

IRENE DJ. HIPOLITO

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irene_hipolito@yahoo.com

EXPERIENCE:

Pharmacist

July 2016 to present

Danforth Pharmacy, 3502 Danforth Ave., Scarborough ON

KLH Pharmacy, 4113A Lawrence Ave E. Scarborough ON

New Eglinton Pharmacy 2809 Eglinton Ave E. Scarborough ON (relief)

Duties & Responsibilities:

- Dispense medication and counsel patients.
- Communicate with healthcare providers (doctors, nurses and etc).
- Monitor medication safety and record missed and incidents at the Pharmapod.
- Perform medication inventory in particular narcotic and controlled medication.
- Report and submit pharmacy forms to government agencies, insurance and other institutions.

Pharmacy Assistant

Danforth Pharmacy, 3502 Danforth Ave., Scarborough ON

Feb 2013 - Jul 2016

KLH Pharmacy, 4113A Lawrence Ave E. Scarborough ON

Feb 2013 - Jul 2016

New Day Danforth Pharmacy, 1288 Danforth Ave E. Toronto ON

Sep 2012 – Jul 2016

Duties & Responsibilities:

- Assist the Pharmacist in filling and preparation prescription.
- Perform administrative function such as but not limited to stock management, billing, cleaning.
- Assist customers in their queries and make OTC recommendation under the supervision of pharmacist

EDUCATIONAL BACKGROUND:

UNIVERSITY OF TORONTO – International Pharmacy Graduate Program

Toronto, ON - Canada

- Certificate of Completion, March 2016

UNIVERSITY OF SANTO TOMAS

Espana Blvd., Manila – Philippines

- Bachelor of Science in Pharmacy, 1998-2002
 - Dean's List 4th year college

SKILLS

- Pharmacy Software Program – Fillware, Flexipharma and Kroll
- Medication ordering system - McKesson and Kohl and Frisch
- Patient Safety Software – Pharmapod