

# Schedule Vista (Manual)

## Manage Rooms & Professors

1. To Add, Update, or Delete a room go to the appropriate menu option located at the top left corner of the screen. (Note: the main table in the center shows the available rooms instructors can choose from on the scheduling form)

**Schedule Vista Room Manager**

Powered by MySQL and Raspberry Pi

**Menu**

- Add Room
- Update Room
- Delete Room

**Table showing rooms available**

Building	Room
Island Hall	286 Bed 1
Island Hall	286 Bed 2
Island Hall	286 Bed 3
Island Hall	286 Bed 4
Island Hall	286 Bed 5
Island Hall	286 Bed 6
Island Hall	286 C.A - Breakout Room
Island Hall	286 B.A - Breakout Room
Island Hall	282 Breakout Room
Island Hall	285 Breakout Room
Island Hall	276 ICU
Island Hall	277 Breakout Room
Island Hall	264 Computer Lab - 46 seats
Island Hall	265 Computer Lab - 51 seats
Island Hall	288 Skills Lab
Island Hall	284 Skills Lab
Island Hall	281 OB Lab
Island Hall	283 Peds Lab

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**Schedule Vista Professor Manager**

Powered by MySQL and Raspberry Pi

**Menu**

- Add Professor
- Update Professor
- Delete Professor

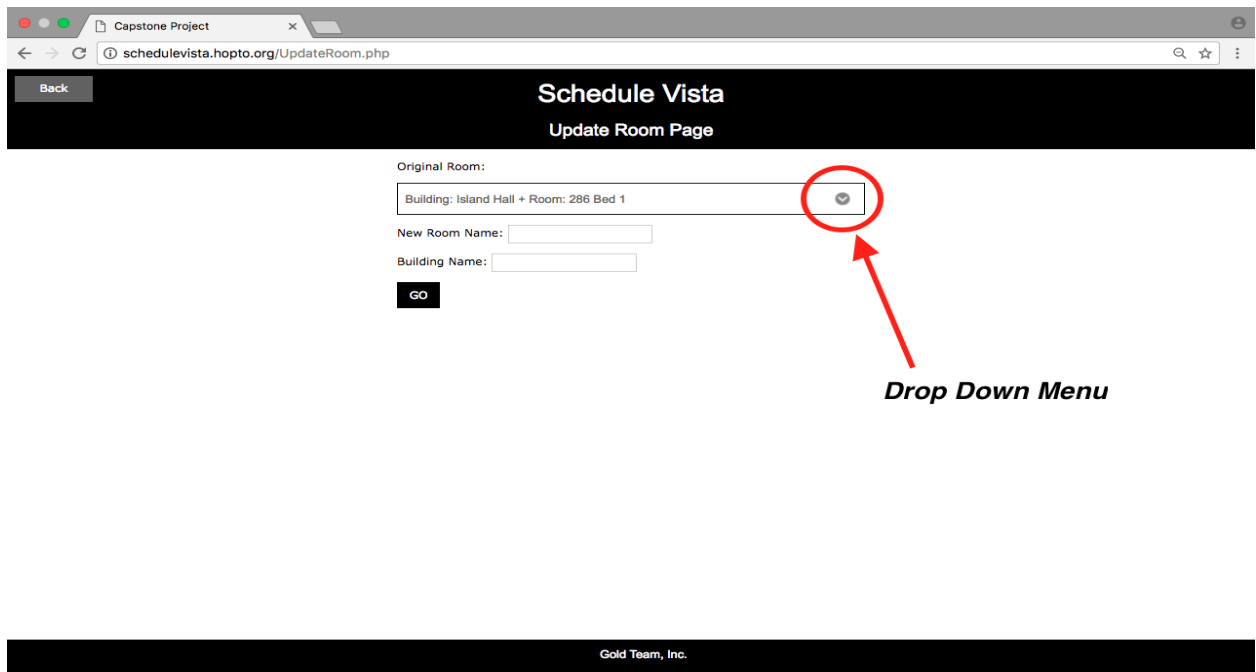
**Table showing Professors available**

First Name	Last Name
Amy	McClure
Brenda	Buckner
Carmen	Hernandez
Cathy	Miller
Cathy	Harrel
Chris	Bray
Christi	Day
Christina	Brumley
Connie	Barker
Deborah	Flournoy
Dee	Dolan
Denise	De La Rosa
ElaIne	Olivera
Eloisa	Beltran
Eva	Beil
Heather	DeGrande
Jason	Saladiner
Jessica	Peck

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## 2. Manage Rooms:

- a. **Add Room:** Simply type in the room name and building name (Manage Rooms) OR First name and Last Name (Manage Professors), submit by clicking “GO” and then you will see your added entry on the main table.
- b. **Update Room:** To update, click the drop down menu and choose the room you wish to update. Once selected fill out the new name and/or building name (Manage Rooms) OR First and last name (Manage Professors). If any information is staying the same please write the information again anyway.



The screenshot shows a web browser window with the URL `schedulevista.hopto.org/UpdateRoom.php`. The page has a black header with the text "Schedule Vista" and "Update Room Page". A "Back" button is in the top left. The main form area contains the following elements:

- Original Room:** A text input field containing "Building: Island Hall + Room: 286 Bed 1". To the right of this field is a circular drop-down menu icon, which is circled in red.
- New Room Name:** An empty text input field.
- Building Name:** An empty text input field.
- GO** button: A black button with white text.

A red arrow points from the text "Drop Down Menu" to the circular icon in the "Original Room" field.

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- c. **Delete Room:** Select the desired room or professor name from the drop down list and submit with the “Delete” button.

