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Meeting Report No: 2   **Meeting Date:** 20/11/2024

Meeting Place: Whatsapp Video Call   **Meeting Hour:** 21.30-22.30

Project Name	Niki Café Food Order and Payment App
Project Number	1

	Name & Surname	Signature
Meeting Director	Bartu Nurgün	
Meeting Reporter	İdil Sanem Gürsoy	

	Name & Surname	Department	e-mail
1	İdil Sanem Gürsoy	Software Engineering	idilsgursoy@gmail.com
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5	Esra Kamalak	Software Engineering	esra.kmlk.2008@gmail.com

Agenda Points

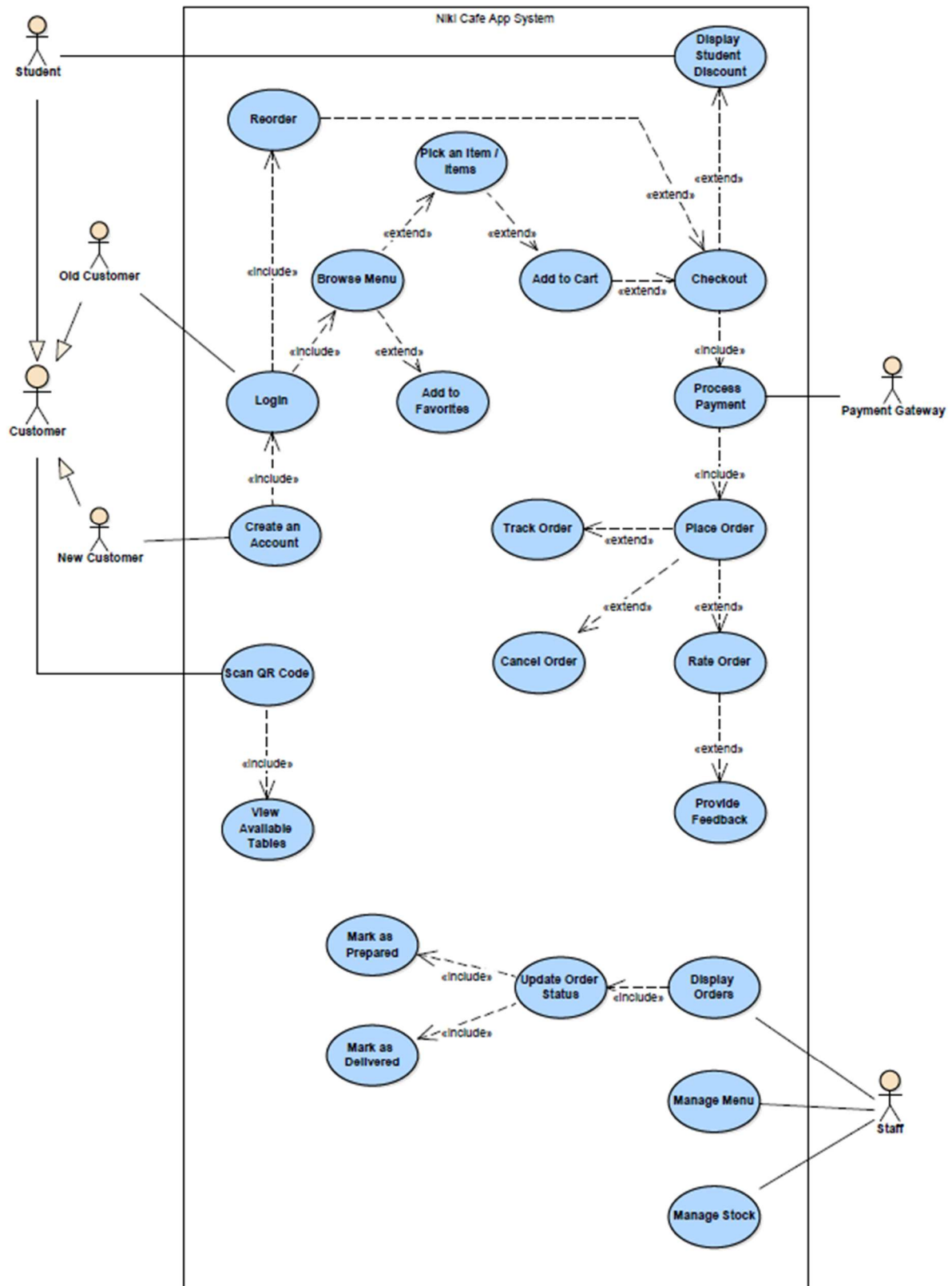| |
|---|
| 1 An overview of the project's main requirements and objectives is provided as a refresher. |
| 2 The use case diagram is reviewed to ensure it aligns with project objectives. |
| 3 The context diagram illustrating system interactions and boundaries is analyzed. |
| 4 The Data Flow Diagram (DFD Level 0) is examined to validate main processes and data flows. |
| 5 Feedback on the diagrams is collected to ensure alignment with project goals. |
| 6 Updates or revisions required for the diagrams are identified and assigned. |
| 7 Next steps in the project's development process are determined and planned. |
| 8 Any questions or clarifications regarding the diagrams are addressed. |

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Decisions

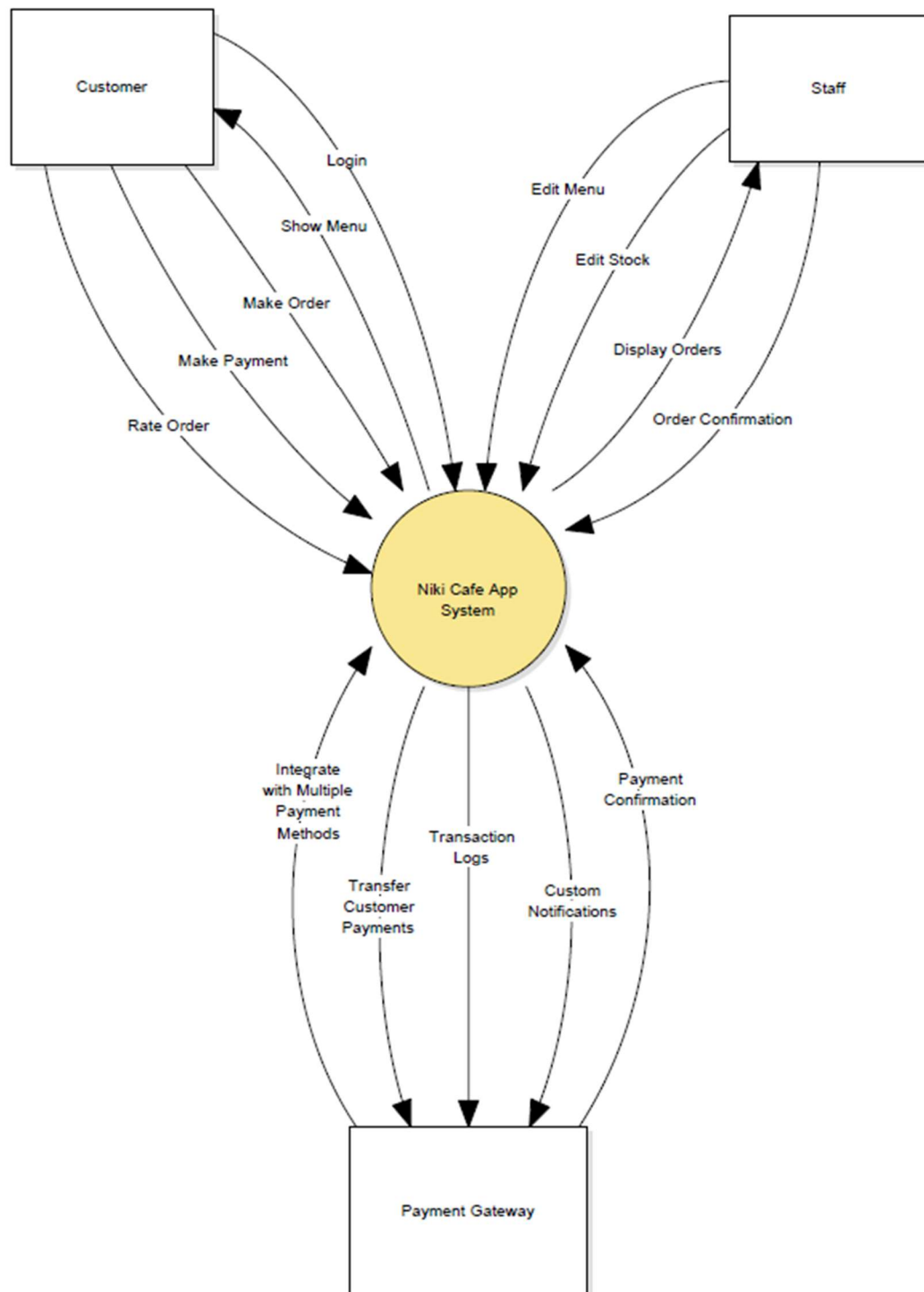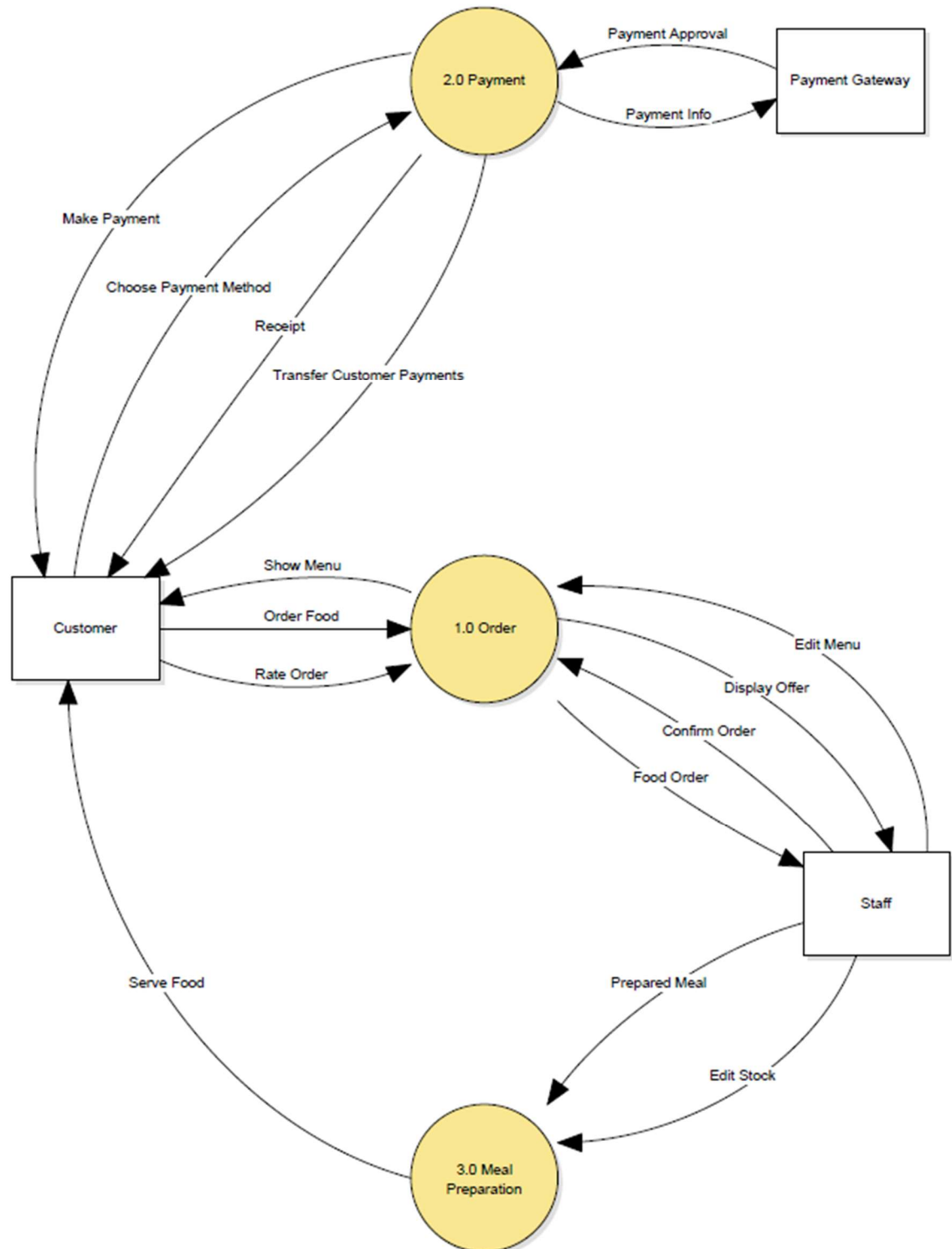| No	Which jobs to be done?	Who to do?	When to do?
1	Feedback gathered during the meeting is analyzed and documented to guide necessary updates to the diagrams.	Özgür, Yağız, Esra	21.11.2024
2	The use case diagram will be optimized based on the feedback provided during the review.	İdil, Yağız	22.11.2024 – 24.11.2024
3	Adjustments to the context diagram will be made to better reflect system boundaries and interactions.	Bartu, Esra	22.11.2024 – 24.11.2024
4	Revisions to the DFD Level 0 diagram will be implemented to address identified gaps or inconsistencies.	Bartu, İdil	22.11.2024 – 24.11.2024
5	All updated diagrams and related decisions will be reviewed collectively to ensure alignment with project goals and stakeholder expectations.	All Team Members	25.11.2024

Use Case Diagram

Context Diagram

Dfd Level 0 Diagram

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Plans for the Next Meeting

- Finalizing the review of all diagrams to ensure accuracy and consistency.
- Implementing any remaining adjustments based on feedback.
- Conducting a comprehensive final check of all diagrams and related documentation.
- Preparing the finalized diagrams for presentation or submission.

Meeting Photo