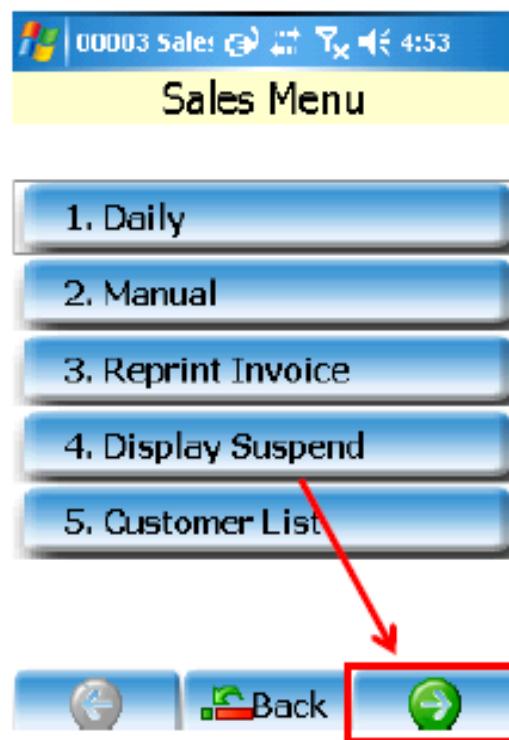
Printing a Distribution Report

Sales Menu II

From the Main Menu press 2 on the keypad or touch 2. Sales on the screen with the stylus.



This will bring you to the Sales Menu. On the bottom of the screen you will see a right Green Arrow. This means that there are more options on the next screen. To get to the next screen of options touch the green arrow on the bottom of the screen with your stylus or press the right arrow on the keypad



You should now be on the Sales Menu II screen



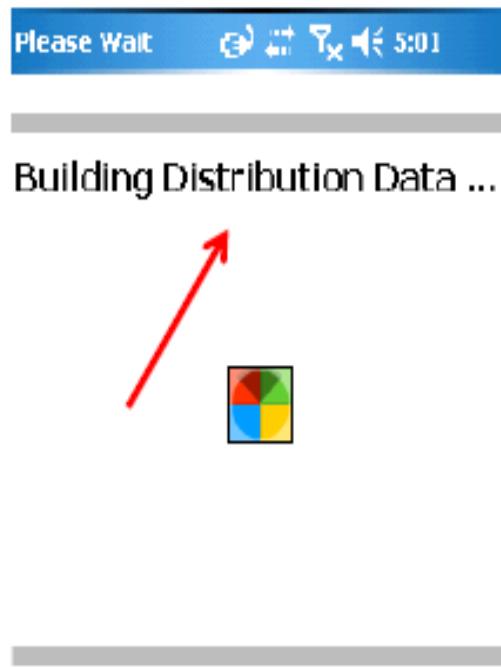
Printing a Distribution Report

Distribution Manager Menu – allows you to make changes to your stops distribution before servicing the account. Press 6 on the Keypad or touch 6. Dist Mgr Menu with the stylus.

Building Distribution Data to reflect morning adjustments

Print Dist Repot – will allow you to print Dist Reports after manual Adjustments.

Press the green arrow at the bottom of the screen to move to the next page



Printing a Distribution Report

From the Dist Mgr Menu either press the 5 Key on the Keypad or touch 5. Print Dist Report with the stylus.

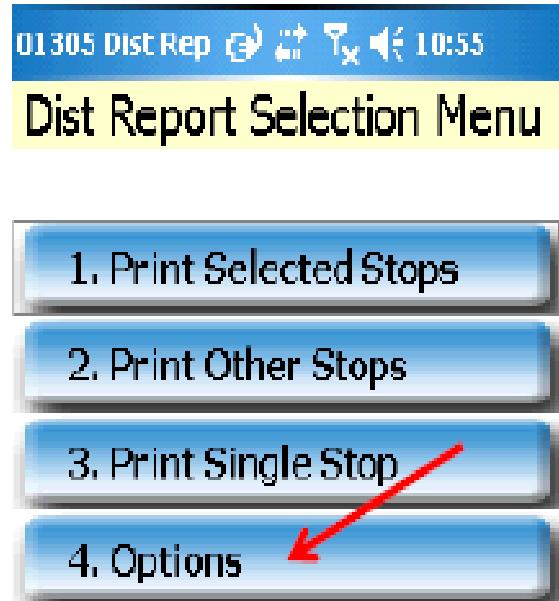


You should now be at the Dist Report Selection Menu.

Print Selected Stops - This report will give you a listing of your selected stops that you selected for the report and their distribution.

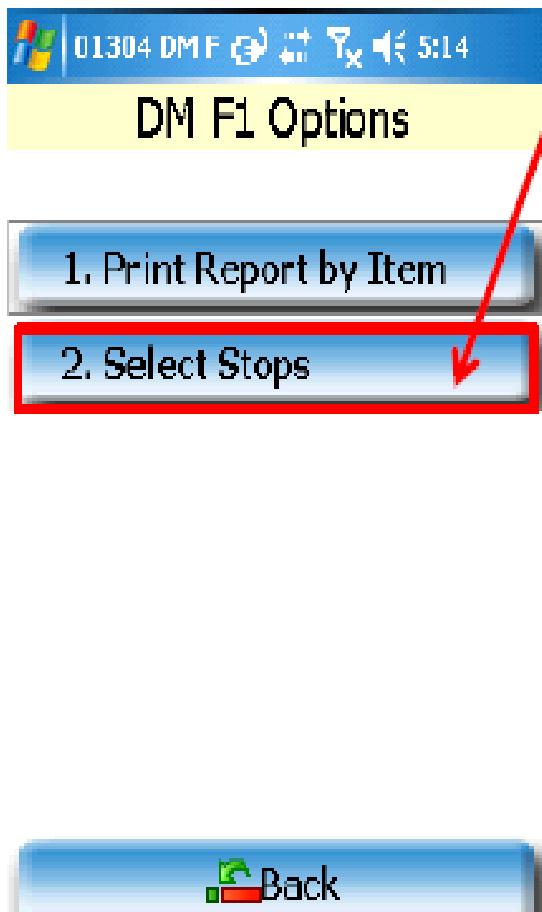


Options - This will bring you to the DM F1 Options Menu where you can select your stops and choose if you want to print by UPC or Item.



Printing a Distribution Report

At the DM F1 Options Menu press 2 on the key pad or touch 2. Select Stops with the stylus.



If you would like to add a stop and ARLO to the report, arrow down to the stop and ARLO so it is highlighted then press the Enter key. The NO will change to a YES. To remove a stop and ARLO from the report, highlight the stop and ARLO and press the enter Key. The Yes will change to NO.

01306 Stop Sele			
STOP SHOP 0817			
Stop #: 001 GROCERY-AFC			
Stp	Ar	Name	Select
001	01	STOP & SHOP	<input checked="" type="checkbox"/> YES
380 W. PLEASANTVIEW			
HACKENSACK			
001	04	STOP & SHOP 08	<input type="checkbox"/> NO
001	06	STOP & SHOP 08	<input type="checkbox"/> NO
001	09	STOP & SHOP 08	<input type="checkbox"/> NO
002	01	PATHMARK 153	<input type="checkbox"/> NO
004	01	SHOPRITE 0134	<input type="checkbox"/> NO
007	01	SHOPRITE 0122	<input type="checkbox"/> NO

In this example we added Stop 1 ARLO 01 Stop & Shop to the report by changing the NO to a YES. Once you have made all of your changes touch the Select button with the stylus.
Update: You can add stops to the Distribution Report by ARLO.

01306 Stop Sele			
STOP SHOP 0817			
Stop #: 001 GROCERY-AFC			
Stp	Ar	Name	Select
001	01	STOP & SHOP	<input checked="" type="checkbox"/> YES
380 W. PLEASANTVIEW			
HACKENSACK			
001	04	STOP & SHOP 08	<input type="checkbox"/> NO
001	06	STOP & SHOP 08	<input type="checkbox"/> NO
001	09	STOP & SHOP 08	<input type="checkbox"/> NO
002	01	PATHMARK 153	<input type="checkbox"/> NO
004	01	SHOPRITE 0134	<input type="checkbox"/> NO
007	01	SHOPRITE 0122	<input type="checkbox"/> NO

Printing a Distribution Report

[Print the Selected Stops report](#)

From the Dist Report Selection

Menu , press 1 or touch

- #### 1. Print Select Stops with the stylus.

The report should print after the computer processes the information.

01305 Dist Rep ↗ 7x 11:02

1. Print Selected Stops

2. Print Other Stops

3. Print Single Stop

4. Options

 Back

Printing Selected Distribution Report

Stop Distribution Report - Selected Stops

Printing...
Selected
Distribution Report

0%

Printing a Distribution Report

Compare numbers over each column to the numbers on the Stop List.

STOP DISTRIBUTION REPORT - SELECTED STOPS						
STN: 05/18/15 # 3571 FRESH BAGELERY	RUN DATE: 05/18/15 RUN TIME: 21:16:38	STOP > LOC >	TOT DIST ADJ	005 HT CARE	009 PUB 1412	010 TARGET
72036						
00004-00 HT WHOLE WHE 202	20	-	10	HT CARE		10
00005-00 HT PBM 100%W 30	7	-	5			2
71101-00 HT WHOLE WHE 202	20	-	10			10
71102-00 HT OLD FASH 202	20	-	10			10
90010-00 HT WHITE SW 202	20	-	10			10
90020-00 HT HOTD SP112	84	-	48			36
90021-00 HT HAMB BUN SP11	84	-	48			36
90022-00 HT WHE HAMS SP16	12	-	6			4
90023-00 HT SES HAMS SP14	12	-	6			4
48737						
00492-00 NO OATNEAL 222	0	-	-			-
00493-00 NO ANCIENT GR222	0	-	-			-
00494-00 NO WHOLEWHE 222	0	-	-			-
00495-00 NO NUTTY BRD 222	0	-	-			-
41415						
15391-00 PN PR BGL BNW SP	2	-	2			-
15391-00 PN PR LING BN SP	2	-	2			-
35390-01 PN BN PUN SP12	2	-	2			-
35490-01 PN BN SADGH SP12	2	-	2			-
35590-01 PN BAPRBNLSP12	2	-	2			-
35690-01 PN BAPRBCRSB12	2	-	2			-
35790-01 PN BAPRBN SSBP12	2	-	2			-
35890-01 PN PRBNBS PLSP20	4	-	4			-
35990-01 PN PRBNBS MGP20	2	-	2			-
36290-01 PN PRBNBCRSB20	2	-	2			-
PL BREAD	314	157	35	122		

Printing a Distribution Report

CUSTOMER LIST BY STOP NUMBER

RUN DATE: 05/18/15
RUN TIME: 21:07:50

MI 3871 RICH DAUGHERTY

STORE: 600094237 WALMART 4237 SC
10048 CHARLOTTE HWY

INDIAN LAND SC 29707 TEL: 8036026666

Stop Number & ARLO

STOP #: 00201 GROCERY
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO
STOP SERVICED TODAY

Stop Number & ARLO

STORE: 800070027 HARRIS TEETER 0027
9720 REA ROAD
CHARLOTTE NC 28277 TEL: 7047521013
STOP #: 00501 GROCERY
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00
DEX: 9251270100 130514110

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

Stop Number & ARLO

STOP #: 00503 CAKE
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00
DEX: 9251270100 130514110

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

Stop Number & ARLO

STORE: 600341412 PUBLIX 1412
8356 CHARLOTTE HWY

INDIAN LAND SC 29707 TEL: 0000000000

STOP #: 00901 GROCERY
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00
DEX: 9251270100 001315142

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

Stop Number & ARLO

STORE: 806812090 TARGET 2090 PF
9870 REA RD

CHARLOTTE NC 28277 TEL: 7042643521

STOP #: 01001 GROCERY
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

Stop Number & ARLO

STORE: 800070317 HARRIS TEETER 0317
16625 LANCASTER HWY

CHARLOTTE NC 28277 TEL: 7047144795

STOP #: 01601 GROCERY
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00
DEX: 9251270100 130514110

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

Stop Number & ARLO

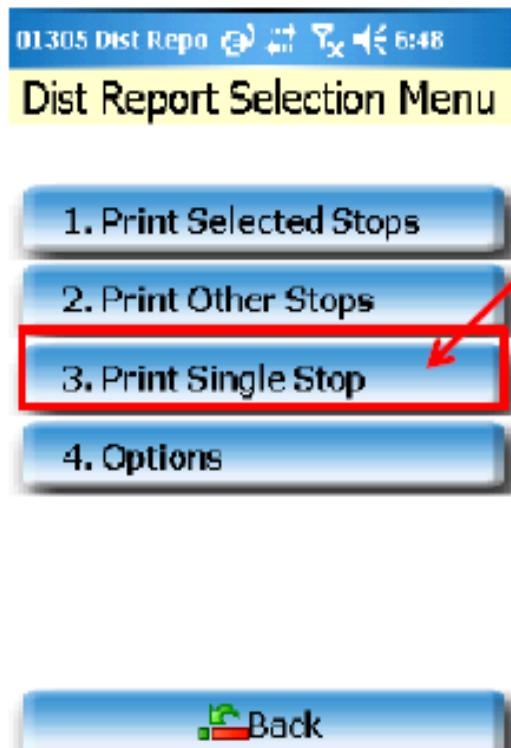
STOP #: 01603 CAKE
PRODUCT TYPE: FRESH
CHARGE - DUE BILL: 0.00
DEX: 9251270100 130514110

SPLIT TICKET - COPIES: 01
PROMPT FROM LOAD & HISTORY
OVERRIDE PRICE: NO

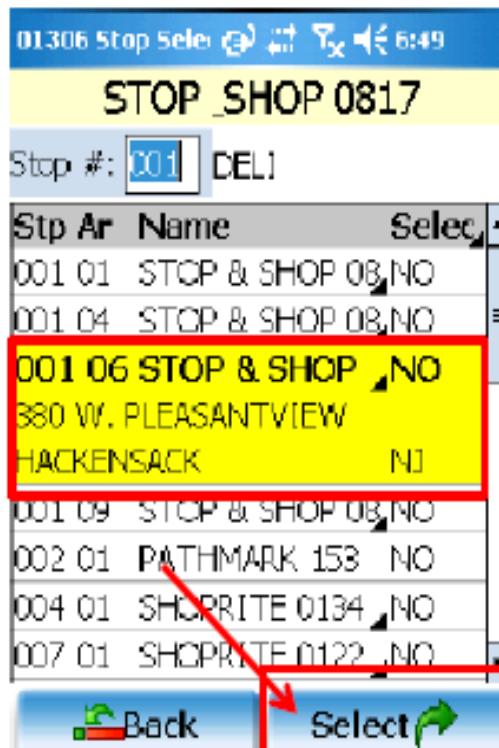
STORE: 600064237 WALMART 4237 SC D92

Print A Single Stop

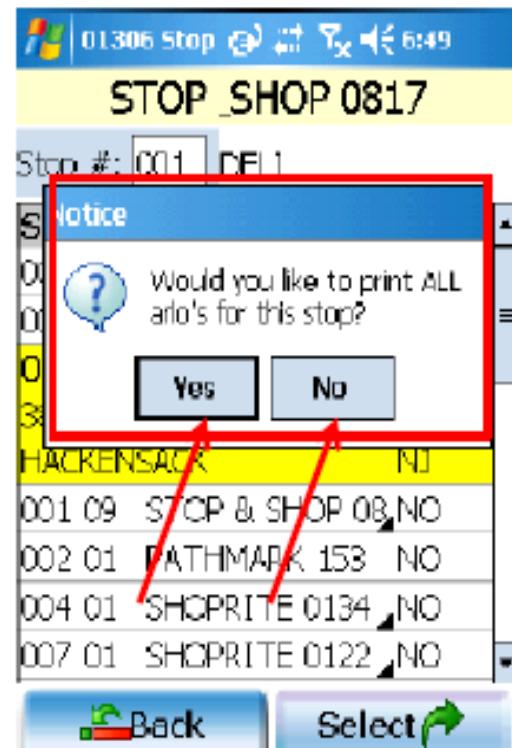
From the Dist Report Selection Menu, press 3 or touch
3. Print Single Stops with the stylus.



Arrow down to the Stop and ARLO you would like to print. Once it is highlighted touch the Select button with the stylus.



A message will appear on the screen - "Would you like to print All arlo's for this stop?" if you would like to print all ARLO's, touch OK with the stylus otherwise touch No. This report is in the same format as the Selected Stop except with one stop.
See example on next page:



Print A Single Stop

STOP DISTRIBUTION REPORT - SINGLE STOP			
SOD: 03/22/10 AL 4354 KEITH NIZZICO		RUN DATE: 03/22/10 RUN TIME: 15:20:45	
STOP->	TOT	029	
LOC->	DIST ADJ	01	
71330			
02306-00 WHITE LARGE	20	-	
50027-00 FREEI FRENCH TOAS	0<---	-	
02316-00 SPLIT TOP WHITE	20<--	-	
02317-00 SPLIT TOP WHEAT	28<--		
02473-00 SOFT RYE PLAIN	14<--	2*	
02495-00 SOFT RYE SEEDED	4<--	2*	
00106-00 FH DELI INT PL16	3	-	
00132-00 FH PRM ITL SEED	3<--	-	
00133-00 FH PRM ITL WHE20	20<--	20P	
50134-00 FH PRM ITL SOURD	20	20P	
50138-00 FH PRM ITL PLN20	4<--	-	
50112-00 FH COUNTRY DBLFI	3	-	
50139-00 POTATO BREAD	11<--	3*	
50149-00 100 % WHOLE WHEA	40<--	6*	
50153-00 COUNTRY WHITE	12<--	2*	
50177-00 FH CNTY HNYWE 24	5	-	
50043-00 FBC 100% WHOLE W	2<--	2*	
50145-00 OAT NUT BREAD	2<--	-	
50170-00 12 GRAIN BREAD	2<--	-	
52293-00 ENGLISH MUFFINS	0<--		
52417-00 HAM'S 8 PK	26<--	12*	
52776-00 SAND. MATE 8 PK	25<--	17*	
52812-00 FH 8 NE HOT DOG	20<--	12*	
53251-00 FH 8 HOT DOG ROL	27<--	13*	
50341-00 FH PLN BULKIE RL	2	-	
50356-00 FH STEAKS 6 PK	2	-	
71025			
51551-00 ANZ SUB RL 8P15Z	7	5P	
51554-00 ANZ KAISER 8P16Z	7	5P	
51555-00 ANZ HRTYSAND8P18	6	4P	
51556-00 ANZ CLUB 8P15Z	3	3P	
71330			
61315-00 PB WHEAT 28SL22z	40	-	
61330-00 PB WHEAT SAND 16	26	-	
71073			
03294-00 BK 5" SD SAND 20	2<--	-	
	FBC	415	130
41735			
07025-00 PC HOT 8	12	-	
07030-00 PC HAM 8	12<--	-	
07034-00 PC RYE UNSEEDED	4<--	-	

Page 1 of 5

STOP DISTRIBUTION REPORT - SINGLE STOP			
SOD: 03/22/10 AL 4354 KEITH NIZZICO		RUN DATE: 03/22/10 RUN TIME: 15:20:45	
STOP->	TOT	029	
LOC->	DIST ADJ	01	
	TOTAL	1340	179

(*Locked (p)promo (P)Locked, PROMO (>)tot dist=invt (<)tot dist=invt (A)Andutch

Total Distribution
for a product

Stop Number

ARLO - Accounts Receivable
Location

UPC/Product
Code

Quantity
for
A Product

Item Description

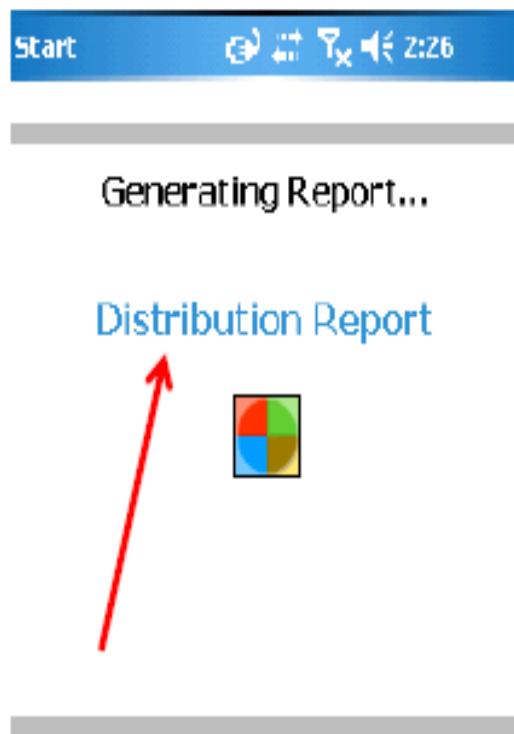
Report Total

ARLO Total

Print Other Stops NOT Selected on the Distribution Report

2. Print Other Stops with the stylus.
The report should print after the computer processes the information.

Other Stops Report - This report gives a listing of the stop/sales information that were not selected on the Selected Stops Report. It lists the stop number, name, item number, description, and quantity. The Reports reads from left to right. For example, you would see White 16 Oz, Qty 2 then go across to AR Big Slice White, Qty 3. On the bottom is a Key that explains the symbols next to the quantities.



STOP DISTRIBUTION REPORT - OTHER STOPS					
RUN DATE: 05/22/10		RUN TIME: 14:12:01			
Stop:	01301	PRICE CHOPPER 0132	P GROCERY - FREE/PF		
4725-07125-00	PC HOT &	12P	4725-07125-07120-00	PC HAW &	12P
4725-07124-00	PC RYE UNREFINED	4P	4725-07125-07121-00	PC BANHORN 23G	2P
4725-07126-00	PC OAT MFT 24ZC	2P	4725-07125-07122-00	PC EME 12'S	1P
4725-07151-00	PC POTATO	6P	4725-07125-07154-00	PC CO WHEAT	6P
4725-07156-00	PC WHEAT	8P	4725-07125-07123-00	PC WHIT 20 02	10P
4725-07127-00	PC OF 20 WHITE	8P	4725-07125-07129-00	PC ST WHEAT	10P
4725-07131-00	PC ITALIAN PL	2P	4725-07125-07143-00	PC S ME OT 006	14P
STOP TOTAL		14P			
ZBPI: 04101	VILLAGE OWNER	GROCERY - FREE/PF			
2130-00473-00	SEPT RYE PLAIN	6P	71330-00149-00	100 % WHOLE WHE	6P
2471-01261-00	PC 1% RD MILK 1	2P			
STOP TOTAL		14			
ZBPI: 05101	ELGIN CENTRAL SCHOOL	GROCERY - FREE/PF			
2130-01120-00	PB WHEAT SAND 1	2P			
STOP TOTAL		2P			
ZBPI: 06301	G.R.HACKENBIE ELDR	GROCERY - FREE/PF			
2130-01313-00	PB WHEAT 289.12	4P			
STOP TOTAL		4P			
ZBPI: 06501	ELGIN LLC 1000 PL	GROCERY - FREE/PF			
1821-06020-00	MM HOT DOG 8	12P	71321-06020-00	MM HAW 8's	12P
1821-06071-00	MM RYE HOT RR	7P	71321-06302-01	MM WHEAT 20	20P
1821-06320-00	MM THE PUFF 6's	4P	71321-06421-00	MM RYE ITALIAN	6P
1821-06421-00	MM SPLIT WHEAT	4P			
STOP TOTAL		6P			

Print Other Stops NOT Selected on the Distribution Report

Stop Number & ARLO

STOP DISTRIBUTION REPORT - OTHER STOPS		
500: 03/22/10 AL 4354 KEITH NIZZICO	RUN DATE: 03/22/10 RUN TIME: 14:26:30	
Stop: 03001 PRICE CHOPPER 0202 P GROCERY - FREI/BF		
41735-07025-00 PC HOT 8 41735-07034-00 PC RYE UNSEEDED 41735-07036-00 PC OAT NUT 24OZ 41735-07053-00 PC POTATO 41735-07056-00 PC WHEAT 41735-07127-00 PC DP 20 WHITE 41735-07135-00 PC ITALIAN PL	12P 41735-07030-00 PC HAM 8 4* 41735-07035-00 PC SANDWICH 220 2* 41735-07052-00 PC ENG 12'S 6P 41735-07054-00 PC CO WHITE 6P 41735-07125-00 PC WHITE 20 07 60P 41735-07130-00 PC ST WHEAT 2* 41735-07142-00 PC 8 NE HOT DOG	12P 2* 3P 6P 10* 10* 14P
----- Stop Total 149		
Stop: 04101 VILLAGE DINER GROCERY - FREI/BF		
71330-02473-00 SOFT RYE PLAIN 71673-03294-00 BK 5" SD SAND 2	6* 71330-60149-00 100 % WHOLE WHE	6*
----- Stop Total 14		
Stop: 05801 ELDRED CENTRAL SCHO GROCERY - FREI/BF		
71330-61330-00 PB WHEAT SAND 1	26*	
----- Stop Total 26		
Stop: 06301 G.R.MACKENZIE ELEM GROCERY - FREI/BF		
71330-61315-00 PB WHEAT 28SL22	40*	
----- Stop Total 40		
Stop: 06501 G.U.MKT LLC 3400 PL GROCERY - FREI/BF		
71025-06026-00 BB HOT DOG 8 71025-06075-00 BIG BUY HOT NE 71025-06320-00 BB ENG MUFF 6'S 71025-06434-00 BB SPLIT WHEAT	12* 71025-06029-00 BB HAM 8'S 7* 71025-06302-01 BB WHITE 20 4* 71025-06433-00 BIG BUY ITALIAN 4*	12* 20* 6* -----
----- Stop Total 65		
(*) Locked (p)PROMO (P)Locked, PROMO		

(*) Locked = these products are locked

Dept

(p) Promo = these products are on promotion in this account

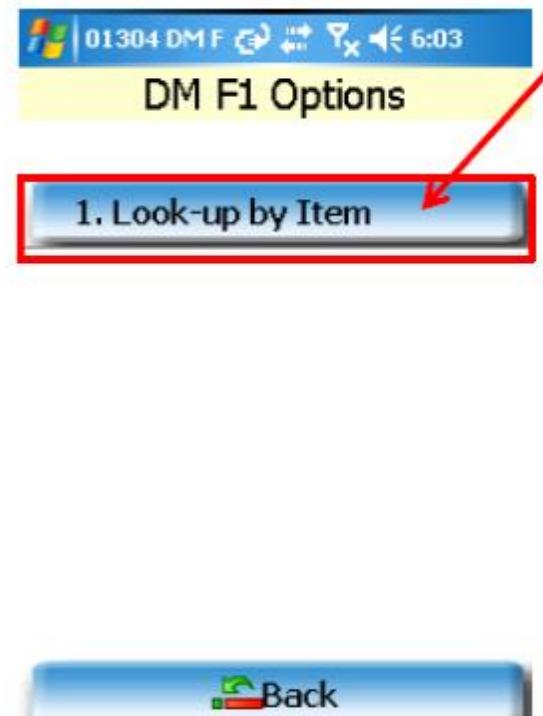
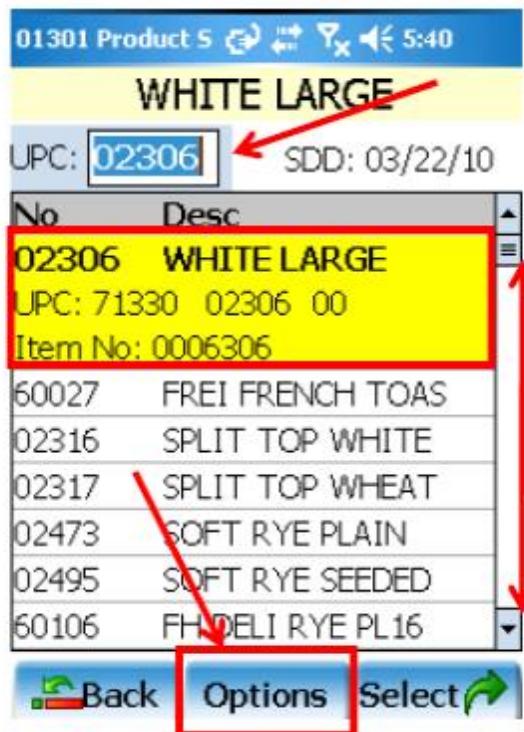
(P) Locked, Promo = these products are locked and on promotion in this account

Adjust By Product

To get into this option either press the 1 key on the keypad or touch 1. Adjust By Product on the screen with the stylus.

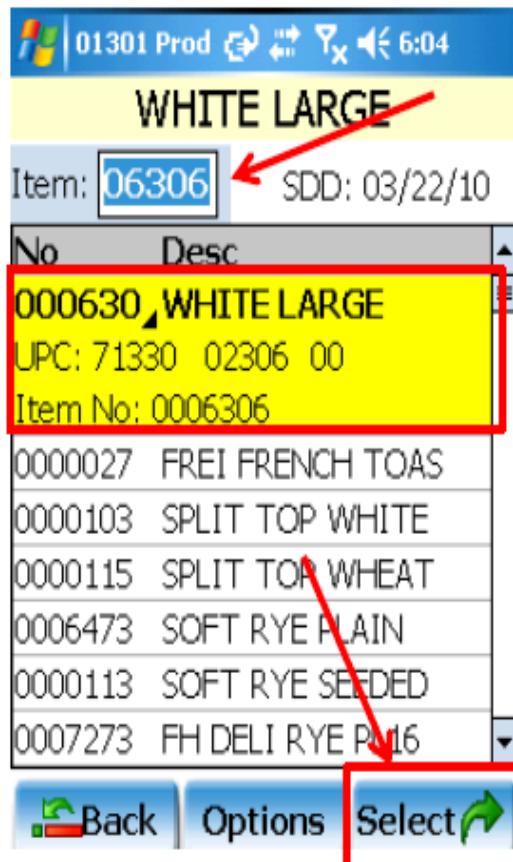
Select the item you want to adjust by either entering the item # or UPC # from the Keypad or scrolling up and down using the slide bar on the right side of the screen. Take your stylus and touch the vertical bar on the right. You should see the products scroll up or down. Now touch the product with stylus and then press Select

If you want to change from UPC to item or visa versa go to options and select 1 for look up by Item/UPC



Adjust By Product

Your screen should now be set for Item #. After selecting the item press Select or press Enter to continue.

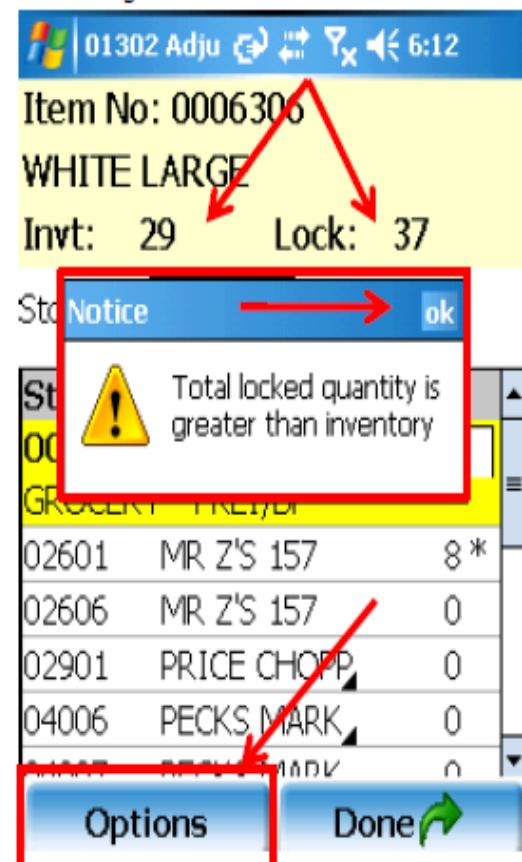


It will display all of the stops that have the product coming that you selected. Scroll through and highlight the stop then make the changes needed for that stop continue with the rest of the stops and once you have made all of your changes press Done.

Stop No Name Qty		
00301	WALMART 2	20
	GROCERY - FREI/BF	
02601	MR Z'S 157	8 *
02606	MR Z'S 157	0
02901	PRICE CHOPP	0
04006	PECKS MARK	0
04007	PECKS MARK	0

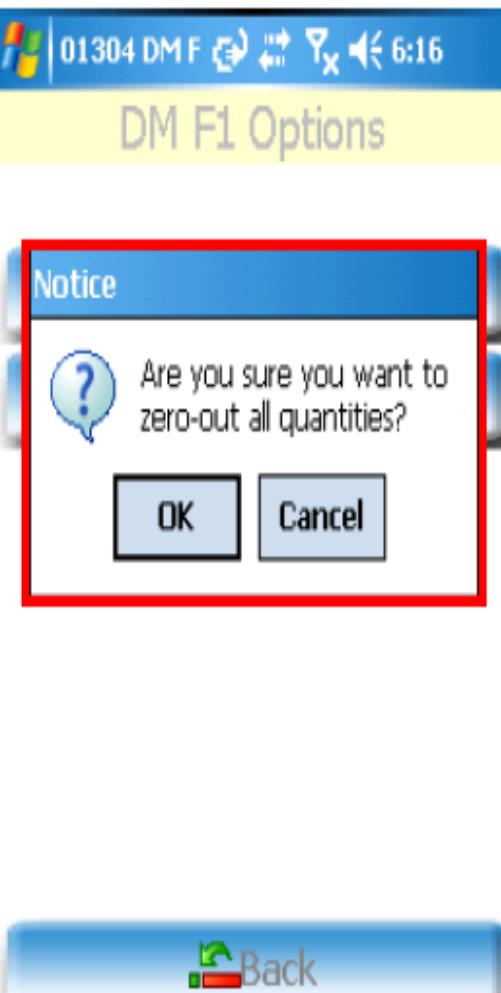
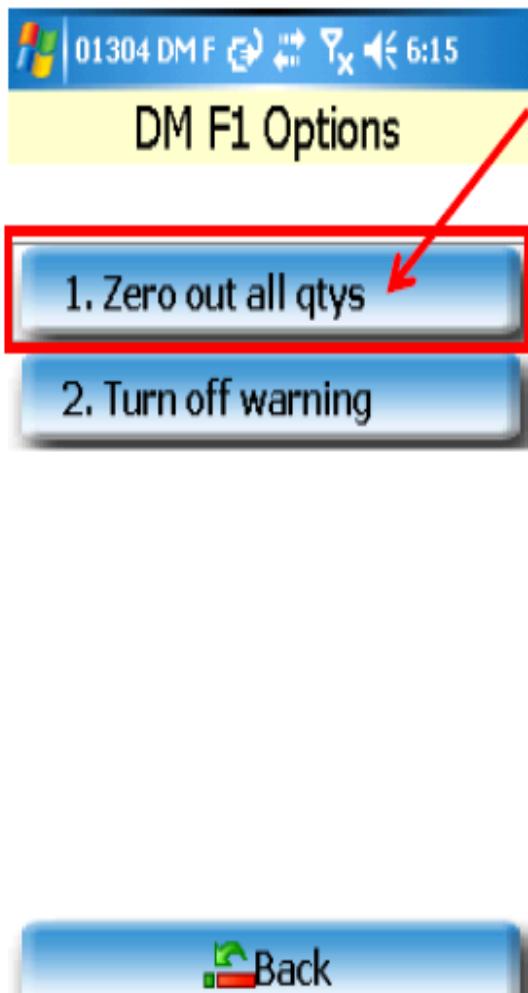
At the bottom are two buttons: 'Options' and a large red-bordered 'Done' button with a right arrow.

If the Locked quantity is greater than the inventory you will receive this notice. You can zero the distribution for this product or turn this notice on or off in Options. Press OK on the screen to acknowledge the message.



Adjust By Product

Press 1. Zero out all qtys to set the distribution for this item to zero.
You can also press Back to return to the previous screen without making a change.



Notice the Lock qty is now set to zero and the stop distribution is Also set to zero.

StopNo	Name	Qty
00301	WALMART 2	0
GROCERY - FREI/BF		
02601	MR Z'S 157	0*
02606	MR Z'S 157	0
02901	PRICE CHOPP	0
04006	PECKS MARK	0
04007	DECKS MARK	0

Options Done

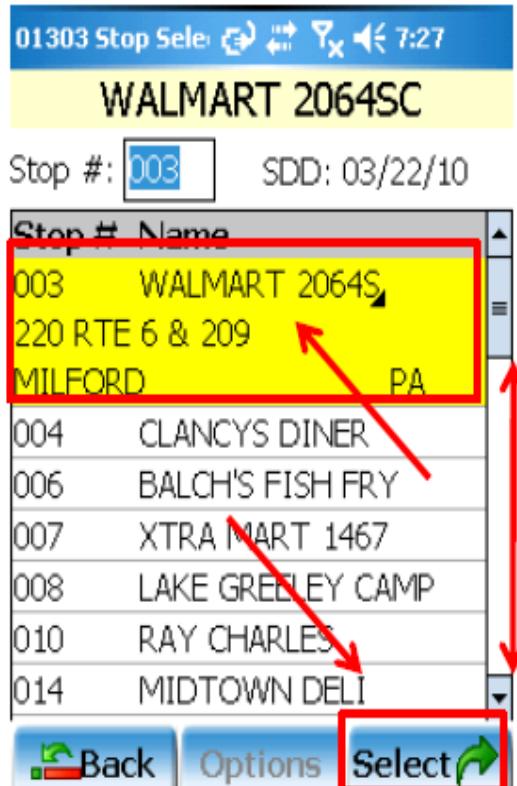
Adjust By Stop

Adjust By Stop - This option will allow you to adjust all the products in an individual stop.

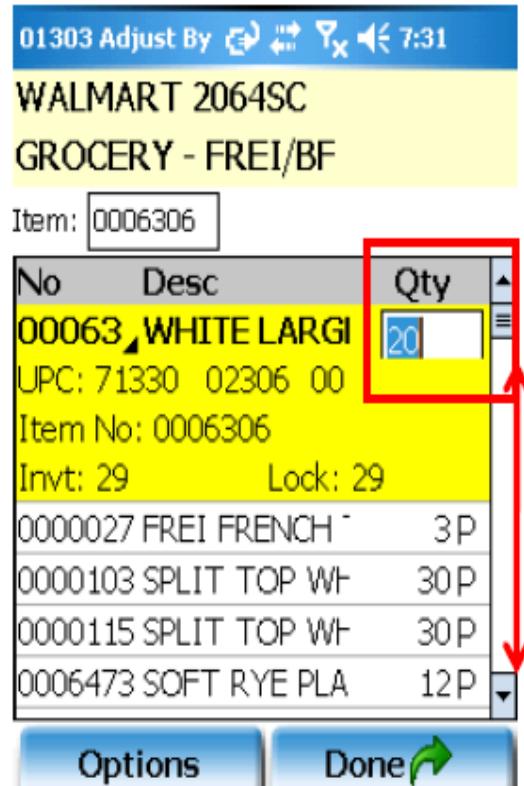
At the Dist Mgr Menu select 2. Adjust By Stop by touching that button on the screen with the stylus or press 2 on the keypad.



Select the customer that you would like to change the distribution for by touching the screen with the stylus and then press Select. To locate the customer press the up/down arrows or use the slide bar on the side with the stylus



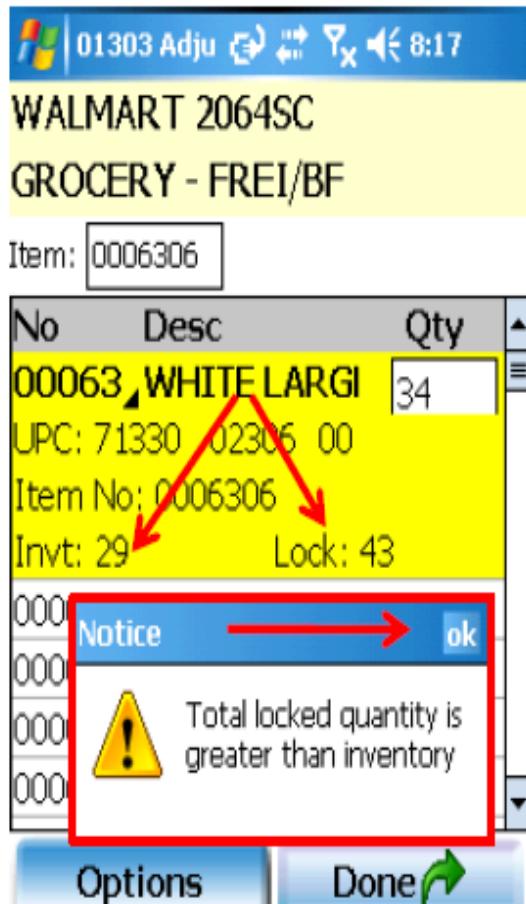
Listed on the screen is all of the products that this stop has in distribution. You can scroll up and down using the arrow keys or touching the slide bar on the right side.



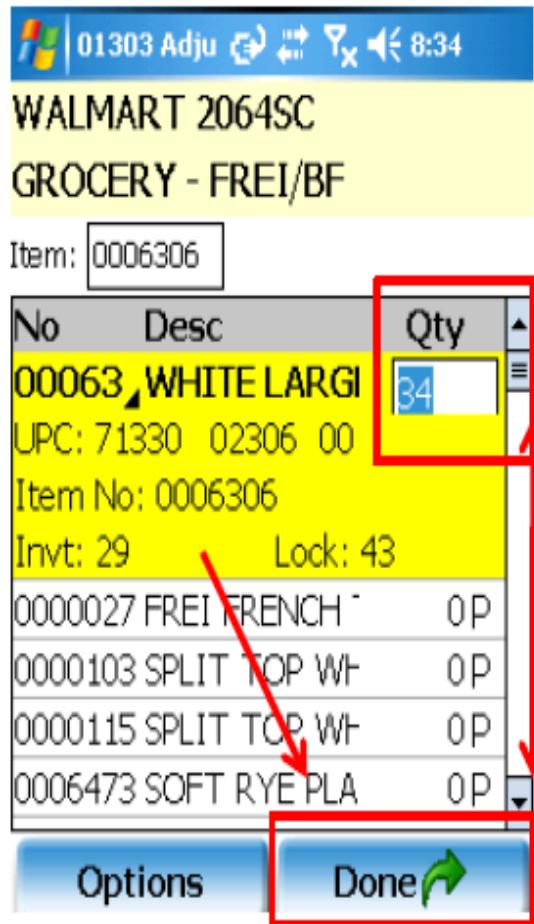
Adjust By Stop

If the Locked quantity is greater than the inventory you will receive this notice.

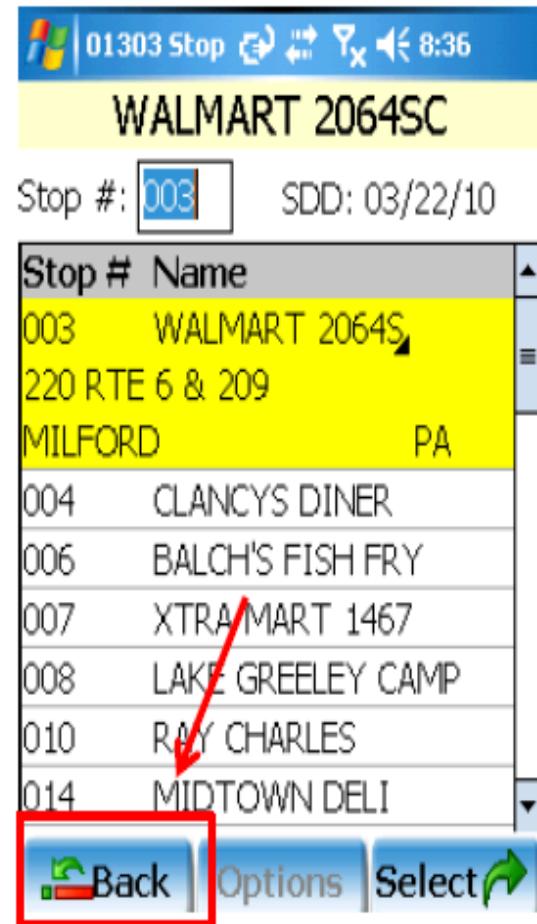
You can zero the distribution for this product or turn this notice on or off in Options.



Once you see the product you can touch it with the stylus and make the needed change. When all of your changes are made, either press F4 key on the Keypad or touch Done with the stylus on the screen.



After making all adjustments press Back or ESC on the key board to return to the Dist Mgr Menu.

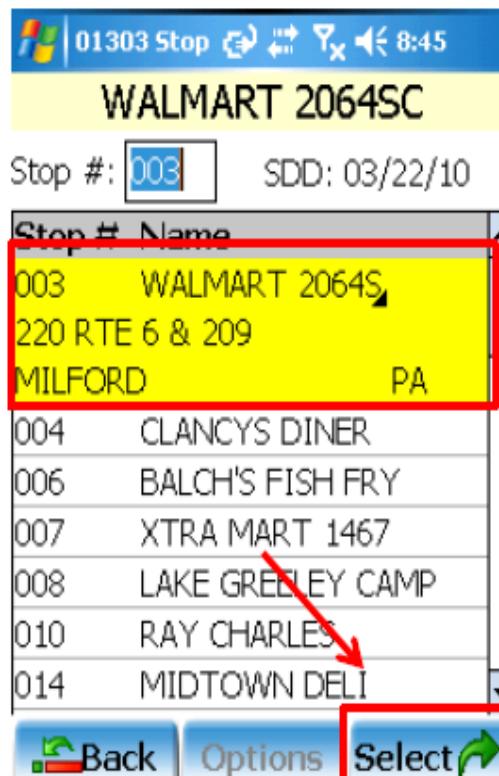


Make sure to lock stops after adjusting by Product or Stop.

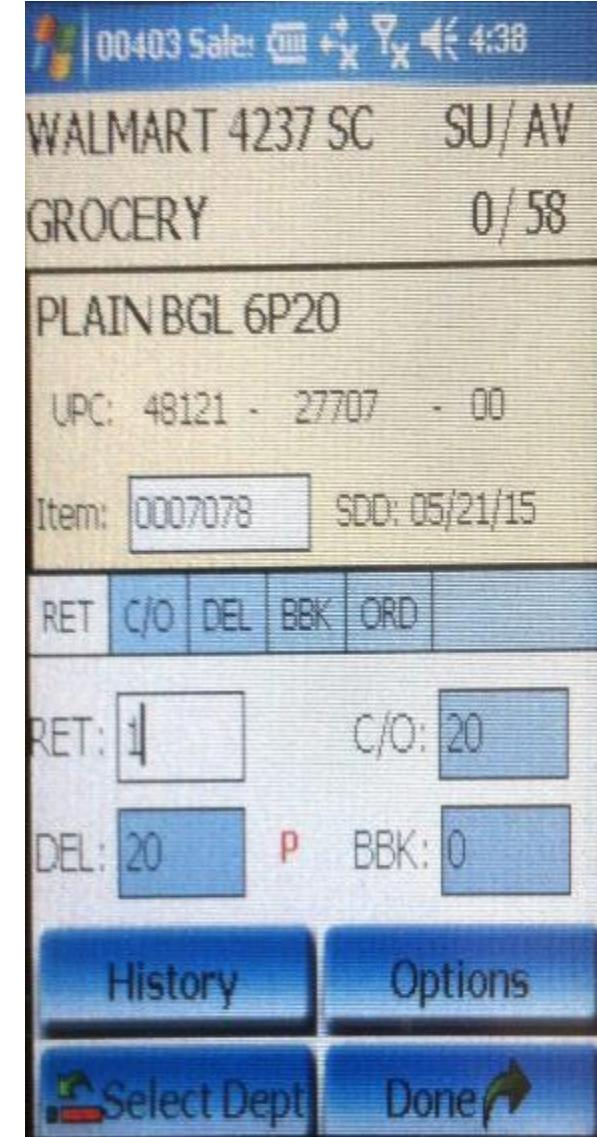
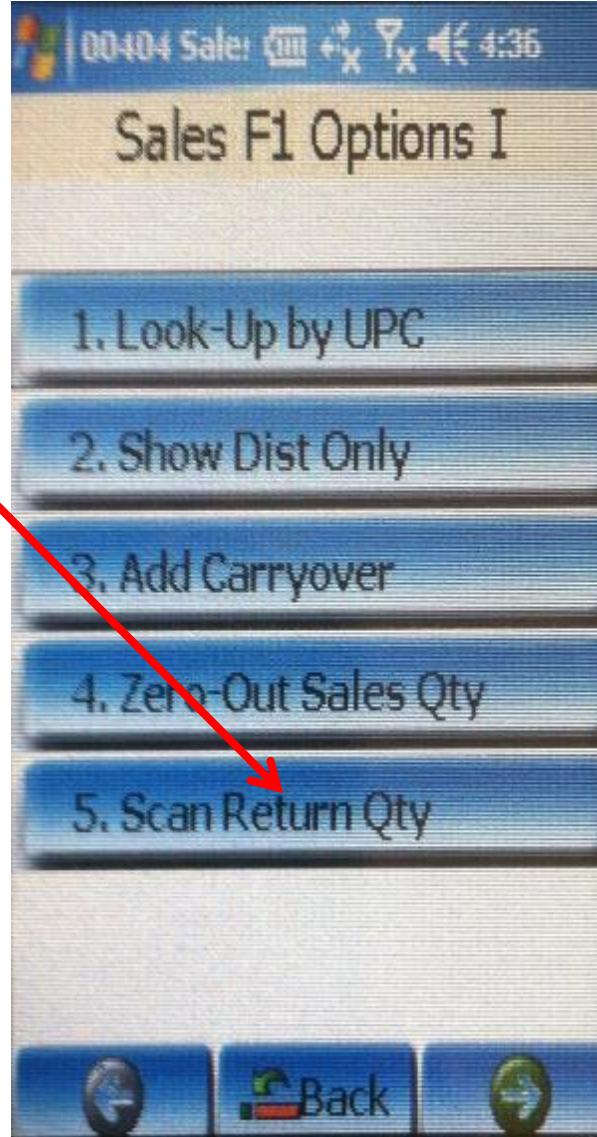
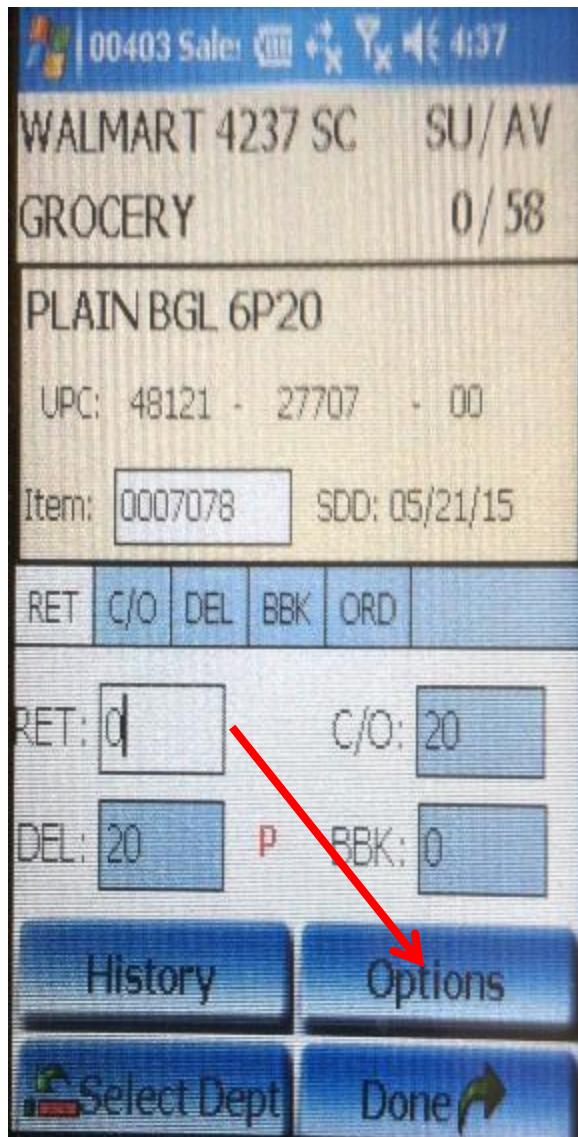
Lock A Stop - From the Dist Mgr Menu either press the 3 key on the keypad or touch 3. Lock A Stop button with the stylus on the screen.

Select the stop you want to lock by entering the stop number and pressing the Enter key or touching the stop with the stylus and pressing Select. You can also press the up/down arrows on the keypad or use the up/down arrows on the right side of the screen with the stylus

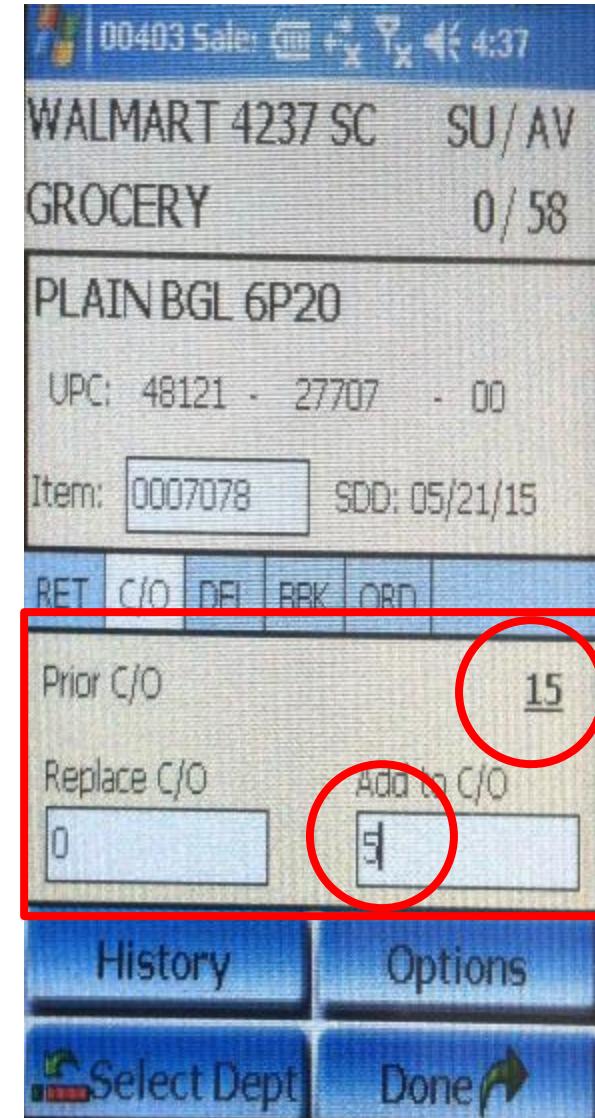
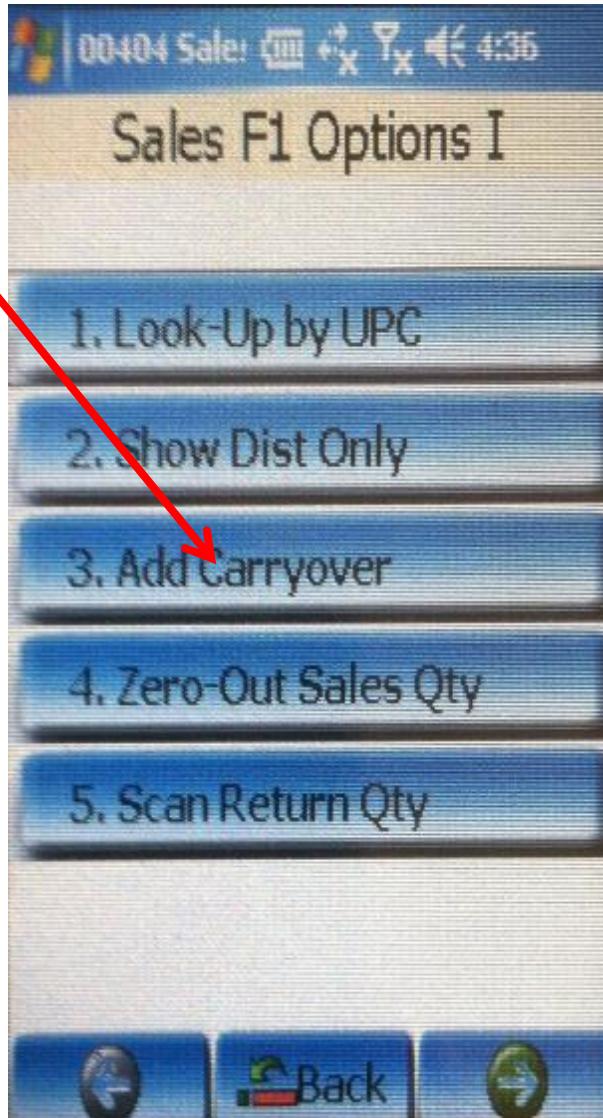
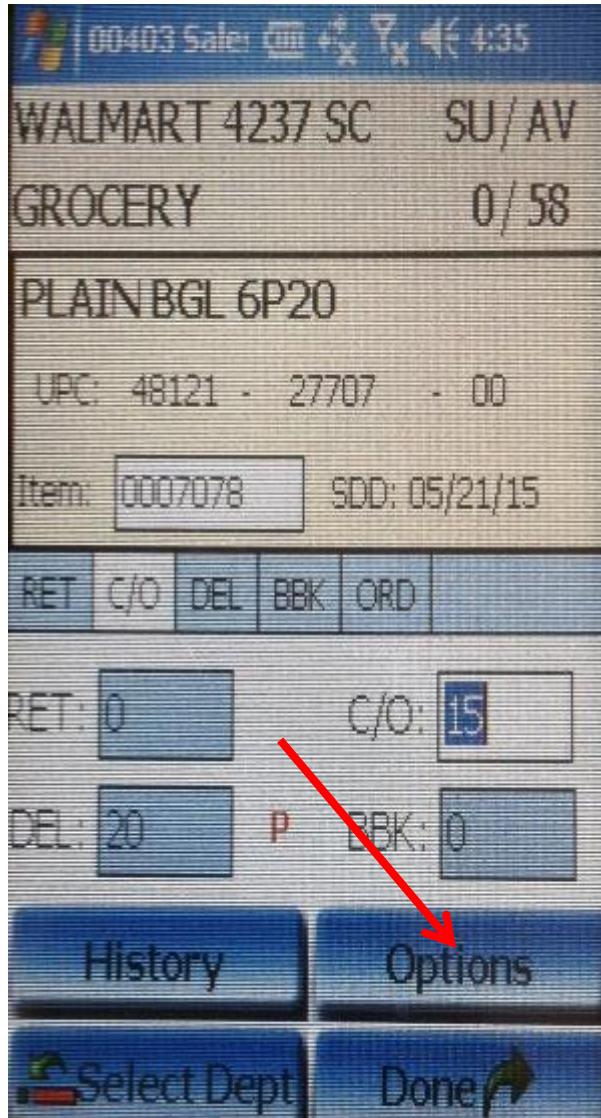
A message will appear on the screen saying "Lock all products for this stop?" if you want to lock this stop touch OK with the stylus otherwise touch Cancel. Once the question is answered the system will take you back to the list of stops for this route (see previous screen).



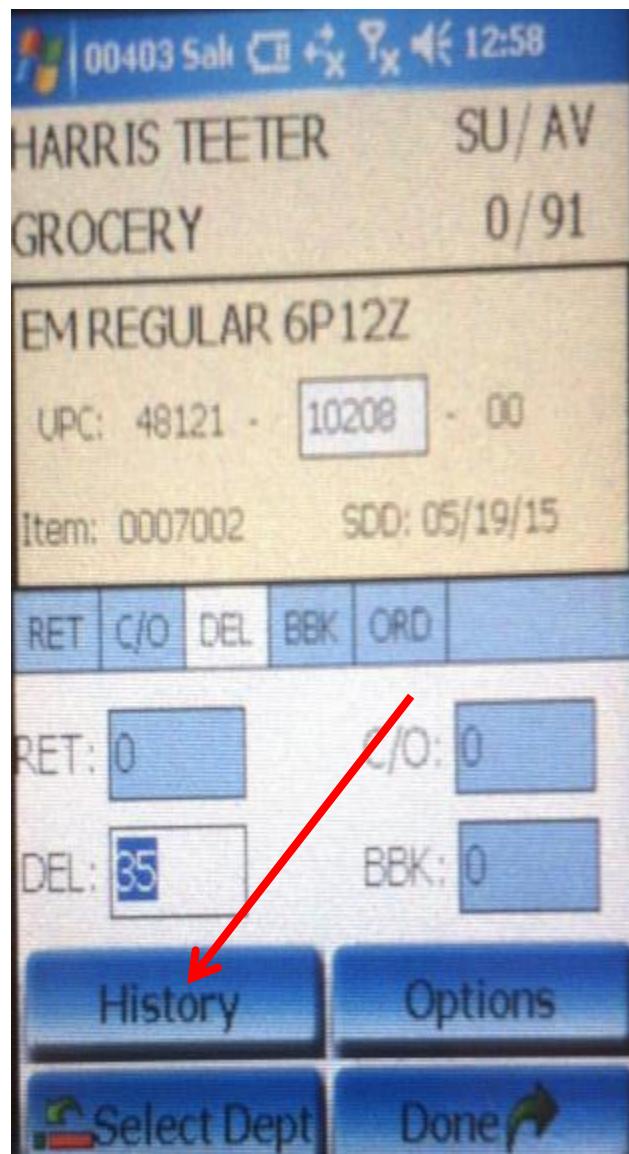
Scan Return Quantity Option



Add Carryover Function



History Function



Last 7 Days			
SDD: 05/19/15			
Date	Day	Del	Ret
5/12	Tue	46	6
5/13	Wed	0	0
5/14	Thu	18	2
5/15	Fri	23	4
5/16	Sat	42	8
5/17	Sun	0	0
5/18	Mon	23	7

3-Week Average		
SDD: 05/19/15		
Date	Net Qty	Ret %
4/25	217	9.7
5/2	68	10.3
5/9	282	4.3

Always Check for Suspended Invoices BEFORE Starting EOD

Display Suspend – will give you a list of all the invoices you have suspended for that day.

From the Main Menu either press 2, on the Keypad or touch 2. Sales on the screen with your stylus.



From the Sales menu you can either press 4 on the keypad or touch 4. Display Suspend with the stylus.



If you do not have any suspended invoices you will get a message telling you so on the screen. You can either press the enter key on the keypad or touch the OK on the screen



Outside Product Menu

Maintenance Menu - From the Main Menu either press the 3 on the keypad or touch 3. Maint with the stylus.



Outside Product Pricing - This option allows the user to add non BBU products and pricing into the system for Cash Customers Only.
These Outside Products Must be sold on a separate invoice from the BBU product.



The Outside Product Menu should be displayed.
Maintain Products - this option will allow you to enter non BBU products into your Handheld. An example of this is if you wanted to sell pencils to a cash account.



Maintain Lockbox - this option allows you to enter a mailing address into the Handheld that can be attached to the your cash accounts. Once it is attached, when printing an invoice the mailing address will be printed on the top of the page.



Maintain Stops - this is used to maintain the cash customers address information and attach the lockbox address so the invoices prints the payment mailing address.



Maintain Products - From the Outside Product menu either press 1 on the key pad or touch 1. Maintain Products on the screen using the stylus.



The Maintain Product Screen should be shown. To set up a product into the Handheld enter a UPC number or number other than one that is used by the BBU system, Description of the product, Wholesale, and Retail pricing. See next page for details.

UPC:	00
Description:	
Wholesale:	
Retail:	

Enter a UPC code or number you are assigning the product. This code or number must be a 10 digit number. When you are done entering the number either press Enter or touch Done with the stylus.

03010 Maintain | ↺ ⇢ ⌂ 9:19

Maintain Product

UPC: 1234567890 00

Description:

Wholesale:

Retail:

 Cancel  Done

A box will pop up and say that "No product was found matching this ID Create a new one?". If you would like to continue adding this product number either press Enter or touch OK with the stylus.

03010 Maintain | ↺ ⇢ ⌂ 9:22

Maintain Product

UPC: 1234567890 00

Notice

No Product found
matching this ID
Create a new one? [Y/N]

OK Cancel

Retail:

 Cancel  Done

The cursor will be in the description field. To enter the Description, touch the Keyboard on the bottom of the screen.

03010 Maintain | ↺ ⇢ ⌂ 9:25

Maintain Product

UPC: 1234567890 00

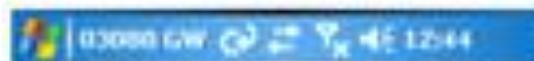
Description:

Wholesale:

Retail:

 Cancel  Keyboard  Done

A full keyboard should be displayed. To enter the description, spell it out by touching the letters and numbers on the screen keyboard. BKSP is the backspace key.



Description:



Cancel

Once the description is keyed in press the Enter Key.



Description:



Cancel

This will bring you back to the Maintain Product Screen. Enter the Wholesale price, then press enter. Enter the Retail price, then press enter or press Done on the Screen using the stylus. The decimal points will be entered automatically. Example: if you enter 250 the system will show it as 2.50. If you would like to edit a product key in the number again and it will come up on the screen.



Maintain Product

UPC: 1234567890 00

Description:

Wholesale: 2.50

Retail: 3.50

Cancel

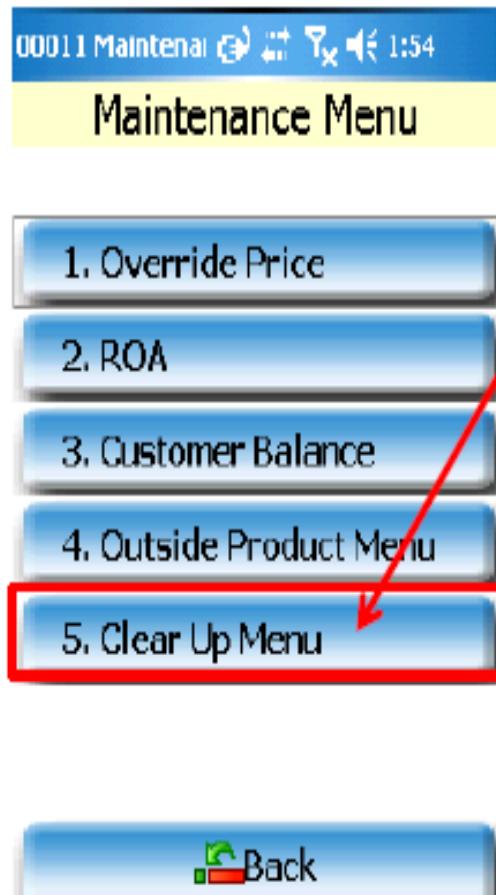
Done

Calibrating the Touch Screen

Maintenance Menu - From the Main Menu either press the 3 on the keypad or touch 3. Maint with the stylus.

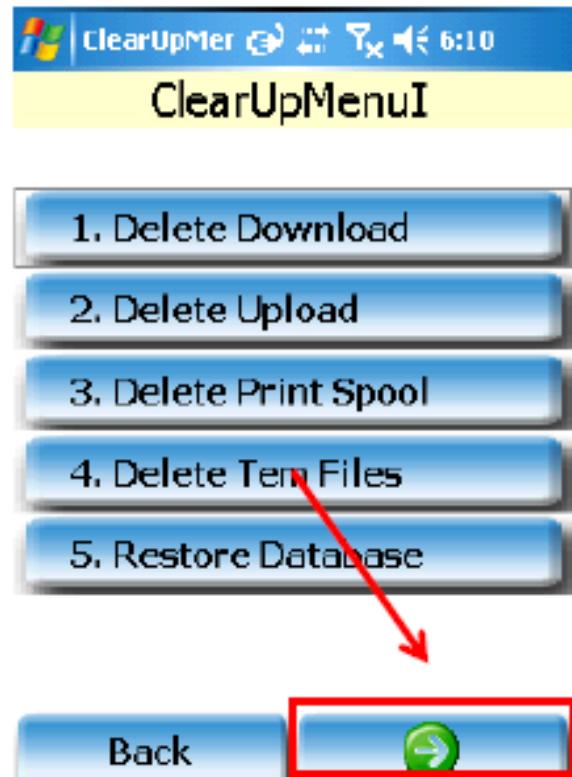


Clear Up Menu - Select option #5.
Clear Up Menu with the stylus or press 5 on the keyboard.



Touch the Green arrow on the bottom right of the screen or press the right arrow on the keypad to Get to the next menu.

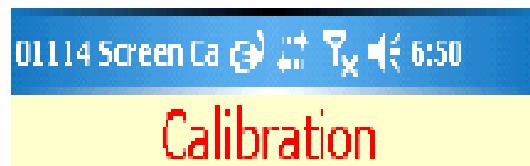
Screen will prompt for a Password.
You will have to call the Help-desk for Number.



Select option 9. Screen Calibration with the stylus or press 9 on the keyboard.



Tap the screen to begin the calibration process

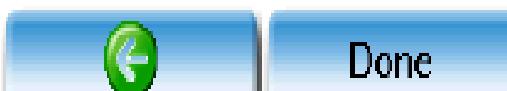
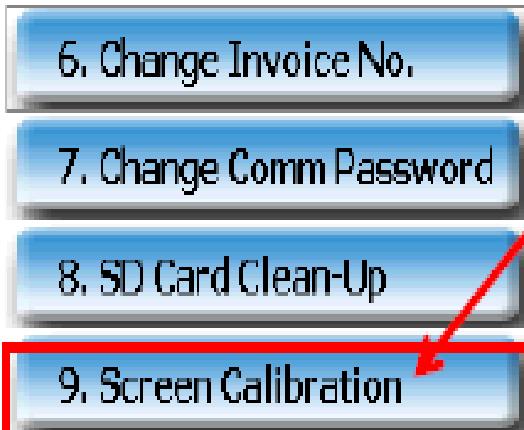


Follow the onscreen directions to align the screen.



Tap the screen to begin

Tap the target firmly and accurately at each location on the screen. The target will continue to move until the screen is aligned.



The “Proper” way to Reboot the Handheld

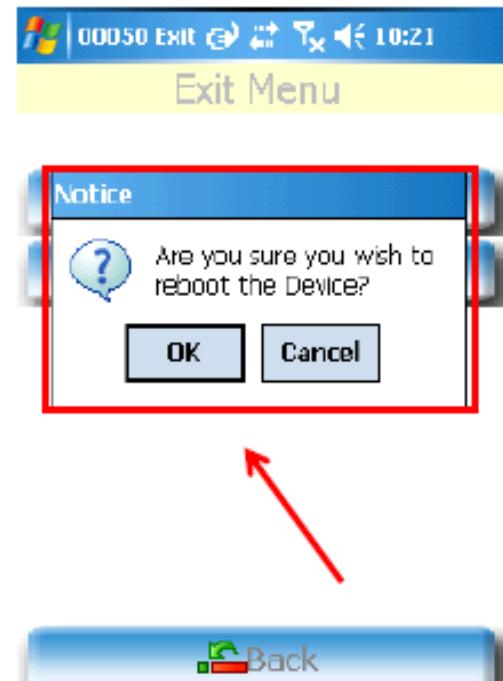
Reboot NGHT Handheld -> Select
8.Exit from the Main Menu



Reboot NGHT Handheld -> Select
2. Reboot Device



Reboot NGHT Handheld -> Press
OK at the Notice to confirm reboot



Holding down the Power Button to Reboot the Handheld is like driving a car into a wall at 3 MPH, it won't do a lot of damage at first but if done repetitively it will wreck the car.

Changing One Handheld to Another (Clone Process)

After exiting the NGHT program, turn the handheld off by pressing the power button.



Turn the NGHT handheld over and remove the strap.



After removing the strap, remove the battery by sliding the clip to the left.



Changing One Handheld to Another (Clone Process)

After removing the battery, carefully remove the two screws for the SD Card cover.

Be careful not to lose the screws.

After removing the screws, open the SD Card lid to access the SD Card.

After replacing the SD Card, carefully replace the two screws, replace the battery and slide the battery clip all the way to the right. Replace the strap and reboot the handheld.



Changing One Handheld to Another (Clone Process)

After you move an SD Card to a different handheld you will receive the following warning.

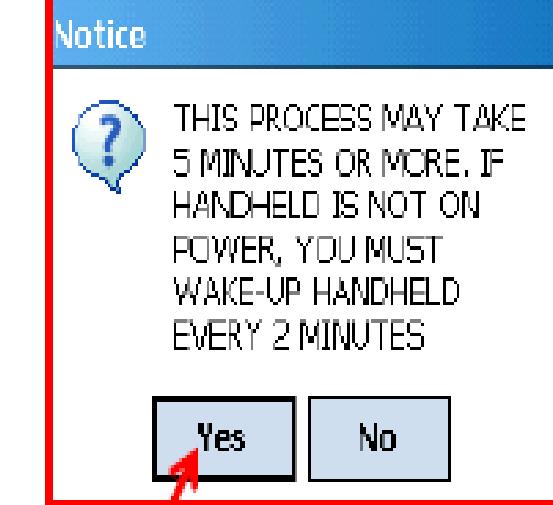


SD Card has been moved to a different handheld.

Are you going to use this handheld?



Place the handheld on power and Press Yes to continue and run the Clone process.

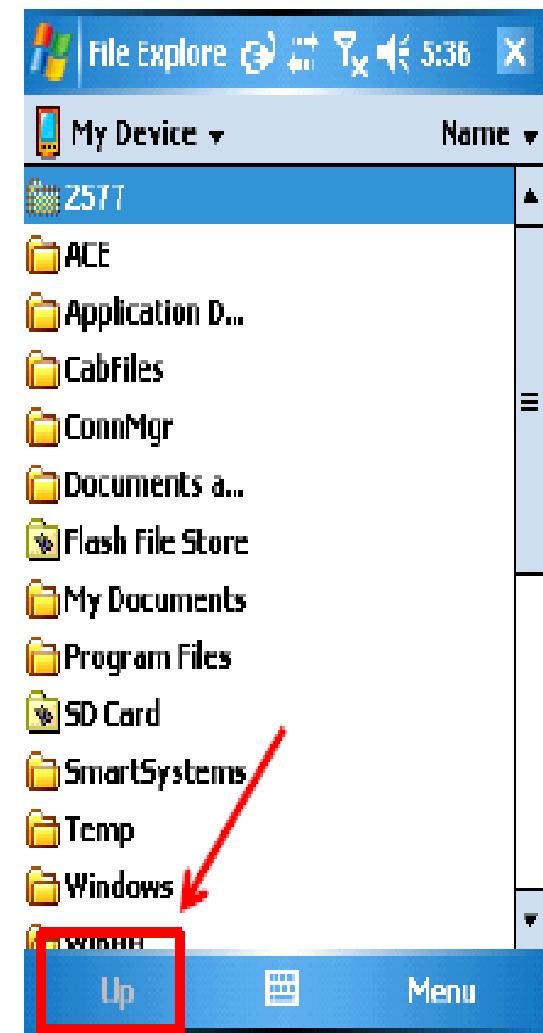
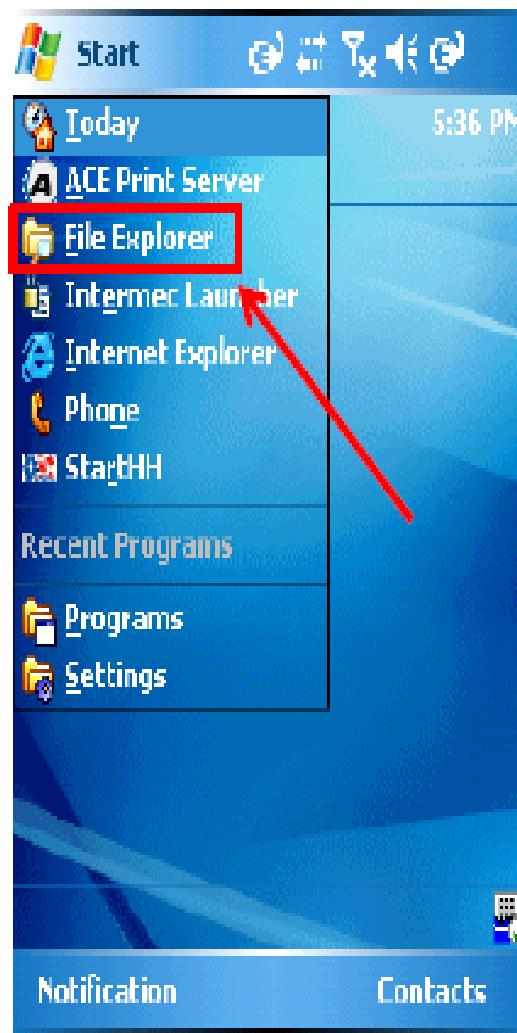
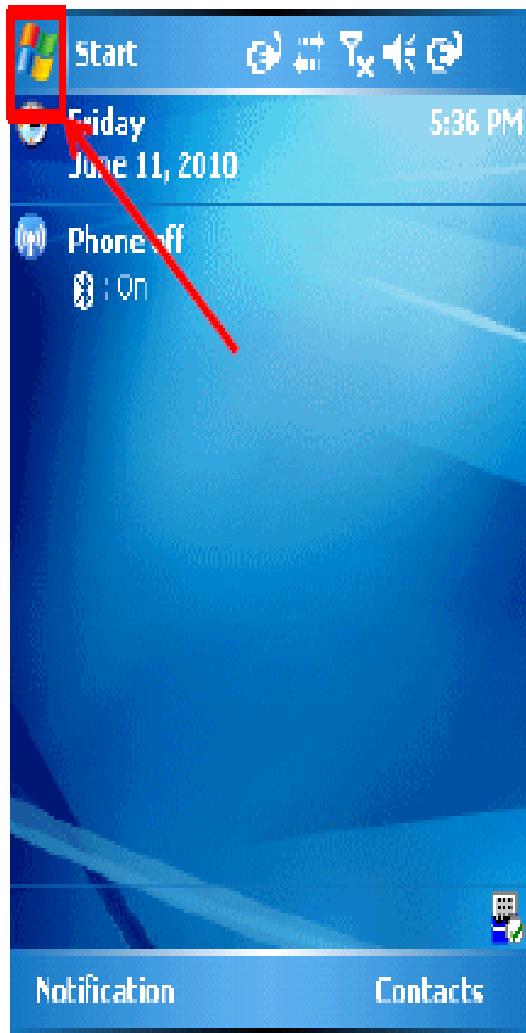


Changing One Handheld to Another (Clone Process)

After exiting the NGHT program,
press the Start button on the screen

Navigate to File Explorer

Press the Up button at the bottom
of the screen until the button is
grayed out

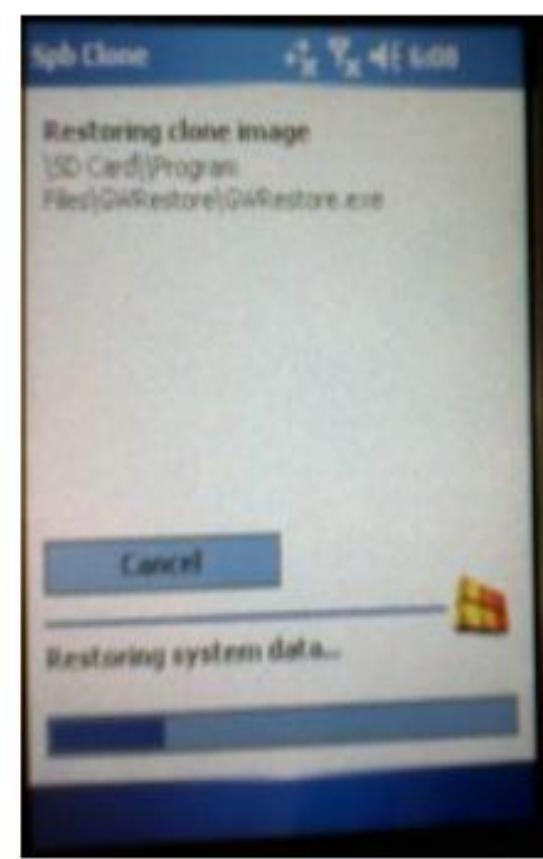


Changing One Handheld to Another (Clone Process)

Once you reach the root of the Device - My Device, select the SD Card folder

Start the clone process by selecting the file name that starts with CBD

Place the handheld on power. Once the clone process has been completed, the handheld will reboot



When Clone process is completed, device will Reboot and will return to Start Screen.

PB42 Printer

Prints single copies

Uses 4 inch thermal paper



Can operate off ONE battery if necessary

Frontloading batteries facilitate quick removal



Easy to load clam shell design

2.65 inch diameter roll (114 feet)

Locking door mechanism

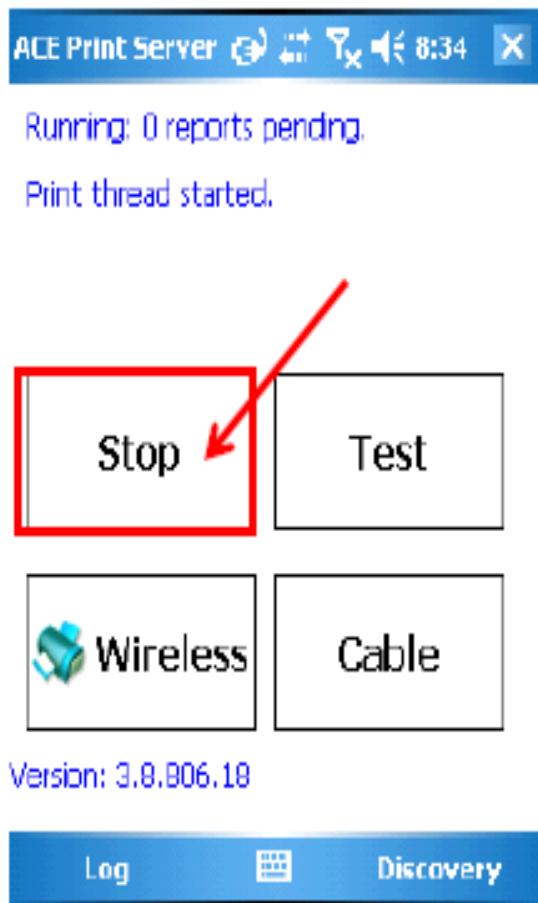


Pairing the NGHT Handheld with the PB42 Printer

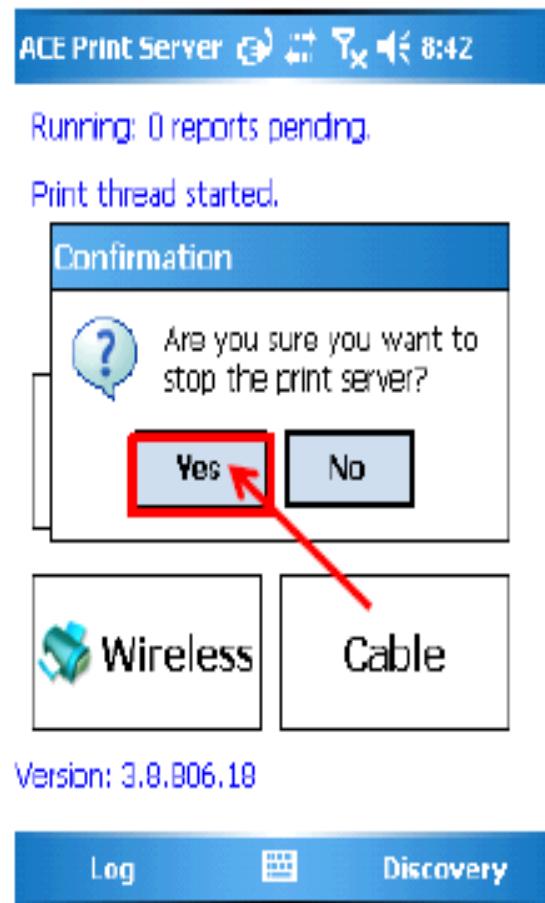
The 5 white buttons in the first row are the function keys
Press the middle button to display the print server menu



From the ACE Print Server ->
Press the STOP button on the screen to stop the ACE Printer Server

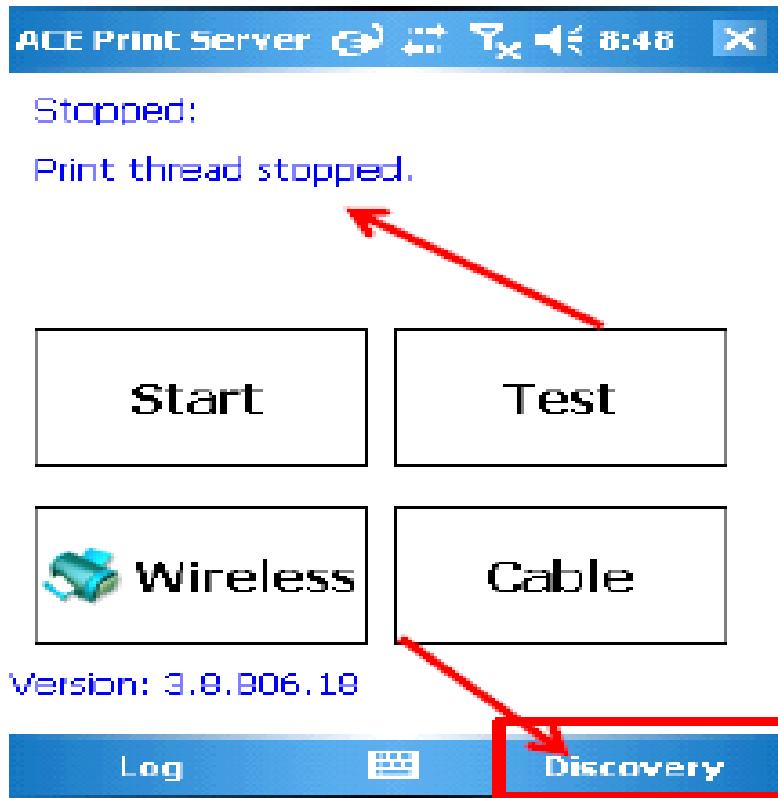


ACE Print Server -> Confirmation:
Are you sure you want to stop the print server -> Press Yes



Pairing the NGHT Handheld with the PB42 Printer

ACE Print Server -> Verify the
Print thread says Stopped
The first box should now also say
"Start"
Press Discovery button at the
bottom of the screen



Press and hold both buttons on the
PB42 printer until it starts to print
the PB42 Printer Configuration
Report. The report includes the
Device Address bar code



Pairing the NGHT Handheld with the PB42 Printer

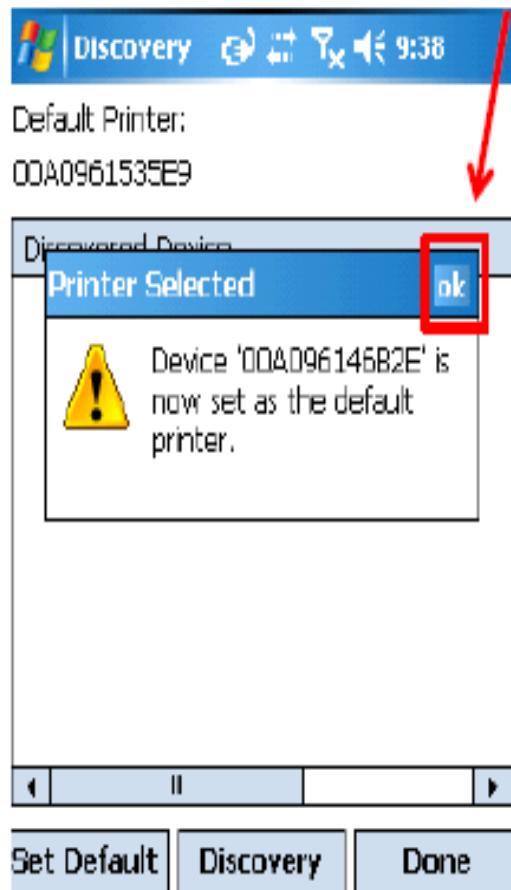
Point the scanner at the Device

Address bar code on the PB42

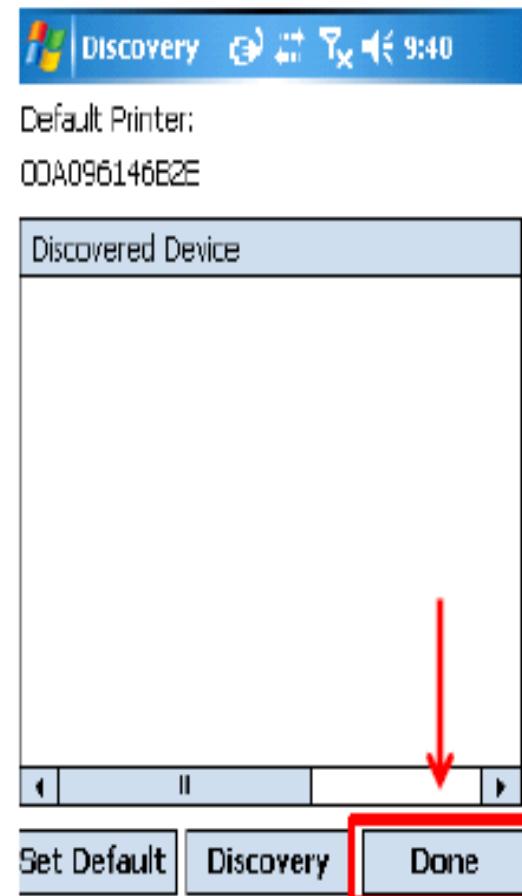
Printer Configuration report and press either blue button to the left or right of the ARROW keys or either button on the side of the handheld to activate the scanner



Discovery -> Press the OK button on the screen in response to the Printer Selected message



Discovery -> Press the Done button on the bottom of the screen to display the original ACE Print Server screen



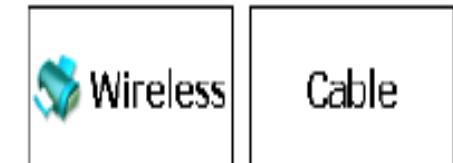
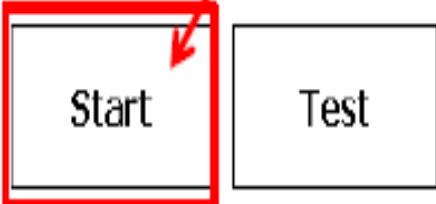
Pairing the NGHT Handheld with the PB42 Printer

ACE Print Server -> Press the Start button on the screen to start the ACE Print Server



Stopped:

Capability instance created.



Version: 3.8.806.18

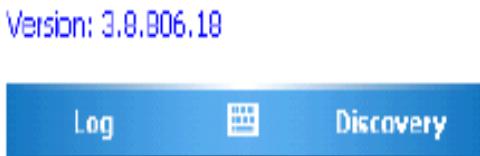
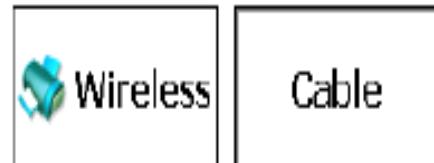
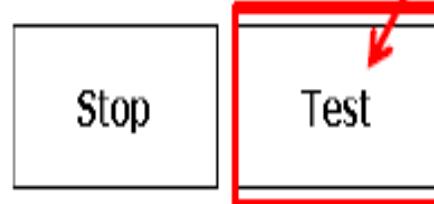


Press the Test button on the screen to print a Test Print Report



Running: 0 reports pending.

Print thread started.



Press the Test button on the screen to print a Test Print Report

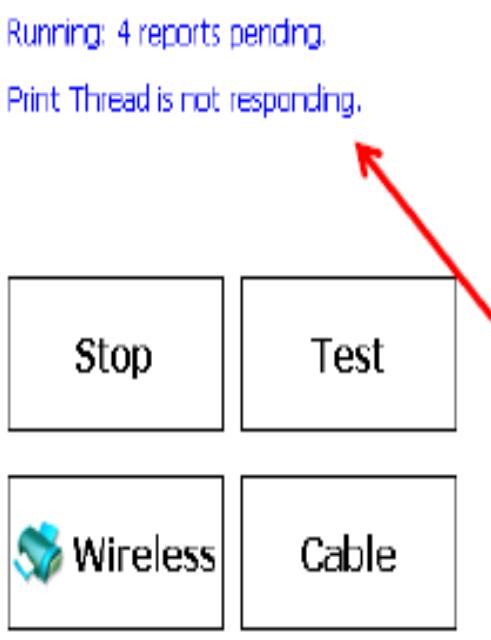
Press the "X" in the upper right corner of the screen to close the Print Server menu and return to the previous menu.

Test Print Report



Trouble Printing?

Trouble Printing -> Press the middle button to display the print server menu

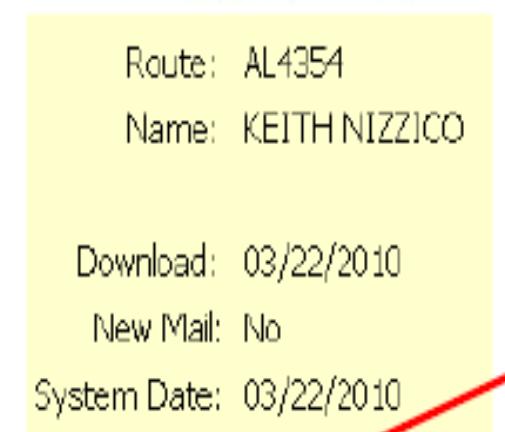


Log



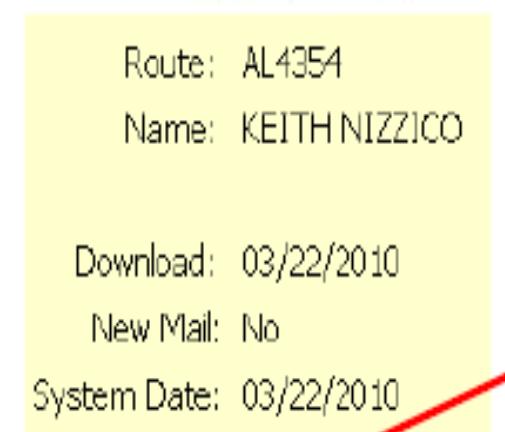
Discovery

Check the route information screen to see if the Bluetooth is ON or OFF



Done ↗

Reboot handheld to turn Bluetooth ON if Off



Done ↗

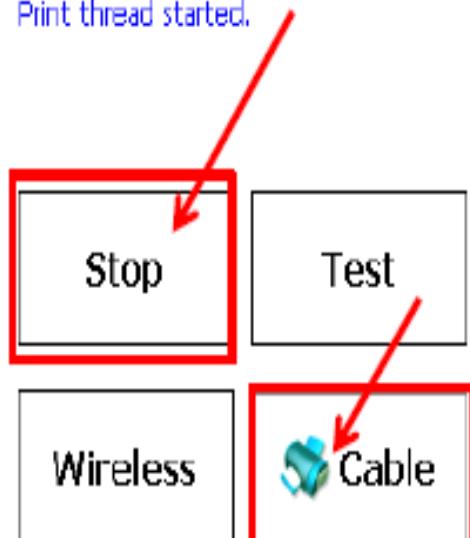
Trouble Printing?

ACE Print Server -> If the connection icon  is set to Cable it will need to be changed before the handheld will print



Running: 0 reports pending.

Print thread started.



Version: 3.8.806.18

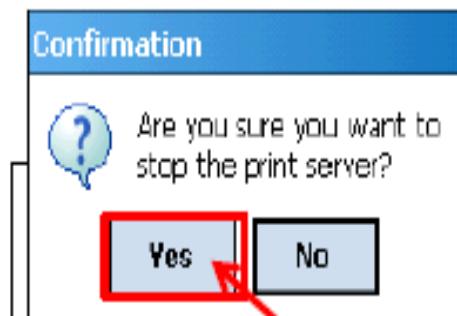


ACE Print Server - Stop the Print Server by pressing the Stop button
Press Yes to confirm



Running: 0 reports pending.

Print thread started.



Version: 3.8.806.18

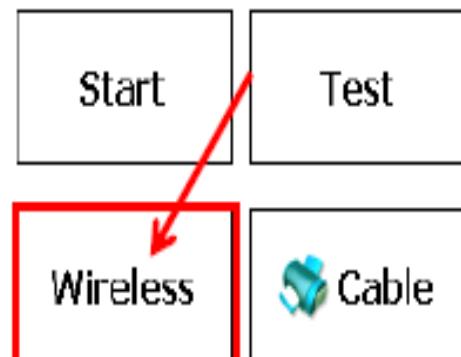


ACE Print Server - After the Print Server is stopped, press the Wireless button



Stopped:

Configuration: Type=serial Port=COM1, Baud=38400, DataBits8, StopBits=One, Parity=None, FlowControl=DtrDsr, OutputBufferSize=15

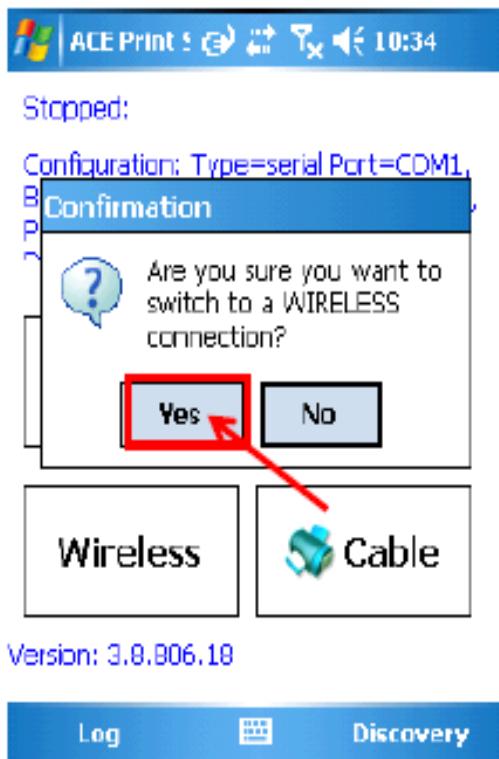


Version: 3.8.806.18

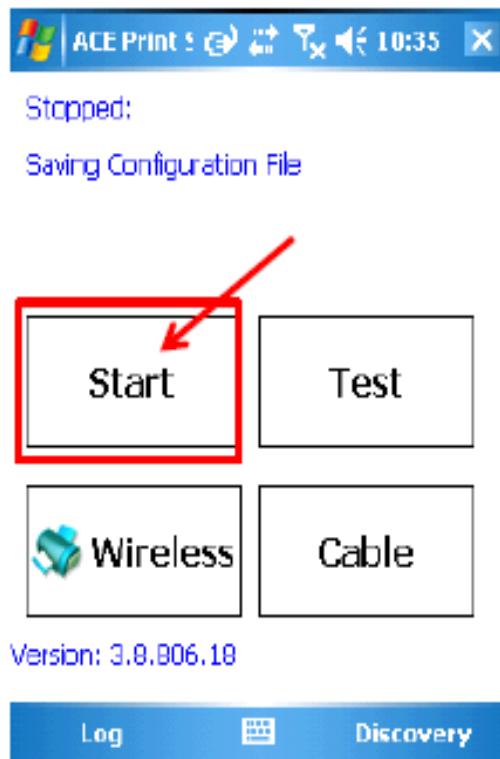


Trouble Printing?

ACE Print Server -> Confirm the change to Wireless by pressing the Yes button

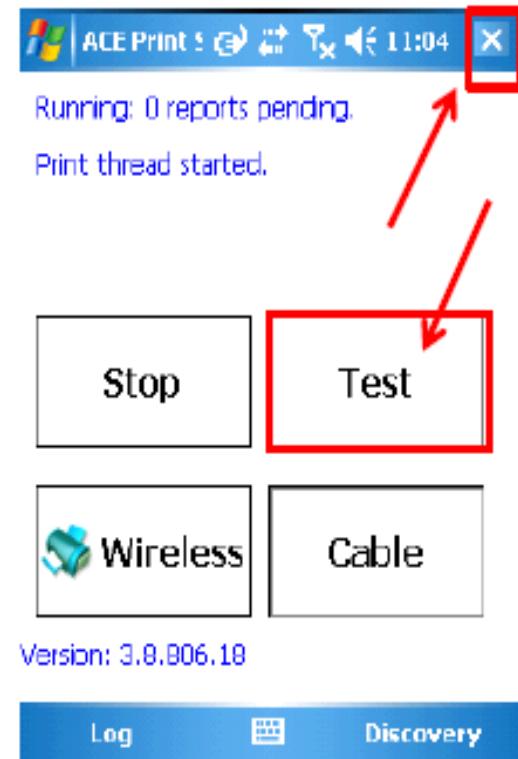


ACE Print Server -> Press the START button on the screen to start the ACE Print Server



Press the Test button on the screen to print a Test Print Report

Press the "X" in the upper right corner of the screen to close the Print Server menu and return to the previous menu.



If Handheld and Printer still won't pair... try rebooting the Handheld by using Option 8.

Trouble Printing?

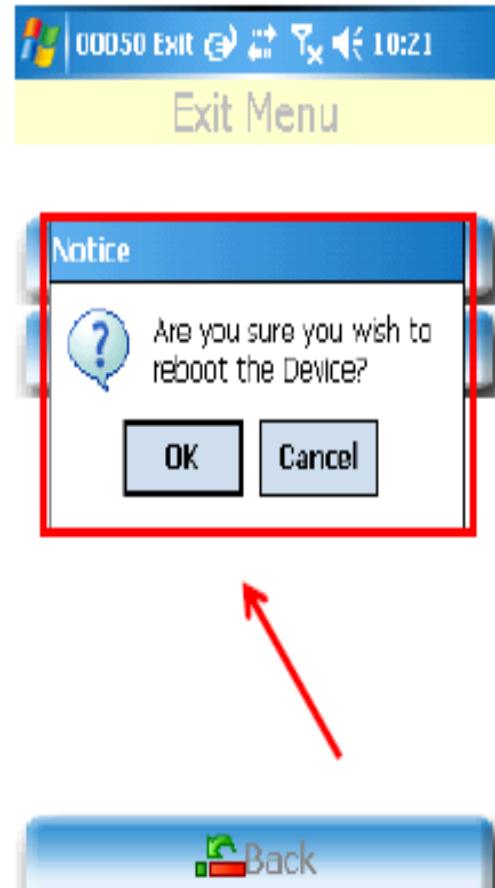
Reboot NGHT Handheld -> Select
8.Exit from the Main Menu



Reboot NGHT Handheld -> Select
2. Reboot Device



Reboot NGHT Handheld -> Press
OK at the Notice to confirm reboot





Handheld DEX
Cable Connector

Truck charger for
handheld

Truck Charger
Adapter cable for
printer

Mounting bracket
for handheld and
printer carry bag

Handheld and printer installed
in carry bag



- **How often are batteries to be replaced in the Handheld and Printer?**
- **Who is responsible for the cost of the batteries?**
- **The cigarette lighter charger should only be used for emergency purposes. It will damage the handheld if used long term.**