

## Full Phase 2 of Ontario Regulation 137/15: General

Part I: Interpretation and Application of Act (pages 3-8)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Definition	1. (1) "Child care centre for children with special needs" refers to a child care centre that is licensed by the Minister to provide services only for children with special needs	31-Aug-15	
Definition	1. (1) "Child with medical needs" refers to a child with one or more chronic or acute medical conditions that requires additional supports, accommodations, or assistance	1-Sept-17	Medical needs could include chronic conditions, asthma, diabetes, seizure disorders such as epilepsy, or acute conditions such as concussions  <b>Impact on: across sector</b>
Definition	1. (1) "Child with special needs" refers to a child whose cognitive, physical, social, emotional or communicative needs, or whose needs relating to overall development, that require additional supports	31-Aug-15	Children who need additional support regarding their cognitive, physical, social, emotional or communicative needs  <b>Impact on: across sector</b>
Definition	1. (1) "Individualized plan" refers to (a) an individualized plan required under <a href="#">section 39</a> for a child with anaphylactic allergy, and (b) an individualized support plan required under <a href="#">section 52</a> for a child with special needs.	29-Aug-16	Individualized plan needed for children who have an anaphylactic allergy or is a child with special needs  <b>Impact on: licensed child care centres home child care</b>
Definition	1. (1) "Individualized plan" (a.1) an individualized plan required under <a href="#">section 39</a> for a child with medical needs	1-Sept-17	This is added to 1.(1) "Individualized plan" between (a) and (b) on September 1, 2017  <b>Impact on: licensed child care centres home child care</b>
Definition	1. (1) "Inspector" refers to an inspector appointed under <a href="#">section 28</a> of the Act	31-Aug-15	<b>Impact on: across sector</b>
Definition	1. (1) "Integrated child care centre" means a child care centre that is licensed by the Minister to provide services for both children with special needs and children who do not have special needs	31-Aug-15	Child care centre that includes children with and without special needs  <b>Impact on: across sector</b>
Definition	1. (1) "Licensed age group" refers to a group of children at a child care centre, where the group is in a specified age category set out in Schedule 1, 2 or 3 for which a licensee is licensed to provide child care at the child care centre, and the terms "licensed infant group", "licensed toddler group", and so on, have corresponding meanings	31-Aug-15	Specific age groups such as "infant", "infant/toddler", etc.  <b>Impact on: licensed child care centres</b>
Definition	1. (1) "Licensed capacity" means the maximum number of children, including the number in each age category, allowed to be receiving child care in the child care centre at one time as set out in the licence of the child care centre	31-Aug-15	Maximum number of children in each category who can receive child care at one time  <b>Impact on: licensed child care centres</b>
Definition	1. (1) "Licensed family age group" refers to a group of children, whether or not from the same family, for which a licensee is licensed to provide child care at a child care centre in accordance to <a href="#">section 8.1</a>	1-Sept-17	New age category  <b>Impact on: licensed child care centres</b>
Definition	1. (1) "Mixed-age grouping" means placing, within a licensed age group, children whose age does not fall within the age group specified for the age category of the licensed age group, as set out in Schedule 1 or 2	31-Aug-15	New age grouping  <b>Impact on: licensed child care centres</b>

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Definition	1. <a href="#">(1)</a> “Program adviser” means a person designated under <a href="#">section 68</a> of the Act	31-Aug-15	68. (1). The Minister may designate, in writing, any person as a program adviser  <b>Impact on: across sector</b>
Definition	1. <a href="#">(1)</a> “Qualified employee” is described in <a href="#">section 54</a>	29-Aug-16	(1) The following are qualified employees for any licensed age group: 1. An employee who is a member in good standing with College of Early Childhood Educators 2. An employee who is otherwise approved by a director  (2) With respect to a licensed junior school age group, the following are also qualified employees: 1. An employee who has a diploma or degree in child and youth care 2. An employee who has a diploma or degree in recreation and leisure services 3. A member in good standing with the Ontario College of Teachers  <b>Impact on: licensed child care centres</b>
Definition	1. <a href="#">(1)</a> “Regulated health professional” means a health practitioner whose profession is regulated under the <a href="#">Regulated Health Professions Act, 1991</a>	31-Aug-15	Audiology, Speech and Language Pathology, Chiropractic, Dental Hygiene, Dental Technology, Dentistry, Denturism, Dietetics, Homeopathy, Kinesiology, Massage Therapy, Medical Laboratory Technology, Medical Radiation Technology, Medicine, Midwifery, Naturopathy, Nursing, Occupational Therapy, Opticianry, Optometry, Pharmacy, Physiotherapy, Psychology, Psychotherapy, Respiratory Therapy, and Traditional Chinese Medicine  <b>Impact on: across sector</b>
Definition	1. <a href="#">(1)</a> “Schedule 1 child care centre” and “Schedule 2 child care centre” is a child care centre determined under subsection <a href="#">7.1 (1)</a>	1-Sept-17	Schedule 2 child care centre has age and ratios changed  <b>Impact on: licensed child care centres</b>
Definition	1. <a href="#">(1)</a> “Serious occurrence” means (a) the death of child who received child care at a home child care premises or child care centre, (b) abuse, neglect or an allegation of abuse or neglect of a child while receiving child care at a home child care premises or child care centre, (c) a life-threatening injury to or a life-threatening illness of a child who received child care at a home child care premises or child care centre, (d) an incident where a child who is receiving child care at a home child care premises or child care centre goes missing or is temporarily unsupervised child, and/or (e) any unplanned disruption of the normal operations of a home child care premises or child care centre that poses a risk to the health, safety or well-being of children	29-Aug-16	“Serious Occurrence” has been narrowed to provide the sector with clarity on what constitutes as a serious occurrence  <b>Impact on: across sector</b>

**Ontario Regulation 137/15: General**

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<b>Definition</b>	1. <a href="#">(2)</a> Despite the definition of “Child with special needs” in <a href="#">subsection (1)</a> , nothing in this Regulation shall be interpreted as prohibiting a person with special needs who is between 13 and 18 years of age from receiving a service set out in <a href="#">subsection 6 (1) of Ontario Regulation 138/15</a> (Funding, Cost Sharing and Financial Assistance) made under the Act.	31-Aug-15	Only for those who are currently 13 to 18 years old will continue to receive a service un subsection 6 (1): services  <b>Impact on: across sector</b>
<b>Exemptions: recreational and academic activities</b>	2. <a href="#">(1)</a> The following factors shall be considered when determining whether the program or service is provided in exempt circumstances: 1. The schedule of operation for the program or service, including the time of the year, the days of the week, the times of the day and the number of hours each day that the program is operated. 2. The ages of the children in the program or service. 3. Whether the program or service provides or organizes transportation for children to or from the program. 4. Whether the type of facility in which the program or service is held and the furnishings and equipment used for the program or service are suitable and intended for the purpose described in the paragraph. 5. The content of the program or service and the portion of time dedicated to the purpose described in the paragraph. 6. Whether the registration and administration for the program or service is coordinated with the registration and administration for one or more other programs or services offered by the same provider	31-Aug-15	Subsection 4 (1) paragraph 7 or 8 is defined as exceptions to recreational and/or academic activities  <b>Impact on: recreational programs and services or academic activities</b>
<b>Exemptions: recreational and academic activities</b>	2. <a href="#">(1.1)</a> A program or service described in paragraph 7 of <a href="#">subsection 4 (1) of the Act</a> is not exempt if it is provided, (a) by a private school (within the meaning of the <i>Education Act</i> ), or (b) as part of a camp that (i) is not operated for more than 13 weeks in a calendar year, (ii) is not operated on days on which instruction is typically provided for pupils enrolled in schools, and (iii) provides care or supervision every weekday for at least two hours each day	29-Aug-16	Programs under paragraph 7 of subsection 4 (1) (recreation programs) of the Act are not exempt  <b>Impact on: recreational programs and services</b>
<b>Exemptions: recreational and academic activities</b>	2. <a href="#">(2)</a> A program or service described in paragraph 8 is provided in exempt circumstances for the purposes of <a href="#">subsection 4 (1) of the Act</a> only if, (a) the program of service is operated for children who are four years old or older or, if the care or supervision is provided on or after the first day of school in a calendar year, will attain the age of four in that year. (b) the program or service is not operated during school days and times. (c) the primary purpose of the program or service, as determined in accordance with subsection (1), is not to provide temporary care for or supervision of children but rather to assist children with academic studies and skills	31-Aug-15	Paragraph 8 of subsection 4 (1): academic services or programs, such as tutoring  <b>Impact on: academic activities</b>
<b>Other exemptions</b>	3. <a href="#">(1)</a> Care or supervision that is provided as follows is prescribed as an activity that is provided in exempt circumstances.	31-Aug-15	Prescribed circumstances: the care or supervision is provided by a person, at a premises, as part of a program or service or in any other circumstances prescribed by the regulations. In correlation to paragraph 11 of subsection 4 (1) of the Act.  <b>Impact on: exempt circumstances as an activity</b>
<b>Other exemptions: Preparation for JK</b>	3. <a href="#">(1)</a> 1. Care or supervision that is provided as part of, (i) a program or service operated by a school board, a person with the written approval of a school board or by a family support program, or (ii) a program administered by a First Nation, by the Government of Canada for First Nation children or by a person with the written approval of a First Nation or the Government of Canada, and the program or service, (iii) prepares children for entry into junior kindergarten, (iv) is provided only for pupils who are enrolled, or eligible to be enrolled, to begin junior kindergarten in a school within 12 months after the day the program or service starts,	31-Aug-15	Exempted from the Act  Not classified as child care; does not require a license  <b>Impact on: programs offered to JK students or those enrolled or eligible for JK</b>

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	<p>and (v) is operated for no more than 7.5 hours per week or 72 hours in total, are exempt from the Act.</p> <p>2. Care or supervision that is provided as part of a program or service where, (i) the purpose of the program or service is to provide children with a nutritious meal or snack to help ensure that the children will be well-nourished and ready to learn, and (ii) the program or service is operated for children in partnership with the children's school, a family support program or an entity that is funded publicly or by a community organization is exempt from the Act.</p> <p>3. Care or supervision that is part of a service for children with special needs that is provided by, or under the supervision of, a regulated health professional who is acting within the scope of his or her practice is exempt from the Act.</p> <p>4. Care or supervision that is provided as part of a program or service that is not operated for more than three hours in a day and that, (i) is operated by a family support program provided for children who are four years old or older or, if the care or supervision is provided on or after the first day of school in a calendar year, will attain the age of four in that year, (ii) is operated by a children's recreation service provider listed in the Schedule to <a href="#">Regulation 797 of the Revised Regulation of Ontario, 1990</a> (Recreation Programs) made under the <i>Ministry of Tourism and Recreation Act</i>, or (iii). is part of the Ontario's After School Program funded by the Ministry of Tourism and Recreation, are exempt from the Act.</p> <p>5. Care or supervision that is provided as part of a program or service for child performers when the child is at the workplace in accordance with the <a href="#">Protecting Child Performers Act, 2015</a></p> <p>6. Care or supervision that is provided as part of a program or service where, (i) the purpose of the program/service is to permit a parent of a child to have access to training, education, social or health services delivered by a community or health-related organization, and such services are provided on the same premises where the care or supervision is provided to the child, (ii) a parent of the child receiving the care or supervision remains on premises throughout the time the care or supervision is provided, and (iii) a parent of a child receiving care or supervision is readily available to attend to the child if required, is exempt from the Act</p>		<p>2. Other exemptions: Nutrition Program</p> <p>3. Other exemptions: Service provided by regulated health professionals</p> <p>4. Other exemptions: Certain three-hour programs (transitional)</p> <p>Revoked January 1, 2017</p> <p><b>Impact on: family support programs</b></p> <p>5. Other exemptions: Protecting Child Performers Act, 2015</p> <p><b>Impact on: program or services for child performers</b></p> <p>6. Other exemptions: Social Services or health-related services.</p> <p><b>Impact on: program or service that is provided for parents</b></p>
<b>Other exemptions</b>	<p>3. <a href="#">(2)</a> In this section, "family support program" means any of the following programs that receives funding from the Ministry of Education: 1. Child Care Resource Centres. 2. Better Beginnings Better Futures. 3. Ontario Early Years Centres. 4. Parenting and Family Literacy Centres.</p>	31-Aug-15	<p>These four programs will be changing their titles to 'Ontario Early Years Children and Family Centres'</p> <p><b>Impact on: family support programs</b></p>
<b>Exceptions regarding other programs or services (transitional)</b>	<p><a href="#">3.1 Subsection 6 (1) of the Act</a> does not apply in respect to the provision of child care if the child care is provided as part of a program that meets the following criteria: 1. The program operates on weekdays for no more than three or fewer consecutive hours each day, 2. The program is (i) operated by the school board, a First Nation, the Métis Nation of Ontario or a municipality, (ii) part of the Ontario's After School Program funded by the Ministry of Tourism, Culture and Sport, (iii) a member of YMCA Canada, of a Boys and Girls Club of Canada or of a provincial multi-sport organization recognized by the Ministry of Tourism, Culture and Sport, (iv) operated by an agency or attraction of the Ministry of Tourism, Culture and Sport, (v) authorized by the local service system manager to offer child care in their service area provided that the program can demonstrate to the local service system manager that it offers programming that supports the health, safety and well-being of children, or (vi) authorized by a First Nation to offer child care on their territory after provided that the program</p>	29-Aug-16	<p>6. (1). No person shall operate a premises where child care is provided except under the authority of a licence to operate a child care centre</p> <p><b>Revoked September 1<sup>st</sup>, 2017</b></p> <p><b>Impact on: programs that meet this criteria in clause 3.1</b></p>



**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	can demonstrate to the First Nation that it offers programming that supports the health, safety and well-being of children		
<b>Authorized recreational and skill building programs</b>	<a href="#">3.1 Subsection 6 (1) of the Act</a> does not apply if the child care is provided as part of a program that meets the criteria set out in paragraphs 1 to 4 of <a href="#">subsection 6 (4) of the Act</a> and the following criteria: 1. The program operates on weekdays for no more than three or fewer consecutive hours each day 2. The program is (i) operated by the school board, a First Nation, the Métis Nation of Ontario or a municipality, (ii) part of Ontario's After School Program funded by the Ministry of Tourism, Culture and Sport, (iii) a member of YMCA Canada, of a Boys and Girls Club of Canada or of a provincial multi-sport organization recognized by the Ministry of Tourism, Culture and Sport, (iv) operated by an agency or attraction of the Ministry of Tourism, Culture and Sport, (v) authorized by the local service system manager to offer child care in their service area provided that the program can demonstrate to the local service system manager that it offers programming that supports the health, safety and well-being of children, or (vi) authorized by a First Nation to offer child care on their territory provided that the program can demonstrate to the First Nation that it offers programming that supports the health, safety and well-being of children	1-Sept-17	Exception regarding other programs and services (transitional) is removed and Authorized Recreational and Skill Building Programs is in place  <b>Impact on: programs that meet this criteria in clause 3.1</b>
<b>Counting children for home child care and unlicensed child care</b>	4. <a href="#">(1)</a> The following is prescribed for the purposes of paragraph 2 of <a href="#">subsection 6 (5) of the Act</a> as a criterion that must be met by the child care provider in order for the provider's own children not to be counted under that paragraph: 1. The child care provider has not been convicted of any offence under the <a href="#">Child Care and Early Years Act, 2014</a> or the <a href="#">Day Nurseries Act (2)</a> For the purposes of subparagraphs 2 i and ii of subsection 6 (5) of the Act, the children described in those provisions shall be counted on weekends and for any part of a weekday that is before 6 a.m. or after 7 p.m. <a href="#">(3)</a> Subsection (4) sets out situations that are additional to those described in paragraphs 1 and 2 of subsection 6 (5) of the Act in which a child care provider's own child who is at a premises shall not be counted for the purposes of counting children at the premises under paragraphs 1 and 2 of <a href="#">subsection 6 (3) of the Act</a> . <a href="#">(4)</a> If the child care provider provides care for fewer than two children who are younger than two years old and the child care provider meets the criteria mentioned in paragraph 1 of subsection (1), (a) a child who is younger than six years old who is enrolled in and regularly attends grade 1 in a school operated by a school board shall not be counted on any day within the school board's school year, as defined in the <a href="#">Education Act</a> , other than weekends and any part of a weekday that is before 6 a.m. or after 7 p.m.; and (b) a child who is of an age such that he or she would meet the eligibility requirements for enrolment in grade 1 in a school operated by a school board and who is instead enrolled in and regularly attends a grade 1 program administered by a First Nation or by the Government of Canada for First Nation children shall not be counted on any day within the school year that applies for the purposes of the program, other than weekends and any part of a weekday that is before 6 a.m. or after 7 p.m. <a href="#">(5)</a> For the purposes of subparagraphs 1 (i) and 2 (i) of subsection 6 (3) of the Act, children shall not be counted as follows: 1. A child who is 8 or 9 years old on August 31, 2015, shall not be counted on and after the day he or she turns 10 years old. 2. A child who is 10, 11 or 12 years old on August 31, 2015, shall not be counted at any time.	31-Aug-15	<b>Paragraph 2 of subsection 6 (5):</b> Subject to section 26, a person who hold a licence to operate a child care centre is authorized to operate the centre only at the premises specified in the licence  <b>4 (3) revoked on August 31, 2017</b> <b>4 (4) revoked on August 31, 2017</b>  <b>Impact on: home child care and unlicensed child care</b>
<b>Private school licensing</b>	<a href="#">5.</a> A private school that provides child care is not required to be licensed under the <a href="#">Child Care and Early Years Act, 2014</a> until January 1, 2016, if, (a) it did not hold a licence under the <a href="#">Day Nurseries Act</a> , and (b) it applied for a licence under the <a href="#">Day Nurseries Act</a> before January 1, 2015	31-Aug-15	<b>Revoked on January 1, 2016</b>  <b>Impact on: private schools</b>

Part II: Operation of Child Care Centres and Home Child Care  
General (pages 8-9)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Licensee responsible	6. (1) Subject to subsections (2) and (3), every licensee shall be responsible for the operation and management of each child care centre or home child care agency it operates, including the program, financial and personnel administration of each such child care centre or home child care agency. (2) A licensee may appoint a person who shall be responsible to the licensee for the day-to-day operation and management of each child care centre or home child care agency in accordance with subsection (1). (3) Where a licensee or a person appointed under subsection (2) is absent, the powers and duties of the licensee or the person appointed under subsection (2) shall be exercised and performed by such person as the licensee designates. (4) Every licensee of a child care centre shall employ a supervisor, who shall be a person described in section 53, who shall plan and direct the program of the child care centre, be in charge of the children, oversee the staff and who shall be responsible to the licensee. (5) Every licensee of a home child care agency shall employ at least one full-time home child care visitor, who is described in section 56, for every 25 premises where the licensee oversees the provision of home child care, who shall provide support at and monitor each premises where the licensee oversees the provision of home child care, and is responsible to the licensee	31-Aug-15	Every licensee shall be responsible for the operation and management  <b>Impact on: licensees and home child care visitors of a home child care centre</b>
Implementation and review of policies, procedures and individualized plans	6.1 (1) Every licensee shall ensure that the policies, procedures, and individualized plans it is required to have under this regulation are implemented at each child care centre it operates and at each premises where it oversees the provision of home child care. (2) Each licensee shall review the policies, procedures, and individualized plans at least annually and ensure they are current, (3) Every licensee of a child care centre shall ensure that the policies, procedures and individualized plans are reviewed as follows at the child care centre: 1. With employees, before they begin their employment 2. With volunteers or students who will be interacting with children at the child care centre, before they begin to volunteer or before they begin their educational placement 3. With each person described in paragraphs 1 or 2, at least annually after the first review and at any other time when changes are made to a policy, procedure or individualized plan (4) Every licensee of a home child care agency shall ensure that the policies, procedures and individualized plans are reviewed as follows at every premises where it oversees the provision of home child crew: 1. With each home child care provider before any child is placed at the premises 2. With volunteers and students who will be interacting with children at the premises, before they begin to volunteer or before they begin their education placement 3. With persons who are ordinarily residents of the premises or regularly at the premises, before interacting with the children 4. With home child care visitors, before they begin their employment 5. With each person described in paragraphs 1, 2, 3, or 4, at least annually after the first review and at any other time when changes are made to a policy, procedure or individualized plan (5) Every licensee of a home child care agency shall ensure that the policies and procedures are reviewed by persons who work at the home child care agency before they begin their employment, at least annually after their first review and at any other time when changes are made to a policy or procedure. (6) Every licensee shall ensure that a record is kept with the date of each review and that the record is signed by each person who conducted or participated in the review, or in the case of a review made by a licensee that is a corporation, by an officer or employee of the corporation who had knowledge of the review (7) Every licensee of a child care centre or home child care agency shall have a written process that sets out, (a) how compliance with the policies, procedures and individualized plans will be monitored on an ongoing basis, recorded and addressed; and (b) how contraventions of the policies, procedures and individualized plans will be monitored on an ongoing basis, recorded and addressed. (8) Every licensee shall ensure that the records of compliance or contraventions are kept in accordance with section 82.	31-Aug-15	Every person who will be in contact with children must review the policies, procedures and individualized plans  <b>Impact on: licensees and home child care visitors of a home child care centre</b>

# Ontario Regulation 137/15: General

## Ratios of Employees to Children and Group Size (pages 9-14)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Age categories	7. (1) In this part, a reference to a child by an age category, such as "infant", "infant/toddler", "toddler" and so on, means a child whose age is within the range set out in Schedule 1 or 2 for that age category	1-Sept-17	As of September 1, 2017, Schedule 1 and 2 child care centres begin  <b>Impact on: licensed child care centres</b>
Age categories	7. (2) Where this part sets out different rules based on a child's age category or the age category of a licensed age group, the following applies in respect of children in a group in which mixed-age grouping is used: 1. If a rule is stated as applying to a licensed age group, or to a child in a licensed age group, the rule applies to each child in the group as if each child's age fell within the age range of the licensed age group 2. If a rule is stated that applies to a child of a specific age or to a specific age category, the rule applies to a child in the group according to whether their actual age is the specified age or is within the age range for the age category	29-Aug-16	<b>Impact on: child care centres that are using the mixed age grouping</b>
Schedule 1 or Schedule 2 child care centre	7.1 (1) The following rules shall be used to determine whether a child care centre is a Schedule 1 or Schedule 2 child care centre: 1. Every child care centre, other than a child care centre for children with special needs, that had a licence on August 31, 2017 is a Schedule 1 child care centre until the licensee makes an application described in paragraph 3 2. If a licensee is issued a new licence to operate a child care centre on or after September 1, 2017, the child care centre shall be a Schedule 1 or 2 if it is indicated on the licence. 3. If a licensee of a child care centre applies for a revision of its licence in order to become a Schedule 1 or 2 centre, and is approved, the child care centre shall be a Schedule 1 or 2 child care centre, in accordance to the revised licence. (2) The determination under subsection (1) that a child care centre is a Schedule 1 or Schedule 2 child care center, and any rule in this Regulation that applies to a Schedule 1 or Schedule 2 child care centre, does not apply with respect to any licensed family age groups that may receive child care in the child care centre or to any child in such a licensed family age group	1-Sept-17	<b>Impact on: licensed child care centres</b>
Ratios and maximum group sizes, child care centre	8. (1) Every licensee shall ensure that in each child care centre it operates, (a) the children are placed in groups according to the age categories set out in Schedule 1, 2 or 3; (b) every licensed age group includes only children whose age falls within the age category of the group, subject to subsection (2); and (c) for every licensed age group, the requirements set out in Schedule 1, 2 or 3 that are applicable for the age group respecting, (i) the ratio of employees to children, (ii) the maximum number of children in the group, and (iii) the proportion of employees that must be qualified employees are satisfied, whether children are on the premises or during activities off the premises, unless otherwise approved by a director	1-Sept-17	The number of qualified employees is changed for only a Schedule 2 Child Care Centre  <b>Impact on: licensed child care centres</b>
Ratios and maximum group sizes, child care centre	8. (1.1) Despite subclause (1) (c) (i), if a licensed preschool group in a Schedule 2 child care centre includes four or more children who are under 30 months old, there shall be one additional employee for the group.	1-Sept-17	Additional employee  <b>Impact on: licensed child care centres</b>
Ratios and maximum group sizes, child care centre	8. (2) A director may give approval for a child care centre to use mixed-age grouping for any licensed age group set out in Schedule 1 or 2	1-Sept-17	Replaces previous 8. (2) after September 1, 2017  <b>Impact on: licensed child care centres</b>
Ratios and maximum	8. (3) Despite clause (1) (c), where a director has approved the use of mixed-age grouping for a licensed age group, the requirements applicable to the group in the following situations respecting the matters mentioned in	1-Sept-17	Depending on the age of children, ratios may be based on the youngest age of the group



**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>group sizes, child care centre</b>	subclauses (1) (i), (ii) and (iii) shall be determined as follows: 1. For a Schedule 1 child care centre, if a licensed toddler or preschool group (i) includes no more than 20 per cent children from a younger age category, the requirements set out in Schedule 1 for toddlers or preschool children apply, and (ii) includes more than 20 per cent children from a younger age category, the requirements set out in Schedule 1 for the youngest child in the group apply 2. For a Schedule 2 child care centre, (i) if, in a licensed infant/toddler group, no more than 20 per cent of children are 10 months or older by younger than 12 months, and all other children are 12 months or older but younger than 24 months, then the requirements set out in Schedule 2 for children 12 months or older but younger than 24 months apply (ii) if, in a licensed preschool group, no more than 20 per cent of the children are from a younger age group, then the requirements set out in Schedule 2 for preschool children apply, (iii) if, in a licensed preschool group, more than 20 percent of the children are from a younger age group, then the requirements set out in Schedule 2 for infant/toddler apply 3. If, in a licensed kindergarten group, no more than 25 per cent of the children are three years old, or if the child care is provided on or after the first day of school in a calendar year, will attain the age of three in that year, and all other children are kindergarten children, then the requirements set out in Schedule 1 or 2 for kindergarten children apply 4. If, in a licensed primary/junior school age group, no more than 25 per cent of the children are kindergarten children, and all other children are primary/junior school age children, the requirements set out in Schedule 1 or 2 for primary/junior school age children apply 5. If, in a licensed junior school age group, no more than 25 per cent of the children are 68 months or older but younger than nine years, and all other children are junior school age children, the requirements set out in Schedule 1 or 2 for junior school age children apply 6. If a licensed kindergarten, primary/junior school age or junior school age group includes more than 25 per cent of children from a younger category, the requirements from Schedule 1 or 2 of the youngest age applies.		<b>Impact on: licensed child care centres</b>
<b>Ratios and maximum group sizes, child care centre</b>	8. <a href="#">(4)</a> Despite subsections (1) and (3), the ratio of employees to children for a licensed age group may be reduced to less than that required under those subsections, in accordance with the following: 1. The reduced ratio shall not be less than two-thirds of the required ratio 2. The reduced ratio shall not apply at any time in respect of a licensed infant group or in respect of children younger than 12 months in a licensed infant/toddler group 3. The reduced ratio shall not apply during outdoor play periods 4. For a child care centre that has a program that runs for six hours or more in a day, the reduced ration shall be in effect for no more than ninety minutes after the program starts each day and no more than one hour before it ends 5. For a child care centre that has a program that runs for less than six hours a day, the reduced ration shall be in effect for no more than half an hour after the program starts each day and no more than half an hour before it ends	1-Sept-17	Number of adults for infant or infant/toddler age group  <b>Impact on: licensed child care centres</b>
<b>Ratios and maximum group sizes, child care centre</b>	8. <a href="#">(5)</a> The rules respecting when a supervisor of a child care centre may be counted for the purposes of meeting the ratios required under this section are as follows: 1. If fewer than five full-time employees are required to meet the ratios, the supervisor may be counted as a full-time employee 2. If five or six full-time employees are required to meet the ratios, a full-time supervisor may be counted as a full-time employee for up to half the time a full-time employee is required to be on staff. 3. If seven or more full-time employees are required to meet the ratios, the supervisor shall not be counted as an employee	31-Aug-15	A supervisor can be counted into ratio depending on how many full-time employees are required to meet the ratios  <b>Impact on: licensed child care centres</b>
<b>Ratios and maximum group sizes, child care centre</b>	8. <a href="#">(6)</a> Every licensee shall ensure that, at each child care centre it operates, the following rules are satisfied regarding the attendance of adults: 1. Where fewer than six children who are not in a licensed infant group or licensed infant/toddler group receive child care, there is at least one adult in attendance 2. Where six or more children who are not in a licensed infant group or licensed infant/toddler group receive child care, there are at least two adults in attendance 3. Where fewer than four children in a licensed infant group or licensed infant/toddler group receive child care, there is at least one adult in attendance 4. Where four or more children in a licensed infant group or licensed infant/toddler group receive child care, there are at least two adults in	1-Sept-17	Number of adults for infant or infant/toddler age group  <b>Impact on: licensed child care centres</b>

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	attendance.		
<b>Ratios and maximum group sizes, child care centre</b>	8. <a href="#">(7)</a> This specific section of <i>Ratios and Maximum Group Sizes, Child Care Centre</i> does not apply to licensed family age groups	1-Sept-17	Excludes family age groups  <b>Impact on: licensed child care centres</b>
<b>Licensed family age groups</b>	8.1. <a href="#">(1)</a> A licensee may be licensed to provide child care for a licensed family age group family age group that meets the following age requirements: 1. The group shall not include more than15 children 2. The group shall not include more than six children who are younger than 24 months  <a href="#">(2)</a> Every licensee that provides child care for a licensed family age group shall ensure that the requirements determined as follows respecting the number and qualifications of employees who provide child care to the licensed family age group are satisfied, whether children are on the premises or during activities off the premises: 1. Classify each child according to his or her age category, as set out in Schedule 4 2. Determine the total number of children in each age category 3. For each age category, multiply the number of children in the age category by the ratio in Column 2 of Schedule 4 opposite the age category, expressed as a decimal 5. Round the number determined in paragraph 4 to the nearest whole number 6. The number determined under paragraph 5 is the minimum number of employees required unless one of the following applies: (i) If there are more than six children, there must be at least two employees providing child care to the group (ii) if there are more than 10 children and one or more is younger than 12 months, there must be at least three employees providing child care to the group (iii) if there are six or less children, and no more than two are younger than 24 months, only one employee is required to provide child care to the group 7. The number of employees determined under paragraph 6 must be qualified employees is, (i) if fewer than three employees are required under paragraph 6, then at least one employee must be a qualified employee, and (ii) if three or more employees are required under paragraph 6, then at least two of the employees must be qualified employees (3) If a licensed family age group includes children who are 44 months or older and, but for such children, the number of employees determined under paragraph 6 of subsection (2) would be lower, then the greater number of employees is requires only when such children are present	1-Sept-17	Requirements that are specific to licensed family age group  <b>Impact on: licensed child care centres</b>
<b>Home child care group sizes</b>	9. <a href="#">(1)</a> Every licensee shall ensure that the number of children receiving child care, including the children of the home child care provider, in each premises where the licensee oversees the provision of home child care does not exceed the number specified in the Act. <a href="#">(2)</a> Every licensee shall establish a maximum capacity in accordance with the Act for each premises where the licensee oversees the provision of home child care and this capacity shall be set out in the agreement between the licensee and the home child care provider. <a href="#">(3)</a> Every licensee shall, before placing a child at a premises where the licensee oversees the provision of home child care, consider whether the placement would provide safe accommodation for the child and for any children already at the premises, and for that purpose shall consider the following: 1. The ages of the children in the group 2. Any special needs of the children in the group 3. The ability of each child to evacuate independently in an emergency 4. The experience and qualifications of the home child care provider 5. The physical environment of the premises, including the total amount and distribution of space in the premises	31-Aug-15	Home child care providers must include their own children into the ratio if they are under the age of 6 years  <b>Impact on: home child care</b>
<b>Resource teacher</b>	10. <a href="#">(1)</a> A licensee of an integrated child care centre or home child care agency may employ a resource teacher to plan and implement individual and small group experiences for children with special needs who receive child care, in respect to whom funds are provided under the Act. <a href="#">(2)</a> A resource teacher shall not be included when calculating the number of employees required to meet the ratio under section 8	29-Aug-16	<b>Impact on: licensed child care centres or home child care agency</b>

## Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Supervision by adult at all times</b>	<a href="#">11</a> . Every licensee shall ensure that every child who receives child care at a child care centre it operates or at a premises where it oversees the provision of home child care is supervised by an adult at all times, whether the child is on or off the premises	31-Aug-15	All children must be supervised by an adult at all times  <b>Impact on: licensed child care centres or home child care agency</b>
<b>Supervision of volunteers and students</b>	11.1 <a href="#">(1)</a> Every licensee shall ensure that every volunteer or student is supervised by an employee or home child care provider at all times and is not left alone with any child at any time. <a href="#">(2)</a> Every licensee shall ensure that there are written policies and procedures regarding volunteers and students that set out, at a minimum, (a) the requirement described in subsection (1); (b) the roles and responsibilities of the licensee and supervising employees; and (c) the roles and responsibilities of volunteers and students	29-Aug-16	Added subsection to Section 11 “Supervision by adults at all times”  <b>Impact on: licensed child care centres or home child care agency</b>

### Building, Equipment and Playground – Child Care Centre (pages 14-19)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Child care centres in schools</b>	<a href="#">12</a> . Clauses 13 (1) (d), (e) and (f), <a href="#">subsection 14 (2)</a> and <a href="#">sections 15, 20, 21, 22</a> and <a href="#">24</a> do not apply to a child care centre, or part of a child care centre, if the centre or part is located in a school and is licensed to provide child care only for children in licensed kindergarten, primary/junior school age or junior school age groups	31-Aug-15	13 (d), (e) and (f): <i>Planning Act, Building Code</i> and <i>Fire Code</i> Sections 15, 20, 21, 22 and 24: Designated spaces (washing, dressing, storage), first/second storey buildings, window glass, and outdoor play spaces  <b>Impact on: child care centres in schools</b>
<b>Compliance with health and safety standards, Building Code, Fire Code, etc.</b>	13. <a href="#">(1)</a> Every person who applies for a license to operate a child care centre under <a href="#">section 20 of the Act</a> shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (a) the laws affecting the health of inhabitants of the municipality or of the reserve of a First Nation, as the case may be; (b) any rule, regulation, direction or order of the local board of health and any direction or order of the local medical officer of health that may affect the provision of child care; (c) any by-law of the municipality or any by-law of the council of the First Nation on the reserve, as the case may be, and any other law for the protection of persons from fire hazards; (d) any building by-law passed by the municipality pursuant to the <i>Planning Act</i> or any predecessor of that Act and any by-law of the council of the First Nation on the reserve to regulate the construction, repair or use of buildings; (e) the requirements of <a href="#">Ontario Regulation 332/12</a> (Building Code) made under the <i>Building Code Act, 1992</i> , where applicable; (f) the requirements of <a href="#">Ontario Regulation 213/07</a> (Fire Code) made under the <i>Fire Protection and Prevention Act, 1997</i> , where applicable; and (g) the requirements of the <a href="#">Safe Drinking Water Act, 2002</a> , where applicable. <a href="#">(2)</a> Every licensee who applies for the renewal or revision of a license to operate a child care centre shall file any evidence that the director may require that the premises used as a child care centre complies with the matters listed in subsection (1)	31-Aug-15	Section 20 of the Act refers to a person applying for or renewing a licence  <b>Impact on: anyone applying for or renewing a licence to operate a child care centre</b>
<b>Approval by director of plans regarding child care centre</b>	14. <a href="#">(1)</a> Where a person proposes that a new building be erected or an existing building be used, altered or renovated for use as a child care centre or that alterations or renovations be made to the premises used as a child care centre, the person shall not commence the erection, use, alteration or renovation until plans are approved by a director, except where the plans are approved by the Minister under <a href="#">section 22 of Ontario Regulation 138/15</a> (Funding, Cost Sharing and Financial Assistance) made under the Act. <a href="#">(2)</a> The plans referred to in subsection (1) shall include space designated for each item listed in <a href="#">subsection 15 (1)</a> and <a href="#">(3)</a>	31-Aug-15	Cannot alter, build, and/or renovate anything on the premises unless approved by a director  <b>Impact on: anyone operating a child care centre</b>



**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Designated spaces</b>	15. (1) Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 1. Washing, dressing and toileting 2. Storage for toys, indoor play materials and equipment 3. Storage for food 4. Storage of required records 5. Storage for medical supplies, cleaning materials and equipment and other hazardous substances 6. Heating and electrical equipment (2) Every licensee shall ensure that the spaces in each child care centre it operates that are referred to in paragraphs 5 and 6 of subsection (1) are inaccessible to children. (3) A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 1. Eating and resting 2. The preparation of food, if meals are prepared on the premises 3. Storage for beds and linen 4. A staff rest area 5. Storage for outdoor play equipment 6. Office area 7. Outdoor play	31-Aug-15	Each child care centre must have specific designated areas for storage, washing, and heating and electrical equipment  <b>Impact on: licensed child care centres</b>
<b>Play activity space</b>	16. (1) Subject to subsection (2), (3) and (4), every licensee of a child care centre shall ensure that each child care centre it operates has play activity space of at least: (a) 2.8 square meters of unobstructed floor space for each child in licensed infant, infant/toddler, toddler, preschool or family age group, based on the licensed capacity; and (b) 2.58 square meters of unobstructed floor space for every child in a licensed kindergarten, primary/junior school age or junior school age group, based on the licensed capacity (2) A director may approve a smaller amount of space than required under clause (1) (b) for a child care centre located in a school, provided that the room or area to be used by a licensed age group is used by the school for children who are the same age as the age category of the licensed age group. (3) In the case of a child care centre for children with special needs, (a) a play activity space referred to in subsection (1) shall be at least five square metres of unobstructed floor space for each child based on the licensed capacity; and (b) at least one room shall be provided for every group of up to 12 children, with no room containing more than 12 children. (4) A director may approve a smaller amount of space than required in clause (1) (a) for a licensed infant/toddler group in the following situations, provided that the amount of unobstructed floor space is at least 2.33 square metres for each child: 1. The licensee previously operated a Schedule 1 child care centre and the same room or area that was used for a licensed for infant or toddler group is subsequently used for a licensed infant/toddler group, without any new renovations of the room or area other than a renovation to create a separate sleeping area, if necessary 2. The licensee submitted floor plans for the construction or renovation of a child care centre to the Director before June 1, 2016, and the floor plans were approved 3. The centre is located in a school and the construction for the centre was, (i) approved by the Ministry before June 1, 2016 in accordance with the requirements set out in the Ministry's policy memorandum "2015: B11 Capital Funding for New Construction of Child Care", or (ii) included in a jointly approved plan submitted to the Ministry before June 1, 2016 in accordance with the requirements set out in the Ministry's policy memoranda "2012: EL3 Schools- First Child Care Capital Retrofit Policy", "2012: EL4: Schools-First Child Care Capital Retrofit Policy- Funding and Implementation", "2013: EY3 Schools-First Child Care Capital Retrofit Policy- Board by Board Allocations for 2013-14 and Policy Updates"	1-Sept-17	Smaller play space can be used if approved by a director  <b>Impact on: licensed child care centres</b>
<b>Play activity rooms</b>	17. (1) Every licensee of a child care centre, except a child care centre for children with special needs, shall ensure that in each child care centre it operates, (a) each licensed infant group has a separate play activity room and a separate sleeping area that is separated from any play activity area; (a.1) each licensed infant/toddler group has a separate play activity room and, if the group requires cribs or cradles, has a separate sleeping area that is separate from the play activity area; (b) each licensed toddler group has a separate play activity room; (c) each licensed preschool group has a separate play activity room; (d) each licensed kindergarten, primary/junior, school age or junior school age group has a separate play activity area, unless	(a.1) 1- Sep-17  (1) (e) 1- Sept-17  (2) 1-	Infants who are not yet able to walk do not have to be separated from other children as of August 29, 2016  (2) Applies to Schedule 2 child care centres <b>Impact on: licensed child care centres</b>



**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	otherwise approved by a director; and (e) each licensed family age group has a separate play activity room and, if the group requires cribs or cradles, has a separate sleeping area that is separated from the play activity space. <a href="#">(2)</a> For the purposes of clause (1) (a.1), two or more licensed infant/toddler groups may use the same sleeping area provided that there are no more than 12 children sleeping in the room at any time	Sept-17	
Resource area	<a href="#">18.</a> Every licensee of an integrated child care centre that provides child care for children with special needs shall ensure that each such child care centre it operates has one room or area set aside as a resource area for individual and small group experiences	31-Aug-15	Must have a specific area or room that is designated as a resource area for individual or group experiences  <b>Impact on: integrated child care centres</b>
Play materials, equipment and furnishings	19. <a href="#">(1)</a> Every licensee shall ensure that play materials in each child care centre it operates are, (a) provided in numbers that are adequate to serve the licensed capacity of the child care centre; (b) of sufficient variety to allow for rotation of the play materials in active use; (c) available and accessible to the children throughout the day; (d) of such type and design to allow the children to make choices and to encourage exploration, play and inquiry; and (e) appropriate to support the learning and development of each child. <a href="#">(2)</a> Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 1. A table or counter space that is adjacent to a sink and suitable for dressing or changing the diaper of one child at a time for every licensed infant, infant/toddler, toddler group or family age group. 2. For every licensed preschool group in a Schedule 2 child care centre, a space that is suitable for dressing or changing the diaper of one child at a time and access to a sink. 3. Bedding for use during rest periods for each child who receives child care for six hours or more. 4. A cradle or crib that complies with the standards for cradles and cribs in the regulations made under the <a href="#">Canada Consumer Product Safety Act</a> for each child who, (i) is younger than 18 months and receives child care in a Schedule 1 child care centre, or (ii) is younger than 12 months and is in a licensed infant/toddler group or a family age group 5. A crib or cot, in accordance with any written information from the parent, for each child in a licensed infant/toddler group or family age group who is 12-24 months old and receives care for six or more hours. 6. A cot is provided for each child in a licensed toddler group who is in care for six or more hours. 7. Unless approved by a director, a cot for each child who receives child care for six hours or more and, (i) is in a licensed preschool group, or (ii) is 24 months or older but younger than five years and is in a licensed family age group. <a href="#">(3)</a> Every licensee shall ensure that the play materials, equipment and furnishings in each child care centre it operates are maintained in a safe and clean condition and kept in a good state of repair, and that there is adequate storage available for the play materials	(2) 1-Sep-17	Toys are appropriate for the children, and are able to allow for rotation.  A table or counter is adjacent to a sink and is suitable for changing one child at a time  A crib or cot is provided appropriately for each child  <b>Impact on: licensed child care centres</b>
First- or second-storey	<a href="#">20.</a> Every licensee shall ensure that each room in each child care centre it operates that is for the use of licensed infant, infant/toddler, toddler, preschool, kindergarten or family age groups or for the use of children with special needs is on or below the second storey, unless otherwise approved by a director	31-Aug-15	<b>Impact on: licensed child care centres</b>
Window glass	21. <a href="#">(1) Section 10 of Regulation 262 of the Revised Regulations of Ontario, 1990</a> (General), made under the Day Nurseries Act, as it read on the day before the Act was repealed, applies to every licensee of a child care centre that was licensed for the first time under the Day Nurseries Act after December 31, 1983 and that has a program that runs for six hours or more each day. <a href="#">(2)</a> Every licensee, other than a licensee to which subsection (1) applies, that has a program that runs for six hours or more each day shall ensure that the window glass area in each child care centre it operates complies with the requirements of <a href="#">Ontario Regulation 332/12</a> (Building Code) made under the <i>Building Act, 1992</i>	31-Aug-15	New licensees must have windows that comply with Ontario Regulation 332/12 (Building Code) made under the <i>Building Act, 1992</i> .  <b>Impact on: licensed child care centres</b>
Artificial illumination	<a href="#">22.</a> Every licensee shall ensure that artificial illumination in each play activity room of each child care centre it operates is at the level of at least 55 dekalux	31-Aug-15	Artificial lighting should be minimal 55 dekalux

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
			<b>Impact on: licensed child care centres</b>
Temperature	<a href="#">23</a> . Every licensee shall ensure that the temperature in each child care centre it operates is maintained at a level of at least 20 degrees Celsius	31-Aug-15	Temperature must be at a minimal of 20 degrees Celsius
			<b>Impact on: licensed child care centres</b>
Outdoor play space	24. <a href="#">(1)</a> Every licensee shall ensure that each child centre it operates that has a program that runs for six hours or more in a day has an outdoor play space that is at least equivalent to 5.6 square metres for each child based on the licensed capacity, unless otherwise approved by a director. <a href="#">(2)</a> Where the licensed capacity of a child care centre is greater than 64 children, the outdoor play space referred to in subsection (1) may be divided into two or more areas by a fence to allow all the children to use the play space at one time, if each fenced-in area is not used for more than 64 children at one time. <a href="#">(3)</a> Every licensee shall ensure that the outdoor play space at each child care centre it operates, (a) is at ground level and adjacent to the premises, unless otherwise approved by a director; (b) if used by licensed infant, infant/toddler, toddler, preschool, or family age group, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times; (c) if used by a licensed kindergarten group, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times, unless otherwise approved by the director; and (d) is designed so that the staff can maintain constant supervision of the children <a href="#">(4)</a> Every licensee shall ensure that, at each child care centre it operates, any outdoor play space, fixed play structure, or surfacing under those structures that is constructed/renovated on or after August 29, 2016 corresponds to the Canadian Standards Association standard CAN/CSA-Z614-14, "Children's play spaces and equipment" <a href="#">(5)</a> Every licensee shall ensure that at each child care centre it operates, (a) a playground safety policy is developed that reflects the Canadian Standards Association standard mentioned in subsection (4) and indicates the roles and responsibilities of employees regarding safety on playgrounds; (b) daily, monthly and annual inspections of the outdoor play space, fixed play structures and surfacing are conducted in accordance with the requirements set out in the Canadian Standards Association standard (c) a plan is developed on how issues identified in a playground inspection will be addressed; and (d) a playground repair log is maintained	29-Aug-16	Outdoor play space corresponds with Canadian Standards Association standard CAN/CSA- Z614-14 "Children's play spaces and equipment  Create a playground safety policy, as well as daily, monthly and annual inspections are conducted  <b>Impact on: licensed child care centres</b>

Building, Equipment and Playground – Home Child Care

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Compliance with health and safety standards, Building Code, Fire Code, etc.	<a href="#">25</a> . Every person who applies for a license to operate a home child care agency under <a href="#">section 20 of the Act</a> shall ensure that each premise the person oversees in which child care is to be provided complies with clauses 13 (1) (a), (b), (c) and (d).	31-Aug-15	13 (1) (a), (b), (c) and (d) refers to (a) the laws affecting the health of inhabitants of the municipality or of the reserve of a First Nation, as the case may be; (b) any rule, regulation, direction or order of the local board of health and any direction or order of the local medical officer of health that may affect the provision of child care; (c) any by-law of the municipality or any by-law of the council of the First Nation on the reserve, as the case may be, and any other law for the protection of persons from fire hazards; (d) any building by-law passed by the municipality pursuant to the Planning Act or any

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
			predecessor of that Act and any by-law of the council of the First Nation on the reserve to regulate the construction, repair or use of buildings  <b>Impact on: home child care</b>
<b>Home child care visitor</b>	26. <a href="#">(1)</a> Every licensee of a home child care agency shall ensure that before a premises is used as a premises where the licensee is to oversee the provision of home child care, the premises, including the outdoor play space, is inspected by a home child care visitor employed by the licensee to ensure compliance with the Act and this Regulation and, where the premises is so used, that further inspections are carried out without prior notice to the home child care provider, at least once in every quarter of each calendar year, and at such other times as the director may require. <a href="#">(2)</a> The home child care visitor shall use any checklist provided by the director in performing an inspection of a home child care premises. <a href="#">(3)</a> The licensee shall ensure that a record is made of each inspection conducted under subsection (1)	31-Aug-15	The home child care visitor must inspect the premises to ensure it complies with the Act and Regulation before and during use of the premise  <b>Impact on: home child care</b>
<b>Play materials, equipment and furnishings</b>	27. <a href="#">(1)</a> Every licensee shall ensure that there are written policies and procedures with respect to the provision of equipment in each premises where the license oversees the provision of home child care, and that the responsibilities of the licensee and each home child care provider in each such premises with respect to the equipment are contained in the written agreement referred to in <a href="#">subsection 75 (1) (2)</a> Every licensee shall ensure that play materials in each premises where the licensee oversees the provision of home child care are, (a) provided in numbers that are adequate to serve the number of children receiving child care at the premises; (b) of sufficient variety to allow for rotation of the play materials in active use; (c) available and accessible to the children throughout the day; (d) of such type and design to allow the children to make choices and to encourage exploration, play and inquiry; and (e) appropriate to support the learning and development of each child <a href="#">(3)</a> Every licensee shall ensure that the following equipment and furnishings are provided in each premises where the licensee oversees the provision of home child care unless otherwise approved by a director: 1. For each infant who receives home child care at the premises, a cradle or crib or playpen that complies with the standard for cradles, cribs and playpens in the regulation made under the <a href="#">Canada Consumer Product Safety Act</a> , and bedding. 2. For each child 18 months old and up to and including five years old who receives home child care at the premises for six hours or more, a cot or bed and bedding. <a href="#">(4)</a> Every licensee shall ensure that the play materials, equipment and furnishings in each premises where the licensee oversees the provision of home child care are maintained in a safe and clean condition and kept in a good state of repair	31-Aug-15	Licensees should ensure that all equipment are appropriate for the use of children (toys, furniture, etc.)  <b>Impact on: home child care</b>
<b>Temperature</b>	<a href="#">28.</a> Every licensee shall ensure that in each premises where the licensee oversees the provision of home child care, the temperature is maintained at a level of at least 20 degrees Celsius	31-Aug-15	Temperature must be at a minimal of 20 degrees Celsius  <b>Impact on: home child care</b>
<b>Balconies</b>	<a href="#">29.</a> Every licensee shall ensure that in each premises where the licensee oversees the provision of home child care, no child who receives home child care at the premises is permitted to play on a balcony unless an adult is present on the balcony	31-Aug-15	If children are on a balcony, there must be an adult at all times with children  <b>Impact on: home child care</b>
<b>Outdoor play</b>	<a href="#">30.</a> Every licensee shall ensure that outdoor play in each premises where the licensee oversees the provision of home child care is supervised in accordance with plans agreed upon by the home child care provider in that premises, a parent of each child receiving child care at the premises and a home child care visitor	31-Aug-15	Children must be supervised when outdoors, in accordance to the plans agreed upon by the home child care provider in that premises, a parent of each child receiving child care at the premises and a home child care visitor

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
			<b>Impact on: home child care</b>
<b>Bodies of water</b>	30.1 (1) Every licensee shall ensure that no children under six years of age is permitted to use or have access to any standing or recreational body of water on the premises (2) If a licensee that oversees the provision of home child care at a premises children who are six years old or older who receive home child care at the premises to se or have access to a standing or recreational body of water at the premises, the licensee shall, (a) ensure that, at all times when the children use or have access to the body of eater, a lifeguard is present who meets the requirements of clauses 17 (6) (a) and (b) of <a href="#">Regulation 565 of the Revised Regulation of Ontario, 1990</a> (Public Pools) made under the <i>Health Protections and Promotion Act</i> , and (b) have written policies and procedures regarding children's use and access to the body of water.	29-Aug-16	In regards to home child care; any standing or recreational body of water  <b>Impact on: home child care</b>
<b>Hazards</b>	31. Every licensee shall ensure that in respect of each premises where the licensee oversees the provision of home child care, (a) all poisonous and hazardous substances are inaccessible to children; and (b) all firearms and ammunition are locked up and the key, if any, is inaccessible to children	31-Aug-15	All hazardous materials are inaccessible to children  <b>Impact on: home child care</b>

Health and Medical Supervision (pages 20-24)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Medical officer of health recommendations, inspections</b>	32. (1) Every licensee shall ensure that any recommendation or instruction of a medical officer of health with respect to any matter that may affect the health or well-being of a child receiving child care at a child care centre the licensee operates is carried out by the staff of the child care centre. (2) Every licensee shall ensure that, where a report is made by the local medical officer of health or any person designated by the local medical officer of health or the local fire department with respect to a child care centre operated by the licensee or a premises where it oversees the provision of a home child care, one copy of the report is kept on the premises of the child care centre or home child care agency and another copy is sent immediately to a program adviser. (3) Every licensee shall ensure that in respect of each child care centre it operates and each premises where is oversees the provision of home child care, a record is kept of all inspections made by any person referred to in subsection (2) and any inspector or program adviser, and that in the case of a child care centre any recommendations are recorded in the daily written record referred to in <a href="#">subsection 37 (1)</a> .	31-Aug-15	Every licensee must ensure that health recommendations or instructions must be followed and documented  <b>Impact on: licensed child care centres</b>
<b>Sanitary practices</b>	33. Every licensee shall ensure that there are policies and procedures with respect to sanitary practices in each child care centre it operates and in each premises where it oversees the provision of home child care	31-Aug-15	Ensure that sanitary practices are being followed  <b>Impact on: licensed child care centres and home child care</b>
<b>Sleep policies and supervision</b>	33.1 (1) Every licensee shall ensure that a child who is younger than 12 months who receives care at a child care centre it operates is placed for sleep in a manner consistent with the recommendations set out in the document entitled "Joint Statement on Safe Sleep: Preventing Sudden Infant Deaths in Canada", unless the child's physician recommends otherwise. (2) Every licensee shall ensure that, if child care is provided for a child who regularly sleeps at a child care centre the licensee operates or at a premises where is oversees the provision of home child care, (a) an employee or the home child care provider periodically performs a direct visual check of each sleeping child by being physically present beside the child while the child is sleeping and looking for indicators of distress or unusual behaviours; (b) there is sufficient lighting in the sleeping area for	29-Aug-16	Sleep policies for both licensed child care and home child care; Children up to 12 months of age must be placed on their backs for sleep, parents must be advised of this requirement, this requirement can only be waived if a note from a medical doctor is submitted to the licensee and kept in the child's record  <b>Impact on: licensed child care centres and home</b>



Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	visual checks; and (c) there are written policies and procedures at the child care centre or home child care premises with respect to sleep, and the policies and procedures, (i) provide that children will be assigned to individual cribs or cots in accordance with this Regulation, (ii) provide that parents will be consulted respecting a child's sleeping arrangements at the time the child is enrolled and at any other appropriate time, such as at transitions between programs or rooms or upon parent's request, (iii) provide that parents of children younger than 12 months will be advised of the licensee's obligation under subsection (1), (iv) provide that parents of children who regularly sleep at the child care centre or home child care premises will be advised of the centre's or agency's policies and procedures regarding children's sleep, (v) provide that the observance of any significant changes in a child's sleeping patterns or behaviours during sleep will be communicated to parents and will result in adjustments to the manner in which the child is supervised during sleep, and (vi) include details regarding the performance of direct visual checks, including how frequently direct visual checks will be performed and how direct visual checks will be documented (3) In determining the matters described in clause (2) (c) (vi) in respect of children who are enrolled with a home child care agency and who receive child care at a home child care premises, the licensee shall consider the parents' input, the sleeping environment at the premises and the proximity of the sleeping area or room to the child care provider when the child is sleeping (4) Every licensee shall ensure there is a system implemented to immediately identify which children are present in the room (5) If electronic sleep monitoring devices are used, (a) licensees will ensure all devices are able to detect the sounds and visuals of every sleeping child; (b) the receiver is actively monitored by employees; (c) the device is checked daily to ensure functionality; and (d) the devices are not used as replacement to visual checks		child care
First-aid	34. Every licensee shall ensure that there is a first-aid kit and first-aid manual that is readily available for first-aid treatment in each child care centre it operates and in each premises where it oversees the provision of home child care	31-Aug-15	Each premise must have a first-aid kit and manual available  Impact on: licensed child care centres and home child care
Immunization	35. (1) Every licensee shall ensure that before a child who is not in attendance at a school or private school, within the meaning of the <i>Education Act</i> , is admitted to a child care centre it operates or to a premises where it oversees the provision of home child care, and from time to time thereafter, the child is immunized as recommended by the local medical officer of health. (2) Subsection (1) does not apply where a parent of the child objects to the immunization on the ground that the immunization conflicts with the sincerely held convictions of the parent's religion or conscience or a legally qualified medical practitioner gives medical reasons to the licensee as to why the child should not be immunized. (3) Objections and medical reasons based on religion, conscience, or legally qualified practitioner, will be submitted to the Minister for approval. (4) Any exemption made before August 29, 2016 will expire on September 1, 2017, unless a new form is submitted and approved by the Minister before that date	31-Aug-15  (3) & (4) 29-Aug-16	Requirements related to children's immunization exemptions were amended to align with what is currently required in schools, as of August 29, 2016, when exemptions from immunization requirements are being pursued a standardized ministry issued form must be completed,  Depending on whether the exemption is for religious grounds, conscious grounds, or medical grounds one of two ministry forms must be filled out, Forms completed on the basis of religious or conscious grounds will need to be sworn or affirmed before a commissioner for Taking Affidavits, this could be a justice of the peace or a lawyer, Both the parent of the child or the adult seeking the exemption and the commissioner would be required to sign the ministry form, Individuals can locate a commissioner for Taking Affidavits by consulting the local business directory or the ministry of attorney

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
			<p>generals website</p> <p>Licensees who already have exemptions on file for existing staff, home childcare providers, and children already enrolled will have until September 1, 2017 to replace any exemptions already on file with the ministry form</p> <p><b>Impact on: licensed child care centres and home child care</b></p>
<b>Child illness and accident</b>	36. (1) Every licensee shall ensure that a daily observation is made of each child receiving child care in each child care centre it operates and in each premises where it oversees the provision of home child care before the child begins to associate with other children in order to detect possible symptoms of ill health. (2) Every licensee shall ensure that where a child receiving child care at a child care centre it operates or at a premises where it oversees the provision of home child care appears to be ill, the child is separated from other children and the symptoms of the illness noted in the child's records. (3) Where a child is separated from other children because of a suspected illness, the licensee shall ensure that, (a) a parent of the child takes the child home; or (b) where it is not possible for a parent of the child to take the child home or where it appears that the child requires immediate medical attention, the child is examined by a legally qualified medical practitioner or a nurse registered with the College of Nurses of Ontario. (4) Every licensee shall ensure that when a child receiving child care at a child care centre it operates or at a premises where it oversees the provision of home child care is injured, (a) an accident report is made describing the circumstances of the injury and any first aid administered; and (b) a copy of the report is provided to a parent of the child	31-Aug-15	<p>Daily written record is maintained and includes any incident affecting the health, safety, and well-being</p> <p><b>Impact on: licensed child care centres and home child care</b></p>
<b>Daily written record</b>	37. (1) Every licensee of a child care centre or home child care agency shall ensure that a daily written record is maintained that includes a summary of any incident affecting the health, safety or well-being of, (a) any child receiving child care at a child care centre operated by the licensee; (b) any staff at a child care centre operated by the licensee; (c) any child receiving child care at a premises where the licensee oversees the provision of home child care; or (d) any person providing child care at a premises where the licensee oversees the provision of home child care (2) If an incident described in clause (1) (a) or (c) occurs, the licensee shall ensure that a parent of the child is notified	31-Aug-15	<p>A daily written record should be kept and include any incident affecting the health and well-being of any child or staff member. Parents of the children should be notified if any incident occurs</p> <p><b>Impact on: licensed child care centres and home child care</b></p>
<b>Serious occurrences</b>	38. (1) Every licensee shall ensure that, (a) there are written policies and procedures with respect to serious occurrences in each child care centre operated by the licensee and each premises where it oversees the provision of home child care that address, at a minimum, how to identify, respond to and report a serious occurrence. (b) a report is provided to a program adviser of a serious occurrence in any child care centre operated by the licensee or any premises where it oversees the provision of home child care within 24 hours of the licensee or supervisor becoming aware of the occurrence; (c) a summary of the report provided under clause (b) and of any action taken as a result is posted for at least 10 business days in a conspicuous place at the child care centre or home child care premises; and (d) the report and the summary of the report are each kept in accordance with section 82. (2) Every licensee of a child care centre or home child care agency shall, (a) conduct an annual analysis of all serious occurrences that occurred in the previous year at each child care centre operated by the licensee and at each premises where the licensee oversees the provision of home child care; and (b) keep records of actions taken in response to the analysis	<p>31-Aug-15</p> <p>(2) 29-Aug-16</p>	<p>Review all serious occurrences that occurred over the last year</p> <p>Refer to the child care centre licensing manual found on the child care licensing portal for more information on requirements related to serious occurrences</p> <p><b>Impact on: licensed child care centres and home child care</b></p>
<b>Anaphylactic</b>	39. (1) Every licensee shall ensure that each child care centre it operates and each premises where it	29-Aug-16	Applies to home child care as well as child care centres

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>policy</b>	oversees the provision of home child care or in-home services has an anaphylactic policy that includes the following: 1. A strategy to reduce the risk of exposure to anaphylactic causative agents 2. A communication plan for the dissemination of information on life-threatening allergies, including anaphylactic allergies 3. Development of an individualized plan for each child with an anaphylactic allergy who, (i) receives child care at a child care centre the licensee operates, or (ii) is enrolled with a home child care agency and receives child care at a premises where it oversees the provision of home child care or in-home services 4. Training on procedures to be followed in the event of a child having an anaphylactic reaction <a href="#">(2)</a> The individualized plan referred to in paragraph 3 of subsection (1) shall, (a) be developed in consultation with a parent of the child and with any regulated health professional who is involved in the child's health care and who, in the parent's opinion, should be included in the consultation; and (b) include a description of the procedures to be followed in the event of an allergic reaction or other medical emergency <a href="#">(3)</a> In this section, "anaphylaxis" means a severe systemic allergic reaction which can be fatal, resulting in circulatory collapse or shock, and "anaphylactic" has a corresponding meaning		Who the plan is created with, as well what the effects of the allergy are; in consultation with a parent of the child and any regulated health professional who is involved in the child's health care and who, in the opinion of the parent, should be included in the consultation  <b>Impact on: licensed child care centres and home child care</b>
<b>Children with medical needs</b>	39.1 <a href="#">(1)</a> Every licensee shall develop an individualized plan for each child with medical needs who, (a) receives child care at a child care centre it operates; or (b) is enrolled with a home child care agency and receives child care at a premises where it oversees the provision of home child care or in-home services <a href="#">(2)</a> The individualized plan shall be developed in consultation with a parent of the child and with any regulated health professional who is involved in the child's health care and who, in the parent's opinion, should be included in the consultation <a href="#">(3)</a> The plan shall include (a) steps to be followed to reduce the risk of the child being exposed to any causative agents or situations that may exacerbate a medical condition or cause an allergic reaction or other medical emergency; (b) a description of any medical devices used by the child and any instructions related to its use; (c) a description of the supports that will be made available to the child in the child care centre or premises where the licensee oversees the provision of home child care or in-home services; and (e) any additional procedures to be followed when a child with a medical condition is part of an evacuation or participating in an off-site field trip <a href="#">(4)</a> Despite subsection (1), a licensee is not required to develop an individualized plan under this section for a child with an anaphylactic allergy if the licensee has developed an individualized plan for the child under <a href="#">section 39</a> and the child is not otherwise a child with medical needs	1-Sep-17	If a child has anaphylaxis and another medical condition, as of September 1, 2017, two plans will be needed- one to address each of the conditions present. These plans could be combined in a single document, however the licensee must ensure that all the required information for each plan is included in that document  <b>Impact on: licensed child care centres and home child care</b>
<b>Administration of drugs or medications</b>	40. <a href="#">(1)</a> Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (a) a written procedure is established for, (i) the administration of any drug or medication to a child receiving child care at a child care centre operated by the licensee or at a premises where it oversees the provision of home child care, and (ii) the keeping of records with respect to the administration of drugs and medications, including those records required under the <a href="#">Controlled Drugs and Substances Act</a> (Canada); (b) all drugs and medications on the premises of a child care centre operated by the licensee or at a premises where it oversees the provision of home child care are, (i) stored in accordance with the instructions for storage on the label, (ii) administered in accordance with the instructions on the label and the authorization received under clause (d), (iii) inaccessible at all times to children, and (iv) in the case of a child care centre, kept in a locked container; (c) one person in each child care centre operated by the licensee and in each premises where it oversees the provision of home child care is in charge of all drugs and medications and that all drugs and medications are dealt with by that person or a person designated by that person in accordance with the procedures established under clause (a); (d) a drug or medication is administered to a child only where a parent of the child gives written authorization for the administration of the drug or medication and that included with the authorization is a schedule that sets out the times the drugs or medication is to be given	31-Aug-15	Requirements in regards to administration of drugs or medications  <b>Impact on: licensed child care centres and home child care</b>

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	and amounts to be administered; and (e) a drug or medication is administered to a child only from the original container as supplied by a pharmacist or the original package and that the container or package is clearly labelled with the child's name, the name of the drug or medication, the dosage of the drug or medication, the date of purchase and expiration, if applicable, and instructions for storage and administration (2) Despite subclauses (1) (b) (iii) and (iv) and clause (1) (c), the licensee may permit a child to carry his or her own asthma medication or emergency allergy medication in accordance with the procedures established under clause (1) (a)		
Dogs and cats	41. Every licensee shall ensure that every dog and cat that is kept on the premises of a child care centre it operates or premises where it oversees the provision of home child care is inoculated against rabies	31-Aug-15	All dogs and cats that are kept on the premises must be vaccinated against rabies  Impact on: home child care

Nutrition (pages 24-25)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Requirements regarding food and drink	42. (1) Every licensee shall ensure that, (a) each child under one year old who receives child care at a child care centre operated by the licensee or at premises where is oversees the provision of home child care is fed in accordance with written instructions from a parent of the child; (b) where food or drink or both are supplied by a parent of a child receiving child care at a child care centre operated by the licensee or at a premises where it oversees the provision of home child care, the container for the food and drink is labelled with the child's name; and (c) all food or drink is stored, prepared and served so as to retain maximum nutritive value and prevent contamination (2) Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care at a child care centre it operates and or at a premises where it oversees the provision of home child care is given good and beverages in accordance with the following rules: 1. Where the child is present at mealtime, a meal must be supplied and provided by the licensee or provider, except where otherwise approved by a director in the case of a child in a licensed kindergarten group or older child 2. Between-meal snacks must be supplied and provided by the licensee or provider, except where otherwise approved by a director in the case of a child in a licensed kindergarten group or older child 3. Where a child receives child care for six hours or more, the licensee or provider shall ensure that the total food offered to the child includes, in addition to any meals provided, two snacks 4. Drinking water must be available at all times 5. All meals, snacks and beverages must meet the recommendations set out in the Health Canada documents "Eating Well with Canada's Food Guide", "Eating Well with Canada's Food Guide- First Nations, Inuit and Métis" or "Nutrition for Healthy Term Infants", as amended from time to time, as the case may be	31-Aug-15	Keep up to date on latest Canada's Food Guide to ensure meals and snacks meet requirements.  Impact on: licensed child care centres and home child care
Posting of menus and allergies	43. (1) Every licensee of a child care centre shall post planned menus for the current and following week in a conspicuous place in each child care centre it operates with any substitutions noted on the posted menus (2) A menu referred to in subsection (1) shall be kept by the licensee for thirty days after the last day for which it is applicable (3) Every licensee of a child care centre shall ensure that, in each child care centre it operates, a list setting out the names of the children receiving child care in the child care centre who have food allergies or other food restrictions, and their respective allergies or restrictions, is posted, (a) in each cooking and serving area; (b) in each play area or playroom; and (c) in any other areas in which children may be	31-Aug-15  (3) 29-Aug-16	All allergies and food restrictions must be posted anywhere children are present  Impact on: licensed child care centres and home child care



Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	present <a href="#">(4)</a> Every licensee of a home child care agency shall ensure that each home child care provider in each premises where the licensee oversees the provision of home child care plans menus in consultation with a parent of the child and a home child care visitor and that the menu, and the meals and snacks that is provides, meet the requirements set out in the Health Canada documents “Eating Well with Canada’s Food Guide”, “Eating Well with Canada’s Food Guide- First Nations, Inuit and Métis” or “Nutrition for Healthy Term Infants”, as amended from time to time, as the case may be		
Special arrangements	<a href="#">44.</a> Every licensee shall ensure that where special dietary and feeding arrangements have been made with the licensee with respect to a child receiving child care at a child care centre it operates or at a premises where it oversees the provision of home child care, the arrangements are carried out in accordance with the written instructions of a parent of the child	31-Aug-15	Special dietary and feeding arrangements that have been agreed upon, must be carried out as per the written instructions  <b>Impact on: licensed child care centres and home child care</b>

Program for Children (pages 25-29)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Parent handbook	45. <a href="#">(1)</a> Every licensee shall have a parent handbook for each child care centre or home child care agency it operates which shall include, (a) information about, (i) the services offered and the age categories served, (ii) the times when the services are offered and the holidays observed, (iii) the fee for services and the admission and discharge policy, and (iv) activities off the premises; (a.1) information about the requirement regarding supervision of volunteers and students set out in <a href="#">subsection 11.1 (1)</a> and policies and procedures required under <a href="#">subsection 11.1 (2)</a> ; (a.2) a copy of the licensee's policies and procedures required under section 45.1 regarding how parent's issues and concerns will be addressed; (b) a copy of the program statement described in <a href="#">section 46</a> ; (c) a list of the prohibited practices set out in section 48; and (d) for a child care centre, a statement that the child care centre has emergency management policies and procedures described in <a href="#">section 68.1</a> , and a statement regarding how parents will be notified if an emergency occurs <a href="#">(2)</a> The licensee shall ensure that the handbook is made available to, (a) any parent considering whether to enter into an arrangement with the licensee for the provision of child care; and (b) a parent of every child who receives child care at a child care centre operated by the licensee or at a premises where it oversees the provision of home child care at the time the child starts receiving such care and at any time when the parent handbook is modified	31-Aug-15  (1) (a.2) & (d) 1-Sep-17  (a.1) 29-Aug-16	Information added to the parent handbook  <b>Impact on: licensed child care centres and home child care</b>
Parent issues and concerns	<a href="#">45.1</a> Every licensee shall ensure that there are written policies and procedures that set out how parents' issues and concerns will be addressed, including details regarding, (a) the steps for parents to follow when they have an issue or concern to bring forward to the licensee; (b) the steps to be followed by the licensee and its employees in responding to an issue or concern brought forward by a parent; and (c) when an initial response to the issue or concern will be provided	1-Sep-17	Information added to the parent handbook  <b>Impact on: licensed child care centres and home child care</b>
Program statement	46. <a href="#">(1)</a> Every licensee shall have a program statement that is consistent with the Minister’s policy statement on programming and pedagogy issued under <a href="#">subsection 55 (3) of the Act</a> and shall review the program statement at least annually for this purpose. <a href="#">(2)</a> The program statement shall reflect a view of children as	31-Aug-15	Stating “How Does Learning Happen?” as a provincial framework

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	being competent, capable, curious and rich in potential. (3) The program statement shall describe the goals that guide the licensee’s program for the children at a child care centre it operates or at a home child care premises it oversees, and the approaches that will be implemented in the program to, (a) promote the health, safety, nutrition and well-being of the children; (b) support positive and responsive interactions among the children, parents, child care providers and staff; (c) encourage the children to interact and communicate in a positive way and support their ability to self-regulate; (d) foster the children’s exploration, play and inquiry; (e) provide child-initiated and adult-supported experiences; (f) plan for and create positive learning environments and experiences in which each child’s learning and development will be supported; (g) incorporate indoor and outdoor play, as well as active play, rest and quiet time, into the day, and give consideration to the individual needs of the children receiving child care; (h) foster the engagement of and ongoing communication with parents about the program and their children; (i) involve local community partners and allow those partners to support the children, their families and staff; (j) support staff, home child care providers or others who interact with the children at a child care centre or home child care premises in relation to continuous professional learning; and (k) document and review the impact of the strategies set out in clauses (a) to (j) on the children and their families (4) Every licensee shall ensure that all new staff, home child care providers, students and volunteers review the program statement prior to interacting with children and at any times when the program statement is modified (5) Every licensee shall ensure that the approaches set out in its program statement are implemented in the operation of its program at each child care centre it operates and each premises where it oversees the provision of home child care		<b>Impact on: licensed child care centres and home child care</b>
<b>Program requirements regarding activity, rest, sleep, outdoor play, etc.</b>	47. (1) Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (a) children in licensed infant, infant/toddler and toddler groups are separated from other children during active indoor and outdoor play periods; and (b) each child who receives child care for six hours or more in a day spends time outdoors for at least two hours each day, weather permitting, unless a physician or parent of the child advises otherwise in writing. (1.1) Every licensee of a child care centre shall ensure that where it operates a child care program that operates only before or after school, the program is arranged so that it includes 30 minutes of outdoor time each day, weather permitting, unless otherwise approved by a director or a physician or parent of the child advises otherwise in writing. (2) Every licensee will ensure that the program in each Schedule 1 child care centre it operates is arranged so that, (a) each child in a licensed toddler or preschool group who receives child care for six hours or more in a day has a rest period each day not exceeding two hours in length; and (b) each child in a licensed toddler, preschool or kindergarten group is permitted to sleep, rest or engage in quiet activities based on the child’s needs (2.1) Every licensee shall ensure that the program in each Schedule 2 child care centre it operates is arranged so that, (a) each child in a licensed preschool group who receives child care for six hours or more in a day has a rest period each day not exceeding two hours in length; and (b) each child in a licensed preschool or kindergarten group is permitted to sleep, rest or engage in quiet activities based on the child’s needs (2.2) Every licensee shall ensure that for each licensed family age group for whom it provides child care, the program is arranged so that (a) each child in the group who is 24 months or older by younger than five years who receives child care for six hours or more in a day has a rest period each day not exceeding two hours in length; (b) each child in the group who is 24 months or older but younger than seven years is permitted to sleep, rest or engage in quiet activities based on the child’s needs; and (c) the program provided to the group, including the play activity space, reflects the safety and development needs of the children that are in the group (3) Every licensee shall ensure that the program in each premises where it oversees the provision of home child care is arranged so that, (a) each toddler or preschool child who receives child care for six hours or more in a day	31-Aug-15  (1.1) 1-Jan-17  (2) & (2.1) 1-Sep-17	Infants who are not yet able to walk do not have to be separated from other children indoors or outdoors as of August 29, 2016  <b>Impact on: licensed child care centres</b>

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	has a rest period not exceeding two hours in length; and (b) a toddler, preschool or kindergarten child is permitted to sleep, rest or engage in quiet activities based on the child's needs (4) Every licensee shall ensure that the program in each premises where the licensee oversees the provision of home child care is arranged so that each child who receives child care for six hours or more in a day spends times outdoors for at least two hours each day, weather permitting, unless a physician or parent of the child advises otherwise in writing.		
<b>Prohibited practices</b>	<a href="#">48.</a> No licensee shall permit, with respect to a child receiving child care at a child care centre it operates or at a premises where it oversees the provision of child care, (a) corporal punishment of the child; (b) physical restraint of the child, such as confining the child to a high chair, car seat, stroller or other device for the purposes of discipline or in lieu of supervision, unless the physical restraint is for the purpose of preventing a child from hurting himself, herself or someone else, and is used only as a last resort and only until the risk of injury is no longer imminent; (c) locking the exits of the child care centre or home child care premises for the purpose of confining the child, or confining the child in an area or room without adult supervision, unless such confinement occurs during an emergency and is required as part of the licensee's emergency management policies and procedures; (d) use of harsh or degrading measures or threats or use of derogatory language directed at or used in the presence of a child that would humiliate, shame or frighten the child or undermine his or her self-respect, dignity or self-worth; (e) depriving the child of basic needs including food, drink, shelter, sleep, toilet use, clothing or bedding; or (f) inflicting any bodily harm on children including making children eat or drink against their will	29-Aug-16	State these in emergency management policies and procedures  Examples of prohibited actions: confining a child to a high chair, car seat, stroller, or other device for the purpose discipline  <b>Impact on: Across sector</b>
<b>Policies and procedures regarding program for children</b>	<a href="#">49.</a> Every licensee shall ensure that there are written policies and procedures that set out, (a) the expectations for how child care providers and other staff or volunteers are to implement the approaches specified in the program statement required under <a href="#">subsection 46 (1)</a> ; (b) the prohibited practices set out in <a href="#">section 48</a> ; and (c) the measures that the licensee will use to deal with contraventions of the policies and procedures and with the commission of a prohibited practice	31-Aug-15	Ensure that staff and volunteers follow the policies and procedures written in the program statement  <b>Impact on: licensed child care centres and home child care</b>
<b>Review of policies and procedures</b>	50. <a href="#">(1)</a> Every licensee shall review the policies and procedures required under section 49 at least annually. (2) Every licensee of a child care centre shall ensure that the policies and procedures required under section 49 are reviewed as follows at every child care centre it operates: 1. With employees, before they begin their employment 2. With volunteers or students who will be interacting with children at the child care centre, before they begin to volunteer or before they begin their educational placement 3. With every person described in paragraph 1 or 2, at least annually after the first review and at any other time when substantive changes are made to the policies and procedures (3). Every licensee of a home child care agency shall ensure that the policies and procedures required under section 49 are reviewed as follows: 1. With each home child care provider at a premises where the licensee oversees the provision of home child care, before any child is placed at that premises 2. With volunteers or students who will be interacting with children at the child care centre, before they begin to volunteer or before they begin their educational placement 3. With persons who are ordinarily residents of the premises or regularly at the premises, before they begin interacting with the children 4. With persons who work at the home child care agency or with home child care visitors, before they begin their employment 5. With each person described in paragraph 1, 2, 3 or 4 at least annually after the first review and at any other time when substantive changes are made to the policies and procedures (4) Every licensee shall ensure that a record is kept with the date of each review conducted under subsection (1), (2) and (3) and that each record is signed by the person who made the review, or in the case of a review made by a licensee that is a corporation, by an officer or employee of the corporation who had knowledge of the review	31-Aug-15	Revoked as of August 29, 2016  <b>Impact on: licensed child care centres and home child care</b>

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Monitoring</b>	51. <a href="#">(1)</a> Every licensee of a child care centre or home child care agency shall have a written process that sets out, (a) how compliance of the persons mentioned in subsection (2) with the approaches set out in the program statement will be monitored on an ongoing basis, recorded and addressed; and (b) how occurrences of prohibited practices involving the persons mentioned in subsection (2) will be monitored on an ongoing basis, recorded and addressed (2) For the purpose of subsection (1), the persons are, (a) employees, volunteers and students who provide temporary care for or supervision of children at a child care centre or at a premises where the licensee oversees the provision of home child care; and (b) each home child care provider at a premises where the licensee oversees the provision of home child care (3). Every licensee shall ensure that records of compliance or contraventions referred to in clause (1) (a) or (b) are kept in accordance with <a href="#">section 82</a> .	31-Aug-15	Revoked on August 29, 2016  <b>Impact on: licensed child care centres and home child care</b>
<b>Individualized support plan</b>	52. <a href="#">(1)</a> Every licensee shall ensure that an up-to-date individualized support plan is in place for each child with special needs who receives child care at a child care centre it operates or premises where it oversees the provision of home child care, and that the plan includes, (a) a description of how the child care centre or the home child care provider will support the child to function and participate in a meaningful and purposeful manner while the child is in the care of the centre or provider; (b) a description of any supports or aids, or adaptations or other modifications to the physical, social and learning environment that are necessary to achieve clause (a); and (c) instructions relating to the child's use of the supports or aids referred to in clause (b) or, if necessary, the child's use of or interaction with the adapted or modified environment. <a href="#">(2)</a> The plan referred to in subsection (1) must be developed in consultation with a parent of the child, the child (if appropriate for the child's age) and any regulated health professional or other person who works with the child in a capacity that would allow the person to help inform the plan. <a href="#">(3)</a> Every licensee of an integrated child care centre shall ensure that the program of the child care centre is so structured that, (a) it will accommodate the individualized support plan of each child with special need referred to in subsection (1); (b) the program is appropriate for the ages and developmental levels of the children with special needs receiving child care in the child care centre; and (c) the program is inclusive of all children.	31-Aug-15	Creating an up-to-date individualized support plan for children with special needs  <b>Impact on: licensed child care centres and home child care</b>

[Staff Qualifications \(pages 29-31\)](#)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Supervisor</b>	<a href="#">53</a> . A supervisor shall be a person who, (a) is a member in good standing of the College of Early Childhood Educators, has at least two years of experience providing licensed child care and is approved by a director; or (b) in the opinion of a director, is capable of planning and directing the program of a child care centre, being in charge of children and overseeing staff.	31-Aug-15	Requirements of who can be a supervisor <b>Impact on: licensed child care centres</b>
<b>Qualified employees</b>	54. <a href="#">(1)</a> The following are qualified employees for any licensed age group: 1. An employee who is a member in good standing with the College of Early Childhood Educators 2. An employee who is otherwise approved by the director. <a href="#">(2)</a> With respect to a licensed junior school age group or a licensed primary/junior school age group that includes only children who are junior school age, the following are also qualified employees: 1. An employee who has a diploma or degree in child and youth care 2. An employee who as a diploma of degree in recreation and leisure services or 3. A member in good standing with the Ontario College of Teachers. <a href="#">(3)</a> Despite amendments made to this Regulation on September 1, 2017 respecting the proportion of employees at a child care centre that are required to be qualified employees, a licensee is not required to terminate the	29-Aug-16  (3) 1-Sep-17	(2) Qualifications for the licensed junior or primary/junior age group  <b>Impact on: licensed child care centres</b>



**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	employment of any person who was employed prior to that date solely to satisfy the requirement		
<b>Resource teacher</b>	55. (1) A resource teacher shall be a person who, (a) is a member in good standing of the College of Early Childhood Educators and has completed a post-secondary program of studies approved by a director that is both theoretical and practical and that relates to the needs of children with special needs; or (b) is otherwise approved by a director (2) Every licensee shall ensure that every resource teacher has a valid certification in standard first aid, including infant and child CPR, issued by a training agency recognized by the Workplace Safety and Insurance Board or otherwise approved by a director	31-Aug-15	Resource teacher qualification requirements  <b>Impact on: licensed child care centres and home child care</b>
<b>Home child care visitor</b>	56. A home child care visitor shall be a person who, (a) is a member in good standing of the College of Early Childhood Educators, has at least two years of experience working with children under 13 years old and is approved by a director; or (b) is in the opinion of a director capable of providing support and supervision at a home child care premises.	31-Aug-15	Home child care visitor qualification requirements  <b>Impact on: home child care</b>
<b>Health assessments and immunization of staff</b>	57. (1) Every licensee of a child care centre shall ensure that, before commencing employment, each person employed in each child care centre it operates has a health assessment and immunization as recommended by the local medical officer of health (2) Every licensee of a home child care agency shall ensure that, before any child is provided with home child care, each home child care provider at a premises at which the licensee oversees the provision of home child care and each person who is ordinarily a resident of the premises or regularly at the premises has a health assessment and immunization as recommendation by the local medical officer of health. (3) Subsections (1) and (2) do not apply where the person, or where the person is a child, a parent of the person, objects to the immunization on the ground that the immunization conflicts with the sincerely held convictions of the person or parent based on the person's or parent's religion or conscience or a legally qualified medical practitioner gives medical reasons to the licensee as to why the person should not be immunized (4) Objections and medical reasons under subsection (3) must be submitted in a form to be approved by the Minister (5) Any exemption under subsection (3) that was made before August 29, 2016 will expire on September 1, 2017 unless a new objection or medical reasons are submitted in a form approved by the Minister before that date	(4) & (5) 29-Aug-16	Before starting employment, staff must have the necessary health assessments and immunizations completed  <b>Impact on: licensed child care centres and home child care</b>
<b>Staff training and development</b>	58. (1) Every licensee of a child care centre or home child care agency shall ensure that there are written policies and procedures with respect to staff training and development for employees in each child care centre it operates, for home child care visitors employed by the licensee and for each home child care provider at a premises at which the licensee oversees the provision of home child care. (2) Every licensee of a child care centre or home child care agency shall ensure that the following persons have a valid certification in standard first aid, including infant and child CPR, issued by a training agency recognized by the Workplace Safety Insurance Board: 1. Every supervisor of a child care centre, and 2. Every employee of a child care centre who may be counted for the purposes of meeting the ratios required under section 8, and 3. Every provider of home child care or in-home services. (3) A person is not required to have the certification mentioned in subsection (2) if the director is satisfied that the person would not be able to obtain the certification due to a disability	(2) & (3) 29-Aug-16	All persons who are employed and counts as ratio must have standard first aid with infant and child CPR  On Sept 1, 2017 "or 8.1" is added after "section 8" of subsection 58 (2) This includes all volunteer parents such as duty parents at cooperative child care centres who are counted towards ratio requirements  Administrative staff, custodians, and other employees who are not counted towards meeting ratio requirements do not have to meet the first aid certification requirements  <b>Impact on: licensed child care centres</b>

Staff Screening Measures and Criminal Reference Checks (pages 31-33)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Definition	59. (1) In <a href="#">section 60</a> to <a href="#">65</a> , “offence declaration” means a written declaration signed by an individual that lists all of the individual’s convictions for offences under the <a href="#">Criminal code (Canada)</a> , if any, during the period specified in the declaration. (2) Any requirement set out in <a href="#">sections 60</a> to <a href="#">66</a> to obtain a criminal reference check, including a vulnerable sector check, shall be considered to be satisfied only if the criminal reference check is, (a) conducted by a police force; and (b) prepared no earlier than six months before the day it is obtained by the licensee	31-Aug-15	If someone has been convicted under the <i>Criminal Code</i> (Canada)  <b>Impact on: licensed child care centres and home child care</b>
Duty to obtain initial reference check	60. (1) Every licensee of a child care centre shall obtain a vulnerable sector check from, (a) every employee, before the person begin their employment; and (b) every volunteer or student who is on an educational placement with the licensee, before the person begins interacting with children at the child care centre (2) The following rules regarding vulnerable sector checks apply to every licensee of a home child care agency: 1. Before entering into an agreement with a home child care provider regarding the agency’s oversight of the provision of home child care at a premises operated by the provider, the licensee shall obtain a vulnerable sector check from, (i) the home child care provider, (ii) every person who is ordinarily a resident of the premises, and (iii) every person who is regularly at the premises 2. After an agreement described in paragraph 1 is in place with a home child care provider, the licensee shall obtain a vulnerable sector check from, (i) every person who intends to become ordinarily resident at the premises, before the person becomes a resident and (ii) every person who intends to be regularly at the premises, before the person begins interacting with children receiving child care at the premises 3. The licensee shall also obtain vulnerable sector checks from, (i) every home child care visitor or any other staff at the home child care agency who may interact with children receiving child care at a home child care premises where the licensee oversees the provision of home child care, before they begin their employment, and (ii) every volunteer or student who is on an education placement with the licensee, before the person begins interacting with the children (3) For the purposes of fulfilling the requirement in clause (1) (b) of subparagraph 3 (ii) of subsection (2), a licensee may accept a copy of a vulnerable sector check instead of the original document, except that, (a) if more than six months but less than five years have passed since the day the vulnerable sector check was performed, the volunteer or student must also provide an offence declaration that addresses the period since that day; and (b) the licensee may not accept a copy of a vulnerable sector check if five or more years have passed since the day it was performed and in this case, the volunteer or student must provide a new vulnerable sector check or copy	31-Aug-15	When and who must obtain a vulnerable sector check  <b>Impact on: licensed child care centres and home child care</b>
Exceptions	61. (1) Despite <a href="#">section 60</a> , a licensee may permit a person who has not provided a vulnerable sector check to start their employment or volunteer position, or to start providing home child care or otherwise start interacting with children at a child care centre or home child care premises if, (a) the licensee requires the person to apply to obtain a vulnerable sector check as soon as reasonably possible; (b) the length of time required to obtain a vulnerable sector check justifies if; and (c) the employer puts additional measures in place to protect children who interact with the person until the vulnerable sector check is obtained. (2) Despite section 60, no person is required to provide or obtain a vulnerable sector check or offence declaration in respect of a person who is under 18 years old. (3) If a person turns 18 years old while in a position where he or she interacts with children receiving child care at a child care centre operated by a licensee or home child care premises where the licensee oversees the provision of home child care, the licensee shall obtain from the person, within one month after the person turns 18 years old, a statement that discloses every previous finding of guilt of the person under the <a href="#">Youth Criminal Justice Act</a> (Canada), if the person received an adult sentence. (4) If a person turns 19 years old while in a position where he or she interacts with children	31-Aug-15	Exceptions to a person obtaining a vulnerable sector check prior starting their employment  <b>Impact on: licensed child care centres and home child care</b>

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	receiving child care at a child care centre operated by a licensee or home child care premises where the licensee oversees the provision of home child care, the licensee shall require the person to apply to obtain a vulnerable sector check within one month after the person turns 19 years old.		
<b>Other persons at child care centre</b>	61.1. (1) Every licensee of a child care centre shall obtain, in respect of any person who provides child care or other services to a child who receives child care at the child care centre, other than a person described in subsection 60 (1), (a) an offence declaration from the person; or (b) an attestation from the person's employer or from the person or entity who retained the person's services that, (i) the employer, person or entity has obtained and reviewed a vulnerable sector check from that person, (ii) the vulnerable sector check was performed within the last five years, and (iii) the vulnerable sector check did not list any convictions for any offences under the <a href="#">Criminal Code (Canada)</a> listed in subparagraph 1 ii of <a href="#">subsection 9 (1) of the Child Care and Early Years Act, 2014</a> . (2) A licensee shall obtain the offence declaration or attestation described in subsection (1) in respect of a person, (a) before the person begins interacting with children at the child care centre; and (b) every year thereafter, no later than 15 days after the anniversary date of the most recent offence declaration or attestation, if the person continues to provide such child care or other services	1-Jan-17	An offence declaration, an attestation, and/or a police check is needed for those at a child care centre if appropriate  In regards to subsection 61.1 (2) (b), every year after, cannot be later than 15 days after the anniversary date of the most recent offence declaration or confirmation  <b>Impact on: licensed child care centres and home child care</b>
<b>When new reference check or offence declaration needed</b>	62. (1) Every licensee of a child care centre or home child care agency shall obtain, from each person from whom it has previously obtained a vulnerable sector check, (a) a new vulnerable sector check, on or before every fifth anniversary after the date of the most recent vulnerable sector check; and (b) a new offence declaration, in every calendar year except a year in which a vulnerable sector check is obtained (2) Each offence declaration shall address the period since the most recent declaration or vulnerable sector check and must be obtained no later than 15 days after the anniversary date of the most recent declaration or vulnerable sector check. (3) Subsection (1) applies only if the person continues to be in a position where he or she interacts with children receiving child care at a child care centre or home child care premises. (4) Any person from whom a licensee is required to obtain a vulnerable sector check is required to provide the licensee with an offence declaration, as soon as reasonably possible, any time he or she is convicted of an offence under the <a href="#">Criminal Code (Canada)</a>	31-Aug-15  (2) 29-Aug-16	Offence declaration must state the period of most recent police check or declaration, and be obtained no later than 15 days after the anniversary of the most recent check or declaration  <b>Impact on: licensed child care centres and home child care</b>
<b>Break in employment or other relationship</b>	63. If a licensee's relationship with a person in respect of whom it has previously obtained a vulnerable sector check terminates and then subsequently resumes, the licensee shall obtain a new vulnerable sector check or offence declaration as follows: 1. If the relationship was terminated for six or more months, the licensee shall obtain a new vulnerable sector check from the person before the relationship resumes 2. If the relationship was terminated for less than six months and, but for the termination, the person would have provided a vulnerable sector check or offence declaration during the period of termination, the licensee shall obtain from the person such vulnerable sector check or offence declaration before the relationship resumes	31-Aug-15	If there is a break in employment, the person must obtain a new vulnerable sector check  <b>Impact on: licensed child care centres and home child care</b>
<b>Exception, where conflict with other legislation</b>	64. Despite any requirement in <a href="#">sections 60 to 63</a> that a licensee obtain a vulnerable sector check, if any statute of Ontario or Canada prohibits the disclosure of information contained in a vulnerable sector check in respect of a person, the requirement in those sections may be met by obtaining a criminal reference check	31-Aug-15	If a person cannot obtain a vulnerable sector check, a criminal reference check may meet requirements  <b>Impact on: licensed child care centres and home child care</b>
<b>Policies and procedures regarding reference check</b>	65. Every licensee shall ensure that there are written policies and procedures that address, (a) the process of obtaining a vulnerable sector check or attestation; (b) the process for submitting an offence declaration; (c) how the confidentiality of information contained in a vulnerable sector check, offence declaration or attestation will be protected; (d) the way in which any information revealed in a vulnerable sector check, offence declaration or attestation may be considered and used; and (e) the additional measures that will be put in place when a situation described in <a href="#">subsection 61 (1)</a> occurs to protect the children who interact with the	31-Aug-15  (a) 1-Jan-17	Written policies and procedures that address this process  <b>Impact on: licensed child care centres and home child care</b>



## Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	person until the vulnerable sector check is obtained, such as requiring the supervision of all interactions between the person and the children		
Transition	<a href="#">66</a> . If, as of the day this section came into force, a licensee has never obtained a vulnerable sector check from a person for whom the licensee is required to obtain such a check under <a href="#">section 60</a> , or the most recent such check was obtained more than five years before the day this section came into force, the licensee shall require the person to apply to obtain a vulnerable sector check within 30 days after this section comes into force	31-Aug-15	A person must obtain a new vulnerable sector check if they meet these requirements  <b>Impact on: licensed child care centres and home child care</b>

### Emergency Preparedness (pages 34-35)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Emergency	<a href="#">67</a> . Every licensee shall ensure that each child care centre it operates and each premises where it oversees the provision of home child care is equipped with telephone service or an alternative means of obtaining emergency assistance that is approved by a director	31-Aug-15	Each centre and each home child care must have a means of obtaining emergency assistance (telephone)  <b>Impact on: licensed child care centres and home child care</b>
Fire safety procedures and drills	68. <a href="#">(1)</a> Every licensee shall ensure that in respect of each child care centre it operates, (a) a written procedure approved by the local fire chief is established with respect to the duties of each member of the staff of the child care centre in the event of a fire; (b) each staff member is instructed as to his or her responsibilities in the event of a fire before commencing work for the first time; (c) the written procedure referred to in clause (a) is posted in a conspicuous place in each room in the child care centre that is used for the care of children; (d) fire drills are conducted in accordance with subsection (2); (e) a written record is kept of all fire drills, all tests of the fire alarm system and all tests of fire protection equipment and that each record is kept for at least 12 months from the date of the drill or test; and (f) there is a designated place of shelter in the event the child care centre must be evacuated due to an emergency. <a href="#">(2)</a> For the purposes of clause (1) (d), the following rules apply: 1. A fire drill shall be conducted in respect of every child care centre, except a child care centre described in paragraph 2, at least once a month in accordance with <a href="#">Ontario Regulation 213/07</a> (Fire Code) made under the <i>Fire Protection and Prevention Act, 1997</i> 2. A total evacuation fire drill shall be conducted in respect of every child care centre or part of every child care centre that is operated in a school and that provides services only to children who are pupils of a school board, including a third party program operated under <a href="#">section 259 of the Education Act</a> , in accordance with Ontario Regulation 213/07, (i) at least three times during each fall and spring term the school is in operation, and (ii) at least three times or at least once a month, whichever is less, during the summer term the program is in operation <a href="#">(3)</a> Every licensee shall ensure that a written procedure is established with respect to evacuation in the event of fire for each premises where the licensee oversees the provision of home child care.	31-Aug-15	Roles and responsibilities regarding emergency situations  <b>Impact on: licensed child care centres and home child care</b>
Emergency management	68.1 <a href="#">(1)</a> In this section, "emergency" at a child care centre means an urgent or pressing situation in which immediate action is required to ensure safety of children and adults in the child care centre <a href="#">(2)</a> Subject to subsection (3), every licensee shall ensure that each child care centre it operates has written policies and procedures regarding the management of emergencies that, (a) set out roles and responsibilities of staff in case of an emergency; (b) require that additional support, including consideration of special medical needs,	1-Sep-17	Ensure there are written policies and procedures and that all staff members know what to do and where to go in such an emergency  If the licensee is already subject to requirements for



Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	be provided in respect of any child or adult who needs it in case of an emergency; (c) identify the location of a safe and appropriate off-site meeting place, in case of evacuation; (d) set out procedures that will be followed to ensure children’s safety and maintain appropriate levels of supervision; (e) set out requirements regarding communication with parents; (f) set out requirements regarding contacting appropriate emergency response agencies; and (g) address recovery from an emergency, including (i) requiring that staff, children and parents be debriefed after emergency, (ii) setting out how to resume normal operations of the child care centre, and (iii) setting out how to support children and staff who may have experienced distress during the emergency (3) despite subsection (2), a licensee is not required to have an emergency management policies and procedures described in that subsection if, (a) the child care centre is located in a school, the licensee uses or adopts the school’s emergency management policies and procedures and those policies and procedures address the same matters as described in subsection (2); or (b) the licensee is otherwise required to have a plan that addresses the same matters as described in subsection (2)		emergency management plans or captured under any other legislated federal, provincial, or municipal requirements for emergency management plans, then the licensee will not be subject to the new requirements <b>Impact on: licensed child care centres and home child care</b>
Emergency telephone numbers	69. Every licensee shall ensure that there is an up-to-date list of telephone numbers in each child care centre it operates and in each premises where the licensee oversees the provision of home child care that is accessible in the event of an emergency and that includes contact information for, (a) emergency services; (b) the nearest poison control centre; (c) a taxi service; and (d) the home child care agency, in the case of a premises where the licensee oversees the provision of home child care.	31-Aug-15	The licensee must have an up-to-date list of emergency numbers  <b>Impact on: licensed child care centres and home child care</b>
Contact information for parents	70. Every licensee shall ensure that the following information is up to date and readily accessible in the event of an emergency to each staff member of each child care centre or home child care agency it operates and to each home child care provider at a premises where the licensee oversees the provision of home child care: 1. The home and work addresses and telephone numbers of a parent of each child receiving child care at the child care centre or home child care premises, and a telephone number of a person to be contacted if a parent cannot be reached 2. Any special medical or additional information provided by a parent of each child receiving child care at the child care centre or home child care premises that could be helpful in an emergency.	31-Aug-15	The licensee must have an up-to-date list of contact information  <b>Impact on: licensed child care centres and home child care</b>

Administrative Matters (pages 35-37)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Insurance	71. Every licensee shall ensure that an insurance policy with respect to each child care centre or home child care agency it operates is obtained and maintained in full force and effect that includes; (a) comprehensive general liability coverage and personal injury coverage, including, where applicable, coverage for the employees of each child care centre, volunteers in each child care centre, employees of each home child care agency and each home child care provider at a premises where the licensee oversees the provision of home child care; and (b) motor vehicle coverage for all vehicles owned by the licensee.	31-Aug-15	Ensure the child care centre or home child care agency has an insurance policy in place  <b>Impact on: licensed child care centres and home child care</b>
Records regarding children	72. (1) Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee or receiving child care at a premises where it oversees the provision of home child care: 1. An application for enrolment signed by a parent of the child 2. The name, date of birth and home address of the child 3. The names, home addresses and telephone numbers of the parents of the child. 4. The address and telephone number at which a parent of the child or other person can be	31-Aug-15  (1) 9.1 & (1) 12 29-Aug-16	All records of children must be kept up-to-date (4). Every licensee shall keep a copy of any individualized support plan that is in place for a child with special needs who receives child care at a child care centre it operates or at a premises where it oversees the provision of home child care is revoked

**Ontario Regulation 137/15: General**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	reached in case of an emergency during the hours when the child receives child care 5. The names of persons to whom the child may be released 6. The date of admission of the child 7. The date of discharge of the child 8. The child's previous history of communicable diseases, conditions requiring medical attention and, in the case of a child who is not in attendance at a school or private school within the meaning of the <i>Education Act</i> , immunization or any statement or required form completed by a parent or legally qualified medical practitioner as to why the child should not be immunized. 9. Any symptoms indicative of ill health 9.1. A copy of the child's individualized plan 10. Written instructions signed by a parent of the child for any medical treatment or drug or medication that is to be administered during the hours the child receives child care 11. Written instructions signed by a parent of the child concerning any special requirements in respect of diet, rest or physical activity. 12. A copy of any written recommendation referred to in <a href="#">subsection 33.1 (1)</a> from a child's physician regarding the placement of a child for sleep <a href="#">(2)</a> The records listed in subsection (1) shall be kept, as the case may be, (a) on the premises of the child care centre at which the child receives child care; or (b) at the home child care premises where the child receives child care and at the home child care agency overseeing the provision of such care <a href="#">(3)</a> Every licensee shall ensure that a record is kept of the daily attendance of each child receiving child care in each child care centre it operates and in each premises where it oversees the provision of home child care showing the time of arrival and the time of departure of each child or if a child is absent <a href="#">(4)</a> Every licensee shall keep a copy of any individualized support plan that is in place for a child with special needs who receives child care at a child care centre it operates or at a premises where it oversees the provision of home child care. <a href="#">(5)</a> Every licensee shall ensure that the records required to be maintained under this section with respect to a child are kept for at least three years from the date the child is discharged at the child care centre or home child care agency. <a href="#">(6)</a> Every licensee shall ensure that, (a) the medical officer of health or his or her designate, upon producing proper identification, is permitted to inspect the records referred to in paragraphs 2,3,8 and 9 of subsection (1); and (b) copies of those records are provided to him or her on request		August 29, 2016  <b>Impact on: licensed child care centres and home child care</b>
<b>Release of information</b>	<a href="#">73.</a> No license shall require as a condition of providing care for a child at a child care centre or with a home child care agency it operates a prior consent from a parent of the child to the release of information with respect to the child	31-Aug-15	No consent to release information is required from a parent to provide child care  <b>Impact on: licensed child care centres and home child care</b>
<b>Records regarding home child care providers</b>	<a href="#">74.</a> Every licensee of a home child care agency shall ensure that an up-to-date register that lists the addresses of each premises where it oversees the provision of home child care, the names and addresses of the children receiving child care in each premises and the name of the home child care provider in each premises is kept at the home child care agency	31-Aug-15	Records kept that address each premises, names and addresses of the children, and the name of the child care provider  <b>Impact on: licensed child care centres and home child care</b>
<b>Copies of agreements</b>	75. <a href="#">(1)</a> Every licensee of a home child care agency shall enter into an agreement with each home child care provider at a premises where the licensee oversees the provision of home child care and shall keep a copy of each such agreement at the home child care agency. <a href="#">(2)</a> Every licensee who agrees to operate a child care centre or home child care agency on behalf of a service system manager or First Nation shall ensure that a copy of the agreement with the service system manager or First Nation is kept at the child care centre or home child care agency	31-Aug-15	Licensees must keep a copy of the agreement to operate a child care centre or home child care centre  <b>Impact on: licensed child care centres and home child care</b>
<b>Financial records</b>	76. <a href="#">(1)</a> Every licensee shall keep financial records for each child care centre or home child care agency it operates shall keep such financial records for at least six years from the time of their making <a href="#">(2)</a> The financial	31-Aug-15	Financial records must be kept for a minimal of six years from the time of their making

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
	records referred to in subsection (1) shall show at least the assets, liabilities, income, expenses and accumulated surplus and deficit, of the child care centre or home child care agency		<b>Impact on: licensed child care centres and home child care</b>
Statistical information	<a href="#">77</a> . Every licensee shall, in respect of each child care centre or home child care agency it operates, furnish to a director such statistical information as the director may require with respect to the operation of the child care centre or home child care agency	31-Aug-15	If required, statistical information may be required to be provided to the director  <b>Impact on: licensed child care centres and home child care</b>

Part III: Administrative Penalties (pages 37-38)

Category	Regulation/ Requirement		
Amount of administrative penalty	78. <a href="#">(1)</a> The administrative penalty for the first contravention of a provision set out in an item of Table 1 or Table 2 to this section is the amount set out for that item in Column 3 of the Table <a href="#">(2)</a> If, within three years after the first contravention of a provision set out in an item of Table 1 or Table 2, a subsequent contravention of the provision occurs, the administrative penalty is, (a) for the second contravention, twice the amount set out for that item in Column 3 of the Table; (b) for the third contravention, three times the amount set out for that item in Column 3 of the Table; and (c) for each contravention after the third, four times the amount set out for that item in Column 3 of the Table <a href="#">(3)</a> If a contravention of a provision set out in an item of Table 1 continues for two or more successive days, the administrative penalty is the amount determined under subsection (1) or (2) multiplied by the number of successive days that the contravention continues. <a href="#">(4)</a> If the amount of an administrative penalty calculated under this section for the contravention of a provision set out in an item of Table 1 or Table 2 exceeds \$100,000, the amount is deemed to be \$100,000, subject to any reduction of the amount under <a href="#">subsection 39 (4) of the Act</a> .	31-Aug-15	Penalty amounts increase based on length of contravention and previous contraventions  <b>Impact on: licensed child care centres and home child care</b>
Application for review of notice of administrative penalty	<a href="#">79</a> . An application to a designated senior employee under <a href="#">subsection 39 (7) of the Act</a> for review of a notice of administrative penalty shall set out the grounds on which the review is sought and shall be accompanied by the documentary evidence, if any, that is relevant to the review	31-Aug-15	The senior employee who is reviewing the penalty, sets out the grounds as how the review is sought  <b>Impact: licensed child care centres</b>
Designated senior employee	80. <a href="#">(1)</a> The position of a corporate director is prescribed for the purposes of the definition of “designated senior employee” in <a href="#">subsection 2 (1) of the Act</a> . <a href="#">(2)</a> For the greater certainty, a director as defined in <a href="#">subsection 2 (1) of the Act</a> is not a corporate director	31-Aug-15	A designated senior employee is not a corporate director  <b>Impact on: licensed child care centres</b>

Administrative Penalties Tables  
Table 1

Item	Column 1- Contravened Provision	Column 2- Description of Contravention	Column 3- Amount of Administrative Penalty, in Dollars
1	Act, s. 6 (1), read with s. 6 (3) subparagraph 1 i	Prohibition – provision of home child care, total number of children	2000 x number of children that exceed the

Ontario Regulation 137/15: General

Item	Column 1- Contravened Provision	Column 2- Description of Contravention	Column 3- Amount of Administrative Penalty, in Dollars
			number specified in the Act
2	Act, s. 6 (1), read with s. 6 (3) subparagraph 1 iv	Prohibition – provision of home child care, total number of children younger than two	2000 x number of children that exceed the number specified in the Act
3	Act, s. 6 (1), read with s. 6 (3) subparagraph 1 iii	Prohibition – provision of home child care, advising home child care agency	1,000
4	Act, s. 6 (1), read with s. 6 (3) subparagraph 2 i	Prohibition – provision of unlicensed child care, total number of children	2000 x number of children that exceed the number specified in the Act
5	Act, s. 6 (1), read with s. 6 (3) subparagraph 2 iii	Prohibition – provision of unlicensed child care, number of children younger than two	2000 x number of children that exceed the number specified in the Act
6	Act, s. 7	Prohibition – operation of home child care agency	1,000
7	Act, s. 8	Prohibition – operation of multiple unlicensed premises	2,000
8	Act, s. 9	Prohibition – past conduct, child care providers, etc.	1,000
9	Act, s. 10	Prohibition – preventing parental access to the child and premises	1,000
10	Act, s. 11	Prohibition – use of terms regarding licensing	750
11	Act, s. 12	Duty to disclose if not licensed	750
12	Act, s. 14	Duties regarding posting, returning and copying licenses	750
13	Act, s. 15	Duty to provide receipt for payment	500
14	Act, s. 31 (4)	Obligation to produce and assist	500
15	Act, s. 35	Obligation to provide criminal reference checks	2,000
16	Act, s. 76	Prohibition – obstruction of inspector	4,000
Effective January 1, 2017			
17	Regulation, s. 8	Ratios and maximum group sizes, child care centre	2000 x number of children that exceed the number specified in s. 8
18	Regulation, s. 8.1	Licensed family age groups	2000 x number of children that exceed the number specified in s. 8.1
19	Regulation, s. 9	Home child care group sizes	2000 x number of children that exceed the number specified in s. 9
20	Regulation, s. 11	Supervision by adults at all times	2,000

Table 2

Item	Column 1- Contravened Provision	Column 2- Description of Contravention	Column 3- Amount of Administrative Penalty, in Dollars
Effective January 1, 2017			
1	Regulation, clause 38 (b)	Reporting of serious occurrence	2,000
2	Regulation, subclause 40 (1) (b) (ii) and clause 40 (1) (d)	Administration of drugs or medications	2,000
3	Regulation, s. 48	Prohibited practices	2,000
4	Regulation, s. 72 (1), (2), (3)	Records regarding children	750



**Ontario Regulation 137/15: General**

5	Regulation, s. 74	Records regarding home child care providers	750
6	Regulation, s. 75	Copies of agreements	750

**Part IV: Miscellaneous (pages 38-41)**

Category	Regulation/ Requirement	Effective Date	Points for Consideration
<b>Fee for licence</b>	81. <a href="#">(1)</a> The fees payable in respect of an application for a license to operate a child care centre shall be determined by reference to the maximum number of children for whom child care may be provided at the child care centre, as set out in Column 1 of the Table to this subsection, and are as follows: 1. For an application for a new licence, the fee is the amount set out in Column 2. For an application for a renewal of a licence, which may include revisions to the licence, the fee is the amount set out in Column 3 of the Table 3. For an application for a revised licence at any time other than upon renewal, the fee is, (i) \$25, or (ii) if in the opinion of the program adviser, the revision requires him or her to visit the child care centre, the amount is set out in Column 4 of the Table	1-Jul-16	This regulation is in regards to a child care centre  <b>Impact on: licensed child care centres</b>
<b>Fee for licence</b>	81. <a href="#">(2)</a> The fees payable in respect of an applicant for a license to operate a home child care agency shall be determined by reference to the number of premises where the agency oversees the provision of home child care, as set out in Column 1 of the Table to this subsection, and are as follows: 1. For an application for a new licence, the fee is in Column 2 of the Table 2. For an application for a renewal of a licence, which may include revisions to the licence, the fee is the amount set out in Column 3 of the Table 3. For an application for a revised licence at any time other than upon renewal, the fee is, (i) \$25, or (ii) if in the opinion of the program adviser, the revision required him or her to visit the home child care agency, the amount is set out in Column 4 of the Table	1-Jul-16	This regulation is in regards to a home child care agency  <b>Impact on: licensed home child care</b>
<b>Fee for licence</b>	81. <a href="#">(3)</a> If a licensee does not apply to renew a licence and submit the renewal fee before its expiry, the fees applicable to a new licence shall apply	1-Jul-16	If the home child care provider does not renew licence prior to expiration date, new licence fees will apply <b>Impact on: licensed child care centres and home child care</b>
<b>Record retention</b>	<a href="#">82.</a> Where a licensee is not required under this Regulation to make or keep a record, report or other document, it shall keep the record, report or other document in a secure location for at least three years from the date it is made, unless otherwise specified	31-Aug-15	Keep any record, report or other documents in a secure location for at least three years, unless specified  <b>Impact on: licensed child care centres and home child care</b>
<b>Prescribed manner of disclosure of no licence</b>	83. <a href="#">(1)</a> A disclosure required under <a href="#">subsection 12 (1) of the Act</a> by a person who does not hold a licence shall be made in writing and shall include the sentence “This child care program is not licensed by the Government of Ontario”. <a href="#">(2)</a> For the purposes of <a href="#">subsection 12 (2) of the Act</a> , the person making the written disclosure referred to in subsection (1) shall keep a record of the written disclosure	31-Aug-15	A record of communication on this topic must be kept  <b>Impact on: licensed child care centres and home child care</b>
<b>Signage</b>	84. <a href="#">(1)</a> For the purposes of <a href="#">subsection 14 (1)</a> and <a href="#">(2) of the Act</a> , the signage that shall be posted is signage provided by the Minister that identifies that the premises is licensed. <a href="#">(2)</a> Subsection 14 (2) of the Act does not apply with respect to premises where in-home services are provided if only in-home services, and no other licensed child care, is provided at the premises.	31-Aug-15	Post a logo or decal recognizing it is a licensed program  <b>Impact on: home child care and in-home services</b>
<b>Return of signage</b>	85. <a href="#">(1)</a> A licence or signage that was provided to a person for the purposes of the Act shall be returned, as required under <a href="#">subsection 14 (6) of the Act</a> , in the circumstances set out in this section <a href="#">(2)</a> A licensee shall return the licence and signage within 30 days after the day, (a) the licensee’s licence expires and is not renewed; (b) the licensee’s licence is revoked; or (c) the licensee voluntarily ceases operating the child care centre or agency in respect of which the licence was issued	31-Aug-15	

Ontario Regulation 137/15: General

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Publication of information	<a href="#">85.1</a> For the purposes of paragraph 3 of <a href="#">subsection 19 (2) of the Act</a> , the following is prescribed as information the Minister may publish on a government website: 1. Information complied in connection with a licensing inspection 2. Information about verified complaints filed in respect of unlicensed child care providers	29-Aug-16	The Minister may publish information that connects to a licensing inspection and/or any complaints of an unlicensed child care  <b>Impact on: licensed child care centres and home child care</b>
Term of licence	<a href="#">85.2</a> For the purposes of clause 22 (1) (a) of the Act, a director may issue or renew a license for a maximum of two years	29-Aug-16	<b>Impact on: licensed child care centres and home child care</b>
Provisional licences	86. <a href="#">(1)</a> For the purposes of subclause 24 (1) (a) (iii) of the Act, the period within which non-compliance must be remedied, in the director's opinion, is one year <a href="#">(2)</a> For greater certainty, the director has the authority to issue provisional licences under subsection 24 (1) of the Act before the day subsection (1) came into force <a href="#">(3)</a> For the purposes of <a href="#">subsection 24 (4) of the Act</a> , the maximum term of a provisional licence is one year <a href="#">(4)</a> For the purposes of <a href="#">subsection 24 (5) of the Act</a> , the maximum term for which a provisional licence may be renewed is one year	31-Aug-15	Provisional licenses are only good for one year and may only be renewed one year  <b>Impact on: licensed child care centres and home child care</b>
Criminal reference check	<a href="#">87.</a> For the purposes of <a href="#">subsection 35 (3) of the Act</a> , a criminal reference check, (a) must have been prepared no earlier than six months before the day it is provided to the director or inspector; and (b) where the person will interact with children, must be a vulnerable sector check that is, (i) conducted by a police force, and (ii) prepared no earlier than six months before the day it is provided to the director or inspector	31-Aug-15	In regards to a person in violation  <b>Impact on: licensed child care centres and home child care</b>
Child care and early years programs and services plans	87.1 <a href="#">(1)</a> For the purposes of clause 51 (2) (c) of the Act, child care and early year's programs and services plans shall include steps to implement the plan <a href="#">(2)</a> For <a href="#">subsection 51 (3) of the Act</a> , child care and early years programs and services plans shall be updated at least every five years <a href="#">(3)</a> For the purposes of <a href="#">subsection 51 (4) of the Act</a> , the service system manager will consult with family support programs	29-Aug-16	Child care and early years programs and service plans must be updated at least every five years  <b>Impact on: child care and early years programs</b>
Power of director	<a href="#">88.</a> Where an approval is required by a director or where something is to be done as required by a director under this Regulation, the power to give the approval and to impose the requirement are prescribed to be powers of a director pursuant to <a href="#">subsection 66 (2) of the Act</a>	31-Aug-15	The director(s) ensure that all regulations are being followed  <b>Impact on: licensed child care centres and home child care</b>
Prescribed offences	<a href="#">88.1</a> The following provisions are prescribed for the purposes of paragraph 13 of <a href="#">subsection 78 (1) of the Act</a> : 1. <a href="#">Section 12 of the Act</a> (Duty to disclose if not licensed and to retain record of disclosure), 2. <a href="#">Section 15 of the Act</a> (Duty to provide receipt for payment), 3. <a href="#">Section 8 of this Regulation</a> (Ratios and maximum group sizes, child care centre), 4. <a href="#">Section 11 of this Regulation</a> (Supervision by adult at all times), 5. <a href="#">Section 48 of this Regulation</a> (Prohibited practices), and 6. <a href="#">Section 60 of this Regulation</a> (Duty to obtain initial reference check)	29-Aug-16	List of prescribed offences  <b>Impact on: licensed child care centres and home child care</b>

Miscellaneous Tables  
Child Care Centres

Item	Column 1- Maximum Number of Children	Column 2- Fee for a New License, in Dollars	Column 3- Fee for Renewal of a License, in Dollars	Column 4- Revision Fee, in Dollars
1	0-24	200	100	50
2	25-49	250	120	65
3	50-74	300	140	75

Ontario Regulation 137/15: General

4	75-99	350	170	90
5	100-124	400	200	100
6	125 or more	450	230	115

Home Child Care Agency

Item	Column 1- Maximum Number of Children	Column 2- Fee for a New License, in Dollars	Column 3- Fee for Renewal of a License, in Dollars	Column 4- Revision Fee, in Dollars
1	0-25	200	100	50
2	26-50	250	120	65
3	51-75	300	140	75
4	76-100	350	170	90
5	101-125	400	200	100
6	126 or more	450	230	115

Part V: Transitional Matters (page 41)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Licences issued under the <i>Day Nurseries Act</i>	89. <a href="#">(1)</a> A licence or provisional licence issued under the <a href="#">Day Nurseries Act</a> that was in force immediately before the day the <i>Day Nurseries Act</i> was repealed is continued as a licence or provisional licence, as the case may be, under the <a href="#">Child Care and Early Years Act, 2014</a> . <a href="#">(2)</a> The licence or provisional licence continued under subsection (1) continues to be subject to any terms, conditions or expiry date that applied to it under the <i>Day Nurseries Act</i> .	31-Aug-15	Licenses made under the <i>Day Nurseries Act</i> are still in force under the <i>Child Care and Early Years Act, 2014</i>  <b>Impact on: licensed child care centres and home child care</b>
Approvals regarding child care centre or home child care agency	<a href="#">90</a> . An approval of a director made in relation to a child care centre or home child care agency that was issued under the <a href="#">Day Nurseries Act</a> and that was in force immediately before the day the <i>Day Nurseries Act</i> was repealed is continued as an approval under the <a href="#">Child Care and Early Years Act, 2014</a> , provided that the director has the power under the Act to make such an approval	31-Aug-15	Approvals by a director made under the <i>Day Nurseries Act</i> are still in force under the <i>Child Care and Early Years Act, 2014</i>  <b>Impact on: licensed child care centres and home child care</b>
Records required under the <i>Day Nurseries Act</i>	<a href="#">91</a> . Any document that was made pursuant to a requirement in the <i>Day Nurseries Act</i> or a regulation made under it shall continue to be retained in accordance with the rule regarding its retention, if any, that applied at the time the document was made	31-Aug-15	Any documents made under the <i>Day Nurseries Act</i> are still in force  <b>Impact on: licensed child care centres and home child care</b>

Part VI: (Omitted, page 41)

Category	Regulation/ Requirement	Effective Date	Points for Consideration
Omitted	<a href="#">92</a> . Provides for amendments to this regulation	31-Aug-15	Omitted
Omitted	<a href="#">93</a> . Provides for coming into force of provisions of this Regulation	31-Aug-15	Omitted

## References

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