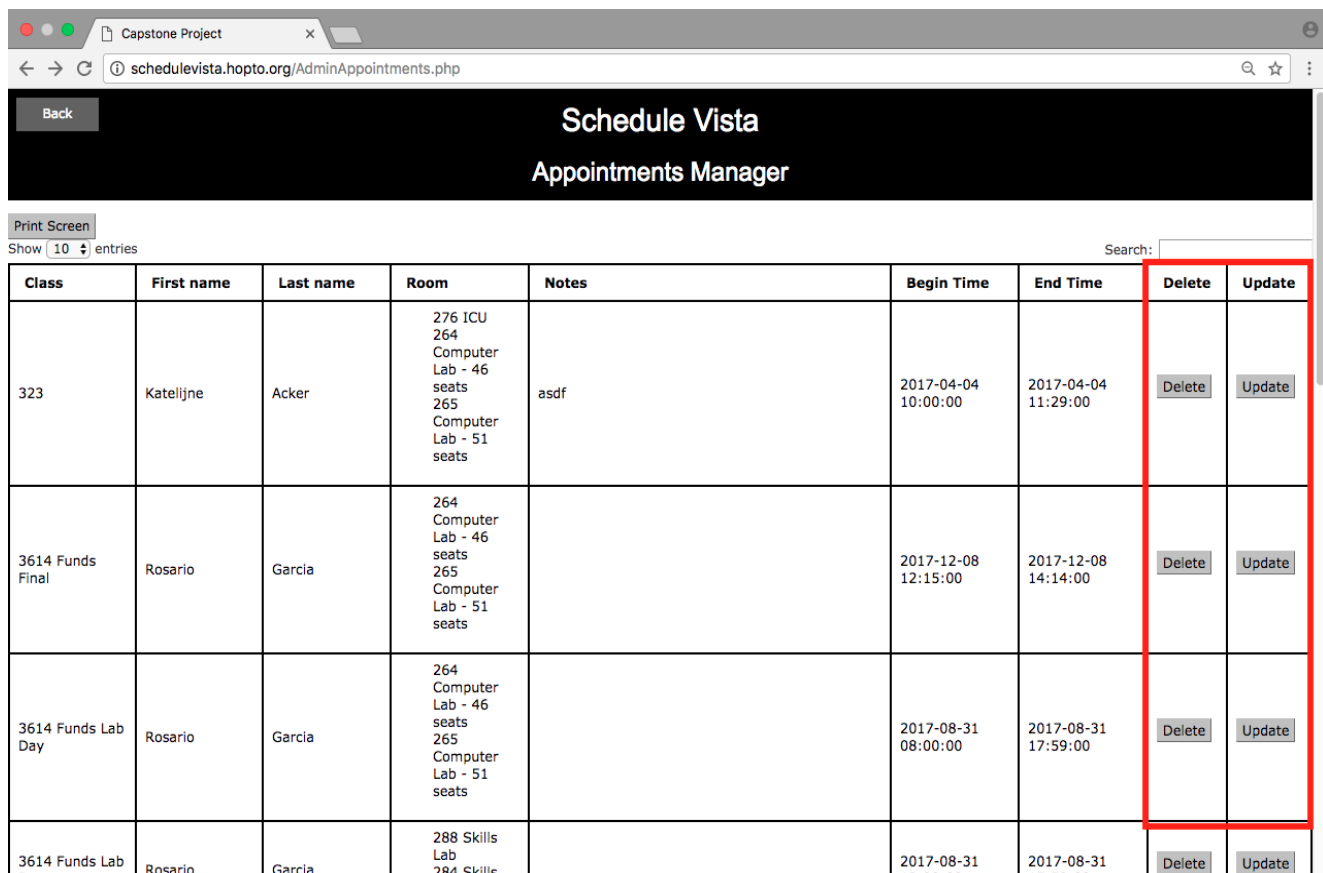


Schedule Vista (Manual)

View Appointments (UPDATE & DELETE)

1. Locate the “Update” and “Delete” buttons on the last two columns of the table.
2. When clicking the “Update” button you will take to the following screen.



Capstone Project x

schedulevista.hopto.org/AdminAppointments.php

Back

Schedule Vista Appointments Manager

Print Screen

Show 10 entries

Search:

Class	First name	Last name	Room	Notes	Begin Time	End Time	Delete	Update
323	Katelijne	Acker	276 ICU 264 Computer Lab - 46 seats 265 Computer Lab - 51 seats	asdf	2017-04-04 10:00:00	2017-04-04 11:29:00	Delete	Update
3614 Funds Final	Rosario	Garcia	264 Computer Lab - 46 seats 265 Computer Lab - 51 seats		2017-12-08 12:15:00	2017-12-08 14:14:00	Delete	Update
3614 Funds Lab Day	Rosario	Garcia	264 Computer Lab - 46 seats 265 Computer Lab - 51 seats		2017-08-31 08:00:00	2017-08-31 17:59:00	Delete	Update
3614 Funds Lab	Rosario	Garcia	288 Skills Lab 282 Skills		2017-08-31	2017-08-31	Delete	Update

3. Fill the form out appropriately and then click “Update” at the bottom

schedulevista.hopto.org/update.php

ID	Class	Professor	Start Time	End Time	Number of Students	Comment	Rooms
304	323	Katelijne Acker	2017-04-04 10:00:00	2017-04-04 11:29:00	23	asdf	276 ICU 264 Computer Lab - 46 seats 265 Computer Lab - 51 seats

Class Name:

Number of Students:

Notes:

Date:

Start Time:

End Time:

Professor:

Room :

- ☐ 286 Bed 1
- ☐ 286 Bed 2
- ☐ 286 Bed 3
- ☐ 286 Bed 4
- ☐ 286 Bed 5
- ☐ 286 Bed 6
- ☐ 286 C.A - Breakout Room
- ☐ 286 B.A - Breakout Room
- ☐ 282 Breakout Room
- ☐ 285 Breakout Room
- ☒ 276 ICU
- ☐ 277 Breakout Room
- ☒ 264 Computer Lab - 46 seats
- ☒ 265 Computer Lab - 51 seats
- ☐ 288 Skills Lab
- ☐ 284 Skills Lab
- ☐ 281 OB Lab
- ☐ 283 Peds Lab