



GRAPHIC ERA (DEEMED TO BE) UNIVERSITY

DIRECTORATE OF DISTANCE AND ONLINE EDUCATION, DEHRADUN, UTTARAKHAND

Ref: CDOE/March /2024/C-01

March 04, 2024

STUDENT CIRCULAR

KIND ATTENTION: CDOE Learners

Dear Learners,

1. All ODL and OL Learners are hereby informed that their enrollment forms are to be submitted in online mode through **Student ERP** portal, by the specified date and details as mentioned below:

(A) Documents to be uploaded (UG Courses)

- (a) Self attested Xerox mark sheet of 10th. & 12th.
- (b) Student pass port size photograph. It will be used for degree certificate and online exam for authentication
- (c) Undertaking which will be signed from parents / guardians.

(B) Documents to be uploaded (PG Courses)

- (a) Self attested Xerox mark sheet of 10th' 12th & Graduation (Final Sem. / Year)
- (b) Self attested Migration Certificate
- (c) Student pass port size photograph. It will be used for degree certificate and online exam for authentication
- (d) Undertaking which will be signed from parents / guardians.

2. Forms submission date: March 04,2024 to March 11,2024.

Enclosure: Procedure for forms submission

A handwritten signature in blue ink, appearing to read 'J. S. Singh', is written over the printed name of the Director.

Director

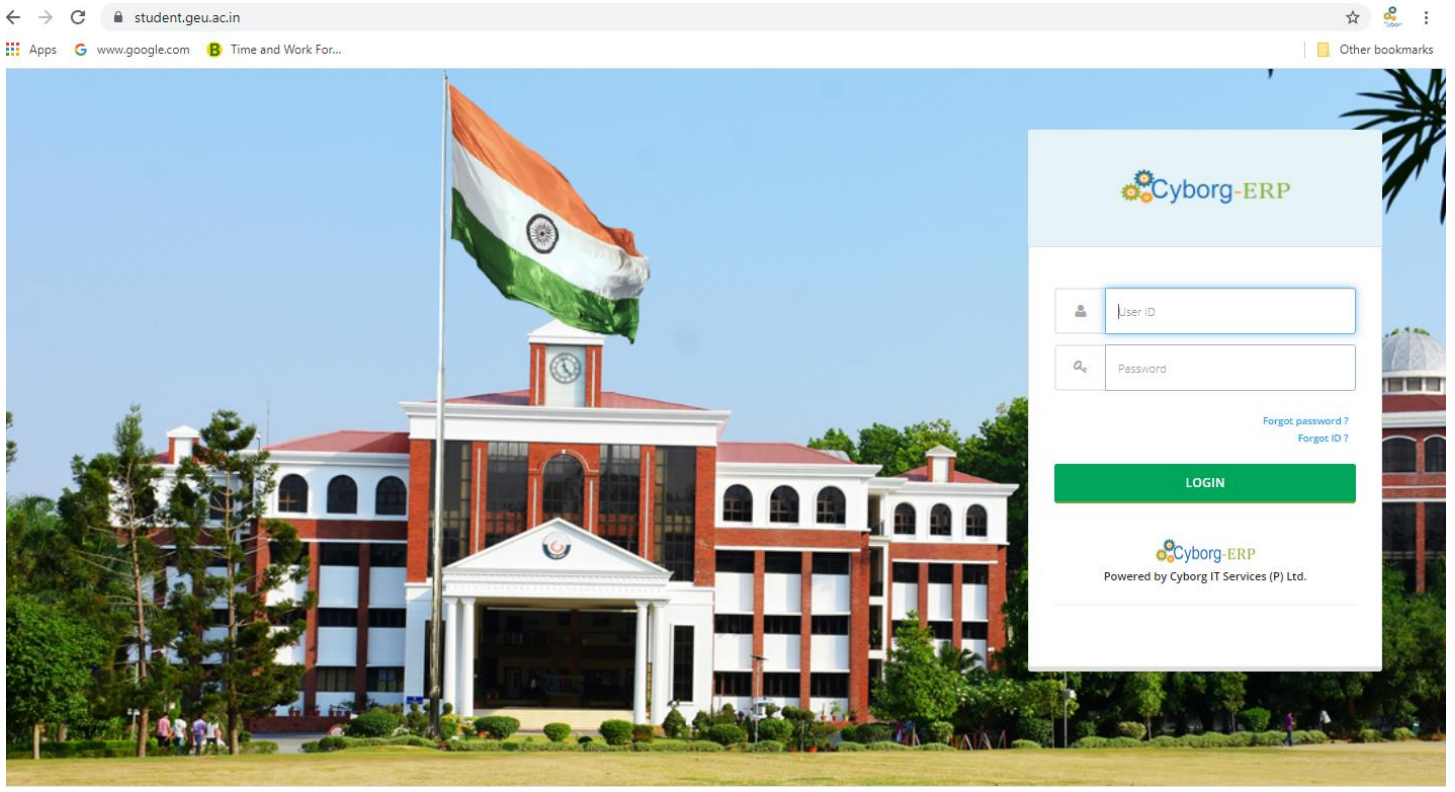
(Centre of Distance and Online Education)

Copy to:

1. Website in charge- geuonline.com.
2. Office records

Enrollment/Examination form

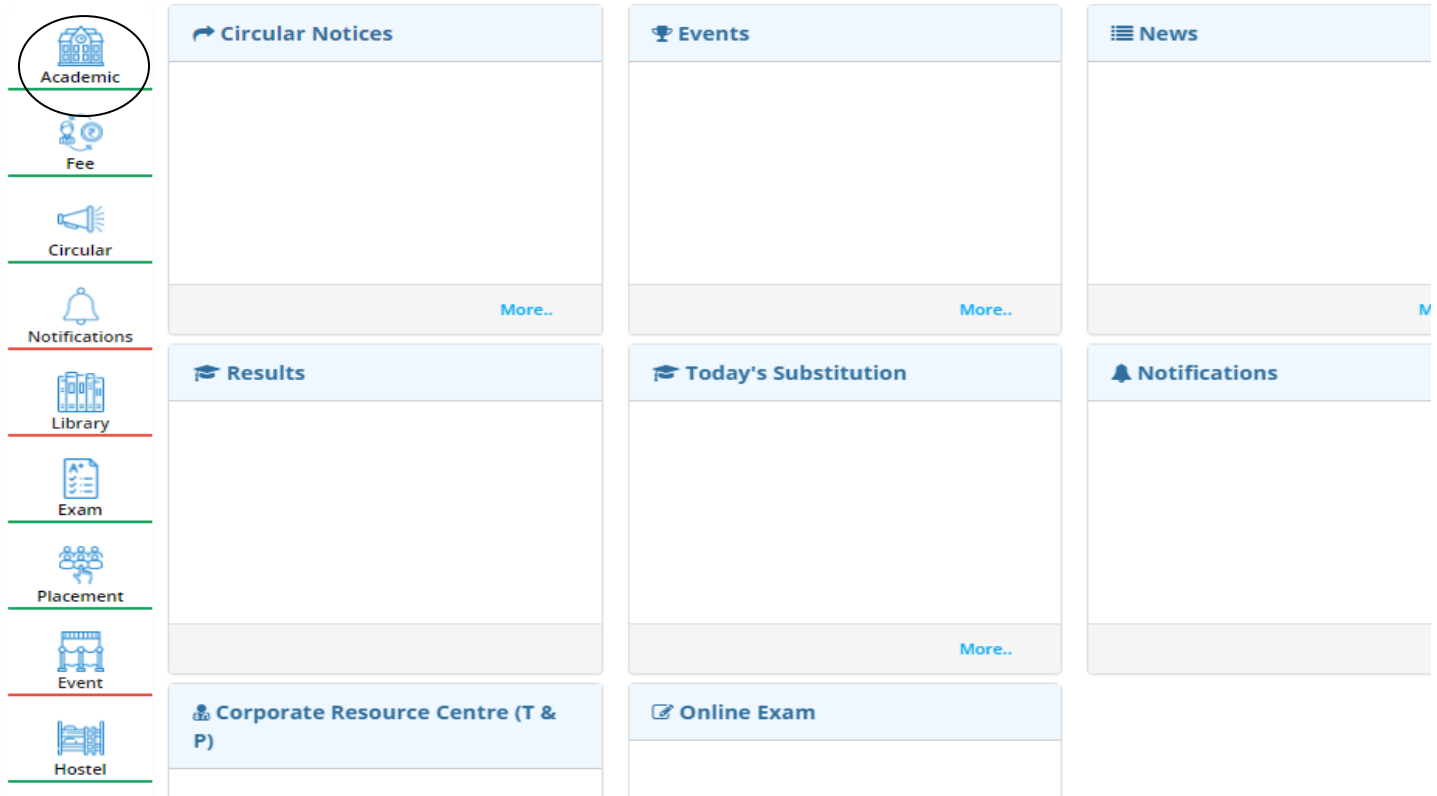
Step 1: Open Google Chrome and Insert Url : student.geu.ac.in



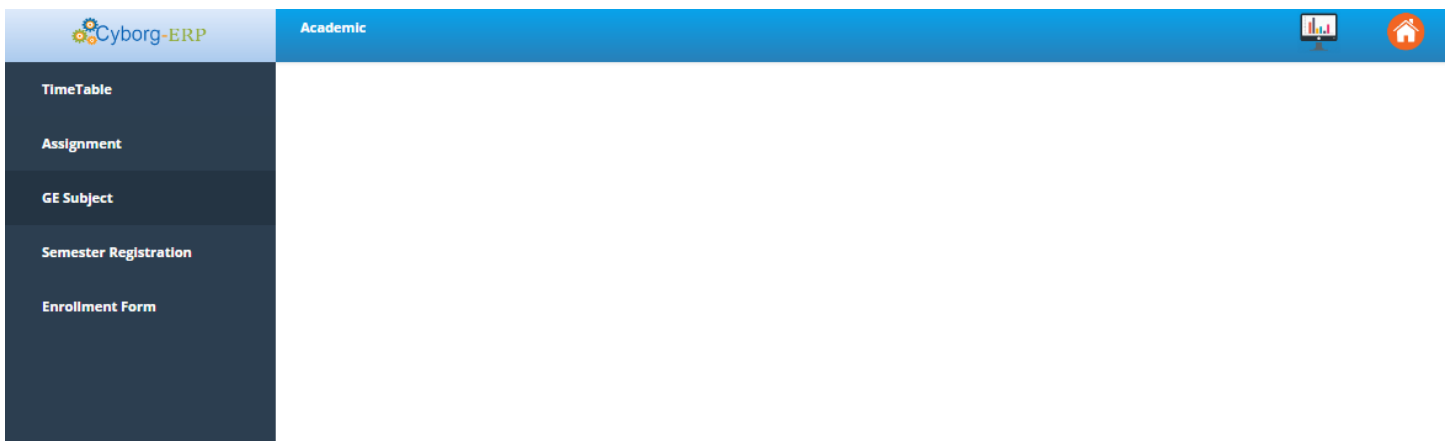
Step 2: Login with your “Student ID” as the “User ID” and same for Password

A close-up screenshot of the login form from the previous image. It shows the 'Cyborg-ERP' logo at the top. Below it are two input fields: the first is labeled 'User ID' with a person icon, and the second is labeled 'Password' with a magnifying glass icon. To the right of the password field are the links 'Forgot password?' and 'Forgot ID?'. A large green button with the text 'LOGIN' is centered below the input fields. At the bottom of the form, the 'Cyborg-ERP' logo is shown again, with the text 'Powered by Cyborg IT Services (P) Ltd.' underneath it.

Step 3 : Just after first login, your dashboard will open, click on Academic icon.



Step4: Click On “Enrollment Form”:



Step 4.1: Personal Information:

HOW TO FILL ENROLLMENT FORM: **Verify all your data and change if applicable**

- If Student wants to Update their information Like name spelling, Father Name, Mother name, Contact number or email id , just click on edit Button and edit the information at a time.
- **For Hindi Font** - type your name in English it will autocorrect in Hindi, or you can also copy paste it from Google translator.
- Upload your photo. (It should be decent image.)
- After updating the information You must Download the **Undertaking form**, take the print of it and fill it properly upload it in png or jpeg file.

Academic | Enrollment Form

Update Personal Information

Document Panel

Student Information

First Name

First Name (In Hindi)

Middle Name

Middle Name (In Hindi)

Last Name

Last Name (In Hindi)

Father Name

Mother Name

Category

OBC

Father Annual Income

DOB

Edit

Student Mobile No.

Mobile No.

Edit

E-Mail ID

Email ID

Edit

Upload Image

Only jpg/jpeg/png format can be uploaded.

Choose File

TEST IMAGE.png

Upload

Download UnderTaking Form

Father Mobile No.

Mobile No.

Edit

Browse your formal passport size photo in jpg format only.

Step 4.2: Document Panel:

- ❖ Upload your relevant document according to your qualification.

Academic | Enrollment Form

Update Personal Information

Document Panel

Document Upload

Note :-

Only Image File Can Be Uploaded.

Dont Use Special Character In File Name Or Any Field.

Previous Date Record Can Not Be Deleted.

Click to Upload

Type

Educational Qualification

Uploaded Document List

	Upload Document	Exam	Exam Details	Year	Board	School	Subject	Roll No.
	Upload	10	10th	2017	CBSE	BHARATIYA ACADEMY VILTANSHIPUR		5821898
	Upload	10+2	12th	2019	CBSE	BHARATIYA ACADEMY VILTANSHIPUR		5821898

Education Qualification Document

Document Type ★ --Select--
 --Select--
 10th MarkSheet

File Caption ★ Choose File No file chosen

Upload Close

Uploaded Document List

Delete	Download	Document Name	File Na

Page 1 of 0 No records to view

- Upload Migration / Transfer Certificate

Update Personal Information **Document Panel**

Document Upload

Note :-
 * Only Image File Can Be Uploaded.
 * Dont Use Special Character In File Name Or Any Field.
 * Previous Date Record Can Not Be Deleted.

Type ★ Document Upload

Document Type ★ --Select--
 --Select--
 Migration/TC
 UnderTaking

File Caption ★ Choose File No file chosen

Reset Save

- First Download the undertaking , fill it and upload the filled undertaking with self attested.

Cyborg-ERP Academic | AMAY SALAR

Update Personal Information **Document Panel**

Document Upload

Note :-
 * Only Image File Can Be Uploaded.
 * Dont Use Special Character In File Name Or Any Field.
 * Previous Date Record Can Not Be Deleted.

Type ★ Document Upload

Document Type ★ UnderTaking Download UnderTaking Form

File Caption ★ Choose File No file chosen

Reset Save

NOTE:Once the information has been updated click on the Enrollment form button,than must download Enrollment Form for future reference.